

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES MEETING  
NOTICE AND AGENDA  
6:00 PM, SEPTEMBER 1, 2020**

**TO BE CONDUCTED AS PERMITTED**

**By CRS 24-6-402(1)(b)**

**PUBLIC ATTENDANCE AT THIS MEETING WILL BE ELECTRONIC ONLY  
THE MEMBERS OF THE BOARD OF TRUSTEES AND STAFF WILL MEET  
ELECTRONICALLY AND THE TOWN HALL WILL NOT BE OPEN TO THE PUBLIC**

**The public may attend this meeting in real time in either of the following ways:**

**You can dial in using your phone.**

**United States: +1 346 248 7799**

**Meeting ID: 812 9920 7078**

**Passcode: 463161**

**To Access Meeting Via Video: [CLICK HERE](#)**

**1. Call To Order**

- 2. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey  
Trustees: Debora Jerome  
Mike DeJonge  
Katie Gill  
Matt Schweich  
Jen Singer  
Paul Sutton

**3. AMENDMENTS TO THE AGENDA**

**4. PUBLIC TO ADDRESS THE BOARD**

**5. PRESENTATIONS AND HEARINGS**

- a. Special Use Permit Hearing - Mount Falcon East Trailhead Parking Expansion
- b. Letter of Agreement- Jefferson County Open Space

**6. GENERAL BUSINESS**

- a. Police Department Grant Applications
  - i. POST Grant
  - ii. CDOT LEAF Grant
  - iii. Peace Officers Mental Health Support Grant

**7. DEPARTMENTAL REPORTS**

- a. Public Works
- b. Police Department
- c. Museum
- d. Accounting

- i. 2<sup>nd</sup> Quarter Financials
- e. Town Manager
  - i. Revision of Financial Policies
- f. Town Attorney

8. CONSENT AGENDA

- a. Minutes
- b. Payroll
- c. Vouchers

9. BOARD COMMENTS

10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning water treatment plant expansion.

11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday September 15, 2020, at 6:00 P.M.



# TOWN OF MORRISON

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321 HIGHWAY 8 ● MORRISON, CO 80465 ● PHONE: (303) 697-8749  
FAX: (303) 697-8752

## STAFF REPORT

To: Honorable Mayor Forey and Board of Trustees

Date: August 27, 2020

Prepared By: Carrie McCool, Morrison Town Planner

Cc: Kara Winters, Town Manager  
Jerry Dahl, Town Attorney

Public Hearing Date: September 1, 2020

Applicant: Jefferson County Open Space  
700 Jefferson County Parkway  
Golden, Colorado 80401

Subject: Mount Falcon East Trail Temporary Auxiliary Parking Expansion  
Special Review Use

Location of Request: Morrison Trailhead at Mount Falcon Park  
3852 Vine Street, Morrison

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### EXECUTIVE SUMMARY:

In 1993, the Town of Morrison and Jefferson County Open Space entered into an Easement and Intergovernmental Agreement (See Exhibit D) wherein the Town granted the County an easement for ingress and egress to Mount Falcon Park and for the construction and maintenance of paths, trails, utilities, rest and sanitation facilities, access roads and parking areas, and any other trail related facilities, over, under and across town property. The Town and County are jointly working to create an entry road from Highway 8, including, but not limited to, a new municipal building, redeveloped trailhead, and shared parking facilities. Said parking facilities include a future permanent parking lot adjacent to Colorado Highway 8 ("Relocated Parking Lot"). The applicant, Jefferson County Open Space is proposing to construct a temporary auxiliary parking lot (Expanded Parking Lot) for the Morrison trailhead at Jefferson County Open Space's Mount Falcon Park until the Relocated Parking Lot is constructed.

While Mount Falcon Park has always been popular, the Morrison Trailhead has seen a significant increase in visitation over the last few months and County Open Space staff has noticed more vehicles parked on the adjacent residential streets to access the park. To alleviate the parking

capacity issues, Jefferson County Open Space is proposing to construct a 56 space temporary auxiliary parking lot (Expanded Parking Lot) on town-owned land located south of the existing parking (See Exhibit C).

The subject property is zoned Agriculture (A). Automobile parking lots are uses permitted by special review in the Agriculture zone district.

**LOCATION:**

The subject property is located at 3852 Vine Street, Morrison, Colorado, 80645.

**PUBLIC NOTICING:**

The proposed special review use application was publicly noticed in accordance with the public notification requirements outlined in the *Morrison Municipal Code*.

**SPECIAL REVIEW USE CRITERIA:**

Although each zoning district is primarily intended for a predominant type of use, there are a number of uses which may or may not be appropriate in a particular district depending upon, for example, the nature of the proposed uses, character of surrounding development, traffic capacities of adjacent streets and potential environmental effects. These factors dictate that the circumstances of development should be individually reviewed. It is the purpose of *Article F Special Review of the Morrison Zoning Regulations* to provide review of such uses so that the community is assured that they are compatible with their locations and surrounding land uses and will further the purpose of the Zoning Regulations.

In considering an application for a special review use, the Town Board shall consider and may impose modifications or conditions concerning by way of illustration, the following development features, to the extent such modifications or conditions are deemed necessary:

**a. Size and location of the site**

**Staff Comment:** The proposed temporary parking area includes 41,382 Square feet (0.95 acre) to be located on an expanded easement dedication area of 3.142 acres to accommodate 56 parking spaces. This additional parking would be constructed south of the existing parking lot with design and construction completed in October 2020. The Expanded Parking Lot will be surfaced with Aggregate Base Course Pavement (ABC).

The County intends to utilize the Expanded Parking Lot until the Relocated Parking Lot, as described in a Letter of Agreement between the Town of Morrison and Jefferson County Open Space is constructed. The continued use of the Expanded Parking Lot is temporary and will be removed, and the site and access road revegetated when the new parking lot is completed. A condition of approval has been provided accordingly.

Staff finds the size and location of the proposed Expanded Parking Lot will alleviate the parking capacity issues and pressure on the adjacent neighborhood.

**b. Internal traffic circulation and access to adjoining public streets**

**Staff Comment:** The proposed Expanded Parking Lot would utilize the same access road (Vine Street) as the existing parking lot. Staff finds that the internal traffic circulation and access are adequate for the proposed use and no modifications or conditions are necessary.

**c. Location and amount of off-street parking**

**Staff Comment:** The applicant is proposing to construct 56 temporary parking spaces just south of the existing parking lot in Mount Falcon Park. This Expanded Parking Lot will be surfaced with Aggregate Base Course Pavement (ABC) with striped stalls. Due to the temporary nature of the project, the Town Engineer has waived stormwater detention and water quality requirements.

Staff finds the location and amount of temporary parking spaces proposed will reduce the number of park visitors parking vehicles on adjacent residential streets until such time the Relocated Parking Lot is constructed.

**d. Fencing, screening and landscaped separations including open space**

**Staff Comment:** The existing parking lot is not fenced, screened, or landscaped and has proved to be compatible with the surrounding area. As such, staff finds that not installing fencing, screening, or landscaping is consistent with the character of the surrounding area, especially considering the temporary nature of the Expanded Parking Lot.

**e. Building bulk and location**

**Staff Comment:** This review criterion is not applicable as there are no buildings associated with the proposed temporary parking area.

**f. Signs and lighting**

**Staff Comment:** Jefferson County Open Space does not intend to use any lighting; however, standard signage will be utilized for safety and wayfinding of the park infrastructure. Safety and wayfinding signage erected by the town or by any federal, state, or county government agency designed to orient and navigate the general public from place to place are exempt from the town's sign regulations.

**g. Noise, vibration, air pollution, and other environmental influences**

**Staff Comment:** The proposed use will not cause any known negative impacts relating to noise, vibration, air pollution, or other environmental influences.

**BOARD OF TRUSTEES POTENTIAL MOTIONS:**

Below are potential motions that the Board of Trustees could consider regarding the Special Review Use application:

1. I move to **APPROVE** the Special Review Use application finding that it is in substantial compliance with the special review use criteria of the Morrison Municipal Code.

2. I move to **APPROVE** the Special Review Use application finding that it is in substantial compliance with the special review use criteria of the Morrison Municipal Code **with the following conditions:**  
[The Board may insert conditions]
3. I move to **DENY** the Special Review Use application finding that it is not in substantial compliance with the special review use criteria of the Morrison Municipal Code.
4. I find that the applicant has not provided sufficient information to review the application and move to **CONTINUE THE HEARING** to provide adequate time to review additional materials.

**RECOMMENDED MOTIONS:**

If the Board decides to take action on the application, staff recommends approval of the Special Review Use application with the following conditions:

1. The main elements of the design and construction of the Expanded Parking Lot shall be substantially in the manner shown on the application for SUP submitted by the County dated August 26, 2020.
2. The County will be required to comply with Town building and construction regulations in the construction of the Expanded Parking Lot.
3. Participation by the County in the design and construction of improved pedestrian access from Morrison Natural History Museum to Red Rocks Vista Drive along Colorado Highway 8, to alleviate pedestrian hazards being created by the location of the existing parking lot.
4. That the Board of Trustees grant approval for expansion of the easement area shown on Exhibit A to that certain June 24, 1993 Easement and Intergovernmental Agreement entered into between the parties, which locates and permits the existing parking lot.
5. The continued use of the Expanded Parking Lot is temporary, and that lot will be removed and the site and access road revegetated when the new parking lot is completed.

**EXHIBITS:**

- A. Land Use Application
- B. Existing and Expanded Easement Boundaries
- C. Site Plan
- D. Morrison Town Park/Mount Falcon Park Easement and Intergovernmental Agreement Morrison

LAND DEVELOPMENT APPLICATION

Town of Morrison

321 Colorado Highway 8, Morrison, Colorado 80465

Telephone: 303-697-8749

Fax: 303-697-8752

Project Name: Mount Falcon - Morrison Trailhead Case No.:

Property Address: 3852 Vine St, Morrison, CO 80465

Project Description: Parking expansion to accommodate 54 more parking spots and alleviate street parking and congestion.

Is property within Town limits? [ ] Yes [ ] No Present Zoning:

Name of existing Official Development Plan:

Name of existing Subdivision Plat:

Parcel Size: 51.28 Acres/Square Feet Jefferson County Assessor's I.D. No.(s): 300160275

Existing Use:

Application Fee Attached: [ ] Yes [ ] No Amount: \$

ACTION REQUESTED:

Annexation \_\_\_\_\_ acres of land and \_\_\_\_\_ acres of right-of-way [ ] Flood Plain Development Permit

Zoning / Rezoning from: \_\_\_\_\_ to: \_\_\_\_\_ [ ] Building Permit

Subdivision: [ ] Preliminary Map [ ] Major or [ ] Minor \_\_\_\_\_ existing lots \_\_\_\_\_ proposed lots

[ ] Final Plat [ ] Major or [ ] Minor \_\_\_\_\_ existing lots \_\_\_\_\_ proposed lots

Proposed Subdivision Name: \_\_\_\_\_

[ ] Lot Line Adjustment [ ] Error Correction [ ] Special Use Permit [ ] Utility Review

[ ] Vacation of [ ] Easement [ ] Right-of-Way

[ ] Final Site Plan Existing Building Square footage: \_\_\_\_\_ Total Proposed Building Sq. Ft.: \_\_\_\_\_

[ ] Site Plan Amendment Existing Building Square footage: \_\_\_\_\_ Total Proposed Building Sq. Ft.: \_\_\_\_\_

[ ] Official Development Plan Modification: [ ] Minor [ ] Major [ ] Business License [ ] Sales Tax License

[ ] Alcohol Beverage License [ ] Health Certificate

[ ] Variance Variance type/description: Water Quality and Detention Variance

APPLICATION INFORMATION: Property Owner? [ ] Yes [ ] No

Name: Tom Hoby Phone: 303-271-5930

Firm: Jefferson County Open Space Email: thoby@jeffco.us Fax:

Address: 700 Jefferson County Parkway, Suite 100, Golden CO, 80401

ARCHITECT / PLANNING CONSULTANT INFORMATION

Contact Person's Name: Phone:

Firm: Email: Fax:

Address:

ENGINEERING CONSULTANT INFORMATION

Contact Person's Name: Erik Turnquist Phone: 303-271-8482

Firm: Jefferson County Transportation & Engineering Email: eturnqui@co.jefferson.co.us Fax:

Address: 100 Jefferson County Parkway, Suite 3500, Golden CO, 80419

PROPERTY OWNER INFORMATION: List legal name and address of all persons and/or entities holding any sort of interest in the property which is the subject of the land development application. Attach additional sheets if necessary. Please see reverse side of this application for ownership documents to be submitted along with application.

INDIVIDUAL OWNERSHIP

Name: Phone:

Fax: Email:

Address:

CORPORATE OWNERSHIP

Name of Corporation: Address:

State of Registration: Phone Number:

Name of Officers: President Vice President Secretary

PARTNERSHIP

Name of Partnership: Address:

State of Registration: Phone Number:

List of Partners: Name: Address:

Name: Address:

Name: Address:

CERTIFICATION: I hereby certify that to the best of my knowledge and belief, all information supplied with this application is true and accurate and that consent of the property owner listed above, without which the requested action cannot lawfully be accomplished, has been granted. Permission is also hereby granted to the Town of Morrison staff to physically enter upon and inspect the subject property and take photographs as necessary for preparation of the case.

