

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES MEETING
NOTICE AND AGENDA
6:00 PM, JUNE 16, 2020**

TO BE CONDUCTED BY TELEPHONE AS PERMITTED

By CRS 24-6-402(1)(b)

THIS MEETING WILL BE ELECTRONIC ONLY

THE TOWN HALL WILL NOT BE OPEN

You can dial in using your phone.

United States: +1 253 215 8782

Meeting ID: 894 1609 4055

To Access Meeting Via Video: [CLICK HERE](#)

1. Call To Order

- 2. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey
Trustees: Debora Jerome
Mike DeJonge
Katie Gill
Matt Schweich
Jen Singer
Paul Sutton

3. AMENDMENTS TO THE AGENDA

4. PUBLIC TO ADDRESS THE BOARD

- a. Gretchen Roberts
- b. Lisa Look

5. PRESENTATIONS AND HEARINGS

6. GENERAL BUSINESS

- a. Ordinance 494- An Ordinance Amending Title 10 of the Morrison Municipal Code to Enact a New Section 10-1G-19 Concerning Temporary Use Permits
- b. Appointment of Municipal Judge
- c. Purchase of Body Worn Cameras
- d. Town Operations

7. DEPARTMENTAL REPORTS

- a. Court
- b. Accounting
- c. Town Manager
- d. Town Attorney
- e. Building Department
- f. Planning Commission- March 10, 2020 Minutes

8. CONSENT AGENDA

- a. Minutes
- b. Payroll
- c. Vouchers

9. BOARD COMMENTS

- a. Hogback Article

10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning water treatment plant expansion and Mt. Falcon Feasibility Analysis.

11. ADJOURNMENT

Lyndsey Paavilainen

From: Kara Winters
Sent: Tuesday, June 9, 2020 3:36 PM
To: Lyndsey Paavilainen
Subject: FW: Awkward Moment at the Reservoir

From: Gretchen Roberts <gretchen.roberts1@gmail.com>

Sent: Tuesday, June 2, 2020 6:21 PM

To: Kara Winters <kara@morrisonco.us>

Subject: Awkward Moment at the Reservoir

Dear Kara, Town Council Members and Mayor Forey,

Yesterday I was walking at the reservoir and I noticed a neighbor and his son fishing at the reservoir.

I mentioned the no fishing rule - really in jest - because I didn't actually want to be an enforcer in the moment and I admit until the signs were put up I threw a stick for my dog in the reservoir on occasion as well (so I didn't want to be hypocritical either).

The neighbor's son replied "I have special permission from the Mayor to fish here," and my neighbor confirmed this was the case when I thought the young man was joking around.

I'm sure you all understand the poor optics of this "special permission" to fish in the midst of signage that clearly states "NO FISHING." Thinking about only a few in the town having special privileges over others is disconcerting, and if this young man sets the example, visiting folks will also fish in the reservoir assuming there is no enforcement.

The Town Management generously pays for everyone's garbage service, not just a few people's. Everyone has access to the Town Hall to rent for a minimal fee, not just a few folks. There are so many lovely advantages for us as town residents, but I want to make sure that the same advantages are available for all, and that the same rules apply to all as well.

Now I admit I am not a big fan of the reservoir rules (or the big signs for that matter), however I recognize they are a part of our public trust relationship with the Town Board and our Town Management - that these rules are in place to protect our water supply from contamination and overuse.

This is particularly important now that more and more people are coming to the space since there are more people living around us in general and because Red Rocks Park has been closed due to COVID-19. Because of the increased traffic especially, I see the wisdom of posting signs limiting activity in the water - including fishing.

Thank you for reading this. Stay safe and take care all.

Gretchen Roberts, 112 Canyon Vista Ln

Kara Winters & Town Board

4/12/20

I am writing again about noisy vehicles in Morrison town limits. Last year it seemed we had some success. The police let the motorcycle community know that they would enforce our noise ordinance, put up a big flashing sign and things were actually better here at the C470 entrance.

For a time the motorcycle riders were much more cautious. It is now obvious that any progress we had made is in the past.

Could you please ask the Chief to get his officers out there and issue some tickets? Just let these inconsiderate noisy vehicles know that we will enforce our noise ordinance, there are plenty of opportunities.

The flashing sign was effective. Maybe we could put it back up...

Thank you

Lisa Looke
311 Spring Street.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
JUNE 16, 2020
BOARD ACTION FORM

SUBJECT: Ordinance 494- An Ordinance Amending Title 10 of the Morrison Municipal Code To Enact a New Section 10-1G-19 Concerning Temporary Use Permits

PROCEDURE: Adopt Ordinance

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to adopt Ordinance 494- An Ordinance Amending Title 10 of the Morrison Municipal Code To Enact a New Section 10-1G-19 Concerning Temporary Use Permits

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES**

ORDINANCE NO. 494

**AN ORDINANCE AMENDING TITLE 10 OF THE MORRISON MUNICIPAL CODE
TO ENACT A NEW SECTION 10-1G-19 CONCERNING TEMPORARY USE PERMITS**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, in the exercise of this authority, the Board of Trustees has previously enacted Title 10 of the Morrison Municipal Code entitled zoning and land development; and

WHEREAS, the Board of Trustees wishes to amend the land development code to provide a procedure for the approval of certain temporary use permits.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado:

Section 1. Title 10 of the Morrison Municipal Code is hereby amended by the addition of a new section 10-1G-19, entitled temporary uses, to read its entirety as follows:

10-1G-19 TEMPORARY USE PERMITS.

A temporary permit for uses, buildings or signs may be issued by the town under the procedures in this section.

- A. Purpose and scope. The purpose of this section is to provide a mechanism for the temporary approval of a temporary use, building, or sign which, by its nature, is not required to be in existence for a lengthy period of time, and/or is needed to address a temporary need, problem or condition. Authority for the issuance of a temporary permit is hereby granted to the Town Manager, with a right of appeal by the permit applicant to the Board of Trustees.
- B. Application required. Temporary uses, buildings or signs permitted by this section may not be established or conducted unless and until an application from the same has been approved by the town manager. The application shall be filed on forms approved by the Town Manager and accompanied by a fee in the amount established by the Board of Trustees by resolution from time to time.
- C. Criteria for approval. In determining whether to approve a temporary permit, the Town Manager (and the Board of Trustees, upon appeal) shall consider the following criteria:

1. whether the proposed permit will have a detrimental effect upon the general health, welfare and safety of persons residing or working in the neighborhood of the proposed permit;
 2. whether the proposed permit will or will not adversely affect the adequate light and air across significant air, water or noise pollution or cause drainage pollutions for the general area;
 3. whether the proposed permit will result in undue traffic congestion or hazards or unsafe parking, loading service or internal traffic conflicts on the site;
 4. whether the use, building or sign, proposed will be appropriately designed, including setbacks, heights, parking, bulk, screening and landscaping, so as to be in harmony and compatible with the character of the surrounding areas and neighborhood, and especially with adjacent properties; and
 5. any other criteria specific to the particular application deemed relevant by the Town Manager or Board of Trustees, as appropriate.
- D. Review procedure. Upon receipt of an application for a temporary permit, the Town Manager shall, at the expense of the applicant, notify all immediately adjacent property owners of the pendency of the application and ask for any written comments to be provided within 15 days. Following the conclusion of the comment period, the Town Manager shall approve, approve with conditions, or deny the application. Any denial or approval with conditions, may be appealed by the permittee to the Board of Trustees by filing a written letter of appeal with the town clerk within 10 days of the date of the town manager's decision.
- E. Term; Termination. No temporary permit may be approved for a period greater than ____ days. Any issued permit may be revoked by the Town Manager for failure of the permittee to comply with permit conditions. Unless immediate revocation is needed to protect public safety, the Town Manager shall give 10 days notice of revocation.
- F. Renewals. Any temporary permit may be renewed upon the same or different conditions or may be denied, following a renewal application and review in substantially the same manner as for the initial application and permit.

Section 2. Severability. If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts are declared unconstitutional or invalid.

Section 3. Effective Date. This ordinance shall take effect fifteen (15) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

INTRODUCED, READ, PASSED AND ADOPTED this 16th day of June, 2020, by a vote of _____ ayes and _____ nays.

TOWN OF MORRISON:

Sean K. Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
JUNE 16, 2020
BOARD ACTION FORM

SUBJECT: Municipal Judge Appointment

PROCEDURE: The board appointed a review committee consisting of Sean Forey, Debora Jerome, Gerald Dahl, and Kara Winters to choose a candidate for the Judge position. The committee reviewed the nine applicant's resumes and interviewed the following people:

Judge Louis A. Gresh
Judge David J. Thrower
Judge Karen A. Walker

The committee will make a recommendation at the meeting.

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

PUBLIC COMMENT:

MOTION: Motion to _____ as the municipal judge for the Town of Morrison.

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
BOARD ACTION FORM

DATE: June 16, 2020

SUBJECT: Purchase of Body Worn Cameras

TOWN ATTORNEY REVIEW: [] YES [X] NO

RECOMMENDATION: Approve

SUMMARY AND BACKGROUND OF THE SUBJECT MATTER:

The Police Department has been studying the possibility of moving toward the implementation of a body worn camera program for the last 4 months. During that time we have looked at cameras and storage options from various vendors as well as working with our IT provider Axom. All of the vendors we contacted provided us with the equipment for testing and storage options, which resulted in our selection of the GTAC system.

Since the final testing occurred, the country was thrown into chaos as the result of one officers actions in another state. None of those actions have been condoned by any other police agency; however the resulting backlash has caused sweeping changes to law enforcement. Here in Colorado the Legislature has moved forward with HB-217 to reform law enforcement integrity, this law has many impacting changes associated with it, but one of those monetary impacts is the mandatory wearing of body worn cameras by all "Peace Officers" at all agencies in the state.

At this time the police department is proposing the purchase of 6 body worn cameras, this won't put every officer in a camera, only those on duty. Additional cameras could be purchased at a later date using grant funds if necessary, but with the shutdown of Red Rocks and Bandimere our current staffing levels are easily managed with the 6 cameras. The total cost of the implementation is \$10,801.98 (see exhibit B) I am proposing the use of our VIN Program monies as this need fits the expenditure guidelines for those funds. The only recurring cost to the Towns Police Department is the cloud storage of \$3648.72/year for 60G of storage space.

In addition I have attached a Fact sheet regarding the body worn cameras and their use (see Exhibit A) as well as our pending policy regarding the use of the body worn cameras (exhibit C), the policy will receive several additional changes as soon as the Governor signs HB-217 into law; however this policy is the law enforcement standard currently in use in the State of Colorado.

MOTION: Approve the expenditure of \$10,801.98 for GTAC Body Worn Cameras and related equipment (see Exhibit B) with the use of the VIN Program funds.

**Morrison Police Department
Body Worn Camera - FAQ**

Q: What is a Body Worn Camera?

A: A small, battery-powered camera worn by police officers on their uniform that captures interactions with the public.

Q: Why is the Morrison Police Department implementing the use of Body Worn Cameras?

A: The Morrison Police Department is implementing a Body Worn Camera program with the intent of creating a greater transparency in its contacts with the public and to address the pending legislative actions of HB-217.

Q: When will officers be recording with their body cameras?

A: Police officers will activate their body camera whenever they respond to a call for service or have citizen contacts where they anticipate taking law enforcement action (criminal investigations, traffic contacts, custodial matters, citizen complaints or concerns).

Q: How will I know if I am being recorded?

A: The cameras worn by officers are clearly visible to the public. If you are talking to an officer who is wearing a video camera you can assume he/she is recording. You may also ask the officer if his/her camera is activated. The best rule of thumb is to assume that the officer is always recording while taking law enforcement action.

Q: Can I ask the officer to turn off the video camera?

A: You may certainly ask politely for the officer to turn off the camera, however, they are not required to comply with your request, and depending on the event may or may not deactivate the camera. Under the new legislation an officer who turns off his/her camera could receive discipline.

Q: Are there places where officers cannot use their body cameras?

A: Typically, officers will not record in places where an expectation of privacy exists, such as restrooms (unless there is a reasonable suspicion a crime is being committed or the recording of the location is material to a criminal investigation), or where others not associated with the enforcement action have a reasonable expectation of privacy.

Q: Can officers' edit or delete the video?

A: No. The systems that we are testing are designed so that the individual officer cannot alter, delete or change the recording.

Q: Can I view the videos?

A: All of the videos collected are covered under the rules of evidence as well as the Colorado Criminal Justice Records Act. Release of the videos is handled by the Records Unit on a case by case basis.

Q: What is the process for obtaining a copy of a body camera video?

A: Open Records Requests for body camera videos may be submitted to the Morrison Police Records Unit at 303-697-4810.

