

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JULY 20, 2021
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Katie Gill, Matt Schweich, Jennifer Singer, David Wirtz and Paul Sutton were present. A quorum was established.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), Ariana Neverdahl (Town Clerk) and Margy Greer (Interim Town Clerk.)

Amendments to the Agenda. Town Manager Kara Winters introduced Ariana Neverdahl the new Town Clerk. Town Manager requested to set a date to discuss the parking data, adding agenda item 6d.

Public to Address the Board.

Spencer Davis, Representative of the Red Rocks Grill, spoke to the Board about continuing to serve customers on his extended patio. This extension was a modification granted to help business with capacity during Covid-19. The extended property is owned by Red Rocks Grill. He stated that he would like to keep serving customers on the patio until September-October 2021.

Discussion amongst the Board members ensued and several ideas were suggested. Mayor Forey states the Board will need to do some research and asked the Town Attorney to look into the matter.

Presentations and Hearings

Hinkle & Company- Brian Hughes- 2020 Audit. Brian Hughes began with explaining that the audit is to ensure that the town complies with governmental standards and that the audit will help the Board understand the financial statements of the Town. Hughes explained in some detail the audit procedures and announced the accounting of the city's finances were in proper order.

Lorraine Trotter- Professional Management- 2020 Audit. Lorraine Trotter went through and discussed the Town's financial records. Trotter stated the Town of Morrison received a clean audit.

Board Discussion. Paul Sutton asked for clarification on a \$500,000 loss on utilities. Trotter answered by clarifying that sales tax may cover operating loss and that taxes will offset depreciation value. Trustee Gill asked about the discrepancy of a \$10,300 invoice on the audit. Hughes clarified that the invoice was not received until months after year end. Trotter also mentioned that the invoice was received after the audit preparation was completed. Hughes also stated this was a minor material deficiency. Trotter further stated that the Town Manager Kara Winters has done a great job of creating separation of duties and checks and balances, which is difficult in a small community.

A motion was made by Trustee Schweich to adopt the 2020 Financial Audit of the Town and it was seconded by Mayor Pro Tem Jerome All members present voted aye. The motion carried.

General Business

Motor Home Occupancy. Winters stated that the Planning Commission requested the Board review their recommendation to allow motor home occupancy during residential construction. The Board members discussed the recommendation in detail and gave suggestions to the Town Attorney who incorporated them into the motion.

A motion was made by Deborah Jerome and seconded by Paul Sutton to draft an ordinance for a permit occupancy of a motor home on a private property during the time a residence on the property is under construction, provided: the persons residing in the motor home are the owners of the property, the property is under an active and valid building permit, the period of occupancy does not exceed six months or the term of the building permit, whichever is shorter and with the ability to extend for an additional up to six months with the additions listed by the town attorney, including advance notice to neighbors, placement within required setbacks in the relevant zone district, provision for sanitation, and electrical supply not to be provided by generators or vehicle motor running. All members present voted aye. The motion carried.

Budget calendar. Winters stated the distributed Budget Calendar was included for informational purposes only.

Appoint Alternate Member to Planning Commission. A motion was made by Mayor Pro Tem Jerome and seconded by Trustee Sutton to appoint Ambria Shorb as the new alternate member to the Planning Commission. All members present voted aye. The motion carried.

Department Reports.

Court. No oral report. A written report was distributed

Accounting. No oral report. A written report was distributed

Planning. No oral report. A written report was distributed

- I. **Planning Tracker.** Trustee Gill requested copies of the referral letters sent by McCool to Jefferson County regarding surrounding purposed developments.
- II. **Aggregate Industries PUD update.** Upon the request of the Board Attorney Dahl gave an update on the progress being made between the Town and Aggregate Industries. He stated a more formal report will be given to the Board once Aggregate Industries resolves some of the Town's requests.

Town Manager. Winters requested a date to discuss the parking data with the Board. Date was set for August 24th. Winters stated that all the data collected to date will be included in Agenda Packet.

Attorney. Gerald Dahl provided an update on the waste water agreement with Denver.

Consent Agenda. A motion was made by Trustee Gill to receive notice on all projects that are expected to go over agreed upon budget. The Board would like to be made aware of cost beforehand and be able to approve the excess funds. It was seconded Trustee Sutton All members present voted aye. The motion carried.

Board Comments.

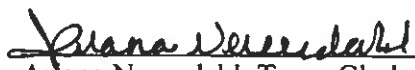
- Trustee Gill thanked Trustee Schweich for his time on creating maps for the Town of Morrison.
- Trustee Gill asked if her husband, James Gill, could volunteer to submit plans for a three-foot gravel trail on the west side of the ditch from Canyon Vista Drive down to Red Rocks Vista Drive, for a safer walkway for pedestrians. The Board unanimously agreed.
- Mayor Forey stated he would like to create a committee that he will be a part of to investigate possible revenues for the Town of Morrison. The Board unanimously agreed.
- Trustee Sutton stated he enjoyed attending the swearing-in of the new Police Chief.
- Trustee Sutton would like to explore the idea of a paid summer intern from the University of Denver to help with the GIS program for the Town of Morrison.

Executive Session. None.

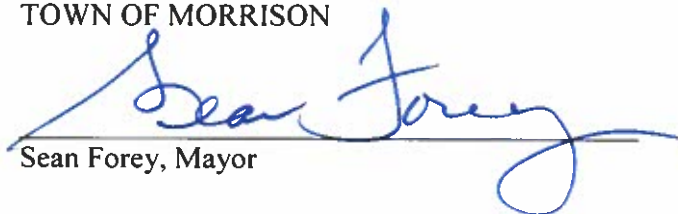
Adjournment. The Mayor adjourned the meeting at 7:59 pm.



ATTEST:


Arlana Neverdahl, Town Clerk

TOWN OF MORRISON


Sean Forey, Mayor