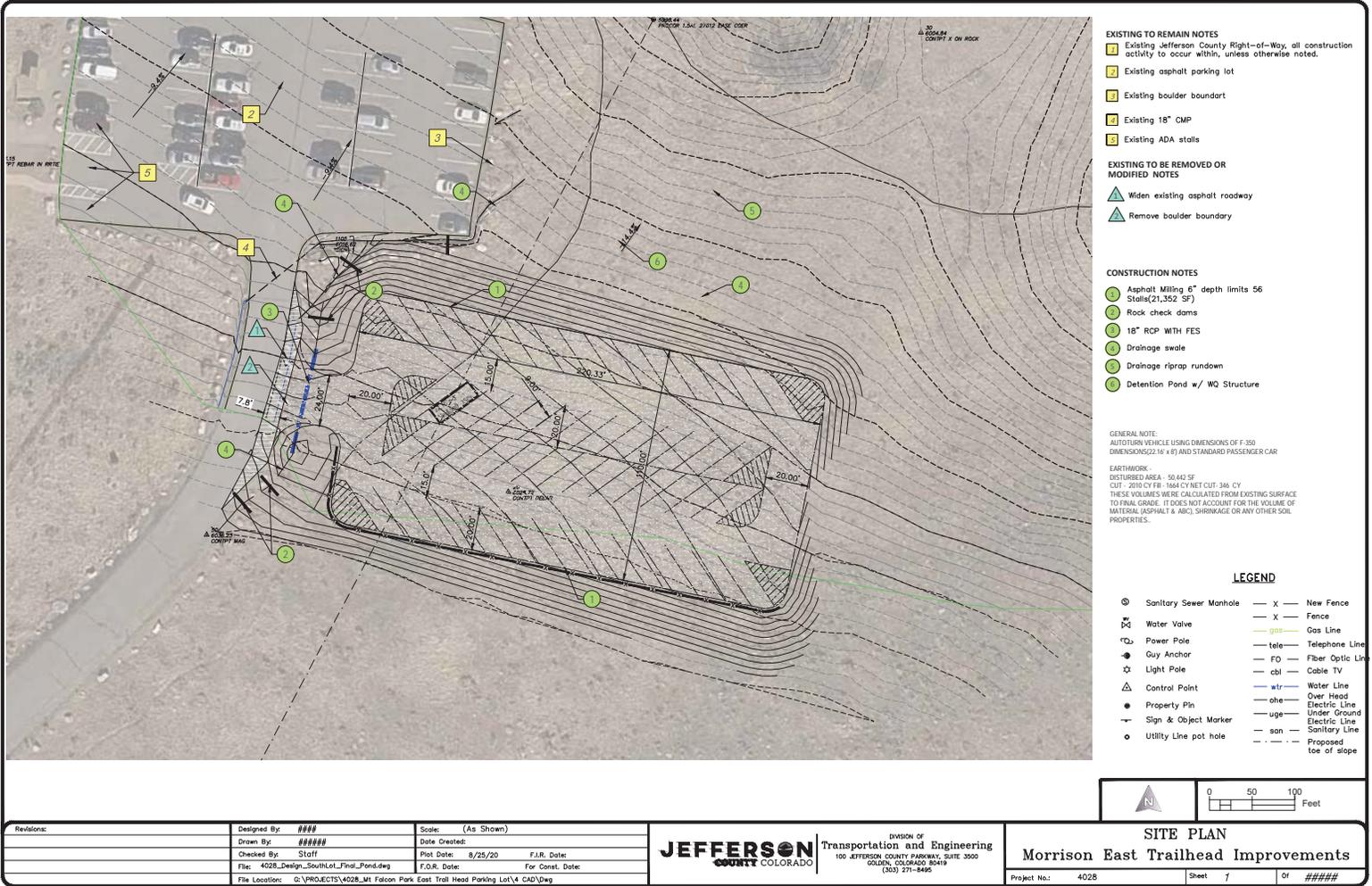
SIGNATURE OF APPLICANT:

Tom Hoby

DATE: 8/18/20

# EXISTING AND EXPANDED EASEMENT BOUNDARIES





RECEIVED  
JUL 06 1993

*Approved by  
Town Board  
7-6-93  
(w/ attachments)*

EASEMENT AND INTERGOVERNMENTAL AGREEMENT  
(MORRISON TOWN PARK/MOUNT FALCON PARK)

THIS EASEMENT AND INTERGOVERNMENTAL AGREEMENT, dated for reference purposes only this 24th day of June, 1993, by and between the COUNTY OF JEFFERSON, STATE OF COLORADO, a body politic and corporate, (the "County"), and the TOWN OF MORRISON, a Colorado Municipal Corporation, ("Morrison").

WITNESSETH:

WHEREAS, Morrison and the County have determined that the greatest amount of use of certain portions of the Morrison Town Park is attributable to the public using the Park as a trailhead to access the County's Mount Falcon Park; and

WHEREAS, Morrison desires to grant and the County desires to receive an easement for ingress and egress to Mount Falcon Park and for the construction and maintenance of paths, trails, utilities, rest and sanitation facilities, access roads and parking areas, and any other trail related facilities, over, under and across the real property described in Exhibit "A," which is attached hereto and incorporated herein by reference, (the "Property").

NOW, THEREFORE, for and in consideration of the mutual promises and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Morrison does

hereby grant, sell, and convey unto the County, its successors and assigns, as an easement appurtenant to the County's Mount Falcon Park, a non-exclusive perpetual easement, for the benefit of the general public, for access to Mount Falcon Park and for the construction and maintenance of paths, trails, utilities, rest and sanitation facilities, access roads and parking areas, and any other trail related facilities, over, under and across the Property, (the "Easement").

TO HAVE AND TO HOLD said Easement unto the County its successors and assigns; provided however that this conveyance is made by Morrison to and accepted by the County upon the following express conditions:

1. COUNTY RESPONSIBILITIES. The County shall:

(a) Maintain the Property, including all existing and future improvements; and

(b) Post signs in appropriate locations which recognize the ownership of the Property by Morrison and the maintenance by the County; and

(c) Repair and/or replace existing rest and sanitation facilities.

2. MORRISON'S RESPONSIBILITIES. Morrison shall:

(a) Provide, in conjunction with the Jefferson County Sheriff, periodic patrol of the public parking, picnic and restroom areas, and respond to

law enforcement assistance requests as required; and

(b) Maintain public liability insurance to the limits of liability established by the Colorado Governmental Immunity Act and property damage coverage consistent with coverage of other public property within the Town of Morrison and within Colorado Intergovernmental Risk Sharing Association (CIRSA) guidelines.

3. JEFFERSON COUNTY OPEN SPACE RULES AND

REGULATIONS. Jefferson County Open Space Rules and Regulations ("Rules and Regulations") as contained in Chapter 5, Section 5.84 of the Jefferson County Policies and Procedures Manual and as hereafter amended, shall apply to the Property. A copy of such Rules and Regulations

Exhibit B labeled Exhibit "B," is attached hereto and incorporated herein by reference. In the event of a conflict between Morrison's and the County's rules and regulations, the County's Rules and Regulations shall control.

4. IMPROVEMENTS. Morrison agrees to convey and does hereby convey to the County title to all facilities, fixtures or personalty upon the Property or which may be installed by the County pursuant to the Easement, including, without limitation, restroom facilities, picnic facilities, fences and signage and similar facilities, fixtures, or personalty capable of removal in the event of

the termination of this Easement. Such facilities, fixtures, and peronalty shall be and remain the sole and exclusive property of the County. In the event of the removal of any of the above property, the County shall restore the Property to a safe and sanitary condition.

5. MORRISON'S USE. Morrison reserves to itself, its successors and assigns, the right to use the Property, including improvements, in any manner which is not inconsistent with the uses of the Easement.

6. ENTIRE AGREEMENT. This Agreement constitutes the entire Agreement between the parties hereto. This Agreement may not be modified or rescinded except by an agreement in writing signed by the parties.

7. SUCCESSORS IN INTEREST. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

8. NOTICE. Notice to Morrison shall be delivered or mailed to:

Mayor  
Town of Morrison  
P. O. Box 95  
Morrison, CO 80465

or to such other address as Morrison may from time to time designate by written notice to the County. Notice to the County shall be delivered or mailed to:

Chairman  
Jefferson County Board of County Commissioners

100 Jefferson County Parkway  
Golden, CO 80419-5550

with a copy to:

Thyria K. Wilson  
Assistant County Attorney  
100 Jefferson County Parkway  
Golden, CO 80419-5540

and to:

Ray Printz, Director  
Jefferson County Open Space Department  
700 Jefferson Parkway, #100  
Golden, CO 80401

or to such other address as the County may from time to time designate by notice to Morrison.

IN WITNESS WHEREOF, the parties have executed and made effective this Agreement as of the last date written below.

ATTEST:

JEFFERSON COUNTY  
STATE OF COLORADO

\_\_\_\_\_  
Deputy Clerk

By \_\_\_\_\_  
John P. Stone  
Chairman  
Date \_\_\_\_\_

ATTEST:

TOWN OF MORRISON

\_\_\_\_\_

By \_\_\_\_\_  
Mary Poe, Mayor

STATE OF COLORADO

)

) ss.

COUNTY OF JEFFERSON

)

The foregoing Easement and Intergovernmental Agreement was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 1993, by Mary Poe, Mayor of the Town of Morrison.

WITNESS my hand and official seal.  
My Commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

APPROVED AS TO FORM:

Thyria K. Wilson  
Thyria K. Wilson  
Assistant County Attorney

\_\_\_\_\_  
Richard L. Miller  
Attorney for the Town of Morrison

LEGAL DESCRIPTION  
MORRISON TOWN PARK/EASEMENT OS93-33

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL MERIDIAN, TOWN OF MORRISON, COUNTY OF JEFFERSON, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 2; THENCE N 89°48'58" E ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 2, 517.26 FEET TO THE POINT OF BEGINNING; THENCE N 51°56'37" E, 1171.91 FEET; THENCE S 67°12'15" E, 536.45 FEET; THENCE S 28°47'25" W, 582.98 FEET TO A POINT ON THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 2; THENCE S 89°48'58" W ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 2, 1136.56 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS 564,361 SQUARE FEET OR 12.956 ACRES, MORE OR LESS.



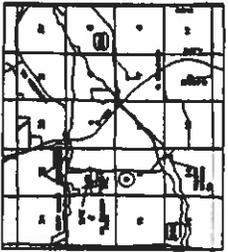
MORRISON TOWN PARK/EASEMENT  
 0593-33

LOCATED IN THE NORTHWEST QUARTER OF SECTION 2,  
 T 5 S., R. 70 W. OF THE 6TH P.M., TOWN OF MORRISON,  
 COUNTY OF JEFFERSON, STATE OF COLORADO.

DATE:	
BY:	
FOR:	
TAX MAP NO.:	
TAX MAP AREA:	
TAX MAP SHEET:	
TAX MAP DATE:	

PROJECT NO. A-1000  
 SHEET NO. 1 OF 1  
 APPROVAL BY: [Signature]

# MORRISON TOWN PARK/EASEMENT



SECTION 2, T5S, R70W, 6TH P.M., MORRISON TOWN, JEFFERSON COUNTY, COLORADO

THE ABOVE DESCRIBED PARK, CONTAINS 87,120 SQUARE FEET OR 1.98 ACRES, MORE OR LESS.

CONVEYANCE OF THE PARK TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, IS HEREBY AUTHORIZED BY THE BOARD OF SUPERVISORS OF MORRISON TOWN, COLORADO, AS FOLLOWS:

CONVEYANCE OF THE PARK TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, IS HEREBY AUTHORIZED BY THE BOARD OF SUPERVISORS OF MORRISON TOWN, COLORADO, AS FOLLOWS:

1. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

2. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

3. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

4. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

5. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

6. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

7. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

8. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

9. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

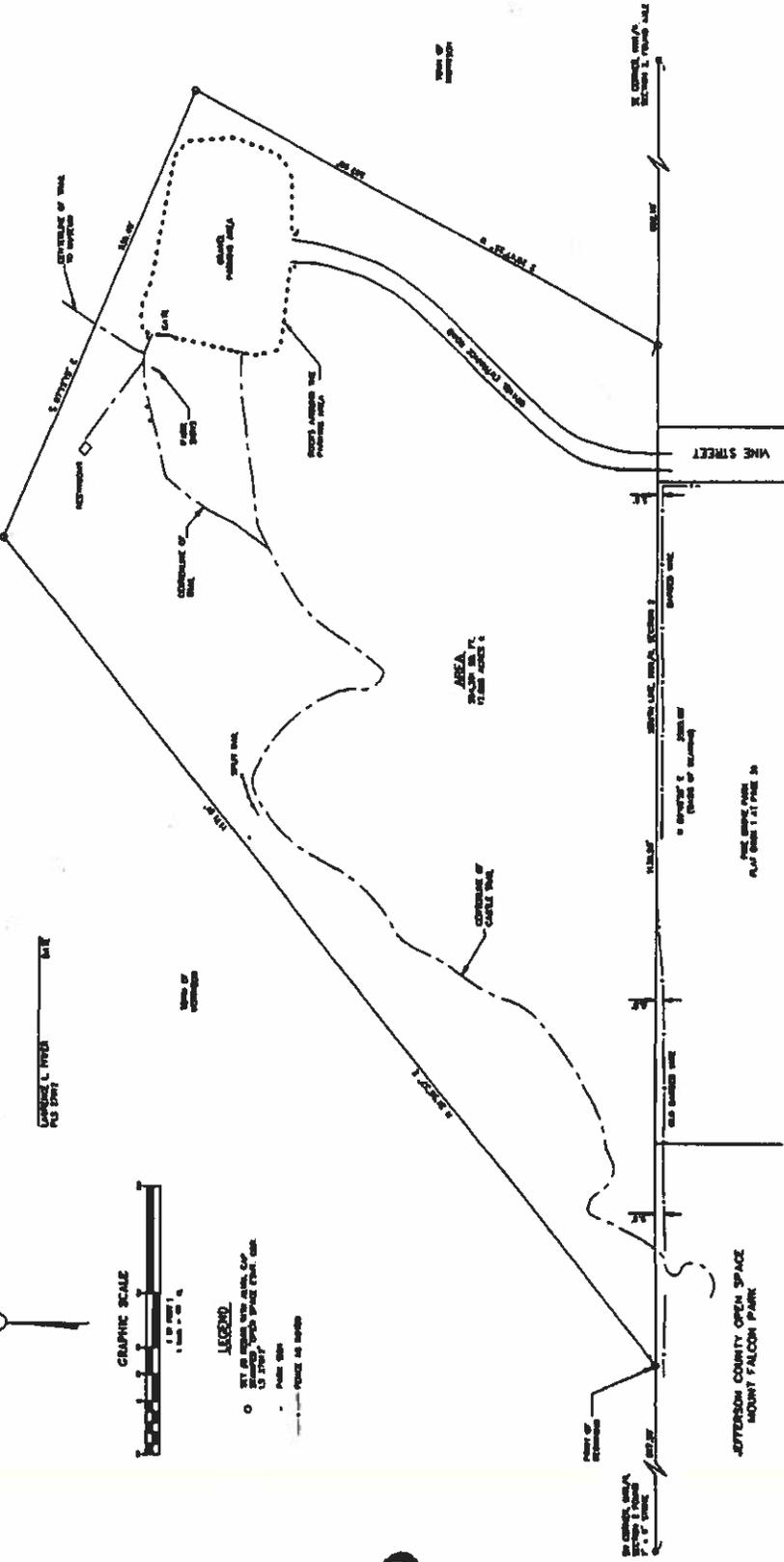
10. THAT THE PARK BE CONVEYED TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, BY DEED, TO BE KNOWN AS THE MORRISON TOWN PARK, AND THAT THE DEED BE RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF JEFFERSON, STATE OF COLORADO.

CONVEYANCE TO THE STATE OF COLORADO, THROUGH THE COUNTY OF JEFFERSON, IS HEREBY AUTHORIZED BY THE BOARD OF SUPERVISORS OF MORRISON TOWN, COLORADO, AS FOLLOWS:



**LEGEND**

- SET OR FOUND BY THE SURVEYOR
- SET OR FOUND BY THE SURVEYOR
- PUBLIC ROAD
- - - - - FENCE AS SHOWN



THIS DOES NOT CONSTITUTE A BOUNDARY SURVEY  
 PREPARED FOR USE BY THE COUNTY OF JEFFERSON COUNTY, COLORADO

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
SEPTEMBER 1, 2020  
BOARD ACTION FORM

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SUBJECT: Letter of Agreement- Jefferson County Open Space

PROCEDURE: Approve Agreement

TOWN ATTORNEY REVIEW:     Yes         No

TOWN MANAGER REVIEW:     Yes         No

POSSIBLE MOTION(S):

Motion 1: Motion to approve letter of agreement with Jefferson County Open Space.