Q: Do body cameras record both audio and video?

A: Yes

Q: Where will the video be stored?

A: Video data will be stored either locally or in the cloud, and will be maintained by the Records Unit of the police department.

Q: How long will the video be kept?

A: All video will be kept in compliance with Colorado State record retention laws.

Q: What is the final cost to implement the Body Worn Camera program?

A: An approximate cost is \$10,801.98. This budgeted amount is for the first year of implementation and covers the cost of cameras, storage, personnel, software and other hardware associated with this project. There will be a recurring charge each year for data storage of \$3648.72

Q: How many agencies in Colorado are using Body Worn Cameras?

A: Currently, there are 26 agencies along the Front Range. These include, Aurora, Boulder, Boulder County, Colorado Springs, Denver, El Paso County, Erie, Fort Collins, Jefferson County, Lafayette, Louisville and Wheat Ridge. Many agencies in Colorado and throughout the United States are moving forward with similar projects, and the state legislature is currently composing legislation to make the cameras mandatory for all agencies in the state.

Portable Audio/Video Recorders

422.1 PURPOSE AND SCOPE

Best Practice

This policy provides guidelines for the use of portable audio/video recording devices by members of this Department while in the performance of their duties. Portable audio/video recording devices include all recording systems, whether body-worn, hand-held or integrated into portable equipment.

This policy does not apply to mobile audio/video recordings, interviews or interrogations conducted at any Morrison Police Department facility, authorized undercover operations, wiretaps or eavesdropping (concealed listening devices).

422.2 POLICY

Best Practice

The Morrison Police Department may provide members with access to portable recorders, either audio or video or both, for use during the performance of their duties. The use of recorders is intended to enhance the mission of the Department by accurately capturing contacts between members of the Department and the public.

4

Best Practice

422.4 MEMBER PRIVACY EXPECTATION

All recordings made by members on any department-issued device at any time, and any recording made while acting in an official capacity, regardless of ownership of the device it was made on, shall remain the property of the Department. Members shall have no expectation of privacy or ownership interest in the content of these recordings.

422.5 MEMBER RESPONSIBILITIES

Discretionary

Prior to going into service, each uniformed member will be responsible for making sure that he/she is equipped with a portable recorder issued by the Department, and that the recorder is in good working order. If the recorder is not in working order or the member becomes aware of a

Morrison Police Department

Policy Manual

Portable Audio/Video Recorders

malfunction at any time, the member shall promptly report the failure to his/her supervisor and obtain a functioning device as soon as reasonably practicable. Uniformed members should wear the recorder in a conspicuous manner or otherwise notify persons that they are being recorded, whenever reasonably practicable.

Any member assigned to a non-uniformed position may carry an approved portable recorder at any time the member believes that such a device may be useful. Unless conducting a lawful recording in an authorized undercover capacity, non-uniformed members should wear the recorder in a conspicuous manner when in use or otherwise notify persons that they are being recorded, whenever reasonably practicable.

When using a recorder, the assigned member shall record his/her name, MPD identification number and the current date and time at the beginning and the end of the shift or other period of use, regardless of whether any activity was recorded. This procedure is not required when the recording device and related software captures the user's unique identification and the date and time of each recording.

Members should document the existence of a recording in any report or other official record of the contact, including any instance where the recorder malfunctioned or the member deactivated the recording. Members should include the reason for deactivation.

422.6 ACTIVATION OF THE AUDIO/VIDEO RECORDER

Best Practice

This policy is not intended to describe every possible situation in which the recorder should be used, although there are many situations where its use is appropriate. Members should activate the recorder any time the member believes it would be appropriate or valuable to record an incident.

The recorder should be activated in any of the following situations:

- (a) All enforcement and investigative contacts including stops and field interview (FI) situations
- (b) Traffic stops including, but not limited to, traffic violations, stranded motorist assistance and all crime interdiction stops
- (c) Self-initiated activity in which an officer would normally notify Dispatch
- (d) Any other contact that becomes adversarial after the initial contact in a situation that would not otherwise require recording

Members should remain sensitive to the dignity of all individuals being recorded and exercise sound discretion to respect privacy by discontinuing recording whenever it reasonably appears to the member that such privacy may outweigh any legitimate law enforcement interest in recording. Requests by members of the public to stop recording should be considered using this same criterion. Recording should resume when privacy is no longer at issue unless the circumstances no longer fit the criteria for recording.

Morrison Police Department

Policy Manual

Portable Audio/Video Recorders

At no time is a member expected to jeopardize his/her safety in order to activate a portable recorder or change the recording media. However, the recorder should be activated in situations described above as soon as reasonably practicable.

422.6.1 EXAMPLES

State

The recorder should be deactivated when any of the following apply:

- (a) When a crime victim requests not to be recorded
- (b) In situations where medical or patient privacy is warranted
- (c) When on the premises of any public or private elementary or secondary school, unless the member is responding to an imminent threat to life or health where there is potential for enforcement or criminal investigation
- (d) When an individual requests to remain anonymous or is a confidential informant
- (e) When personal information is being relayed that is not case related
- (f) When discussing administrative, tactical or management issues

422.6.2 CESSATION OF RECORDING

Best Practice

Once activated, the portable recorder should remain on continuously until the member reasonably believes that his/her direct participation in the incident is complete or the situation no longer fits the criteria for activation. Recording may be stopped during significant periods of inactivity such as report writing or other breaks from direct participation in the incident.

422.6.3 SURREPTITIOUS USE OF THE AUDIO/VIDEO RECORDER

State

Colorado law permits an individual to surreptitiously record any conversation in which one party to the conversation has given his/her permission (CRS § 18-9-303).

Members may surreptitiously record any conversation during the course of a criminal investigation in which the member reasonably believes that such a recording will be lawful and beneficial to the investigation.

Members shall not surreptitiously record another department member without a court order unless lawfully authorized by the Chief of Police or the authorized designee.

422.6.4 EXPLOSIVE DEVICE

Best Practice

Many portable recorders, including body-worn cameras and audio/video transmitters, emit radio waves that could trigger an explosive device. Therefore, these devices should not be used where an explosive device may be present.

422.7 PROHIBITED USE OF PORTABLE RECORDERS

Best Practice

Morrison Police Department

Policy Manual

Portable Audio/Video Recorders

Members are prohibited from using department-issued portable recorders and recording media for personal use and are prohibited from making personal copies of recordings created while on-duty or while acting in their official capacity.

Members are also prohibited from retaining recordings of activities or information obtained while on-duty, whether the recording was created with department-issued or personally owned recorders. Members shall not duplicate or distribute such recordings, except for authorized legitimate department business purposes. All such recordings shall be retained at the Department.

Members are prohibited from using personally owned recording devices while on-duty without the express consent of the Shift Sergeant. Any member who uses a personally owned recorder for department-related activities shall comply with the provisions of this policy, including retention and release requirements, and should notify the on-duty supervisor of such use as soon as reasonably practicable.

Recordings shall not be used by any member for the purpose of embarrassment, harassment or ridicule.

422.8 IDENTIFICATION AND PRESERVATION OF RECORDINGS

Best Practice

To assist with identifying and preserving data and recordings, members should download, tag or mark these in accordance with procedure and document the existence of the recording in any related case report.

A member should transfer, tag or mark recordings when the member reasonably believes:

- (a) The recording contains evidence relevant to potential criminal, civil or administrative matters.
- (b) A complainant, victim or witness has requested non-disclosure.
- (c) A complainant, victim or witness has not requested non-disclosure, but the disclosure of the recording may endanger the person.
- (d) Disclosure may be an unreasonable violation of someone's privacy.
- (e) Medical or mental health information is contained.
- (f) Disclosure may compromise an undercover officer or confidential informant.

Any time a member reasonably believes a recorded contact may be beneficial in a non-criminal matter (e.g., a hostile contact), the member should promptly notify a supervisor of the existence of the recording.

422.9 RETENTION OF RECORDINGS

Best Practice

All recordings shall be retained for a period consistent with the requirements of the organization's records retention schedule but in no event for a period less than 180 days.

Morrison Police Department

Policy Manual

Portable Audio/Video Recorders

422.9.1 RELEASE OF AUDIO/VIDEO RECORDINGS

Best Practice

Requests for the release of audio/video recordings shall be processed in accordance with the Records Maintenance and Release Policy.

422.10 REVIEW OF RECORDED MEDIA FILES

Best Practice

When preparing written reports, members should review their recordings as a resource (see the Officer-Involved Shootings and Deaths Policy for guidance in those cases). However, members shall not retain personal copies of recordings. Members should not use the fact that a recording was made as a reason to write a less detailed report.

Supervisors are authorized to review relevant recordings any time they are investigating alleged misconduct or reports of meritorious conduct or whenever such recordings would be beneficial in reviewing the member's performance.

Recorded files may also be reviewed:

- (a) Upon approval by a supervisor, by any member of the Department who is participating in an official investigation, such as a personnel complaint, administrative investigation or criminal investigation.
- (b) Pursuant to lawful process or by court personnel who are otherwise authorized to review evidence in a related case.
- (c) By media personnel with permission of the Chief of Police or the authorized designee.
- (d) In compliance with a public records request, if permitted, and in accordance with the Records Maintenance and Release Policy.

All recordings should be reviewed by the Custodian of Records prior to public release (see the Records Maintenance and Release Policy). Recordings that unreasonably violate a person's privacy or sense of dignity should not be publicly released unless disclosure is required by law or order of the court.



7647 Main Street Fishers
 Victor, NY 14564
 Toll Free: 1-800-333-0498
 FAX: 585-758-0222
 salesinfo@britecomputers.com

Quote

No. #Q84746
 Date 5/15/2020

Bill To:
 Morrison Police Department - CO
 321 Highway 8
 Morrison CO 80465

Ship To:
 Morrison Police Department - CO
 321 Highway 8
 Morrison CO 80465

Quote Expiration Date	Contract Number	Sales Rep	Shipping Via
	Thank you for choosing Brite!	Renee Strasser	Drop Ship

Qty	Item Number	Unit Price	Extended
6	GET-OVWX2MXXXXX1 Getac Body Worn Camera (BC-02), 64GB + FHD/HD/WVGA + WiFi + GPS + BLE, 1 year hardware warranty (compatible with magnetic charge cable ORB39X)	\$309.78	\$1,858.68
6	GET-GE-SVBWEXT2Y GETAC : Getac Body Worn Device Battery Extended Warranty with Swap service - Years 1 and 2	\$125.00	\$750.00
1	GET-OD2DAU Getac Body Worn Camera (BC-02) - 8 Port Multidock with Datamover (MD-02D), includes 90W AC	\$1,294.05	\$1,294.05
6	GET-OTX11X GETAC : Signal trigger box (TB01)	\$145.80	\$874.80
2	GET-ORB41X Getac Body Worn Camera dual side magnetic mount	\$58.00	\$116.00
2	GET-ORB31X Getac Body Worn Camera Chest Clip	\$23.00	\$46.00
2	GET-ORB34X GETAC VIDEO SOLUTIONS INC: Body Worn Camera Molle mount	\$20.00	\$40.00
6	GET-OUA031 Getac Cloud - Yearly Plan 3 (Cloud 60G/Month, SW maintenance)	\$608.12	\$3,648.72
1	Pro - Services Brite Professional Services: Remote setup, configuration and training.	\$750.00	\$750.00
1	GET-OZX04X Online/Phone (consulting, deploy, training, project management) - per day (not on-site support)	\$1,423.73	\$1,423.73

Sales Information



7647 Main Street Fishers
Victor, NY 14564
Toll Free: 1-800-333-0498
FAX: 585-758-0222
salesinfo@britecomputers.com

Quote

No. #Q84746
Date 5/15/2020



Renee Strasser
Public Safety Account Executive
585-869-6002
rstrasser@britecomputers.com

SubTotal:	\$10,801.98
Tax Total:	\$0.00
Total:	\$10,801.98



7647 Main Street Fishers
Victor, NY 14564
Toll Free: 1-800-333-0498
FAX: 585-758-0222
salesinfo@britecomputers.com

Quote

No. #Q84746
Date 5/15/2020

Terms and Conditions

- Agreed upon payment terms:
- Any changes to the orders after acceptance may result in additional fees.
- Any returns must be accompanied by a return authorization and will be subject to restocking fees.
- All services will be invoiced upfront and efforts debited against the units described above.
- All hardware and accessories will be invoiced when shipped.
- All software will be invoiced upon delivery of license.
- All subscriptions will be invoiced when activated.
- Terms and conditions listed within a Master Services Agreement or Statement of Work supersede any listed here.
- Travel costs will be billed separately unless otherwise stated.
- All support is considered manufacturers depot warranty support unless otherwise stated.

Customer Signature

The signature below certifies that I am authorized to purchase the goods and services listed within this quote, have reviewed it for accuracy and the terms and conditions are acceptable.

Signature: _____

Date: _____

Print Name: _____

Title: _____

Year 2018- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>
January			570	\$98,944.25
February			367	\$75,191.25
March			404	\$68,657.25
April			502	\$66,561.92
May			536	\$62,195.25
June			615	\$79,507.05
July			549	\$83,341.00
August			746	\$99,598.75
September			654	\$94,420.37
October			650	\$101,302.00
November			439	\$76,819.50
December			495	\$83,317.50
			6527	\$989,856.09

Year 2019- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>
January			387	\$62,042.50
February			365	\$63,880.00
March			372	\$60,022.50
April			467	\$62,855.00
May			904	\$90,052.00
June			652	\$104,821.25
July			461	\$98,375.75
August			534	\$86,885.50
September			441	\$85,843.25
October			360	\$70,180.00
November			539	\$66,322.60
December			879	\$89,415.75
			6361	\$940,696.10

Year 2020- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>
January			776	\$114,644.75
February			548	\$103,812.50
March			440	\$92,548.75
April			172	\$49,878.75
May			372	\$67,710.00
June				
July				
August				
September				
October				
November				
December				
			2308	\$428,594.75

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 MAY 31, 2020

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	87,547.78
01-10270	MONEY MARKET	899,025.98
01-10290	COLOTRUST	3,121,110.56
01-10780	UTILITY CLEARING	(300.00)
01-10790	A/R CLEARING	(3,637.45)
01-10800	XPRESS BILL PAY ACCOUNT	20,036.87
01-10801	XPRESS BILL PAY CLEARING ACCOU	24,371.64
		<hr/>
	TOTAL COMBINED CASH	4,148,655.38
01-10100	CASH ALLOCATED TO OTHER FUNDS	(4,148,655.38)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,827,770.29
20	ALLOCATION TO UTILITY FUND	320,885.09
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,148,655.38
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(4,148,655.38)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF MORRISON
BALANCE SHEET
MAY 31, 2020

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,827,770.29	
10-10500	PAY PAL ACCOUNT	1,186.27	
10-12000	ACCOUNTS RECEIVABLE	13,914.00	
10-12040	A/R - GENERAL REVENUES	273,936.01	
10-12450	A/R PROPERTY TAXES	93,701.00	
10-13200	COURT CLEARING	(690.21)	
	TOTAL ASSETS		<u><u>4,209,817.36</u></u>

LIABILITIES AND EQUITY

LIABILITIES

10-20270	ACCRUED INTEREST PAYABLE	(152.79)	
10-22000	SALES TAX PAYABLE	(514.86)	
10-22050	DEFERRED TAXES	93,701.00	
10-22060	DEPOSITS ON DEVELOPMENT	26,620.00	
10-25300	SALARIES & WAGES PAYABLE	38,705.74	
10-25310	FEDERAL PAYROLL TAXES	12,715.84	
10-25320	STATE WITHHOLDING	2,063.14	
10-25330	STATE UNEMPLOYMENT	770.89	
10-25340	GARNISHMENTS	308.81	
10-25345	401K LOAN PAYBACK	632.53	
10-25350	AFLAC	(66.87)	
10-25360	401(K) PENSION	2,755.12	
10-25365	DEFERRED COMPENSATION	1,002.27	
10-25370	INSURANCE PAYABLE	16,136.39	
	TOTAL LIABILITIES		194,677.21

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	FUND BALANCE--UNRESTRICTED	3,806,643.32	
10-29200	FUND BALANCE--RES'D FOR EMERG	84,000.00	
10-29300	FUND BALANCE--RESTR'D FOR O.S.	70,126.00	
	REVENUE OVER EXPENDITURES - YTD	54,370.83	
	BALANCE - CURRENT DATE		<u>4,015,140.15</u>
	TOTAL FUND EQUITY		<u><u>4,015,140.15</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>4,209,817.36</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TAXES						
10-31-100 CIGARETTE TAXES	1,292.83	237.67	1,387.56	3,100.00	1,712.44	44.8
10-31-105 FRANCHISE TAX	17,883.20	3,455.53	13,328.90	33,000.00	19,671.10	40.4
10-31-110 PROPERTY TAXES	55,451.51	12,089.49	49,183.56	93,701.00	44,517.44	52.5
10-31-115 HIGHWAY USERS TAX	4,324.28	812.62	4,179.15	10,000.00	5,820.85	41.8
10-31-120 MOTOR VEHICLE USE TAX	16,598.93	1,091.63	9,018.05	25,000.00	15,981.95	36.1
10-31-125 OPEN SPACE SALES TAX	5,775.95	1,206.84	6,387.80	12,000.00	5,612.20	53.2
10-31-130 SALES TAX - MORRISON	286,378.85	73,015.75	570,152.64	800,000.00	229,847.36	71.3
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	2,243.17	406.51	2,682.14	5,000.00	2,317.86	53.6
10-31-140 CONSTRUCTION USE TAX	2,421.27	.00	915.45	50,000.00	49,084.55	1.8
10-31-150 GENERAL USE TAX	3,971.85	.00	8,379.97	10,000.00	1,620.03	83.8
TOTAL TAXES	396,341.84	92,296.04	665,615.22	1,041,801.00	376,185.78	63.9
LICENSES & PERMITS						
10-32-200 BUILDING PERMITS	7,109.41	431.93	1,793.68	10,000.00	8,206.32	17.9
10-32-205 BUSINESS LICENSES	1,490.00	275.00	2,240.00	3,000.00	760.00	74.7
10-32-210 LIQUOR LICENSES	660.00	170.00	392.50	2,500.00	2,107.50	15.7
10-32-215 MISCELLANEOUS LICENSES	1,340.59	225.00	750.00	1,500.00	750.00	50.0
10-32-220 MISCELLANEOUS PERMITS	1,350.00	.00	.00	1,000.00	1,000.00	.0
10-32-225 SIGN PERMITS	1,200.00	.00	25.00	500.00	475.00	5.0
10-32-230 LAND DEVELOPMENT PERMIT	700.00	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES & PERMITS	13,850.00	651.93	5,201.18	19,500.00	14,298.82	26.7
INTERGOVERNMENTAL						
10-33-400 CONSERVATION TRUST/LOTTERY	1,628.64	.00	1,072.03	4,000.00	2,927.97	26.8
10-33-405 GRANTS	1,035.50	.00	9,000.00	40,500.00	31,500.00	22.2
10-33-410 ROAD AND BRIDGE	71.31	.00	1,935.99	4,000.00	2,064.01	48.4
10-33-420 OTHER INTERGOVERNMENT REVENUE	1,128.47	500.00	500.00	1,000.00	500.00	50.0
TOTAL INTERGOVERNMENTAL	3,863.92	500.00	12,508.02	49,500.00	36,991.98	25.3
CHARGES FOR SERVICES						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	423.33	81.50	519.49	1,400.00	880.51	37.1
10-34-510 PLAN CHECK FEES	671.34	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	300.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	1,312.22	60.00	480.00	.00	480.00	.0
10-34-525 TRAFFIC CONTROL FEES	6,400.00	.00	880.00	120,000.00	119,120.00	.7
10-34-530 VIN VERIFICATION FEES	.00	7,300.00	19,180.00	.00	19,180.00	.0
TOTAL CHARGES FOR SERVICES	9,106.89	7,441.50	21,059.49	125,400.00	104,340.51	16.8

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES & FORFEITURES</u>						
10-35-600 COURT FINES	337,599.78	57,920.00	417,844.75	1,300,000.00	882,155.25	32.1
10-35-610 MISCELLANEOUS COURT REVENUE	847.63	110.50	1,058.78	1,000.00	58.78	105.9
10-35-615 PARKING TICKET REVENUE	430.75	.00	.00	2,000.00	2,000.00	.0
TOTAL FINES & FORFEITURES	338,878.16	58,030.50	418,903.53	1,303,000.00	884,096.47	32.2
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	52,671.32	831.87	28,493.32	143,000.00	114,506.68	19.9
10-36-701 MNHM GIFT SHOP	1,322.00	.00	266.00	1,400.00	1,134.00	19.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	637.75	150.00	3,520.00	3,000.00	520.00	117.3
10-36-710 MISCELLANEOUS REVENUE	86.00	.00	142.45	.00	142.45	.0
10-36-805 DEPOSITS ON DEV.	8,275.80	.00	28.50	5,000.00	4,971.50	.6
10-36-815 EARNINGS ON DEPOSITS	40,447.69	1,950.06	18,371.27	75,000.00	56,628.73	24.5
10-36-816 EARNINGS ON CTF DEPOSITS	358.76	.00	.00	3,000.00	3,000.00	.0
10-36-825 POLICE DONATION	534.00	.00	.00	.00	.00	.0
10-36-880 SALES OF ASSETS	.00	300.00	1,350.00	.00	1,350.00	.0
TOTAL OTHER REVENUE	104,333.32	3,231.93	52,171.54	230,400.00	178,228.46	22.6
TOTAL FUND REVENUE	866,374.13	162,151.90	1,175,458.98	2,769,601.00	1,594,142.02	42.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
CAPITAL PROJECTS - GF						
10-40-901 JONES PROPERTY PURCHASE	3,345.81	.00	.00	.00	.00	.0
10-40-903 SOUTH WALKWAY/HIGHWAY 8	12,195.00	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	.00	.00	.00	5,000.00	5,000.00	.0
10-40-905 POLICE VEHICLE	(37,899.00)	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	501.12	.00	4,522.00	.00	4,522.00	.0
10-40-908 UTILITY UNDERGROUNDING	568.07	.00	.00	.00	.00	.0
10-40-910 STREETS, GROUNDS & BUILDINGS	.00	.00	.00	20,000.00	20,000.00	.0
10-40-911 COMPUTER UPGRADES	32,429.22	.00	27,730.95	62,000.00	34,269.05	44.7
10-40-912 MUNICIPAL BUILDING PLANNING	550.64	.00	.00	25,000.00	25,000.00	.0
10-40-914 BUILDING SECURITY KEYS	.00	.00	24,663.78	.00	24,663.78	.0
10-40-915 COVID RESPONSE EXPENSES	.00	7,303.90	7,303.90	.00	7,303.90	.0
TOTAL CAPITAL PROJECTS - GF	11,690.86	7,303.90	64,220.63	112,000.00	47,779.37	57.3
ADMIN						
10-50-100 SALARIES & WAGES	72,378.30	20,934.11	74,755.69	180,000.00	105,244.31	41.5
10-50-105 PAYROLL TAXES	5,431.91	1,536.69	5,502.78	15,000.00	9,497.22	36.7
10-50-110 EMPLOYEE BENEFITS	8,909.64	1,812.86	8,412.91	25,000.00	16,587.09	33.7
10-50-115 WORKER'S COMPENSATION INS-CIRS	206.00	.00	865.72	500.00	365.72	173.1
10-50-200 OUTSIDE SERVICES	3,086.44	664.52	3,559.28	10,000.00	6,440.72	35.6
10-50-205 POSTAGE	306.37	.00	203.75	1,500.00	1,296.25	13.6
10-50-210 PRINTING AND DUPLICATION	293.07	73.60	294.45	2,500.00	2,205.55	11.8
10-50-215 TELEPHONE/INTERNET	1,946.68	933.15	2,436.12	6,000.00	3,563.88	40.6
10-50-225 TRAVEL AND MEETINGS	544.50	24.00	84.44	1,500.00	1,415.56	5.6
10-50-300 ACCOUNTING/AUDIT SERVICES	26,020.00	9,113.75	19,183.75	42,000.00	22,816.25	45.7
10-50-305 BANK FEES	656.05	91.20	607.32	1,500.00	892.68	40.5
10-50-340 DUES/MEMBERSHIP	270.00	5.00	590.00	3,500.00	2,910.00	16.9
10-50-345 EDUCATION AND TRAINING	532.00	2,781.00	3,318.00	7,500.00	4,182.00	44.2
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	454.53	48.69	582.28	2,000.00	1,417.72	29.1
10-50-380 LEGAL SERVICES	8,192.46	2,259.67	7,145.50	26,000.00	18,854.50	27.5
10-50-385 MARKETING/EVENT CONTRIBUTIONS	2,279.03	538.56	1,152.27	6,000.00	4,847.73	19.2
10-50-386 WEBSITE	3,986.92	.00	4,186.27	7,000.00	2,813.73	59.8
10-50-387 PUBLICATION	811.72	19.36	608.68	3,500.00	2,891.32	17.4
10-50-395 OFFICE SUPPLIES	476.02	385.01	511.71	3,500.00	2,988.29	14.6
10-50-397 OPERATING SUPPLIES	997.86	986.24	2,865.28	3,500.00	634.72	81.9
10-50-900 EQUIPMENT PURCHASE	.00	.00	1,289.66	3,500.00	2,210.34	36.9
TOTAL ADMIN	137,779.50	42,207.41	138,155.86	353,000.00	214,844.14	39.1