Motion 2: Motion to approve Letter of Agreement with Jefferson County Open Space with the following conditions: \_\_\_\_\_.

Motion 3: Motion to deny the Letter of Agreement with Jefferson County Open Space.

## LETTER OF AGREEMENT

This Letter of Agreement is entered into as of the \_\_\_\_\_ day of September 2020, by and between the Town of Morrison (the "Town"), and Jefferson County Open Space ("JCOS"), a Division of Jefferson County, Colorado (the "County"). In consideration of the mutual promises and considerations exchanged herein, the parties agree as follows:

### **I. Purpose of letter of agreement**

A. This Letter of Agreement is entered into to memorialize the parties' agreement to process the necessary approvals and other actions needed to provide for the expansion of the existing parking lot at Mt. Falcon Park (the "Expanded Parking Lot") and to express their intentions with respect to the ultimate relocation of the parking lot to a location adjacent to Colorado Highway 8 (the "Relocated Parking Lot"), as contemplated by the Mt. Falcon Park Feasibility Study dated November, 2019.

B. The parties intend to mutually cooperate in both the design and construction of the Expanded Parking Lot, and the design and configuration of the Relocated Parking Lot adjacent to Colorado Highway 8. The Relocated Parking Lot will be designed as a new JCOS trailhead and trailhead amenities for East Mt. Falcon Park and to accommodate shared parking for a new Town municipal center, in the event the Town exercises an option to acquire property at that location, as further described in this Letter of Agreement.

C. The parties intend that their actions, both with respect to the Expanded Parking Lot and the Relocated Parking Lot in association with the new East Mt. Falcon Park trailhead and the Town's plans for a municipal center at that location, will be a cooperative endeavor.

### **II. Approval and construction of Expanded Parking Lot**

A. The County has filed, as of August 18, 2020, and the Town commits to properly process, an application for use by special review ("SUP") to construct the Expanded Parking Lot. Approval by the Town is required for this expansion under Title 10, Chapter 1F of the Morrison Municipal Code (the "Code").

B. While the Town cannot agree in advance to approval of the SUP for the Expanded Parking Lot, due to well understood quasi-judicial and due process requirements, and the County cannot agree in advance of its approval processes dictated by the JCOS 1972 Enabling Resolution, as amended, and County Policies, practices, and due process considerations, the parties do agree that any SUP, if approved, shall include as conditions:

1. The main elements of the design and construction of the Expanded Parking Lot substantially in the manner shown on the application for SUP submitted by the County dated August 18, 2020.
2. The County will be required to comply with Town building and construction regulations in the construction of the Expanded Parking Lot.

3. The Town will confirm whether and to what extent or location asphalt millings are permitted construction material for this parking lot expansion.
4. Participation by the County in the design and construction of improved pedestrian access from Morrison Natural History Museum to Red Rocks Vista Drive along Colorado Highway 8, to alleviate pedestrian hazards being created by the location of the existing parking lot.
5. That the Board of Trustees grant approval for expansion of the easement area shown on Exhibit A to that certain June 24, 1993 Easement and Intergovernmental Agreement entered into between the parties, which locates and permits the existing parking lot.
6. The continued use of the Expanded Parking Lot is temporary, and that lot will be removed and the site and access road revegetated when the Relocated Parking Lot is completed.

C. The Town commits to processing the SUP application at a public hearing as required by the Code, on September 1, 2020, or as soon thereafter as a complete SUP application is submitted for the Town's review and action pursuant to the Code. In the event the Town does approve the SUP, the Town would also intend to grant, and the County would begin processing for acceptance, an easement for the Expanded Parking Lot.

D. The parties understand and agree that while it is unlikely the County will finish the process of accepting such an easement before construction starts or concludes, such construction (once permitted by an approved SUP) is permitted so long as this Letter of Agreement has previously been signed.

### **III. Amendment to Intergovernmental Agreement**

A. The Town and the County agree to immediately commence negotiations on an amendment to the June 24, 1993 Easement and Intergovernmental Agreement (Morrison Town Park / Mt. Falcon Park) recorded at Reception No. 93103310 in the Jefferson County Clerk and Recorder's Office (the "1993 IGA") in order to incorporate into that Agreement, the following additional provisions:

1. Recitals describing the intent of the County and the Town to facilitate joint development at a location on Colorado Highway 8, of the Relocated Parking Lot and trailhead to serve Mt. Falcon Park, replacing the existing parking lot which will be demolished and revegetated, and including the option for the Town to construct a municipal building on approximately up to 1 acre of property at that location, along with shared parking lot and storm water detention.
2. Amend Exhibit A to the 1993 IGA to include the legal description for the Expanded Parking Lot as contemplated above, and to memorialize the expanded easement area.

3. Expressly provide for the grant of an option to the Town to acquire up to 1 acre of Mt. Falcon Park property to accommodate an approximately 12,500 sq. ft. Town municipal center with access to Highway 8, which will share parking and detention, as described above, with the Relocated Parking Lot. The exact location and size of the up to 1 acre site shall be mutually agreeable to the parties. The option will include as essential elements:
  - a. The option shall be granted for nominal consideration, will describe the maximum area of land to be acquired and its general location.
  - b. The option will provide that while the consideration for grant of the option is nominal, the parties understand and agree that, when, as and if the option is exercised, the Town will be required to comply with then-current County requirements including, without limitation, for the payment of fair market value, in funds and/or alternate consideration at the time of exercise. As part of exercise of the option, the Town understands the Town must follow the JCOS approval requirements for removal of the JCOS Open Space Reverter. This process may, in part, assign a value to the Town's conveyance of land to the County in fee for the new parking lot in the context of a land exchange.
  - c. The option will be exercisable for a term of 15 years and may be exercised by the Town whether or not the County chooses to relocate the East Mt. Falcon Park parking lot to the Hwy 8 location.

**IV. Additional approvals and actions**

The parties agree to reasonably consider and endeavor to negotiate the additional approvals and actions necessary to implement the terms described in this Letter of Agreement. Notwithstanding any term of this Letter of Agreement to the contrary, the parties understand and agree this Letter of Agreement does not constitute binding commitments. Approval of the terms described herein are dependent upon successful future negotiations between the parties and are subject to the parties' Policies, Ordinances, Resolutions, and practices required for formal approval of binding commitments.

Executed by the parties as of the day and year first set forth above.

Jefferson County Colorado

By: \_\_\_\_\_

Thomas J. Hoby, CPRP

Director of Parks and Open Space

Town of Morrison, Colorado

By: \_\_\_\_\_  
Sean Forey, Mayor

Attest:

\_\_\_\_\_  
Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
SEPTEMBER 1, 2020  
BOARD ACTION FORM

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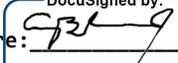
SUBJECT: POST Grant Acceptance

PROCEDURE: Accept Grant

TOWN ATTORNEY REVIEW:     Yes         No

TOWN MANAGER REVIEW:     Yes         No

MOTION: Motion to accept the Purchase Order for the POST In-Service Continuing Education Grant. This grant allows for the police department to make \$2,099.91 in purchases for ammo, shooting targets, and taser cartridges. The town must show the items were purchased as requested in grant and then will be reimbursed by POST for the full amount.

<b>COLORADO DEPARTMENT OF LAW</b>		<b>IMPORTANT</b>		<b>PURCHASE ORDER</b>		
<b>PEACE OFFICER STANDARDS AND TRAINING (POST)</b>				<b>DEPARTMENT OF LAW</b>		
<b>RALPH L. CARR COLORADO JUDICIAL CENTER</b>		The PO # and LINE # must appear on all invoices, packing slips, cartons and correspondence.		<b>PEACE OFFICER STANDARDS and TRAINING</b>		
<b>1300 BROADWAY, 9th FLOOR</b>				PO #:	<b>POGG1-LAAA-GT210002111</b>	
<b>DENVER, CO 80203</b>			<b>Start Date: 7/1/2020</b>	<b>End Date: 3/31/2021</b>		
Vendor Name:	Morrison Police Department		State Award #: None			
Vendor Contact:	Sgt. Dawn Fliszar		ALPHA, ORG or FUND: 4500 PINS			
Phone:	720-682-2207					
E-Mail:	<a href="mailto:dfliszar@morrisonco.us">dfliszar@morrisonco.us</a>					
<b>Ship To:</b>			<b>Invoice To:</b>			
Name and Address:	Morrison Police Department		Colorado Department of Law			
	321 Highway 8		Peace Officer Standards and Training (POST)			
	Morrison, CO 80465		1300 Broadway, 9th Floor			
			Denver CO 80203			
<b>Instructions to Vendor</b>						
Any questions regarding this PO should be directed to <a href="mailto:Susan.Carter@coag.gov">Susan.Carter@coag.gov</a> or 720-508-6559		1. If for any reason delivery of this order is delayed beyond the delivery/installation date shown, please notify the agency contact named at the top left. (Right of cancellation is reserved in instances in which timely delivery is not made.)				
		2. All chemicals, equipment and materials must conform to the standards required by OSHA.				
<b>Special Instructions:</b>						
1.	Order of precedence: 1) Purchase Order Terms & Conditions; 2) Exhibit A Statement of Work (SOW)/Applicable Laws (Exhibit A).					
2.	<b>Purchase Order Terms and Conditions:</b> <a href="https://www.colorado.gov/osc/purchase-order-terms-conditions">https://www.colorado.gov/osc/purchase-order-terms-conditions</a>					
3.	<b>Description:</b>					
•	This Purchase Order is to provide funds to Vendor to secure training equipment for the training of certified peace officers in the State of Colorado. See Exhibit A Statement of Work .					
•	Payment will be made upon satisfactory delivery of goods and/or completion of training or services and receipt of a correct vendor invoice and documentation of training attendance.					
•	Vendor invoices must be received no later than sixty (60) calendar days from the delivery of goods and/or the completion of services and/or training. It is the responsibility of the Vendor to ensure that invoices are received at the "Invoice To" location above within the time frame specified. ALL INVOICES FOR PAYMENT MUST BE SUBMITTED NO LATER THAN CLOSE OF BUSINESS MARCH 31, 2021; UNLESS PRIOR AUTHORIZATION FOR AN EXTENSION IS GRANTED BY THE POST Grant MANAGER, OR DESIGNEE.					
•	THIS PURCHASE ORDER IS NOT EFFECTIVE UNTIL SIGNED BY A CONTRACTS AND PROCUREMENT DIRECTOR. <u>UNDER NO CIRCUMSTANCES</u> SHALL THE GOODS AND/OR SERVICES BE ORDERED OR PERFORMED PRIOR TO THE PO EFFECTIVE DATE, NOR EXCEED THE DOCUMENT TOTAL WITHOUT PRIOR WRITTEN AUTHORIZATION FROM THE DEPARTMENT OF LAW.					
			<b>DOCUMENT TOTAL = \$2,099.91</b>			
Printed Signatory Name and Title		THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS FOR THE STATE OF COLORADO				
Printed Name:	George Mumma	Name:	Kris Kellim			
Title:	Chief	Title:	Contracts and Procurement Director			
Date:	7/13/2020	Date:	7/13/2020			
Vendor Signature:	 448E28CB51B943D...	State Purchasing Delegate Signature:	 489E26B2F2D94EA...			

**EXHIBIT A****STATEMENT OF WORK**

1. **Parties:** This Purchase Order (hereinafter called "PO") is entered into by **Morrison Police Department** (hereinafter called "Vendor"), and the **STATE OF COLORADO acting by and through the Department of Law, on behalf of the office of Peace Officer Standards and Training (POST)** (hereinafter called "State, or DOL-POST").
  
2. **General Description:**
  - a) **Authority.** Authority to enter into this Purchase Order exists in C.R.S.24-31-310 and funds have been budgeted, appropriated and otherwise made available pursuant to C.R.S. 42-3-304 (24) and a sufficient unencumbered balance thereof remains available for payment. Required approvals, clearance and coordination have been accomplished from and with appropriate agencies.
  - b) **Purpose.** The purpose of this Purchase Order is to engage the services of the vendor to assist the Department of Law, on behalf of the Peace Officer Standards and Training (POST) office, with its statutory responsibility of providing law enforcement training and safety courses to certified Colorado peace officers.
  
3. **Program Year/Effective Date.** The program year (starting and ending date) is July 1, 2020 thru March 31, 2021. All purchase orders will begin on their effective date (signature date of the State Purchasing Delegate) and end on March 31, 2021. DOL-POST shall not be liable to reimburse the vendor for any performance, hereunder, including, but not limited to costs or expenses incurred, or be bound by any provision hereof prior to the **Effective Date** or after the **End Date** set forth in the main body of this Purchase Order.
  
4. **Project Description and Budget.** The maximum amount payable under this Purchase Order to the vendor by the State is **\$2,099.91** for the following approved project activities:

<b>Project Activity</b>	<b>Approved Budget</b>
Training Equipment	\$2,099.91
<b>TOTAL</b>	<b>\$2,099.91</b>

5. **Equipment.** Equipment is defined as non-expendable personal property with an acquisition cost of \$5,000 or more per unit and a useful life of more than one year. The vendor is required to document its procurement procedures and maintain this documentation in the grant records. Receipts or invoices with order and delivery dates are required for all equipment items. Vendors are allowed to follow the procurement requirements of the state or unit of local government as long as the requirements meet or exceed the state requirements listed below. Procurement procedures are required and must be maintained in the records of the grantee.
  
6. **Inventory Procedures.** If the vendor is purchasing equipment as a part of this Award the vendor must have an effective system of property management and controls to safeguard against loss, damage, or theft of equipment.