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRSA	217.00	.00	256.00	300.00	44.00	85.3
10-55-200 OUTSIDE SERVICES	155.00	.00	.00	2,500.00	2,500.00	.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	978.57	760.04	1,480.22	4,000.00	2,519.78	37.0
10-55-225 TRAVEL AND MEETINGS	1,116.35	.00	.00	2,000.00	2,000.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	1,000.00	.00	.00	1,000.00	1,000.00	.0
10-55-340 DUES/MEMBERSHIP	1,511.96	.00	1,527.35	1,500.00	27.35	101.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	5,000.00	5,000.00	.0
10-55-355 INSURANCE CIRSA	7,760.44	.00	7,285.70	8,000.00	714.30	91.1
10-55-380 LEGAL SERVICES	4,807.00	1,543.00	3,489.25	20,000.00	16,510.75	17.5
10-55-385 MARKETING/EVENT CONTRIBUTIONS	9,600.00	.00	8,680.00	15,500.00	6,820.00	56.0
10-55-397 OPERATING SUPPLIES	147.79	11.99	11.99	1,000.00	988.01	1.2
10-55-900 EQUIPMENT PURCHASE	.00	259.99	259.99	500.00	240.01	52.0
TOTAL BOARD OF TRUSTEES	27,294.11	2,575.02	22,990.50	61,500.00	38,509.50	37.4
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	2,311.83	.00	.00	10,000.00	10,000.00	.0
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	836.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	3,147.83	.00	.00	13,500.00	13,500.00	.0
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	.00	266.00	2,000.00	1,734.00	13.3
10-65-395 OFFICE SUPPLIES	284.76	.00	.00	500.00	500.00	.0
TOTAL ELECTION	284.76	.00	266.00	4,500.00	4,234.00	5.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
COURT						
10-70-100 SALARIES & WAGES	45,603.20	12,690.99	44,935.49	117,000.00	72,064.51	38.4
10-70-101 SPECIAL OFFICER WAGES	507.48	.00	.00	1,000.00	1,000.00	.0
10-70-105 PAYROLL TAXES	3,509.08	965.40	3,419.15	10,000.00	6,580.85	34.2
10-70-110 EMPLOYEE BENEFITS	8,739.09	1,510.27	7,530.66	23,000.00	15,469.34	32.7
10-70-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	256.00	500.00	244.00	51.2
10-70-200 OUTSIDE SERVICES	5,305.39	806.23	4,275.18	15,000.00	10,724.82	28.5
10-70-205 POSTAGE	299.21	.00	48.30	1,200.00	1,151.70	4.0
10-70-210 PRINTING AND DUPLICATION	293.09	73.60	294.45	800.00	505.55	36.8
10-70-215 TELEPHONE/INTERNET	1,099.66	453.76	1,302.63	3,000.00	1,697.37	43.4
10-70-225 TRAVEL AND MEETINGS	117.06	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	5,088.45	767.28	6,602.35	14,000.00	7,397.65	47.2
10-70-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	100.00	.00	.00	500.00	500.00	.0
10-70-375 UTILITIES	454.53	48.69	400.36	1,500.00	1,099.64	26.7
10-70-380 LEGAL SERVICES	6,244.50	1,789.00	4,189.00	14,000.00	9,811.00	29.9
10-70-395 OFFICE SUPPLIES	140.73	.00	246.28	2,500.00	2,253.72	9.9
10-70-397 OPERATING SUPPLIES	291.25	.00	68.08	2,000.00	1,931.92	3.4
10-70-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT	77,997.72	19,105.22	73,567.93	209,200.00	135,632.07	35.2
PLANNING						
10-75-200 OUTSIDE SERVICES	500.00	.00	2,500.00	4,000.00	1,500.00	62.5
10-75-214 DEVELOPER RETAINAGE EXPENSES	7,721.83	2,878.50	4,731.00	5,000.00	269.00	94.6
10-75-216 RED ROCKS CENTRE	814.30	.00	.00	1,000.00	1,000.00	.0
10-75-217 SMALL CELL DESIGN GUIDELINES	.00	.00	919.00	.00	919.00	.0
10-75-218 ROONEY VALLEY COMMISSION/IGA	.00	6,497.00	6,497.00	.00	6,497.00	.0
10-75-219 CODE ENFORCEMENT	1,524.50	.00	944.00	6,000.00	5,056.00	15.7
10-75-225 TRAVEL AND MEETINGS	249.70	.00	.00	500.00	500.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	361.00	.00	142.50	5,000.00	4,857.50	2.9
10-75-410 ENGINEERING SERVICES	3,170.00	1,445.00	3,388.08	5,000.00	1,611.92	67.8
10-75-415 PLANNING AND ZONING SERVICES	10,831.00	2,190.00	6,190.00	25,000.00	18,810.00	24.8
10-75-420 COMPREHENSIVE PLAN	4,498.25	.00	4,446.50	.00	4,446.50	.0
TOTAL PLANNING	29,670.58	13,010.50	29,758.08	52,000.00	22,241.92	57.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	321,743.34	91,897.94	328,292.77	550,578.00	222,285.23	59.6
10-80-101 SPECIAL OFFICER WAGES	33,612.32	.00	775.00	110,000.00	109,225.00	.7
10-80-102 PARKING ENFORCEMENT WAGES	1,680.00	.00	.00	.00	.00	.0
10-80-105 PAYROLL TAXES	27,040.65	6,948.86	24,956.51	55,300.00	30,343.49	45.1
10-80-110 EMPLOYEE BENEFITS	38,771.93	9,773.75	45,095.62	60,000.00	14,904.38	75.2
10-80-115 WORKER'S COMPENSATION INS-CIRS	21,754.12	.00	33,971.45	35,000.00	1,028.55	97.1
10-80-118 UNIFORM EXPENSE	2,752.74	12.00	1,082.05	.00	1,082.05	.0
10-80-200 OUTSIDE SERVICES	7,514.47	1,260.33	4,854.27	7,000.00	2,145.73	69.4
10-80-205 POSTAGE	27.50	.00	93.42	300.00	206.58	31.1
10-80-210 PRINTING AND DUPLICATION	2,027.49	436.83	1,144.08	6,000.00	4,855.92	19.1
10-80-215 TELEPHONE/INTERNET	4,042.41	1,393.50	5,177.47	6,500.00	1,322.53	79.7
10-80-340 DUES/MEMBERSHIP	4,711.69	179.85	2,765.23	1,000.00	1,765.23	276.5
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	10,662.62	.00	4,679.99	.00	4,679.99	.0
10-80-355 INSURANCE CIRSA	58,305.62	.00	53,282.67	60,000.00	6,717.33	88.8
10-80-360 GAS, OIL, AND VEHICLE REPAIR	13,882.11	3,654.81	11,771.61	25,000.00	13,228.39	47.1
10-80-370 REPAIR AND MAINTENANCE	3,101.65	.00	195.88	4,000.00	3,804.12	4.9
10-80-375 UTILITIES	909.04	97.41	800.71	2,200.00	1,399.29	36.4
10-80-380 LEGAL SERVICES	2,567.50	528.25	849.85	3,000.00	2,150.15	28.3
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	2,034.73	7.35	1,403.52	5,000.00	3,596.48	28.1
10-80-397 OPERATING SUPPLIES	3,236.38	315.18	470.54	9,000.00	8,529.46	5.2
10-80-605 ORDINANCE, FIREARMS SUPPLIES	4,916.30	337.30	2,638.13	3,900.00	1,261.87	67.6
10-80-610 HAZARDOUS WASTE AUTHORITY	229.85	365.00	1,685.00	200.00	1,485.00	842.5
10-80-615 ANIMAL CONTROL	116.00	.00	.00	.00	.00	.0
10-80-700 JEFFCO INTERNET	41,923.50	5,231.25	36,585.50	55,000.00	18,414.50	66.5
10-80-900 EQUIPMENT PURCHASE	3,713.82	.00	710.95	.00	710.95	.0
TOTAL POLICE	611,277.78	122,439.61	563,282.22	999,978.00	436,695.78	56.3

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
PUBLIC WORKS						
10-85-100 SALARIES & WAGES	58,739.39	15,459.39	56,761.68	153,000.00	96,238.32	37.1
10-85-105 PAYROLL TAXES	4,433.36	1,145.94	4,219.92	13,000.00	8,780.08	32.5
10-85-110 EMPLOYEE BENEFITS	8,913.32	2,089.34	9,769.05	21,000.00	11,230.95	46.5
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,835.00	.00	8,683.00	8,500.00	183.00-	102.2
10-85-200 OUTSIDE SERVICES	6,618.51	1,459.11	6,978.84	15,000.00	8,021.16	46.5
10-85-215 TELEPHONE/INTERNET	1,740.33	613.96	1,675.55	5,000.00	3,324.45	33.5
10-85-220 TRASH REMOVAL - SG&B	11,431.77	4,300.68	13,794.25	23,000.00	9,205.75	60.0
10-85-340 DUES/MEMBERSHIP	45.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	86.28	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	11,522.31	132.22	28,475.87	13,000.00	15,475.87-	219.1
10-85-360 GAS, OIL, AND VEHICLE REPAIR	3,348.60	105.61	1,635.91	7,500.00	5,864.09	21.8
10-85-365 BUILDING AND REPAIR MATERIALS	118.42	.00	9.95	10,000.00	9,990.05	.1
10-85-370 REPAIR AND MAINTENANCE	2,195.01	.00	1,812.78	8,000.00	6,187.22	22.7
10-85-373 TREE MAINTENANCE & PLANTING	.00	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	24,716.91	355.12	1,646.32	10,000.00	8,353.68	16.5
10-85-380 LEGAL SERVICES	1,951.00	1,776.50	5,339.00	5,000.00	339.00-	106.8
10-85-395 OFFICE SUPPLIES	73.78	.00	192.43	.00	192.43-	.0
10-85-397 OPERATING SUPPLIES	2,674.57	1,068.15	3,206.51	15,000.00	11,793.49	21.4
10-85-410 ENGINEERING SERVICES	.00	.00	.00	7,000.00	7,000.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	8,792.03	2,518.00	2,969.71	20,000.00	17,030.29	14.9
10-85-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	152,235.59	31,024.02	147,170.77	343,300.00	196,129.23	42.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>HISTORY MUSEUM</u>						
10-90-100 SALARIES & WAGES	54,993.97	14,498.52	54,624.23	135,000.00	80,375.77	40.5
10-90-105 PAYROLL TAXES	4,197.97	1,105.38	4,166.24	12,000.00	7,833.76	34.7
10-90-110 EMPLOYEE BENEFITS	4,310.85	1,034.49	4,611.13	11,550.00	6,938.87	39.9
10-90-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	255.00	250.00	5.00	102.0
10-90-200 OUTSIDE SERVICES	3,127.14	561.07	2,499.78	7,000.00	4,500.22	35.7
10-90-205 POSTAGE	108.30	.00	114.00	200.00	86.00	57.0
10-90-210 PRINTING AND DUPLICATION	.00	51.22	91.90	1,000.00	908.10	9.2
10-90-215 TELEPHONE	509.86	262.64	715.08	1,500.00	784.92	47.7
10-90-225 TRAVEL AND MEETINGS	37.70	.00	59.65	100.00	40.35	59.7
10-90-305 BANK FEES	2,082.31	171.93	2,163.03	5,000.00	2,836.97	43.3
10-90-340 DUES/MEMBERSHIP	.00	.00	195.00	200.00	5.00	97.5
10-90-345 EDUCATION AND TRAINING	.00	.00	51.00	200.00	149.00	25.5
10-90-358 INVENTORY - EXPENSE	6,932.37	1,788.70	4,513.27	20,000.00	15,486.73	22.6
10-90-365 BUILDING AND REPAIR MATERIALS	.00	600.86	600.86	500.00	100.86	120.2
10-90-370 REPAIR AND MAINTENANCE	900.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	1,043.35	97.33	810.18	3,000.00	2,189.82	27.0
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	228.00	164.44	392.44	4,800.00	4,407.56	8.2
10-90-387 ADVERTISING	4,451.35	2,594.35	4,715.65	8,200.00	3,484.35	57.5
10-90-395 OFFICE SUPPLIES	1,895.61	121.54	761.15	2,500.00	1,738.85	30.5
10-90-397 OPERATING SUPPLIES	1,785.94	72.72	336.57	3,600.00	3,263.43	9.4
10-90-805 SALES TAX - EXPENSE	.00	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	.00	.00	.00	11,160.00	11,160.00	.0
TOTAL HISTORY MUSEUM	86,809.72	23,125.19	81,676.16	230,760.00	149,083.84	35.4
TOTAL FUND EXPENDITURES	1,138,188.45	260,790.87	1,121,088.15	2,379,738.00	1,258,649.85	47.1
NET REVENUE OVER EXPENDITURES	(271,814.32)	98,638.97-	54,370.83	389,863.00	335,492.17	14.0

TOWN OF MORRISON

BALANCE SHEET

MAY 31, 2020

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	320,885.09	
20-12000	ACCOUNTS RECEIVABLE	142,210.01	
20-12040	A/R - GENERAL REVENUES	65,341.70	
20-12600	A/R UTILITIES	67,989.14	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	8,046,902.74	
20-17150	SEWER TREATMENT PLANT	4,987,674.00	
20-17250	TRANS. EQUIP., TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	137,149.26	
20-17980	ACCUMULATED DEPRECIATION	(4,940,337.69)	
	TOTAL ASSETS		<u>9,194,678.14</u>

LIABILITIES AND EQUITYLIABILITIES

20-22010	DEFERRED REVENUE	100,000.00	
20-22060	DEPOSITS ON DEVELOPMENT	475.00	
20-25300	SALARIES & WAGES PAYABLE	8,341.91	
20-25310	FEDERAL PAYROLL TAXES	2,956.68	
20-25320	STATE WITHHOLDING	472.86	
20-25330	STATE UNEMPLOYMENT	172.44	
20-25345	401K LOAN PAYBACK	153.31	
20-25360	401(K) PENSION	690.12	
20-25365	DEFERRED COMPENSATION	114.14	
20-25370	INSURANCE PAYABLE	(1,096.44)	
20-25390	ACCRUED VACATION/SICK LEAVE LT	26,828.24	
20-25391	ACCRUED VACATION/SICK LEAVE CU	2,980.92	
	TOTAL LIABILITIES		142,089.18

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29100	NET ASSETS	441,955.36	
20-29200	EMERGENCY RESERVE FUND	44,842.00	
20-29500	INVEST CAP ASSETS - NET OF DEB	8,520,173.00	
	REVENUE OVER EXPENDITURES - YTD	45,618.60	
	BALANCE - CURRENT DATE	9,052,588.96	
	TOTAL FUND EQUITY		<u>9,052,588.96</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,194,678.14</u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

UTILITY FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>						
20-31-130 SALES TAX - CAPITAL PROJECTS	71,594.71	18,253.93	142,538.14	150,000.00	7,461.86	95.0
TOTAL TAXES	71,594.71	18,253.93	142,538.14	150,000.00	7,461.86	95.0
<u>INTERGOVERNMENTAL</u>						
20-33-405 GRANTS	75,713.31	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL	75,713.31	.00	.00	.00	.00	.0
<u>OTHER REVENUE</u>						
20-36-805 DEPOSITS ON DEV.	.00	3,741.45	3,741.45	2,500.00	1,241.45	149.7
20-36-815 EARNINGS ON DEPOSITS	1,725.18	.00	1,676.75	4,000.00	2,323.25	41.9
TOTAL OTHER REVENUE	1,725.18	3,741.45	5,418.20	6,500.00	1,081.80	83.4
<u>OPERATING REVENUE</u>						
20-37-905 SEWER CONTRACTS - RED ROCKS AM	91,411.95	.00	.00	85,000.00	85,000.00	.0
20-37-910 SEWER REVENUE - FLAT FEES	49,862.01	9,945.25	49,726.25	120,000.00	70,273.75	41.4
20-37-915 TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00	.0
20-37-930 WATER USE REVENUE	100,571.20	20,457.17	111,423.47	215,000.00	103,576.53	51.8
20-37-935 MISCELLANEOUS WATER/SEWER REVE	2,968.30	.00	926.50	3,000.00	2,073.50	30.9
20-37-937 MOUNT CARBON CONST. WATER	.00	.00	.00	100,000.00	100,000.00	.0
20-37-938 MOUNT CARBON LOCATING SERVICES	2,000.00	.00	.00	5,000.00	5,000.00	.0
20-37-939 MOUNT CARBON ENGINEERING REIMB	1,506.99	.00	2,615.88	5,000.00	7,615.88	(52.3)
20-37-940 MT CARBON OPERATING COST REVEN	88,490.79	36,392.22	36,392.22	120,000.00	83,607.78	30.3
20-37-942 RED ROCKS WW ENGINEERING REVEN	105,143.86	91,024.01	93,989.51	.00	93,989.51	.0
20-37-943 RED ROCKS WATER EMPLOYEE REV	12,441.60	.00	12,441.60	43,000.00	30,558.40	28.9
TOTAL OPERATING REVENUE	454,396.70	157,818.65	302,283.67	714,400.00	412,116.33	42.3
TOTAL FUND REVENUE	603,429.90	179,814.03	450,240.01	870,900.00	420,659.99	51.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
SEWER EXPENDITURES						
20-40-100 SALARIES & WAGES	60,426.01	17,170.22	63,106.25	143,000.00	79,893.75	44.1
20-40-105 PAYROLL TAXES	4,631.71	1,316.21	4,836.63	13,000.00	8,163.37	37.2
20-40-110 EMPLOYEE BENEFITS	9,153.85	2,156.95	10,034.12	23,100.00	13,065.88	43.4
20-40-115 WORKER'S COMPENSATION INS-CIRS	3,396.63	.00	4,471.00	9,000.00	4,529.00	49.7
20-40-200 OUTSIDE SERVICES	3,042.25	660.67	3,021.38	6,500.00	3,478.62	46.5
20-40-205 POSTAGE	299.21	.00	48.30	900.00	851.70	5.4
20-40-215 TELEPHONE/INTERNET	3,714.45	1,057.31	3,351.02	8,000.00	4,648.98	41.9
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	3,130.00	.00	.00	4,100.00	4,100.00	.0
20-40-345 EDUCATION AND TRAINING	310.00	.00	.00	3,000.00	3,000.00	.0
20-40-355 INSURANCE CIRSA	11,502.32	.00	6,414.00	13,000.00	6,586.00	49.3
20-40-360 GAS, OIL, AND VEHICLE REPAIR	984.10	.00	462.06	2,500.00	2,037.94	18.5
20-40-375 UTILITIES	9,789.35	314.84	9,685.41	22,000.00	12,314.59	44.0
20-40-380 LEGAL SERVICES	2,756.00	997.50	1,738.50	7,000.00	5,261.50	24.8
20-40-395 OFFICE SUPPLIES	290.79	.00	98.69	1,000.00	901.31	9.9
20-40-397 OPERATING SUPPLIES	1,954.91	360.06	804.76	10,000.00	9,195.24	8.1
20-40-401 SCADA	.00	1,505.00	2,725.80	5,000.00	2,274.20	54.5
20-40-402 LAB EQUIP./SUPPLIES	.00	471.99	943.98	2,500.00	1,556.02	37.8
20-40-410 ENGINEERING SERVICES	1,297.21	840.00	1,140.00	8,000.00	6,860.00	14.3
20-40-411 MT. CARBON ENGINEERING	954.99	.00	2,613.19	2,000.00	613.19-	130.7
20-40-500 CHEMICALS	2,090.48	2,194.04	6,006.30	10,000.00	3,993.70	60.1
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	1,513.06	227.00	3,142.48	8,000.00	4,857.52	39.3
20-40-511 RED ROCKS AMP. LAB FEES	.00	248.00	248.00	.00	248.00-	.0
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	202.48	3,715.00	3,715.00	8,000.00	4,285.00	46.4
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	1,274.40	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	3,917.00	.00	902.97	10,000.00	9,097.03	9.0
TOTAL SEWER EXPENDITURES	126,631.20	33,234.79	129,509.84	354,500.00	224,990.16	36.5
CAPITAL PROJECTS - UF						
20-42-901 GIS	7,140.00	.00	.00	.00	.00	.0
20-42-902 LOW ZONE RECOATING/MIXER	355,421.19	.00	.00	.00	.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	224,481.78	88,864.51	93,689.51	.00	93,689.51-	.0
TOTAL CAPITAL PROJECTS - UF	587,042.97	88,864.51	93,689.51	48,000.00	45,689.51-	195.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	60,826.58	17,282.82	63,519.07	143,000.00	79,480.93	44.4
20-45-105 PAYROLL TAXES	4,661.96	1,324.79	4,868.06	13,000.00	8,131.94	37.5
20-45-110 EMPLOYEE BENEFITS	9,190.91	2,165.81	10,073.64	23,100.00	13,026.36	43.6
20-45-115 WORKER'S COMPENSATION INS-CIRS	4,599.37	.00	7,363.00	7,500.00	137.00	98.2
20-45-200 OUTSIDE SERVICES	3,042.25	660.69	3,021.44	7,000.00	3,978.56	43.2
20-45-205 POSTAGE	299.21	.00	56.30	1,000.00	943.70	5.6
20-45-215 TELEPHONE/INTERNET	2,867.40	897.17	2,982.84	8,000.00	5,017.16	37.3
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	3,130.00	.00	4,160.00	4,000.00	160.00	104.0
20-45-345 EDUCATION AND TRAINING	270.00	.00	.00	3,000.00	3,000.00	.0
20-45-355 INSURANCE CIRSA	11,502.31	.00	6,413.97	13,000.00	6,586.03	49.3
20-45-360 GAS, OIL, AND VEHICLE REPAIR	690.33	.00	195.60	2,700.00	2,504.40	7.2
20-45-375 UTILITIES	20,647.52	2,907.33	11,299.23	45,000.00	33,700.77	25.1
20-45-380 LEGAL SERVICES	7,228.00	.00	12,772.90	10,000.00	2,772.90	127.7
20-45-381 MOUNT CARBON	582.25	2,346.50	3,486.50	600.00	2,886.50	581.1
20-45-395 OFFICE SUPPLIES	141.39	115.60	249.40	500.00	250.60	49.9
20-45-397 OPERATING SUPPLIES	2,719.04	611.35	3,373.48	6,000.00	2,626.52	56.2
20-45-398 METERS	1,263.00	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	7,261.10	.00	419.00	13,000.00	12,581.00	3.2
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	4,000.00	4,000.00	.0
20-45-410 ENGINEERING SERVICES	37,831.01	13,570.00	29,713.05	20,000.00	9,713.05	148.6
20-45-411 MT. CARBON ENGINEERING	1,669.49	3,055.00	6,504.99	4,000.00	2,504.99	162.6
20-45-500 CHEMICALS	4,746.78	.00	3,930.66	10,000.00	6,069.34	39.3
20-45-510 LAB FEES	1,169.00	1,961.64	4,232.87	3,500.00	732.87	120.9
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,000.00	4,000.00	.0
20-45-703 RAW WATER SUPPLY COSTS	765.60	.00	.00	12,000.00	12,000.00	.0
20-45-705 LINE REPAIR AND MAINTENANCE	1,172.44	.00	.00	15,000.00	15,000.00	.0
20-45-708 PLANT REPAIR AND MAINTENANCE	1,216.25	.00	1,812.91	10,000.00	8,187.09	18.1
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	7,521.33	973.15	973.15	13,500.00	12,526.85	7.2
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL WATER EXPENDITURES	197,014.52	47,871.85	181,422.06	425,400.00	243,977.94	42.7
TOTAL FUND EXPENDITURES	910,688.69	169,971.15	404,621.41	827,900.00	423,278.59	48.9
NET REVENUE OVER EXPENDITURES	(307,258.79)	9,842.88	45,618.60	43,000.00	2,618.60	106.1

TOWN OF MORRISON SALES TAX REVENUE								
	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54	\$201,442.28
February	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	\$65,690.70	\$15,758.22
March	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	\$97,312.48	\$91,269.68
April	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	\$102,541.41	\$164,532.83
May	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	\$112,086.92	
June	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	\$141,729.18	
July	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	\$186,791.22	
August	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	\$152,892.52	
September	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	\$151,419.56	
October	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	\$108,150.44	
November	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	\$179,332.96	
December	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	\$147,375.53	
Total	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$1,501,429.46	\$473,003.01
Budget	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00	\$950,000.00
Budget Variance	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$831,429.46	-\$476,996.99
% of Budget	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	224.09%	49.79%

**TOWN OF MORRISON PLANNING COMMISSION
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, MARCH 10, 2020
7:00 P.M.**

Call to Order. Chairperson Jamee Chambers called the regular Planning Commission meeting to order at 7:03 P.M.

Roll Call. Chairperson Jamee Chambers, Commissioners Todd Mercord, and Maja Stefansdottir, and Alternate Commissioner Shari Raymond were present. Co-Chair Commissioner Mike DeJonge and Commissioner Jennifer Singer were absent. A quorum was established.