Adequate maintenance procedures must be developed to keep the property in good condition. The vendor is required to maintain a POST inventory form for equipment purchased, in whole or in part, with grant funds which contain the following information:

- Description of item
- Serial number and property inventory number
- Date of purchase and delivery
- Check or voucher number
- Cost documentation, invoices, receipts
- Equipment location
- Present use
- Condition
- Disposition information

7. **Reporting.** Equipment purchased with state grant funds must be reported on annually. A POST equipment reporting form must be submitted to Susan Carter at [susan.carter@coag.gov](mailto:susan.carter@coag.gov) for each equipment item by June 30<sup>th</sup> annually. This form provides the necessary disposition and retention information. Equipment records must be maintained for seven (7) years from the date the first annual report is submitted to DOL-POST. If any litigation, claim, or audit is started before the expiration of the seven (7) year period, the records shall be retained beyond the seven-year period, until all litigation, claims, or audit findings involving records have been resolved.
8. **Disposition of Equipment.** Disposition includes the sale or trade-in of equipment as well as the disposal of equipment and the end of its useful life. Disposition of equipment requires DOL-POST approval prior to the disposition. At the end of the grant award period, title to all equipment may vest in the vendor agency if the vendor certifies in writing that it will use the property for the same purpose areas under which the grant was made.
9. **Procurement Procedures.** Purchases of equipment and services shall be in a manner providing maximum open and free competition. Procurement shall be made by one of the following methods:
  - **Small purchase procedures** are those relatively simple and informal procurement methods for securing services, and supplies, that does not exceed \$25,000 in the aggregate. If small purchase procedures are used for procurement under the grant, written quotes must be obtained and documented from at least three (3) qualified sources. These procedures are generally used for the acquisition of relatively small standardized items such as computers.
  - **Competitive negotiation** (request for proposal or other competitive process) is one method that can be used to procure goods or services that cost more than \$25,000. A request for proposal (RFP) is publicized, negotiations are conducted with more than one of the sources submitting offers, and either a fixed-price cost-reimbursable type contract is awarded, as appropriate. The following requirements apply to competitive negotiations:
    - RFP's must be publicized and identify all evaluation factors and their relative importance. Any response to publicized RFP's shall be honored to the maximum extent possible.

- Proposals must be solicited from at least three (3) qualified sources.
- Vendors must have a method for conducting technical evaluations of the proposals received and for selecting vendors.
- Awards must be made to the responsible firm (individual) who proposal is most advantageous to the program, with price and other factors considered.
- **Competitive sealed bids** (formal advertising) can also be used for procurement over \$25,000. Bids are publicly solicited and a firm, fixed-price contract (lump sum or unit price) is awarded to the responsible bidder, whose bid, conforming to all material terms and conditions of the invitation for bids, is the lowest price. Procurement by sealed bids under a grant will be accomplished through the use of state purchasing procedures or an equivalent local established procurement procedure.
- **Non-competitive negotiation** (sole-source justification) is procurement through the solicitation of a proposal from only one source or after solicitation of a number of sources when competition is determined inadequate. Prior approval by DOL-POST is required for all non-competitive procurement.

10. **Payments.** Payments shall be made in accordance with the provisions set forth in the Purchase Order and applicable State Controller Fiscal Rules and DOL-POST disbursement procedures. Payments to Vendor are limited to the unpaid obligated balance of the Purchase Order.

**Vendor shall submit a request for reimbursement within sixty (60) calendar days from the delivery of goods and/or the completion of services and/or training and no later than March 31, 2021. Unless prior authorization for an extension is granted by the POST Grant Manager or Designee.** Payment requests must be submitted with cost documentation (receipts, invoices, canceled checks) and proof of attendance (if attending training). Lodging (hotel) receipts must be dated and itemized.

11. **Grant Record Retention.** All grant records must be retained for three (3) years after the end of the state fiscal year that includes the end date of the grant. For example, if the grant ended June 30, 2019 the state fiscal year would be July 1, 2018 to June 30, 2019. The files could be destroyed after June 30, 2022. Grant records include all financial records, supporting documents, statistical records, and all other records pertinent to the grant. Source documents include copies of the grant award, any required reports, accounting transactions, the general ledger, personnel and payroll records (if applicable to the award) and any related documents and records.

12. **Applicable Laws.** At all times during the performance of this Purchase Order, Vendor shall comply with all applicable State laws and their implementing regulations, currently in existence and as hereafter amended, including without limitation those set forth in this Exhibit. Laws, regulations, and authoritative guidance incorporated into this Purchase Order include, without limitation:

- Department of Law, Peace Officer Standards and Training Continuing Education Grant Guidelines, available on the POST website.
- State of Colorado, State Controller Fiscal Rules, available on the Colorado.gov website.
- 24 CFR Part 85, Administrative requirements for grants and cooperative agreements to State and local governments and federally recognized Indian tribal governments.

- 2 CFR Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87).
- OMB Circular A-133, Audits of State and Local Governments and Non-Profit Organizations.
- Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 44 CFR 13.
- C.R.S. 24-31-310 Resources for the Training of Peace Officers.
- C.R.S. 24-31-303 (I) Duties, Powers of the POST Board.
- C.R.S.24-31-315 Annual In-Service Training Requirements.

13. **Compliance:** The Vendor agrees to be responsible for ensuring compliance with this Purchase Order Award Terms and Conditions and ensure that any equipment or ammunition purchased as a part of this Award will be used for training purposes only.

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
September 1, 2020  
BOARD ACTION FORM

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SUBJECT: CDOT LEAF Funding

PROCEDURE: Grant Application

TOWN ATTORNEY REVIEW:     Yes  No

TOWN MANAGER REVIEW:     Yes         No

MOTION: Motion to apply to CDOT LEAF Funding. The Grant funding will run October 2020 through June 2021. This funding is for Impaired Driving Enforcement and works the same as the current CDOT DUI and Seatbelt Grants we currently work. Funding will be OT reimbursements, similar to HVE and CIOT Grants. OT Reimbursement will be at actual OT rates versus a Flat Rate. All citations issued written by officers working this grant, will be extra revenue for the town at no cost since the officer is being paid by CDOT.

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
SEPTEMBER 1, 2020  
BOARD ACTION FORM

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SUBJECT: POST Grant Acceptance

PROCEDURE: Accept Grant

TOWN ATTORNEY REVIEW:     Yes         No

TOWN MANAGER REVIEW:     Yes         No

MOTION: Motion to accept the Purchase Order for the POST In-Service Continuing Education Grant. This grant allows for the police department to make \$2,099.91 in purchases for ammo, shooting targets, and taser cartridges. The town must show the items were purchased as requested in grant and then will be reimbursed by POST for the full amount.

Department of Public Works  
8/26/20

**WATER**

- Water plant averaging .263 MGD (263,000 gallons of treated water a day) this month.
- Fiore (The construction crew using Morrison water for the Red Rocks Ranch construction development) has used 2,854,000 gallons in last 32 days.
- ~ 3.2 MG has been pumped out of Cooley (Reservoir located at the Aggregate Industry Quarry) for the month thus far.
- Total coliform samples 1-5 submitted on 8/4; 6-10 submitted on 8/17. Water Quality Testing continues a weekly process.
- The Lead and Copper sampling has been completed for the year 2020. DBP (disinfection byproducts) samples completed and in range.
- 3rd qtr. water tank inspections have been completed.
- We have increased the water sampling protocol for the use of the Burns and McDonalds new water system design.

**WASTEWATER**

- Sewer jetting around town will continue into the month of September.
- The Red Rocks Ranch sewer line construction to the waste plant will be starting in two weeks. Fiore will start at the waste plant and construct out into Red Rocks Ranch.
- I will be looking into costs to have both digesters at the wastewater plant pumped dry due to the complications with the sludge trailer.
- Effluent NTUs (Nephelometric Turbidity Unit (how clear the water is) ) continue to look good as does nutrient removal.

## **STREETS, GROUNDS AND BUILDINGS**

- -Water Flowers
- -Water Trees
- -Worked on landscape project near Park St bridge. Plantings are the only thing left to complete.
- -The scrap metal from town cleanup has been removed and all other issues regarding the code violation remediation.
- -Sweep/clean main street gutters
- -Set up for Town Hall meeting/court
- -Install signage for noise ordinance



- -Collect trash
- -Spray/remove weeds around town

- -Mow/trim
- -Collect limbs from residences
- -Police department AC coordination/repair/maintenance.
- Scot McLinden has been hired as the new Streets Grounds and Buildings Operator.

**Thank you,**

**Fritz Fouts**

**Public Works Director**

## **Mayor and Board of Trustees:**

### **The Morrison Police Department Report for August 2020.**

1. The police department did not have any new cases of COVID in August.
2. The department has had some changes since last month. Chief Mumma is no longer with the department, and Detective Sergeant Baca has accepted the position as our Interim Chief. The Full Time Officers are on a new structured schedule. They're working 12 hour shifts to stretch out shifts, making sure every officer has a "partner". Officer safety is very important to us, so this change was to guarantee if anything happened, an officer would have a cover car to assist.
3. Our Parking Enforcement employee turned in his resignation. We will soon have a replacement hired and will update you soon.
4. Red Rocks has reopened to bicyclists and hikers. Still no plans for any concerts. They are, however, showing films in a drive-in movie type manner. If you go to their website, there is information on pricing and upcoming films.
5. Street closures are still in place to only allow access to residents. This measure was taken in an effort to keep our community safe and limit unnecessary exposure caused by motorists utilizing Town roadways.

### Crimes/calls for service handled by Morrison Police Officers in August:

- A routine traffic stop was conducted for speeding. The driver did not have a physical license, so their information was run to check for wants/warrants, which came back clear. However, the driver's license had been revoked since 2017 for being a habitual traffic offender. In addition to this the vehicle was not insured and had false registration. The driver was given the option to call a ride as Jeffco isn't accepting many due to Covid. The vehicle was towed and the driver was cited.
- 2 residents have reported their credit card was used without approval. An investigation has been launched and MPD is working with the residents to collect information and working to locate the individual to be charged with Identity Theft, Fraud, and Illegal Use of Credit Cards.
- MPD was on the lookout for a REDDI (report every drunk driver immediately) report and observed the vehicle on NB Hwy 285 at mm 248. Callers reported the driver almost running them off the roadway and running the driver's side of the vehicle against the center concrete barrier. The officer pulled out behind the driver and observed the vehicle unable to maintain their lane, almost running off the road several times. Upon contact the driver said they were tired and denied any alcohol or drug usage, and agreed to voluntary roadsides, but did not complete them as a sober person would. The driver agreed to a breath test which yielded a result of 0.114. The vehicle was towed, the driver "booked thru" Jefferson County Jail and then released to a parent. Prior to release, the driver was cited for DUI, Failure to Maintain Lane, and BrAC of 0.02 or more under 21 years of age.

- A report came in regarding a minor and sexual exploitation. We cannot comment on this for safety and privacy purposes, but an investigation is underway.
- A vehicle was pulled over for speeding, 100mph in a 65mph zone on EB C470 at mm 4. The driver said they were just “out and about” and didn’t realize they were traveling that fast, nor that they appeared to be racing multiple vehicles that appeared to be a car club. The driver was issued a summons for Speeding, Reckless Driving and Engaging in a Speed Contest. The driver was released after the summons was issued.
- A couple was checked in to the Cliff House, but after leaving their room for a short time, they returned to find their wallet had been taken and multiple personal items rummaged through. They reported it to the police and then checked out due to discomfort and received a refund. An investigation has been launched.
- Vehicle was pulled over at the 400 blk of Bear Creek Ave for speeding and weaving. The driver was contacted and admitted to having a couple drinks prior to driving, but did not believe they were too impaired to drive. The driver agreed to voluntary roadsides, but did not complete them to the officer’s satisfaction and agreed to a breath test which yielded a result of 0.107. The vehicle was towed, the driver “booked thru” Jefferson County Jail and released to a sober party. Prior to release, the driver was issued a summons for Speeding, Failure to Drive in Designated Lane (weaving), and DUI.
- 33 cases were sent to Jefferson County for prosecution, including the cases listed above. Of those, 17 drivers either had no license, or one that was revoked or suspended. They were issued citations, their vehicles towed, their license confiscated (for those who had one in hand), and a notice from the State advising the driver that it is illegal for them to operate a motor vehicle on any roadways in Colorado.

#### Traffic Incidents:

- MPD assisted other jurisdictions on multiple occasions, including traffic control for accidents as well as covering officers on traffic stops such as warrant arrests and DUIs.
- 3 non-injury accidents within our jurisdiction.
- 279 citations have been issued into Morrison Municipal Court as of 08/23/2020. We are projecting we will write 350 by the end of the month.

We hope everyone is staying safe and healthy!

Respectfully Submitted by Jennifer Spornick; Chief’s Secretary

**To: Mayor and Board of Trustees**

**From: Matthew T. Mossbrucker, Director, MNHM**

**Subject: Monthly Report – August 2020**

**Date: August 25, 2020**

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**At A Glance:** The past month has been busy with summer visitors. MNHM is open daily and the new operations plan is still running smoothly, eight weeks into the new operations plan. While sales are down, a pattern reported by other local cultural attractions, six of the seven daily tour slots are reserved on average, and gift shop sales are strong.

The final Wyoming dinosaur dig was successfully conducted.

Planning is underway for a digital fundraiser to enhance exhibits and draw in more visitors.

**Reopening:** The reopening strategy has gone well, satisfying a balance between safety and carrying out our mission and fundraising. We are still turning away a group of visitors per day on average due to the restriction of not mixing groups of visitors. With the return of most of the volunteers, we are intermittently able to provide tours every 30 minutes, accommodating additional groups while keeping the headcount in the museum below 20 people and maintaining group separation.

Here is a review of specific aspects of our new operations:

**Online Ticket Sales** – Ticket sales with FareHarbor are still performing well. Staff reports that about half of sales are made in advance, while the remainder are made via telephone or in person.

**MNHM Tour App** – this new digital tour guide has been received positively, but visitors greatly prefer our guided tours. Enhancements to the MNHM app are planned for this fall. The app is free and can be found in the Apple App Store or Google Play, and was underwritten by the Museum Foundation.

**Public Reaction** – Visitor reviews indicate that they enjoy having the museum to themselves for the private experience. No issues with the mandatory masking requirements, as ticket sales require the purchaser to acknowledge the policy prior to buying tickets, our signage, and our social media educational campaign.

**2020 Dinosaur Digs:** The final dig was held in mid-August for a small group of novice diggers. Participants have worn facemasks and have taken basic Covid-19 safety precautions. There are no reports from former participants of illness, so it would seem that our precautions were adequate.

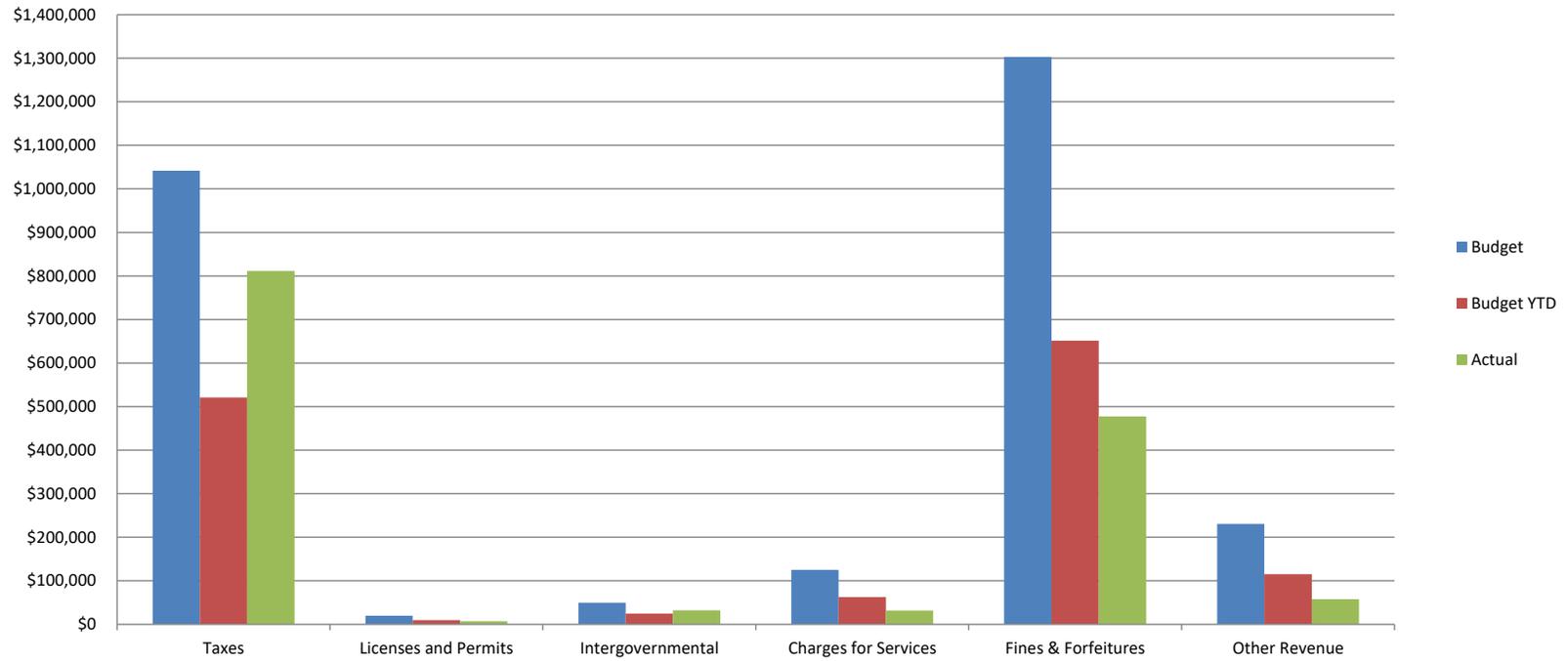
Feedback from all participants was positive and encouraging. Different plans are being drafted for the 2021 field season to enhance the program and adapt to various potential states of the pandemic.

**Marketing:** Regular posts have gone up on Facebook and Instagram themed with educating visitors of what to expect when visiting. These channels will be soon used to promote the MNHMF fundraiser and a National Fossil Day celebration in partnership with Dinosaur Ridge.

The MNHMF had underwritten a blue “attraction” highway sign on US 285. Our collected marketing data seems to suggest this in an ineffective means of marketing and this will likely not be renewed.

## 2nd Quarter 2020

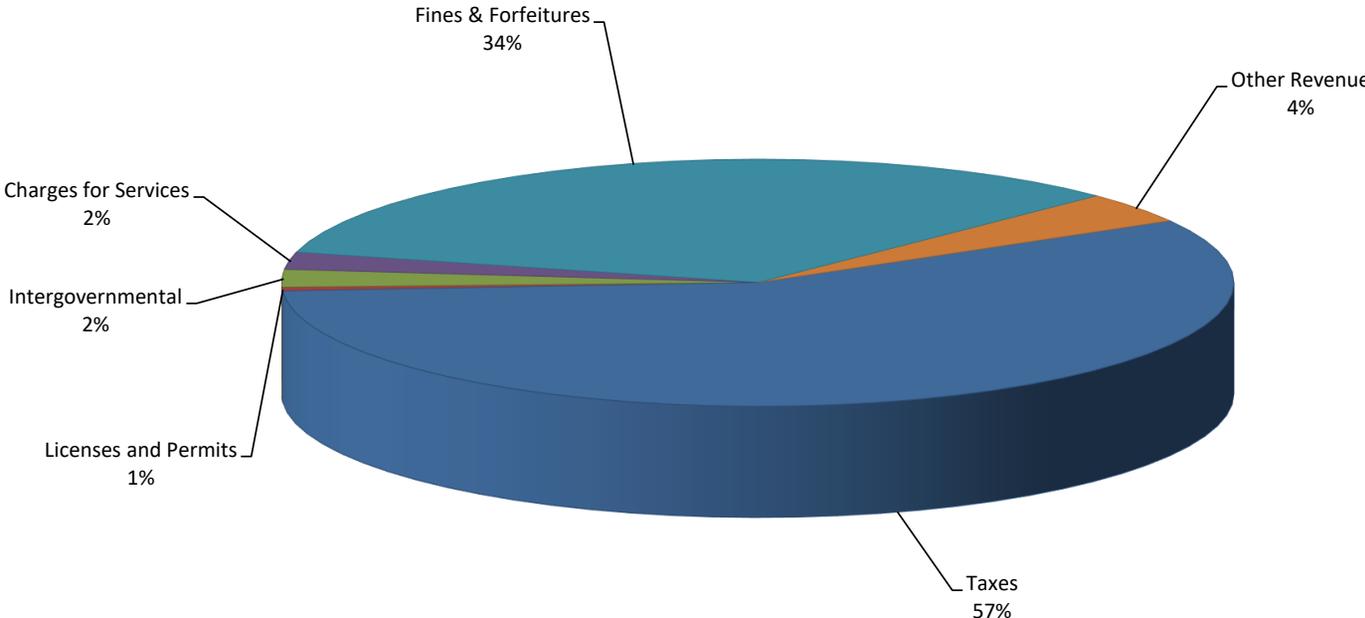
### General Fund Revenues - Budget to Actual YTD



#### General Fund Revenue - Year to Date

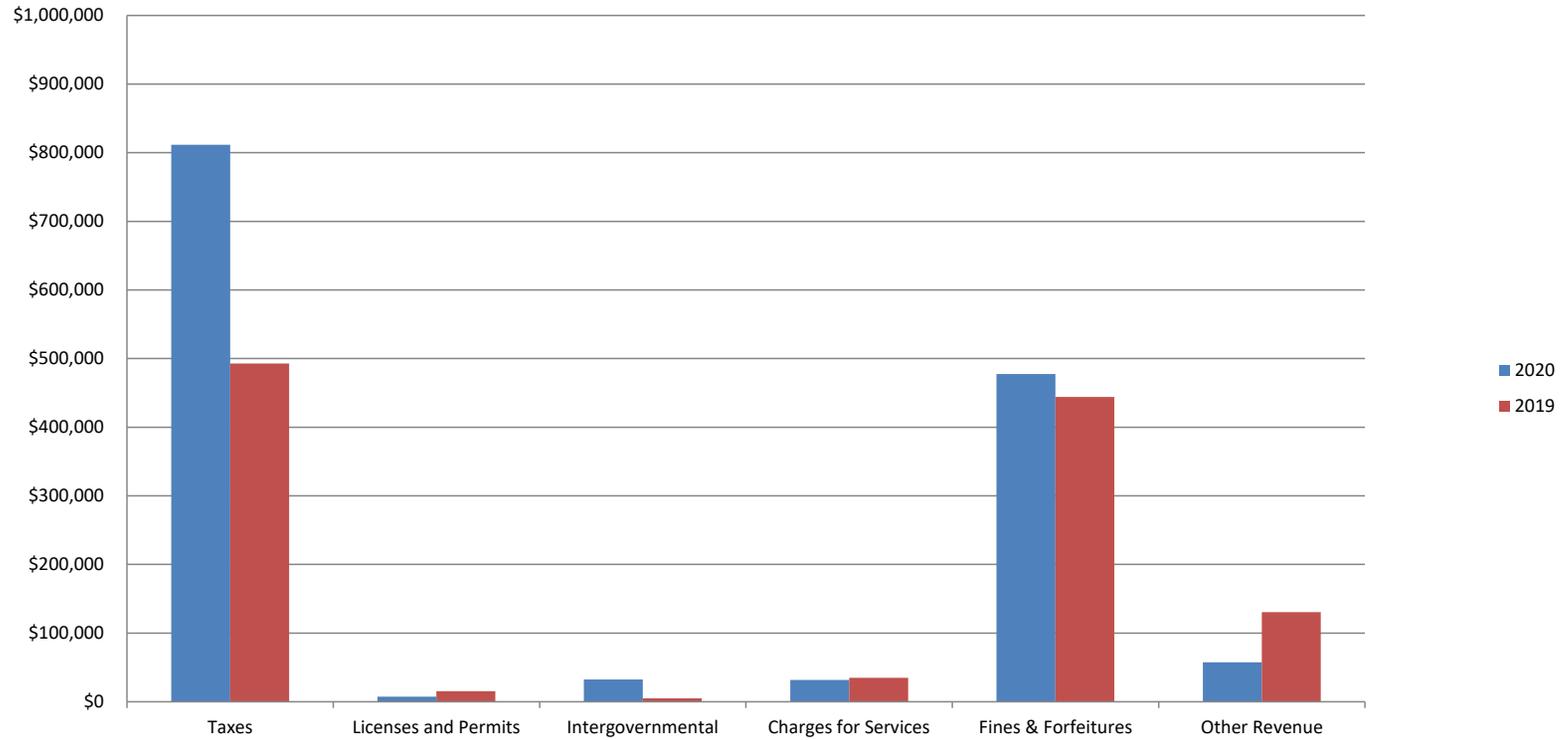
Revenue Type	Budget	Budget YTD	Actual	% Earned
Taxes	\$ 1,041,801	\$ 520,901	\$ 811,417	77.89%
Licenses and Permit	19,500	9,750	7,374	37.82%
Intergovernmental	49,500	24,750	32,405	65.46%
Charges for Services	125,400	62,700	31,797	25.36%
Fines & Forfeitures	1,303,000	651,500	477,428	36.64%
Other Revenue	230,400	115,200	57,513	24.96%
<b>Total</b>	<b>\$ 2,769,601</b>	<b>\$ 1,384,801</b>	<b>\$ 1,417,934</b>	<b>51.20%</b>

### General Fund Revenues by Revenue Source - YTD



General Fund Revenue - Year to Date			
Source	Actual	%	
Taxes	\$ 811,417	57.22%	
Licenses and Perm	7,374	0.52%	
Intergovernmental	32,405	2.29%	
Charges for Servic	31,797	2.24%	
Fines & Forfeiture	477,428	33.67%	
Other Revenue	57,513	4.06%	
<b>Total</b>	<b>\$ 1,417,934</b>	<b>100.00%</b>	

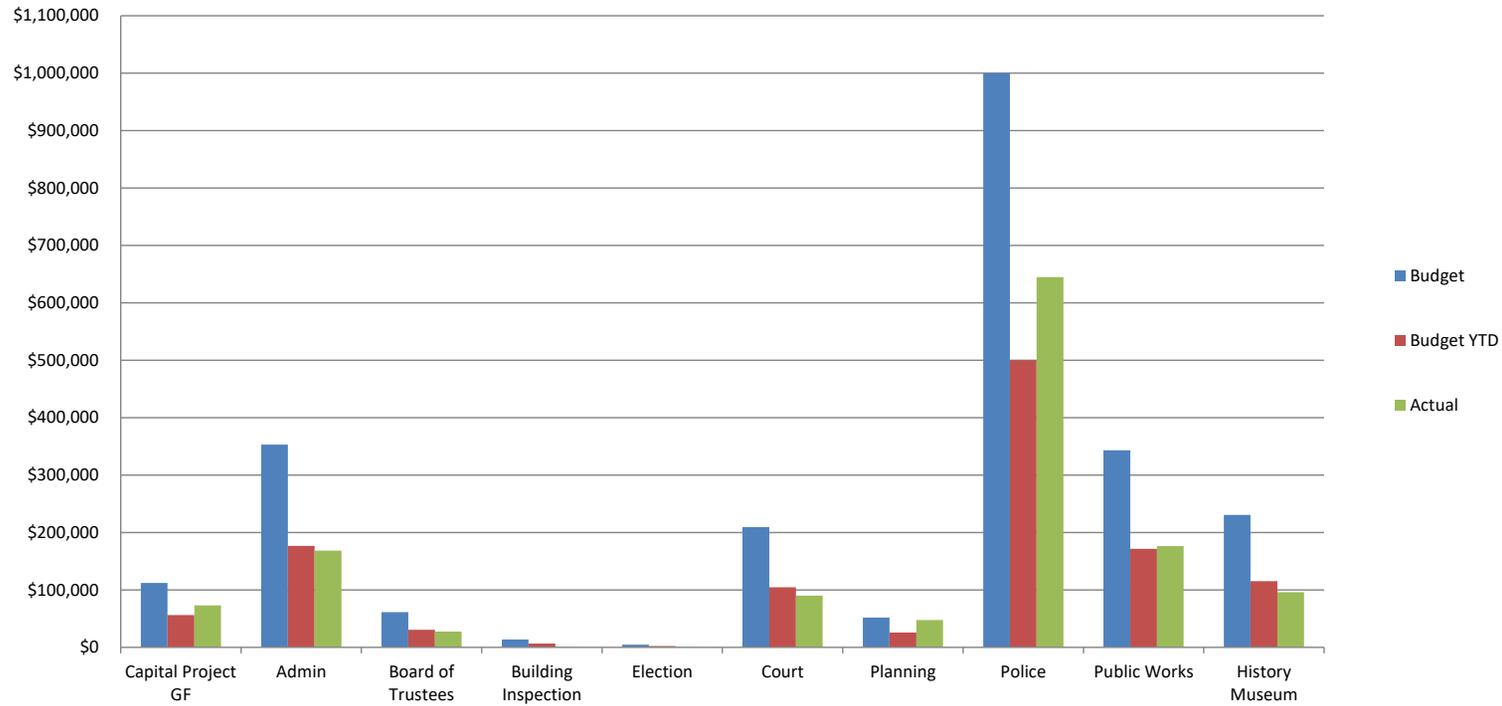
### General Fund Revenues - Comparative YTD