Staff Present. Jennifer Woods (Town Planner), Kara Winters (Town Manager) and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. General Business Item, 6b, Accessory Dwelling Unit Discussion was removed from the Agenda.

Public to Address the Planning Commission.

Mike Thyne, 19271 Highway 8. Thyne reported Aggregate Industries is in violation of their current PUD and urged the Commission to deny their application.

Winters informed Thyne and the Commission there has not been a formal application submitted, but that it is expected by the Town soon. Winters continued that once an application is received, the application review will become a quasi-judicial matter.

Presentations and Hearings. None.

General Business.

Comprehensive Plan Amendment. Woods first briefly reviewed the previous phases of the Comprehensive Plan (Comp Plan) update process, dating back to the December 10, 2019 Planning Commission meeting in which an introduction to the current Comp Plan amendment and its incorporated planning areas were explained. Woods then recapped the January 14, 2020 and February 11, 2020 meetings and the Commission's progress in reviewing: Growth & Small Town Design; Transportation Planning; Parks & Trails & Open Space; Economic & Commercial Development, and Historic District elements of the Comp Plan Amendment process. Woods further explained the intent of this meeting is to review the Community Involvement & Service, and Public Improvement chapters of the Comp Plan and outlined the timeline of chapter reviews for future meetings.

Woods added while Trustees Gill and Jerome have provided editorial remarks, punctuation and grammar will be corrected throughout the entire Plan, references to the word, "citizens" will be replaced with the word, "residents", references to dates and timelines will be made current, and references to population and monetary amounts will be updated with current figures. In relation to goals, Woods suggested for the Commissioners to update completed goals with action words to suggest the continuance of monitoring and maintenance of already implemented guidelines.

In the review of Community Involvement & Service goals, the Commission discussed recognizing goals that incorporate and encourage the involvement of residents and business

owners, as well as the elementary school. The Commission added, the goal regarding the “re-vitalization” of citizen and business organizations, such as ProMo, should reflect the continuation and encouragement of these organization, as such organizations have already been re-vitalized.

During the review of the Public Improvements chapter and its accompanied Trustee comments, the Commission discussed how the majority of the section needed to be made current with items such as: major project completions, public improvements post 2008, the increased sales tax rate, and the new municipal building and ADA compliance project. Due to the need of extensive review and updating of this chapter, the Commission decided to continue their discussion of this chapter to a future meeting.

Approval of Minutes. Pitinga made a motion to approve the February 11, 2020 Planning Commission Minutes. Mercord seconded the motion. All present voted in favor of the motion.

Staff Reports.

Town Planner. Woods made reference to the Planner Report and highlighted referrals to Bandimere and reviewed the referral process with the Commission. Woods also gave a brief overview of what the Commission’s role would be in Aggregate’s PUD amendment process once a formal application is submitted.

Town Manager. Winters stated CDOT is planning pedestrian and stop light improvements along Stone Street and Highway 74.

Board of Trustee Minutes. No questions. No comments.

Adjournment. Chairperson Chambers adjourned the meeting at 8:02 P.M.

TOWN OF MORRISON

Jamee Ann Chambers

Jamee Ann Chambers (May 14, 2020 14:44 MDT)

Jamee Chambers, Chairperson

ATTEST:

Lyndsey Paavilainen

Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON
PLANNING COMMISSION MEETING
JUNE 16, 2020
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda

PROCEDURE: Approve the Consent Agenda

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: YES NO

TOWN MANAGER REVUEW: YES NO

MOTION: Motion to approve the consent agenda for June 16, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF
TRUSTEES TUESDAY, JUNE 2, 2020
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:02 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Mike DeJonge, Katie Gill, Matt Schweich, Jennifer Singer, and Paul Sutton were present. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), George Mumma (Police Chief), Fritz Fouts (Public Works Director), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. Item, Morrison Reservoir Access Restrictions, was added under General Business.

Public to Address the Board. None.

Presentations and Hearings.

105 Canon Street Vacation.

Mayor Forey reopened the hearing at 6:05 P.M.

Dahl stated this hearing had been continued by the Board of Trustees at their September 3, 2019 meeting and has been reopened at the request of the applicant, Daniel Powell. Due to three Trustees, DeJonge, Schweich, and Singer not being on the Board at the time of the September 3, 2019 Hearing, Dahl asked each to confirm they have read the material presented in the packet, has had ample time to review the request, and are able to make an informed decision. DeJonge, Schweich, and Singer all confirmed, yes.

Winters added Kyle Burris' email dated June 2, 2020 to the record.

Applicant Testimony. Daniel Powell and his attorney, Rick Gleason, were present in the virtual meeting. Mr. Gleason stated Powell intends to move to Colorado to become a Town of Morrison resident and has been working for two years since purchasing the property to make that a reality. Gleason added, Powell intends to live in the carriage house while the main house is built; but, cannot use the carriage house as a residential structure until it becomes conforming. Gleason confirmed Powell received a recommendation for approval from the Planning Commission for an easement for the stone carriage house to reduce the level of non-conformity.

Gleason further explained there has been a slight modification to the application of request for the easement to bring the carriage house into conformity by removing it from the Right of Way and to provide for proper setbacks, thus increasing the vacation request.

Gleason clarified that while the property has a current "For Sale- 5 lots" sign posted, Powell is hedging his bets that if the vacation request is denied, he would be interested in selling. Gleason further confirmed there are currently five non-conforming lots, but the applicant will further request a lot line adjustment to make three conforming lots.

Public Comment.

Brewster Caesar, 102 Canon Street. Caesar stated at the beginning of this application process almost a year ago, he was a proponent of Powell's application, yet circumstances have changed. Caesar stated the neighborly relationship between his family and Powell has deteriorated.

Kathleen Dichter, 109 Spring Street. Dichter questioned if Powell intends to sell the property if the vacation is approved. Gleason responded the purpose of this vacation request is to make the stone carriage house conforming so the property can be adjusted into three developable lots with the carriage house occupying one of the lots.

Andra Slavsky, 181 Red Rocks Vista Lane. Slavsky provided a character testimony of Powell stating he is very nice and wonderful and has nothing but good intentions. Slavsky concluded Powell wants to be a part of the neighborhood and community.

Chris Miller, 121 Red Rocks Vista Drive. Miller stated he thinks approving the vacation would be seen as a positive action by the Board and would support the property being a part of the community.

Board Questions of Applicant and Staff. The Board questioned the applicant about: the total amount of requested square feet to be vacated; the possibility of having enough area to divide the property into lots; the inability for the Town to construct trail connections to the South Park Bridge if vacation is granted; and the sewer line easement. Responding to these questions, Gleason offered to accept conditions of approval: that the property could only be adjusted into 3 lots; and property owner would preserve sewer line and trail connection easements for the Town.

Responding to procedural questions, Winters stated the Board could approve the minimum vacation to bring the carriage house into the property then the applicant can go through the variance process for the set back.

Responding to Board questions about lack of urgency, Powell testified he planned to be living in the house by Christmas of 2019. Yet since buying the property in October of 2018, he has experienced nothing but roadblocks from trying to save the original house to pursuing the vacation application at the advice of the Planning Commissioner Chair. Powell added he spent \$5,000 a week for 5 months trying to get this property in compliance.

Mayor Forey closed the public hearing at 7:08 P.M.

Board Discussion and Decision. Singer made a motion to approve the vacation request with conditions: that ensure the entire property remains under 30,000 square feet; that there are development stipulations; and the vacation allows the property to come into conformity but with an irregular boundary. No second. Motion died.

Schweich made a motion to grant a right of way vacation for a total of 10 feet outside the existing lot lines with the conditions: the resulting property could not be adjusted into more than 3 developable parcels; and acknowledging the livery building would be a legal non-conforming use which would require the applicant to receive a variance following approval. No second. Motion died.

Sutton made a motion to deny the vacation request. Jerome seconded the motion. Forey, DeJonge, and

Gill voted in favor. Schweich and Singer voted opposed. The motion passed 5 ayes to 2 nays.

2019 Budget Amendment Hearing.

Mayor Forey called the hearing to order at 7:32 P.M.

Staff Report. Winters stated the 2019 Budget needs to be amended to account for the Jimmy Jones property purchase and for additional pass through expenses related to Red Rocks Amphitheatre wastewater engineering and construction of wastewater improvements.

Public Comment. None.

Resolution 2020-09- A Resolution Amending the Fiscal Year 2019 Budget for the Town of Morrison and Making Appropriation in Accordance Therewith. Gill made a motion to approve Resolution 2020-09- A Resolution Amending the Fiscal Year 2019 Budget for the Town of Morrison and Making Appropriation in Accordance Therewith. Sutton seconded the motion. All present voted in favor of the motion.

General Business.

Ordinance 493- Amending Section 1-4-1 of the Morrison Municipal Code. Sutton made a motion adopt Ordinance 493- An Ordinance Amending Section 1-4-1 of the Morrison Municipal Code Concerning Penalties with Trustee Jerome’s changes. Singer seconded the motion. All present voted in favor of the motion.

Town Operations. Winters stated operations are staying status quo with one administrative employee being in the office each day. Winters stated Streets & Grounds are operating at full force and the Museum is planning to reopen in accordance with Governor Polis’ guidelines.

Morrison Reservoir Access Restrictions. Due to resident complaints about inconsistent signing at the Town Reservoir, Trustee DeJonge presented signage ideas on how to limit access to the pond. The Board appointed DeJonge and Sutton to a sign committee to design signs and identify signage placements.

Department Reports.

Public Works. Fouts provided the Board with clarification regarding numbers and acronyms found in the report. The Board asked to include more context in the report that would help the Board further understand the department’s operations.

Police Department. Chief answered Trustee Singer’s questions regarding body camera and dash camera policies and procedures. Chief stated the Department is currently testing body cams and is looking at how to acquire funding to purchase cameras for the Department.

Chief gave a brief overview of the old gas tank removal project at the Holiday Bar. Chief stated the tanks are being evaluated by specialists and to anticipate another 10 to 14 days of work. Winters clarified CDOT will be paying for the tank remediation.

Accounting. Sutton questioned the possibility of being able to pull funds from the Utility Fund to help with General Fund expenses. Dahl explained that since the Utility Fund is an enterprise

fund the use of its revenue is restricted.

Winters added she has been working with Trotter (Town Accountant) and reviewing the Town's current financial position. Winters relayed Trotter believes the Town is positioned in a non-emergent situation due to its reserves.

Town Manager. Winters stated the Town has been processing many temporary liquor license premises modification applications. The Board gave authorization for Winters to approve a temporary tent at The Cow to help with their temporary expansion.

Attorney. Dahl relayed an ordinance for a code amendment regarding temporary uses will be ready for action at the next meeting.

Consent Agenda. Jerome made a motion to approve the Consent Agenda for June 2, 2020. DeJonge seconded the motion. All present voted in favor of the motion.

Board Comments. Gill stated she received a resident suggestion to create Town composting piles at the boneyard from Town Clean Up Days. Winters stated the Town could look into the process.

The Board requested for town trash cans to be emptied more frequently due to increased take out container waste.

Mayor Forey noted this is an unusual time for Staff and requests the Board has patience with Staff as they are working overtime. Forey also explained the 105 Canon Street vacation request was 9 months old.

Adjournment. The meeting was adjourned at 8:46 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
05/29/2020																
PC																
Total PC:		8503	34	34		65,700.33	.00		4,963.86-	6,012.00-	2,536.00-	5,140.82-	47,047.65-		108.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount				
1-00	Regular Pay	1,935.50	.00	Direct Deposit Net	47,047.65-	D	Informational	.00				
3-00	Vacation Pay	155.00	.00	Net	.00		Info Tips Reported	.00				
4-01	Sick Leave Pay	82.05	.00				Fringe Benefit	108.25				
5-05	PD Misc Wages	20.75	.00									
7-01	Holiday Pay	196.00	.00									
7-02	Holiday - Floating	8.00	.00									
9-02	Comp Time Used	.75	.00									
Grand Totals:		2,398.05	.00		47,047.65-			108.25				
Total 05/29/2020:		8503	34	34	65,700.33	.00	4,963.86-	6,012.00-	2,536.00-	5,140.82-	47,047.65-	108.25

05/29/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,935.50	.00	Direct Deposit Net	47,047.65-	D	Informational	.00
3-00	Vacation Pay	155.00	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	82.05	.00				Fringe Benefit	108.25
5-05	PD Misc Wages	20.75	.00					
7-01	Holiday Pay	196.00	.00					
7-02	Holiday - Floating	8.00	.00					
9-02	Comp Time Used	.75	.00					

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Grand Totals:		2,398.05	.00		47,047.65-			108.25
Grand Totals:		8503	34	34	65,700.33	.00	4,963.86- 6,012.00- 2,536.00- 5,140.82-	47,047.65- 108.25

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5-05	PD Misc Wages	20.75	.00					
7-01	Holiday Pay	196.00	.00					
7-02	Holiday - Floating	8.00	.00					
9-02	Comp Time Used	.75	.00					
Grand Totals:		2,398.05	.00		47,047.65-			108.25

FEASIBILITY ANALYSIS



Jefferson County Open Space
Town of Morrison

Mount Falcon Morrison Trailhead Improvements

November 2019

PROJECT PARTICIPANTS

Jefferson County Open Space

Scot Grossman, PMP, Projects Team Supervisor

Town of Morrison

Kara Winters, Town Manager

Fritz Fouts, Utility Director

Consultant Team

MUNDUS BISHOP

Tina Bishop, PLA

Kelly Ream, AICP

Josh Spinner

MARTIN/MARTIN

John Eddy, PE

Rob Orban

Tracy Scurlock, PE

Patsy Sullivan, PE, LEED AP

HAUSER ARCHITECTS, P.C.