#### General Fund Revenue - Comparative YTD

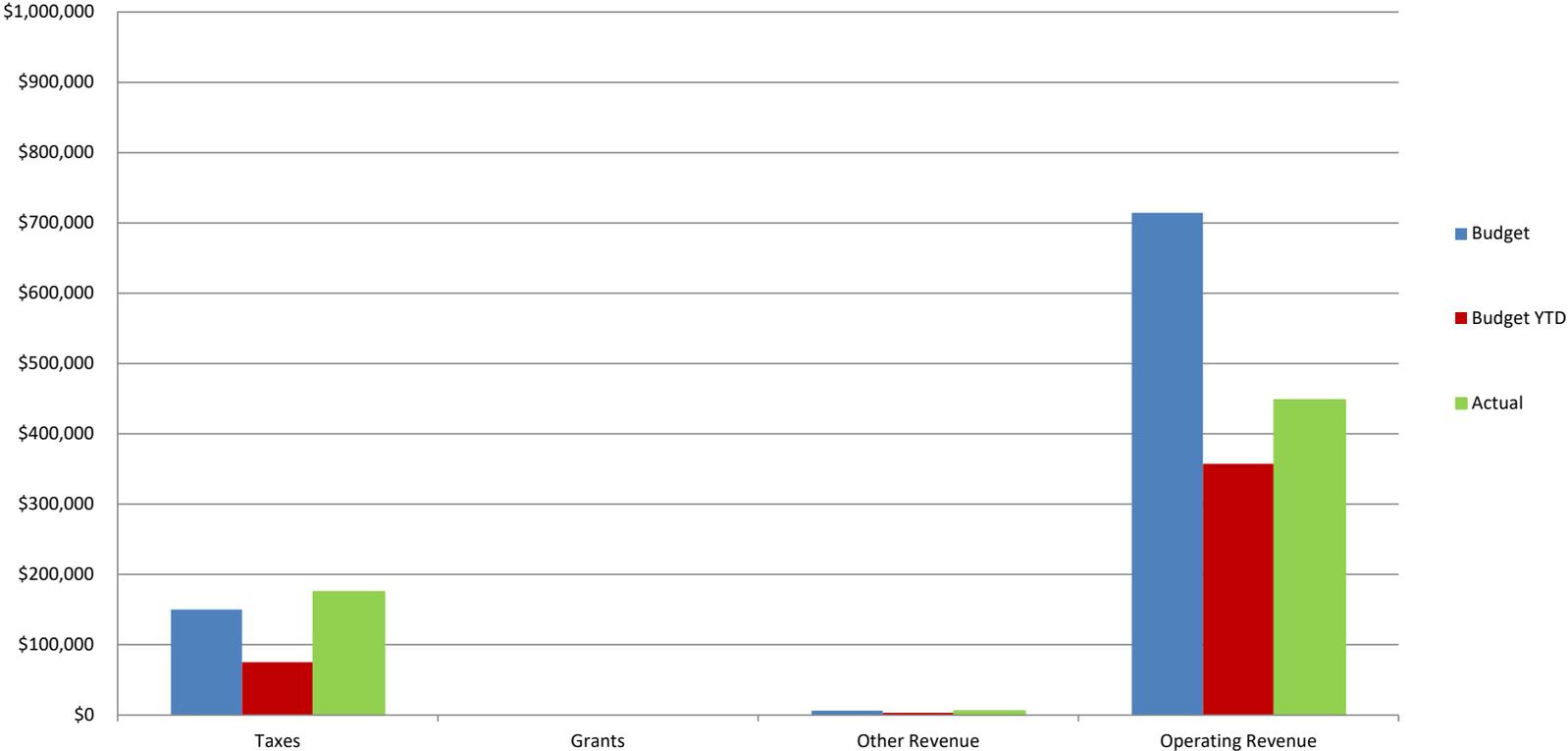
Revenue Type	2020	2019
Taxes	\$ 811,417	\$ 492,921
Licenses and Permits	7,374	15,288
Intergovernmental	32,405	5,085
Charges for Services	31,797	34,761
Fines & Forfeitures	477,428	443,957
Other Revenue	57,513	130,423
<b>Total</b>	<b>\$ 1,417,934</b>	<b>\$ 1,122,435</b>

### General Fund Expenditures - Budget to Actual YTD



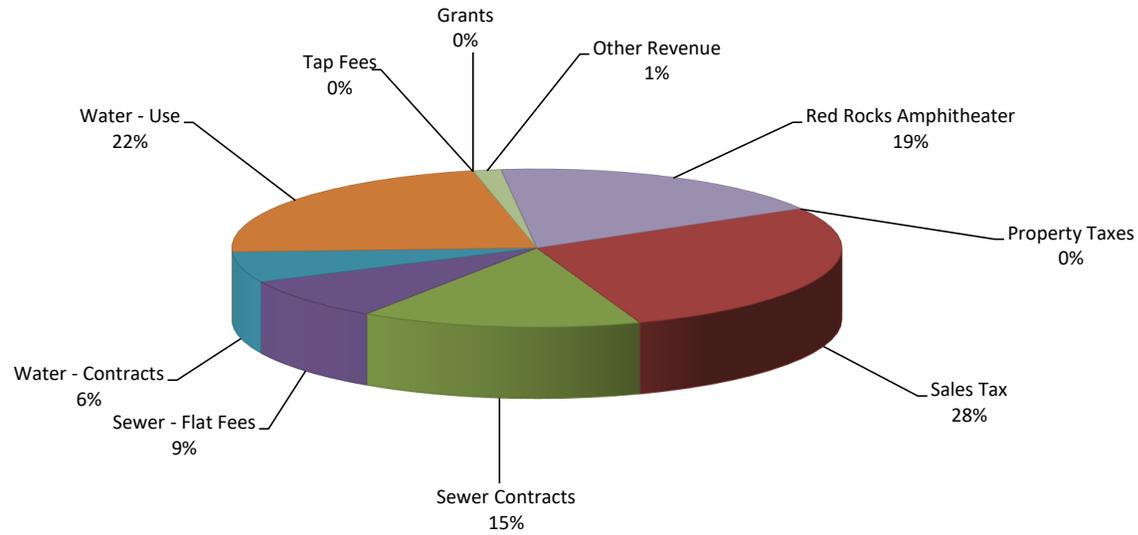
General Fund Exp - Year to Date					
Exp. Type	Budget	Budget YTD	Actual	% Expended	
Capital Project GF	\$ 112,000	\$ 56,000	\$ 73,032	65.21%	
Admin	353,000	176,500	168,492	47.73%	
Board of Trustees	61,500	30,750	27,482	44.69%	
Building Inspection	13,500	6,750	124	0.92%	
Election	4,500	2,250	266	5.91%	
Court	209,200	104,600	89,943	42.99%	
Planning	52,000	26,000	47,445	91.24%	
Police	999,978	499,989	644,727	64.47%	
Public Works	343,300	171,650	176,473	51.40%	
History Museum	230,760	115,380	96,028	41.61%	
<b>Total</b>	<b>\$ 2,379,738</b>	<b>\$ 1,189,869</b>	<b>\$ 1,324,012</b>	<b>55.64%</b>	

### Utility Fund Revenues - Budget to Actual YTD



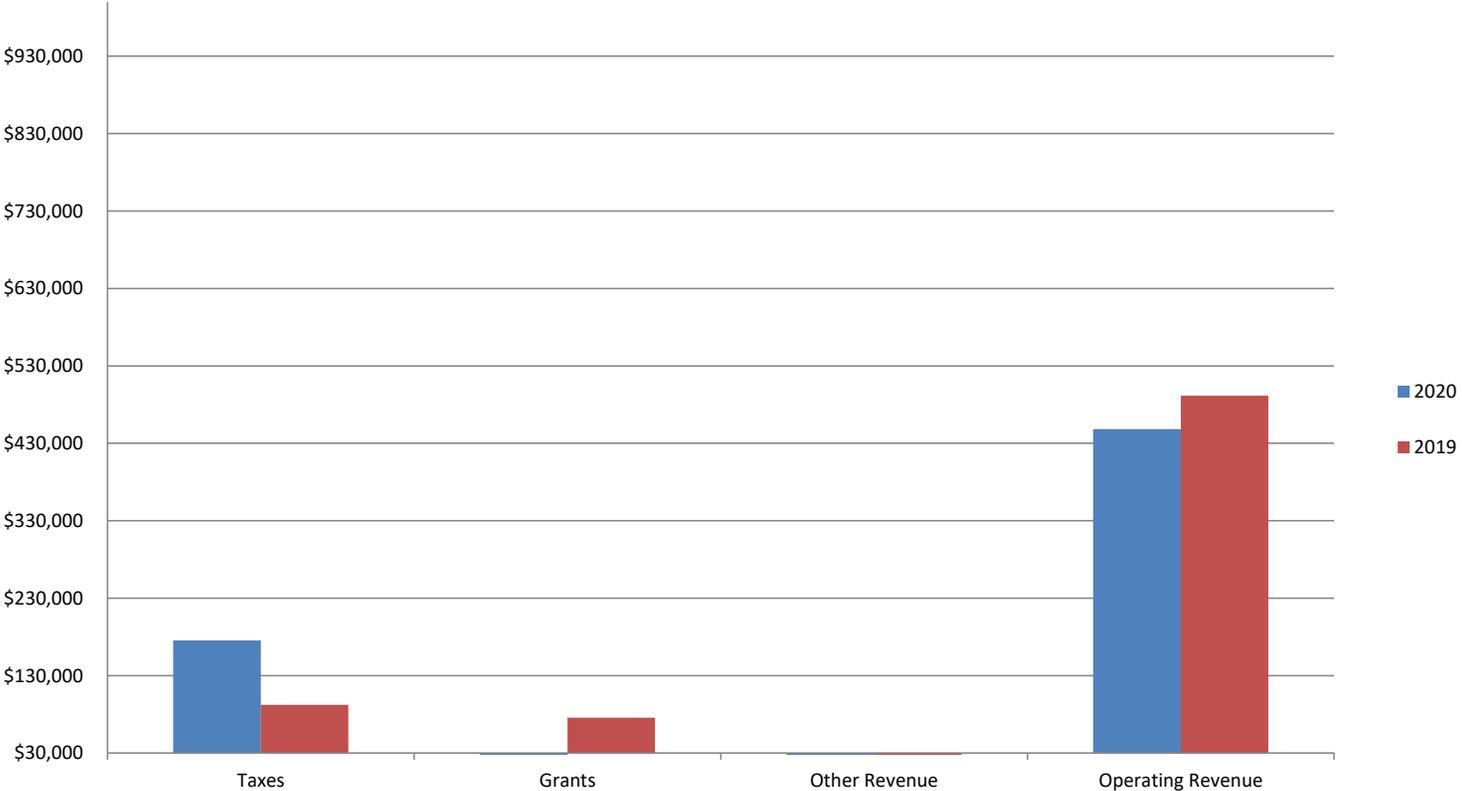
Utility Fund Revenues - Year to Date					
Revenue Type	Budget	Budget YTD	Actual	% Earned	
Taxes	\$ 150,000	\$ 75,000	\$ 175,445	116.96%	
Grants	-	-	-	N/A	
Other Revenue	6,500	\$ 3,250	6,009	92.45%	
Operating Revenue	714,400	\$ 357,200	448,384	62.76%	
<b>Total</b>	<b>\$ 870,900</b>	<b>\$ 435,450</b>	<b>\$ 629,838</b>	<b>72.32%</b>	

## Utility Fund Revenues by Revenue Type - YTD



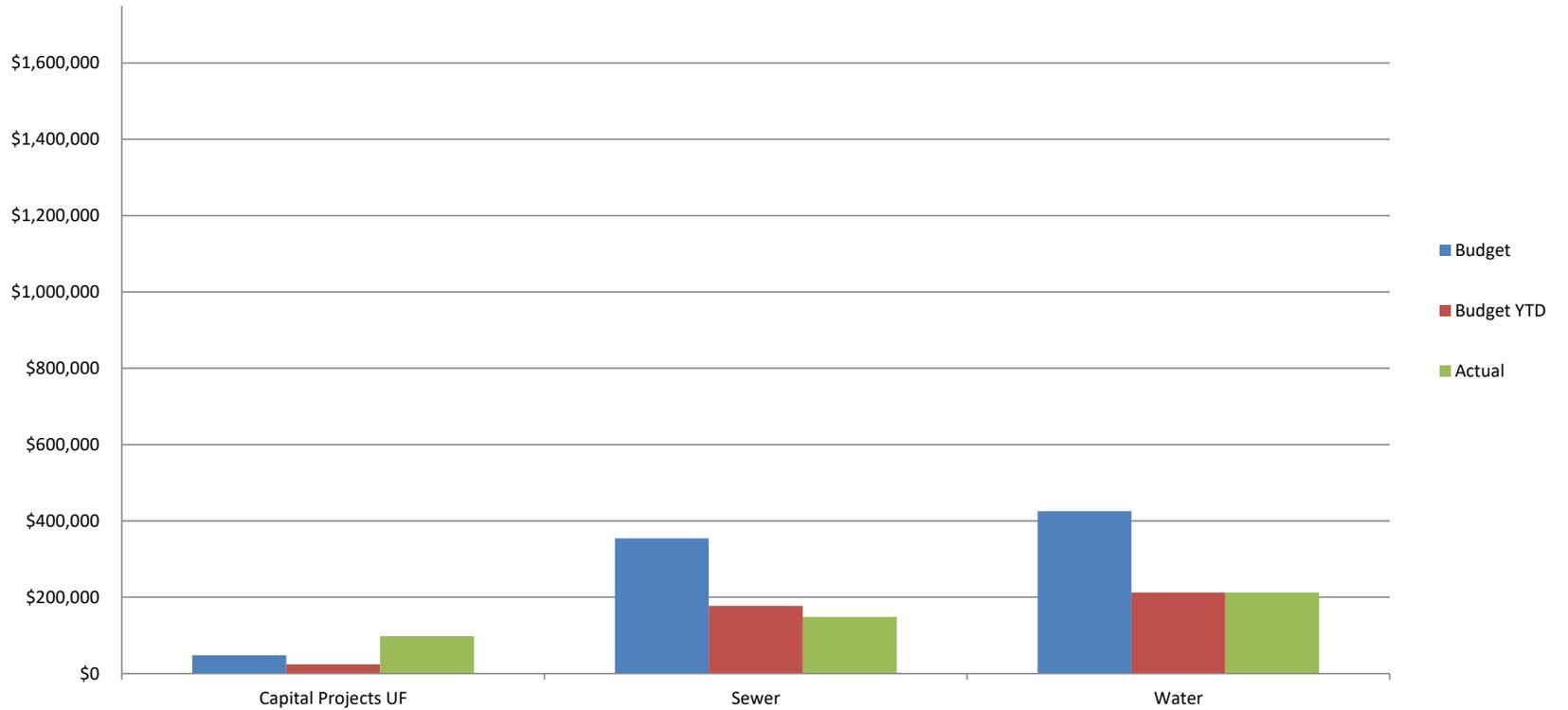
Utility Fund Revenue - Year to Date			
Revenue Type	Actual	%	
Property Taxes	\$ -	0.00%	
Sales Tax	175,445	27.85%	
Sewer Contracts	93,760	14.89%	
Sewer - Flat Fees	53,850	8.55%	
Water - Contracts	39,418	6.26%	
Water - Use	141,192	22.42%	
Tap Fees	-	0.00%	
Grants	-	0.00%	
Other Revenue	9,396	1.49%	
Red Rocks Amphitheater	116,777	18.54%	
<b>Total</b>	<b>\$ 629,838</b>	<b>100.00%</b>	

### Utility Fund Revenues - Comparative YTD



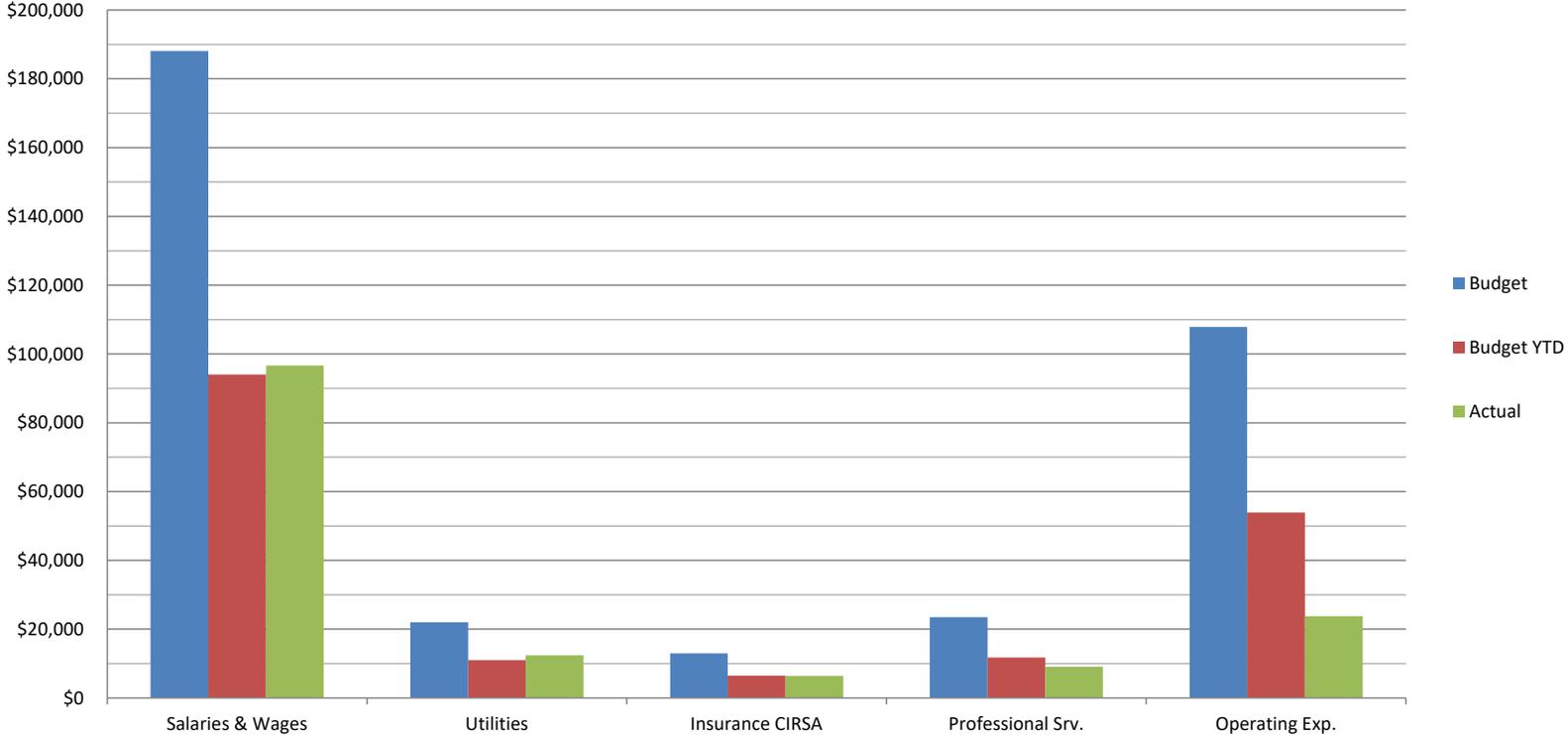
Utility Fund Revenue - Comparative YTD				
Revenue Type	2020		2019	
Taxes	\$	175,445	\$	92,132
Grants		-		75,713
Other Revenue		6,009		3,077
Operating Revenue		448,384		491,478
<b>Total</b>	<b>\$</b>	<b>629,838</b>	<b>\$</b>	<b>662,400</b>

### Utility Fund Expenses - Budget to Actual YTD



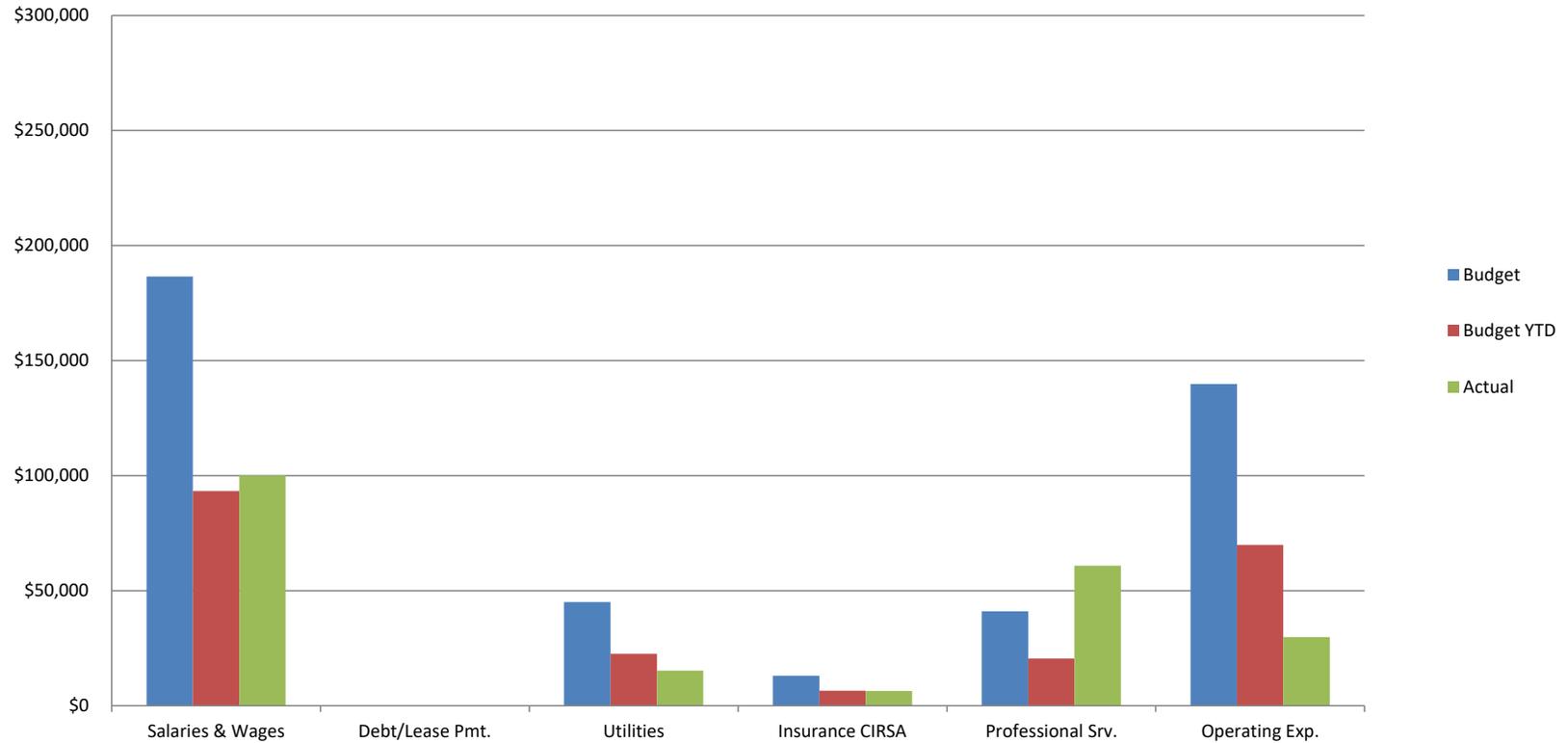
Utility Fund Exp - Year to Date				
Exp. Type	Budget	Budget YTD	Actual	% Expended
Capital Projects UF	\$ 48,000	\$ 24,000	\$ 98,203	204.59%
Sewer	354,500	\$ 177,250	148,391	41.86%
Water	425,400	\$ 212,700	212,498	49.95%
<b>Total</b>	<b>\$ 827,900</b>	<b>\$ 413,950</b>	<b>\$ 459,092</b>	<b>55.45%</b>

### Utility Fund Sewer Expenses - Budget to Actual YTD



Utility Fund Sewer Exp - Year to Date					
Exp. Type	Budget	Budget YTD	Actual	% Expended	
Salaries & Wages	\$ 188,100	\$ 94,050	\$ 96,663	51.39%	
Utilities	22,000	\$ 11,000	12,415	56.43%	
Insurance CIRSA	13,000	\$ 6,500	6,414	49.34%	
Professional Srv.	23,500	\$ 11,750	9,092	38.69%	
Operating Exp.	107,900	\$ 53,950	23,807	22.06%	
<b>Total</b>	<b>\$ 354,500</b>	<b>\$ 177,250</b>	<b>\$ 148,391</b>	<b>41.86%</b>	

### Utility Fund Water Expenses - Budget to Actual YTD



Utility Fund Water Exp - Year to Date					
Exp. Type	Budget	Budget YTD	Actual	% Expended	
Salaries & Wages	\$ 186,600	\$ 93,300	\$ 100,127	53.66%	
Utilities	45,000	\$ 22,500	15,291	33.98%	
Insurance CIRSA	13,000	\$ 6,500	6,414	49.34%	
Professional Srv.	41,000	\$ 20,500	60,832	148.37%	
Operating Exp.	139,800	\$ 69,900	29,834	21.34%	
<b>Total</b>	<b>\$ 425,400</b>	<b>\$ 212,700</b>	<b>\$ 212,498</b>	<b>49.95%</b>	

TOWN OF MORRISON  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 1, 2020  
BOARD ACTION FORM

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SUBJECT: Approval of Consent Agenda

PROCEDURE: Approve the Consent Agenda

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW:  YES  NO

TOWN MANAGER REVUEW:  YES  NO

MOTION: Motion to approve the consent agenda for September 1, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL, 110 STONE STREET  
REGULAR MEETING OF THE BOARD OF  
TRUSTEES TUESDAY, AUGUST 18, 2020  
6:00 P.M.**

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

**Roll Call.** Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Mike DeJonge, Katie Gill, Matt Schweich, Jennifer Singer, and Paul Sutton were present. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

**Staff Present.** Kara Winters (Town Manager), Gerald Dahl (Town Attorney), Lorraine Trotter (Town Accountant), and Lyndsey Paavilainen (Town Clerk).

**Amendments to the Agenda.** Item, Comments from the Town Police Department, was added to Presentations and Hearings, and item, Appointment of Town Liaison with Red Rocks Elementary School, was added to General Business.

**Public to Address the Board.** None.

**Presentations and Hearings.**

**2019 Audit Presentation- Hinkle & Company, PC.** Jim Hinkle, auditor, first reviewed the analysis and testing of the Town's financial controls, policies, transactions, accounting procedures, and came to the conclusion the Town's control measures are operating as designed and are effective. Hinkle added there were no significant weaknesses or material deficiencies determined. Hinkle stated there were no misstatements, no disagreements with management, and they did not encounter any issues during the audit.

Lorraine Trotter, Town Accountant, reviewed key highlights of the audited financials and then reviewed and explained the Town's finances while referencing both General and Utility Fund statements and expenses and revenues. Trotter concluded she believes the Town is in a good financial position due to the amount of reserve funds the Town has. Trotter stated the Town is in compliance and 2019 was a good year for both funds.

Due to Board questions, Winters stated she continues to check Sales Tax receipts and has been in communication with State to resolve misreports.

Sutton made a motion to accept the 2019 audit as presented by Hinkle & Company, PC without any changes. Singer seconded the motion. All present voted in favor of the motion.

**Comments from Town Police Department.** Sgt. Fliszar and Sgt. Schreiber first addressed the Board and stated they are representing the thoughts and feelings of the entire Morrison Police Department regarding Chief Mumma's retirement.

Fliszar and Schreiber stated the Department has concerns around Mumma's resignation in lieu of termination and understand it was because of decreased ticket revenue, not enforcing the noise ordinance, and not wearing masks. Mumma's accomplishments and positive changes were highlighted, and it was concluded Mumma positively changed the image and reputation of the Department, increased police visibility in Downtown, and reinforced relationships with businesses and residents.

Fliszar and Schreiber stated the Department believes Mumma’s departure was unjust and was provided with little communication regarding the abrupt change. They reiterated the entire Department stands behind these comments and concluded they believe this decision was unfounded.

Forey thanked the Department for their letter and their time. Forey deferred officers to meet with Winters with any follow up questions or to discuss their concerns.

**General Business.**

Appointment of Town Liaison with Red Rocks Elementary School. Gill made a motion to appoint Andra Slovsky as the Town Liaison with Red Rocks Elementary School. Jerome seconded the motion. All present voted in favor of the motion.

**Department Reports.**

**Court.** No questions. No comments.

**Accounting.** No questions. No comments.

**Building Department.** No questions. No comments.

**Town Manager.** No questions. No comments.

**Town Attorney.** Dahl explained the difference between General Fund and Utility Fund activities and accounting practices.

Consent Agenda. Jerome made a motion to approve the Consent Agenda for August 18, 2020. Schweich seconded the motion. All present voted in favor of the motion.

**Board Comments.** Forey stated due to Zoom, Board meetings will be kept minimal to priority business only.

**Hogback Article.** Forey stated he would write an article.

Executive Session. Jerome made a motion for a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning water treatment plant expansion, Mt. Falcon Feasibility Analysis, revisions to existing Mt. Falcon parking, and municipal center locations. Jerome further motioned to adjourn the regular meeting at the conclusion of the executive session. Schweich seconded the motion. All present voted in favor of the motion.