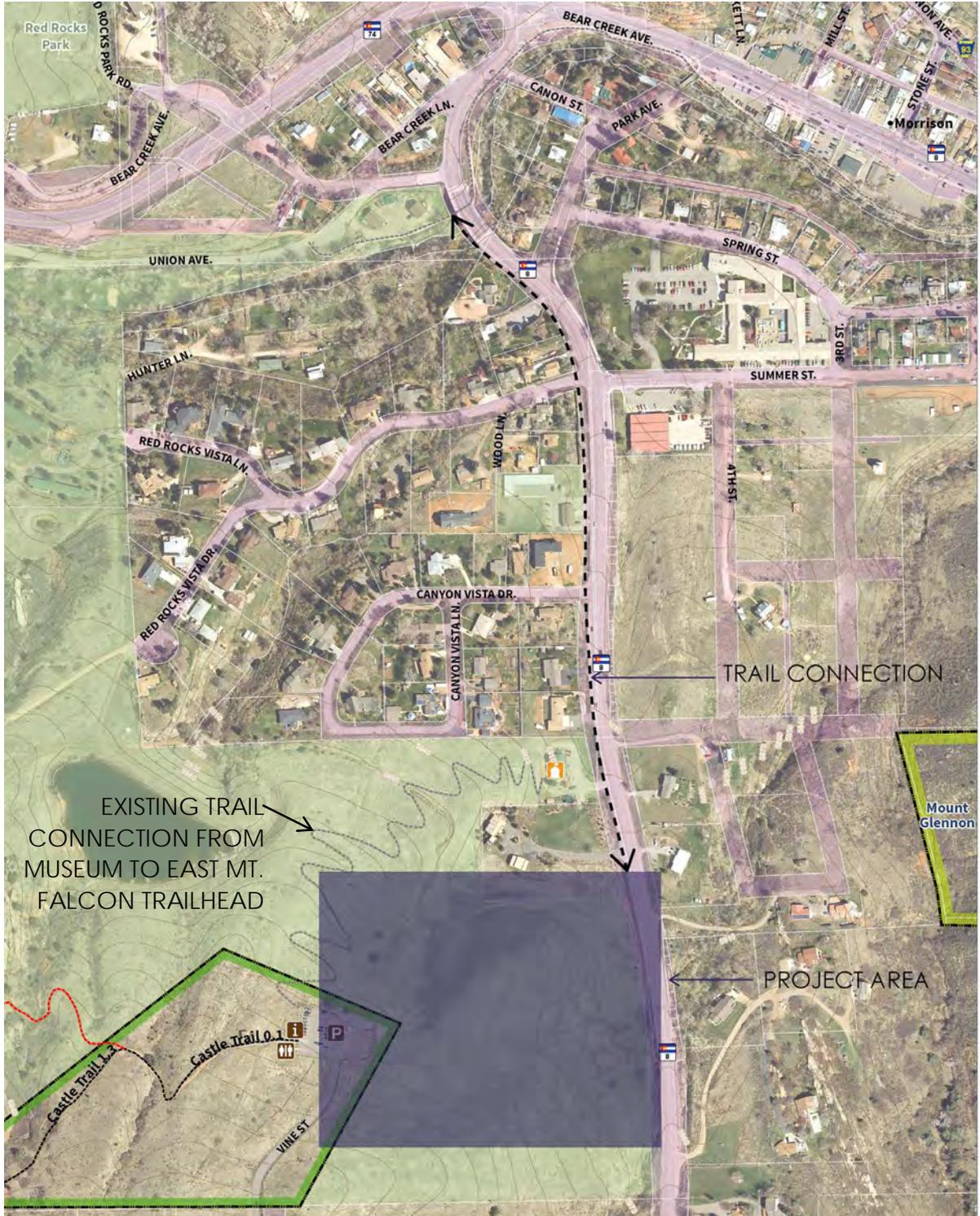
Alan Hauser, AIA, LEED AP

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Appendices

- A Morrison Access Road Narrative
(common to all)
- B Concept D Utility and Stormwater Quality
and Detention Narrative
- C Concept E Utility and Stormwater Quality
and Detention Narrative
- D Cost Estimate
- E Concept A
- F Concept B
- G Concept C
- H Municipal Building Concepts
- I Existing Condition



- Kiosks
- Parking
- Restrooms
- Visitor Center
- Jeffcoco Open Space Shared-use Trail
- Jeffcoco Open Space Hiker Only Trail
- Non-Jeffco Open Space Trail
- 10ft Contours
- Jeffcoco Open Space
- Town of Morrison Agreement
- Town of Morrison Local Park
- Jeffcoco Parcels
- Right of Way

0 100 200
Feet
Scale is 1:1,656 when printed at 22"x34"
Last Revised 1/10/2019

Data Sources: Jeffcoco Open Space, Jeffcoco ITS, USGS, NHD, CDOT, DRCOG
Disclaimer: This information/map is the property of Jefferson County Open Space (JCOS), Jefferson County, Colorado and is copyrighted material. Reproduction, manipulation or distribution of this product is prohibited without the prior written consent of JCOS staff. Jefferson County does not warrant the completeness, accuracy, or correctness of this product, its use for any purpose, and shall not be liable for damages of any kind arising from use of the product or for any errors or inaccuracies.
jeffcoco.us/open-space



PURPOSE OF THE PROJECT

The Mount Falcon Morrison East Trailhead is currently accessed via neighborhood roads—Vine Street and Forest Avenue. Major congestion and overflow on-street parking occurs along neighborhood streets during peak trailhead use. Jefferson County Open Space (JCOS) and the Town of Morrison initiated this feasibility study to assess options to expand trailhead parking capacity, resolve congestion along neighborhood streets, and establish new municipal facilities at a site along State Highway 8 (HWY 8).

The purpose of this project is to assess the feasibility of the following.

- Expanding/improving Mount Falcon East Trailhead at the existing site or a new site immediately to the east (along HWY 8).
- Establishing a Town of Morrison municipal complex at a new site (between the existing trailhead and HWY 8)
- Relocating the Morrison Natural History Museum to a new municipal

complex site (between the existing trailhead and HWY 8).

- Establishing a new access drive from HWY 8 to the Mount Falcon East Trailhead/municipal complex in accordance with Town, County, and CDOT standards.
- Providing utilities for Mount Falcon East Trailhead and the municipal complex.

Five concept alternative diagrams were developed to indicate uses, size, adjacencies, general utility locations and connections, and vehicular and trail alignments. Two concepts (Concept D and E) were retained for further consideration. The remaining concepts are included as appendices.

Detailed site plans are not provided in this planning study. Further design and engineering work of concepts is required.

CONCEPT OVERVIEW

The site plan includes trails, roads, parking areas, trailhead amenities, municipal center facilities, utilities, and stormwater quality and detention. Concepts were developed to analyze the feasibility of improving the Mount Falcon East Trailhead (trailhead) and the development of a new Town of Morrison municipal complex (municipal complex) and Morrison Natural History Museum to a new site along HWY 8.

Common to All

The following elements are common to all concepts:

- An overlook will offer visitors space to gather and view the surrounding landscape.
- Circulation improvements will provide safe access to municipal and trailhead facilities, increase parking capacity, and deter trail overflow parking along adjacent residential streets.
 - Vehicular and pedestrian circulation improvements will provide direct access from HWY 8 to the municipal complex and trailhead. Align entrance with private driveway
 - Vehicular access along Vine Street will terminate at the last residence and access to the existing parking lot will be removed.
 - A narrow service route along the existing Vine Street alignment will provide access for essential operational functions.
 - The existing trail from the Morrison Natural History Museum to the Mount Falcon East Trailhead will be removed and revegetated.
 - A multi-use connection from Bear Creek Trail to Mount Falcon Trail will be provided along HWY 8.
- Trailhead amenities will include restrooms, picnic facilities, and kiosks/signage, and access gate.
- Universally accessible parking and routes will be provided at the trailhead and municipal complex, including drop-off areas. Universally accessible routes will be provided from trailhead parking to trailhead amenities and the new overlook.

CONCEPT D

Concept D Approach

The design intent for Concept D is to concentrate trailhead and municipal development at a new site between HWY 8 and the existing trailhead. Concentrating facilities in one location will allow for shared amenities and minimize lengths of new roads, utilities, and parking areas. The municipal complex will include a one-story municipal/police/museum building. The existing trailhead and parking will be removed.

Concept D Program

- Vine Street Access – Maintain access to private residences and remove public access to Mount Falcon trailhead. Provide narrow service route along Vine Street alignment for essential operational functions (common to all concepts).
- Morrison Natural History Museum Trail – Remove trail and revegetate (common to all concepts).
- HWY 8 Trail – Provide connection from Bear Creek Trail to Mount Falcon Trail (common to all concepts).
- HWY 8 to Mt Falcon Trail – Provide trail from HWY 8 to Mt Falcon Trail. Provide accessible route from trailhead to overlook.
- Access Road – Provide new access road from HWY 8. Align entrance with private driveway (common to all concepts).
- Shared Trailhead/Town Hall Parking – Option 1: Two level parking structure (200 spaces), Option 2: Surface parking (100 spaces).
- Shared Town Hall/Morrison Natural History Building – New 12,500 SF building.
- Trailhead Amenities – Remove existing restroom. Provide new trailhead, kiosk and flush restroom at lower Town Hall Site. Provide overlook at high point. Remove existing trailhead parking and revegetate.

- Utilities – Provide water, sewer, and electric. See appendix B for Utility Narrative.
- Stormwater Quality and Detention – Provide two stormwater quality and detention areas. See appendix B for Stormwater Quality and Detention Narrative.

Future Design Considerations

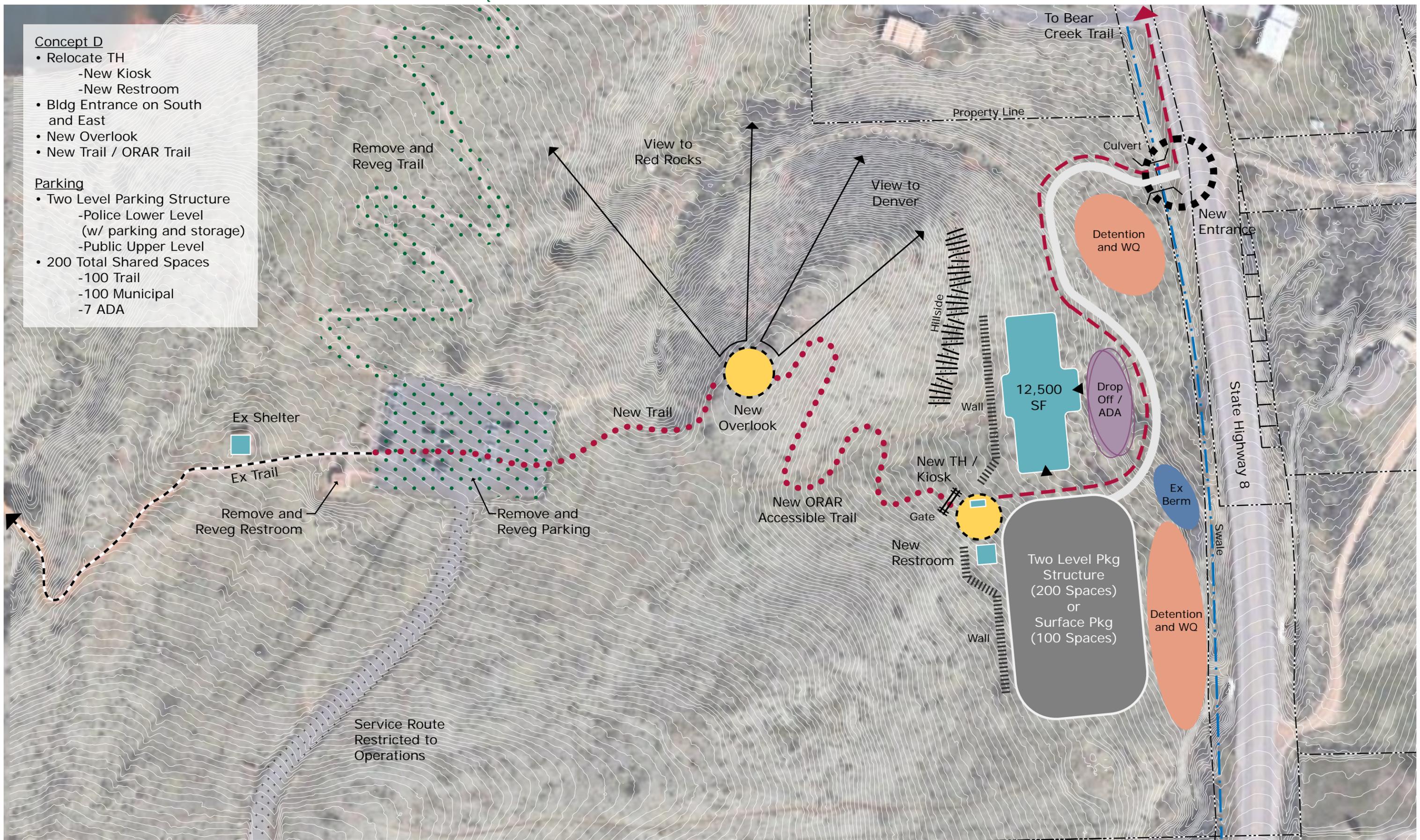
- Consider the need for snow removal along the trailhead access road. Additional on-street parking along the access road could increase parking capacity and serve as snow storage in the winter.