**Adjournment.** The Executive Session and Regular meeting were adjourned at 8:21 P.M.

TOWN OF MORRISON

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Sean Forey, Mayor

ATTEST:

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Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>08/21/2020</b>																
<b>PC</b>																
Total PC:		7899	31	31		72,635.70	.00		5,505.99-	9,118.00-	2,908.00-	4,378.39-	50,725.32-		88.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,923.50	.00	Direct Deposit Net	50,725.32-	D	Informational	.00
2-00	Overtime Pay	29.34	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	90.98	.00				Fringe Benefit	88.25
4-01	Sick Leave Pay	133.19	.00					
5-01	PD Parking Enforcement W	8.00	.00					
5-05	PD Misc Wages	12.00	.00					
9-01	Comp Time Earned	38.16	.00					
9-02	Comp Time Used	40.00	.00					
Grand Totals:		2,275.17	.00		50,725.32-			88.25

Total 08/21/2020:	7899	31	31		72,635.70	.00		5,505.99-	9,118.00-	2,908.00-	4,378.39-	50,725.32-		88.25	
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Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
08/21/2020 Hours/Units/Types Summary																
PC	Title	Hours	Units	Net Type		Amount		D	Info Type	Amount						
1-00	Regular Pay	1,923.50	.00	Direct Deposit Net		50,725.32-		D	Informational	.00						
2-00	Overtime Pay	29.34	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	90.98	.00						Fringe Benefit	88.25						
4-01	Sick Leave Pay	133.19	.00													
5-01	PD Parking Enforcement W	8.00	.00													
5-05	PD Misc Wages	12.00	.00													
9-01	Comp Time Earned	38.16	.00													
9-02	Comp Time Used	40.00	.00													
Grand Totals:		2,275.17	.00			50,725.32-				88.25						
Grand Totals:		7899	31	31		72,635.70	.00		5,505.99-	9,118.00-	2,908.00-	4,378.39-	50,725.32-		88.25	

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type		Amount		D	Info Type	Amount						
1-00	Regular Pay	1,923.50	.00	Direct Deposit Net		50,725.32-		D	Informational	.00						
2-00	Overtime Pay	29.34	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	90.98	.00						Fringe Benefit	88.25						
4-01	Sick Leave Pay	133.19	.00													
5-01	PD Parking Enforcement W	8.00	.00													
5-05	PD Misc Wages	12.00	.00													
9-01	Comp Time Earned	38.16	.00													
9-02	Comp Time Used	40.00	.00													
Grand Totals:		2,275.17	.00			50,725.32-				88.25						

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PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
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## Report Criteria:

Invoices with totals above \$0.00 included.  
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>10-25370 Insurance Payable</b>							
1110	Joe Leo	5178	Employee Reimbursement	08/18/2020	1,014.84	1,014.84	09/01/2020
126	Kaiser Permanente	0024269191	Employee Benefits	09/01/2020	9,807.28	9,807.28	09/01/2020
1056	Lincoln Financial Group	09012020	Employee Benefits	09/01/2020	1,591.04	1,591.04	09/01/2020
Total :					12,413.16	12,413.16	
<b>CAPITAL PROJECTS - GF</b>							
<b>10-40-904 Downtown Crosswalk Improvement</b>							
142	McCool Development Solutions	2020-220	C-Dot Grant Writing	08/16/2020	3,000.00	3,000.00	09/01/2020
<b>10-40-911 Computer Upgrades</b>							
1057	Axiom Group LLC	3318	Computer Upgrades	08/20/2020	2,919.96	2,919.96	09/01/2020
<b>10-40-915 COVID Response Expenses</b>							
1028	Rocky Mountain BioHazard	80251	bio-waste disposal	07/10/2020	1,095.00	1,095.00	09/01/2020
Total CAPITAL PROJECTS - GF:					7,014.96	7,014.96	
<b>ADMIN</b>							
<b>10-50-110 EMPLOYEE BENEFITS</b>							
50	Cobrahelp	213996	Monthly COBRA	08/16/2020	47.50	47.50	09/01/2020
<b>10-50-205 Postage</b>							
90	Fp Mailing Solutions	RI104566111	Postage Meter	08/01/2020	24.30	24.30	09/01/2020
<b>10-50-215 Telephone/Internet</b>							
185	CENTURYLINK	08042020	3036970681617B Town DSL line	08/04/2020	115.81	115.81	09/01/2020
1172	Granite Telecommunications	494591438	Town Office fax service	08/01/2020	36.12	36.12	09/01/2020
<b>10-50-375 Utilities</b>							
251	Xcel Energy	694630111	321 Hwy 8 Town Office Admin	08/18/2020	37.57	37.57	09/01/2020
<b>10-50-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	08052020	Administration	08/05/2020	1,891.90	1,891.90	09/01/2020
<b>10-50-387 Publication</b>							
85	Evergreen Newspapers	202007	Ordinance	07/29/2020	43.12	43.12	09/01/2020
<b>10-50-397 Operating Supplies</b>							
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
Total ADMIN:					2,218.68	2,218.68	
<b>BOARD OF TRUSTEES</b>							
<b>10-55-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	08052020	Board of Trustees	08/05/2020	1,938.00	1,938.00	09/01/2020
Total BOARD OF TRUSTEES:					1,938.00	1,938.00	
<b>COURT</b>							
<b>10-70-200 Outside Services</b>							
59	Colorado Dept Of Revenue - Dmv	09012020	Clearances	09/01/2020	30.00	30.00	09/01/2020
116	Integral Recoveries	44446	Court Collections Statement	08/15/2020	2,770.25	2,770.25	09/01/2020
752	Kelley Design	2496	Envelopes	08/18/2020	591.50	591.50	09/01/2020
<b>10-70-205 Postage</b>							
90	Fp Mailing Solutions	RI104566111	Postage Meter	08/01/2020	24.30	24.30	09/01/2020
<b>10-70-215 Telephone/Internet</b>							
1172	Granite Telecommunications	494591438	Court fax service	08/01/2020	36.12	36.12	09/01/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-70-375	Utilities						
251	Xcel Energy	694630111	321 Hwy 8 Town Office Court	08/18/2020	37.57	37.57	09/01/2020
<b>10-70-380</b>	<b>Legal Services</b>						
790	Murray Dahl Beery & Renaud LLP	08052020	court	08/05/2020	1,865.00	1,865.00	09/01/2020
<b>10-70-397</b>	<b>Operating Supplies</b>						
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
Total COURT:					5,377.10	5,377.10	
<b>PLANNING</b>							
<b>10-75-214</b>	<b>Developer Retainage Expenses</b>						
142	McCool Development Solutions	2020-218	Aggregate Industries PUD amend	08/16/2020	1,320.50	1,320.50	09/01/2020
142	McCool Development Solutions	2020-221	Jeffco OpenSpace Parking Lot	08/16/2020	28.50	28.50	09/01/2020
<b>10-75-218</b>	<b>Rooney Valley Commission/IGA</b>						
790	Murray Dahl Beery & Renaud LLP	08052020	Rooney Valley Commission	08/05/2020	9,489.00	9,489.00	09/01/2020
<b>10-75-380</b>	<b>Legal Services</b>						
790	Murray Dahl Beery & Renaud LLP	08052020	Planning	08/05/2020	1,102.00	1,102.00	09/01/2020
<b>10-75-415</b>	<b>Planning and Zoning Services</b>						
142	McCool Development Solutions	2020-219	General Planning Services	08/16/2020	2,000.00	2,000.00	09/01/2020
Total PLANNING:					13,940.00	13,940.00	
<b>POLICE</b>							
<b>10-80-200</b>	<b>Outside Services</b>						
252	Xerox Corporation	011130902	Meter	08/13/2020	171.01	171.01	09/01/2020
<b>10-80-205</b>	<b>Postage</b>						
90	Fp Mailing Solutions	RI104566111	Postage Meter	08/01/2020	24.30	24.30	09/01/2020
<b>10-80-210</b>	<b>Printing and Duplication</b>						
752	Kelley Design	2497	MPD FI Card Books	08/18/2020	488.78	488.78	09/01/2020
<b>10-80-215</b>	<b>Telephone/Internet</b>						
1172	Granite Telecommunications	494591438	MPD fax service	08/01/2020	36.13	36.13	09/01/2020
<b>10-80-360</b>	<b>Gas, Oil, and Vehicle Repair</b>						
869	E-470 PUBLIC HIGHWAY AUTHO	2057735186	TOLL CHARGE	08/15/2020	5.00	5.00	09/01/2020
461	Jefferson County Sheriff's Office	82253	Fuel	07/30/2020	116.00	116.00	09/01/2020
461	Jefferson County Sheriff's Office	82270	Bulk Fuel	08/05/2020	1,173.36	1,173.36	09/01/2020
<b>10-80-375</b>	<b>Utilities</b>						
251	Xcel Energy	694630111	321 Hwy 8 Police Dept	08/18/2020	75.14	75.14	09/01/2020
<b>10-80-380</b>	<b>Legal Services</b>						
790	Murray Dahl Beery & Renaud LLP	08052020	Police	08/05/2020	576.25	576.25	09/01/2020
<b>10-80-397</b>	<b>Operating Supplies</b>						
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
Total POLICE:					2,688.33	2,688.33	
<b>PUBLIC WORKS</b>							
<b>10-85-220</b>	<b>Trash Removal - SG&amp;B</b>						
1011	Republic Services #535	0535-0047048	Trash Service	08/25/2020	779.89	779.89	09/01/2020
1011	Republic Services #535	0535-0047085	Trash Service	08/25/2020	1,550.80	1,550.80	09/01/2020
<b>10-85-360</b>	<b>Gas, Oil, and Vehicle Repair</b>						
461	Jefferson County Sheriff's Office	82279	Fuel	08/06/2020	53.93	53.93	09/01/2020
<b>10-85-375</b>	<b>Utilities</b>						
251	Xcel Energy	694631061	700 Bear Creek Bldg Shop	08/18/2020	10.72	10.72	09/01/2020
251	Xcel Energy	694631061	110 Stone Street	08/18/2020	99.12	99.12	09/01/2020
<b>10-85-380</b>	<b>Legal Services</b>						
790	Murray Dahl Beery & Renaud LLP	08052020	Streets & Grounds	08/05/2020	1,323.19	1,323.19	09/01/2020
<b>10-85-397</b>	<b>Operating Supplies</b>						
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
571	Fastsigns of Lakewood	INV-84103	Reflective Aluminum	08/18/2020	357.60	357.60	09/01/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
118	J & S Contractors Supply Comp	0072269	Sign	08/19/2020	300.60	300.60	09/01/2020
Total PUBLIC WORKS:					4,498.21	4,498.21	
<b>HISTORY MUSEUM</b>							
<b>10-90-375 Utilities</b>							
251	Xcel Energy	694631061	501 Hwy 8	08/18/2020	56.90	56.90	09/01/2020
<b>10-90-397 Operating Supplies</b>							
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
Total HISTORY MUSEUM:					79.26	79.26	
Total GENERAL FUND:					50,167.70	50,167.70	
<b>UTILITY FUND</b>							
<b>20-25370 Insurance Payable</b>							
126	Kaiser Permanente	0024269191	Employee Benefits	09/01/2020	2,938.94	2,938.94	09/01/2020
1056	Lincoln Financial Group	09012020	Employee Benefits	09/01/2020	422.21	422.21	09/01/2020
Total :					3,361.15	3,361.15	
<b>SEWER EXPENDITURES</b>							
<b>20-40-205 Postage</b>							
90	Fp Mailing Solutions	RI104566111	Postage Meter	08/01/2020	24.30	24.30	09/01/2020
<b>20-40-215 Telephone/Internet</b>							
185	CENTURYLINK	08042020	3036975319287B Sewer treatmen	08/04/2020	134.54	134.54	09/01/2020
<b>20-40-340 Dues/Membership</b>							
1273	Colorado Department of Public He	WU611109426	Annual Billing	08/03/2020	92.00	92.00	09/01/2020
<b>20-40-360 Gas, Oil, and Vehicle Repair</b>							
461	Jefferson County Sheriff's Office	82279	Bulk Fuel	08/06/2020	54.07	54.07	09/01/2020
<b>20-40-375 Utilities</b>							
251	Xcel Energy	694631061	16101 Morrison Rd unit B	08/18/2020	331.82	331.82	09/01/2020
251	Xcel Energy	694631061	16099 Morrison Rd	08/18/2020	47.00	47.00	09/01/2020
<b>20-40-397 Operating Supplies</b>							
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.36	22.36	09/01/2020
<b>20-40-510 Lab Fees</b>							
286	Colorado Analytical Lab	200811105	wastewater	08/11/2020	153.00	153.00	09/01/2020
286	Colorado Analytical Lab	200812094	wastewater	08/12/2020	169.00	169.00	09/01/2020
Total SEWER EXPENDITURES:					1,028.09	1,028.09	
<b>WATER EXPENDITURES</b>							
<b>20-45-205 Postage</b>							
90	Fp Mailing Solutions	RI104566111	Postage Meter	08/01/2020	24.30	24.30	09/01/2020
<b>20-45-215 Telephone/Internet</b>							
185	CENTURYLINK	08042020	3036976101239B Water treatmen	08/04/2020	75.00	75.00	09/01/2020
185	CENTURYLINK	08042020	3036978112866B Fire Alarms & Al	08/04/2020	125.04	125.04	09/01/2020
<b>20-45-360 Gas, Oil, and Vehicle Repair</b>							
461	Jefferson County Sheriff's Office	82279	Fuel	08/06/2020	54.08	54.08	09/01/2020
<b>20-45-375 Utilities</b>							
251	Xcel Energy	694630111	18131 Hwy 8 Unit pump	08/18/2020	14.00	14.00	09/01/2020
251	Xcel Energy	694630111	17199 Hwy 74 Bldg Water Pump	08/18/2020	295.56	295.56	09/01/2020
251	Xcel Energy	694631061	17811 Union Ave - Water Plant	08/18/2020	670.55	670.55	09/01/2020
251	Xcel Energy	694631061	330 Red Rocks Rocks Dr	08/18/2020	80.50	80.50	09/01/2020
<b>20-45-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	08052020	water	08/05/2020	247.00	247.00	09/01/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-45-381	Mount Carbon						
790	Murray Dahl Beery & Renaud LLP	08052020	Mt Carbon	08/05/2020	2,479.50	2,479.50	09/01/2020
<b>20-45-397 Operating Supplies</b>							
755	Eldorado Artesian Springs	3258416	service and rental plan	07/28/2020	22.33	22.33	09/01/2020
<b>20-45-401 SCADA</b>							
965	Timber Line Electric & Control	4877	Field Service	08/11/2020	1,802.00	1,802.00	09/01/2020
<b>20-45-410 Engineering Services</b>							
929	JVA Inc	86130	Professional Services	07/01/2020	140.00	140.00	09/01/2020
715	RESPEC Consulting & Services	INV-0420-351	Water Engineering	04/30/2020	10,310.00	10,310.00	09/01/2020
715	RESPEC Consulting & Services	INV-0720-179	Water Engineering	07/31/2020	4,360.00	4,360.00	09/01/2020
<b>20-45-500 Chemicals</b>							
872	Treatment Technology	182902	SUPPLIES	08/10/2020	1,272.09	1,272.09	09/01/2020
<b>20-45-510 Lab Fees</b>							
286	Colorado Analytical Lab	200804093	Water - Drinking	08/04/2020	420.00	420.00	09/01/2020
286	Colorado Analytical Lab	200814026	Water - Drinking	08/14/2020	540.00	540.00	09/01/2020
286	Colorado Analytical Lab	200817060	Water - Drinking	08/19/2020	115.00	115.00	09/01/2020
286	Colorado Analytical Lab	200819085	Water - Drinking	08/19/2020	600.00	600.00	09/01/2020
Total WATER EXPENDITURES:					23,646.95	23,646.95	
Total UTILITY FUND:					28,036.19	28,036.19	
Grand Totals:					78,203.89	78,203.89	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.