Concept D

- Relocate TH
 - New Kiosk
 - New Restroom
- Bldg Entrance on South and East
- New Overlook
- New Trail / ORAR Trail

Parking

- Two Level Parking Structure
 - Police Lower Level (w/ parking and storage)
 - Public Upper Level
- 200 Total Shared Spaces
 - 100 Trail
 - 100 Municipal
 - 7 ADA



CONCEPT E

Concept E Approach

The design intent for Concept E is to increase parking and facility capacity at two sites—the trailhead will remain at its existing location and municipal facilities will be located along HWY 8. The trailhead will be expanded for increased parking. The municipal complex will include a two-story municipal/police building and separate museum building. Dedicated parking lots will be provided for municipal, police, museum, and trail uses. The proximity and trail connection to municipal parking will allow for overflow trailhead parking.

Concept E Program

- Vine Street Access – Maintain access to private residences and remove public access to Mount Falcon trailhead. Provide narrow service route along Vine Street alignment for essential operational functions (common to all concepts).
- Morrison Natural History Museum Trail – Remove trail and revegetate (common to all concepts).
- HWY 8 Trail – Provide connection from Bear Creek Trail to Mount Falcon Trail (common to all).
- HWY 8 to Mt Falcon Trail – Provide trail from HWY 8 to Mt Falcon Trail. Provide accessible route from trailhead to overlook.

- Access Road – Provide new access road from HWY 8. Align entrance with private driveway (common to all concepts).
- Parking
 - Trailhead – 100 (4 ADA)
 - Municipal – 60 (2 ADA)
 - Police - 25 (2 ADA)
 - Museum – 15 (1 ADA)
- Municipal/Police Building – 12,000 SF
- Morrison Natural History Museum – 2500 SF building at municipal complex.
- Trailhead Amenities – Upgrade to flush restroom and maintain existing trailhead kiosk and shelter.
- Utilities – Provide water, sewer, and electric. See appendix C for Utility Narrative.
- Stormwater Quality and Detention – Provide three stormwater quality and detention areas. See appendix C for Stormwater Narrative.

Future Design Considerations

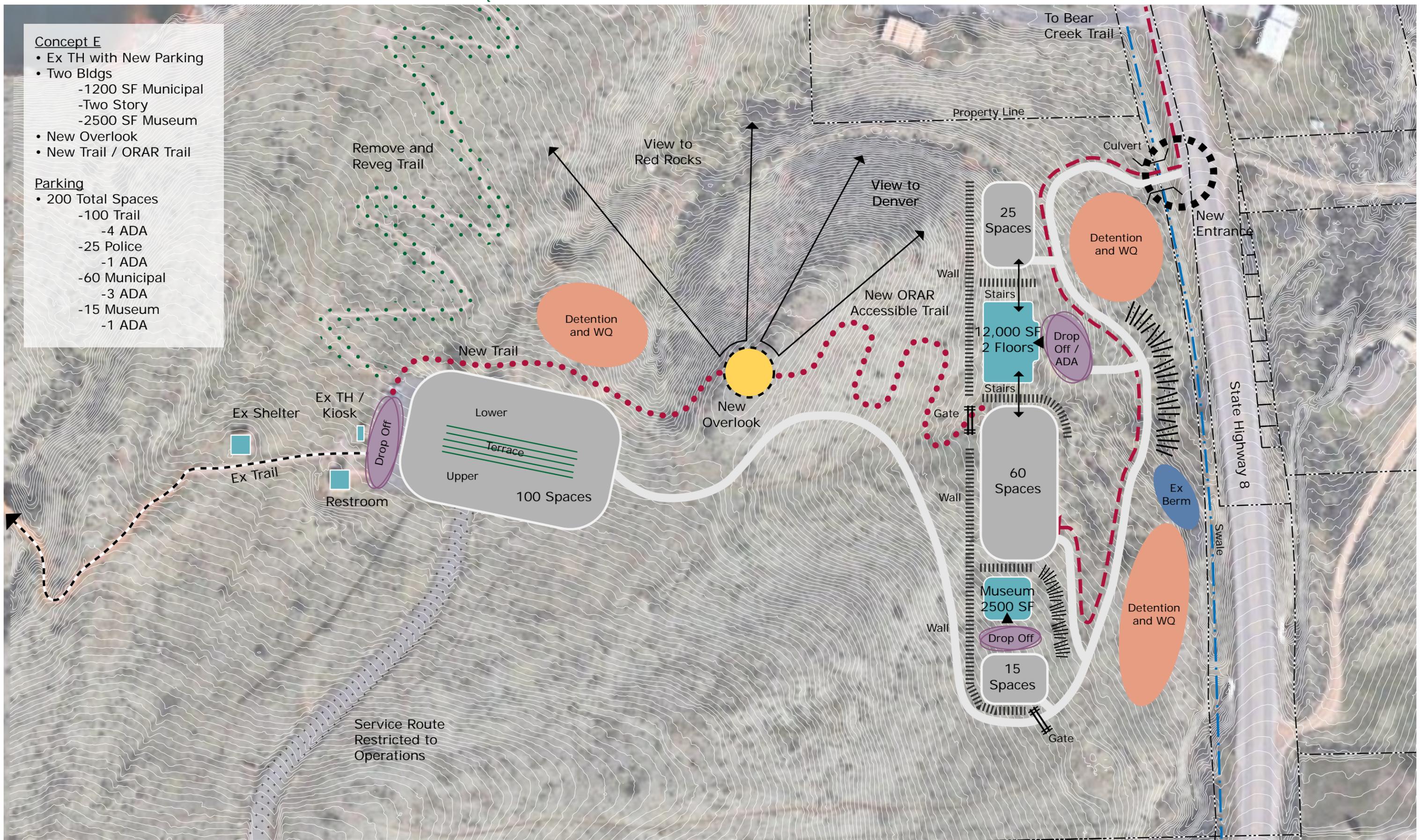
- Consider the need for snow removal along the trailhead access road. Additional on-street parking along the access road could increase parking capacity and serve as snow storage in the winter.

Concept E

- Ex TH with New Parking
- Two Bldgs
 - 1200 SF Municipal
 - Two Story
 - 2500 SF Museum
- New Overlook
- New Trail / ORAR Trail

Parking

- 200 Total Spaces
 - 100 Trail
 - 4 ADA
 - 25 Police
 - 1 ADA
 - 60 Municipal
 - 3 ADA
 - 15 Museum
 - 1 ADA



APPENDIX A – MORRISON ACCESS ROAD NARRATIVE

Typical Access Road Section

- Two 12.5' asphalt lanes
 - 6" HMA over 12" ABC Class 6
- 10' attached asphalt trail for first ~575' of roadway
- Two 1.5' gravel shoulders
- 3:1 slopes
- Retaining walls where necessary
- Guardrail where necessary

Horizontal Alignment

- 50' minimum curve radius [JeffCo Transportation Design Manual sec. 3.5.1]
 - Design Speed = 15 MPH
- Concept D: 575 LF roadway length
- Concept E: 1508 LF roadway length

Vertical Alignment

- Max grade for public roads = 8.0% [JeffCo Transportation Design Manual sec. 3.6.1]
- Gradebreak at SH 8 (Arterial) = 1% [JeffCo Transportation Design Manual sec. 3.6.3]
- Minimum K value: Sag - 10 Crest - 3 [2018 AASHTO Green Book sec. 3.4.6]
 - Design Speed = 15 MPH

- JeffCo Design Manual only has K values for design speeds between 30-50 MPH, which isn't applicable. K Values of 30/40 wouldn't be practical on this site given the constraints

State Highway 8 (All info via CDOT OTIS & Google Earth)

- Minor Arterial - R-A (Regional Highway)
- Speed Limit = 50 MPH in area of proposed access
 - Speed Limit drops to 35 MPH just north of access
- Two 11-12' Lanes & One 2-Way Left Turn Lane
- Sight distance calculations have not been performed, but it appears to meet minimum requirements
- Widened pavement for new auxiliary lanes on SH8 has not been included in this drawing and estimate but would likely be necessary for this access
- AADT: 4700

Additional Design Considerations

Access from HWY 8 will require CDOT permits. Further study includes review of sight distances, hydraulics, traffic analysis, and geometry impacts. Access from HWY 8 may also include road widening and the addition of turn and acceleration lanes.

APPENDIX B – CONCEPT D UTILITY AND STORMWATER QUALITY AND DETENTION NARRATIVE

Utility Service to Municipal Building and Museum

Sanitary Sewer

- Construct approximately 700 feet of 8-inch sanitary sewer along HWY 8.
- Connect to existing 8-inch sanitary sewer by replacing existing clean out just south of existing Museum entrance drive with a 4-foot sanitary manhole.
- Would need a 4-foot sanitary manhole at the terminus of the sanitary sewer extension and at least one 4-foot sanitary manhole within the extension to meet the Town of Morrison manhole spacing criteria of 400 feet maximum between manholes. Due to steep existing grades, manholes are likely to be drop manholes.
- Construct approximately 150 feet of 6-inch sanitary sewer service line for the municipal building and museum.

Water

- Construct approximately 700 feet of 8-inch water main along HWY 8.
- Connect to existing 6-inch water main just south of existing Museum entrance drive.
- Construct approximately 150 feet of 3-inch domestic water service line for the municipal building and museum, with outside meter in vault.

- Construct approximately 150 feet of 6-inch fire line for the municipal building and museum.
- Construct two fire hydrants for coverage for the proposed municipal building, museum, and parking structure.

Utility Service to Restroom at Trailhead

Sanitary Sewer

- Connect to extended sanitary main along HWY 8.
- Construct approximately 300 feet of 6-inch sanitary sewer service line for the restroom.
- Would need a 4-foot sanitary manhole at bends in service line, an estimate of 2 bends would be needed to get around parking structure. Due to steep existing grades, manholes are likely to be drop manholes.

Water

- Connect to extended water main along HWY 8. Facility would be served by a dead end main.
- Construct approximately 300 feet of 1.5-inch domestic water service line, with outside meter in meter pit.

Stormwater Quality and Detention Narrative

- Extended detention basin ponds to treat the Water Quality Capture Volume and detain and controlled release of the 100-year storm event via outlet structure.
- Ponds do not capture and treat any off-site flows.
- Ponds would release to the existing drainage swale along the west side of HWY 8.
 - Since swales are within Colorado Department of Transportation (CDOT) right-of-way, some coordination with CDOT may be required.
- Ponds are assumed to contain no walls and be approximately 3 feet deep.
- Two separate ponds; one for the municipal building and the roadway on the north, and one for the parking structure on the south.
 - The north pond near the municipal building would have an approximate footprint of 98 feet by 89 feet for an overall volume of approximately 6,500 cubic feet.

- The south pond near the parking structure would have an approximate footprint of 138 feet by 109 feet for an overall volume of approximately 17,100 cubic feet.

Additional Information/Studies Needed

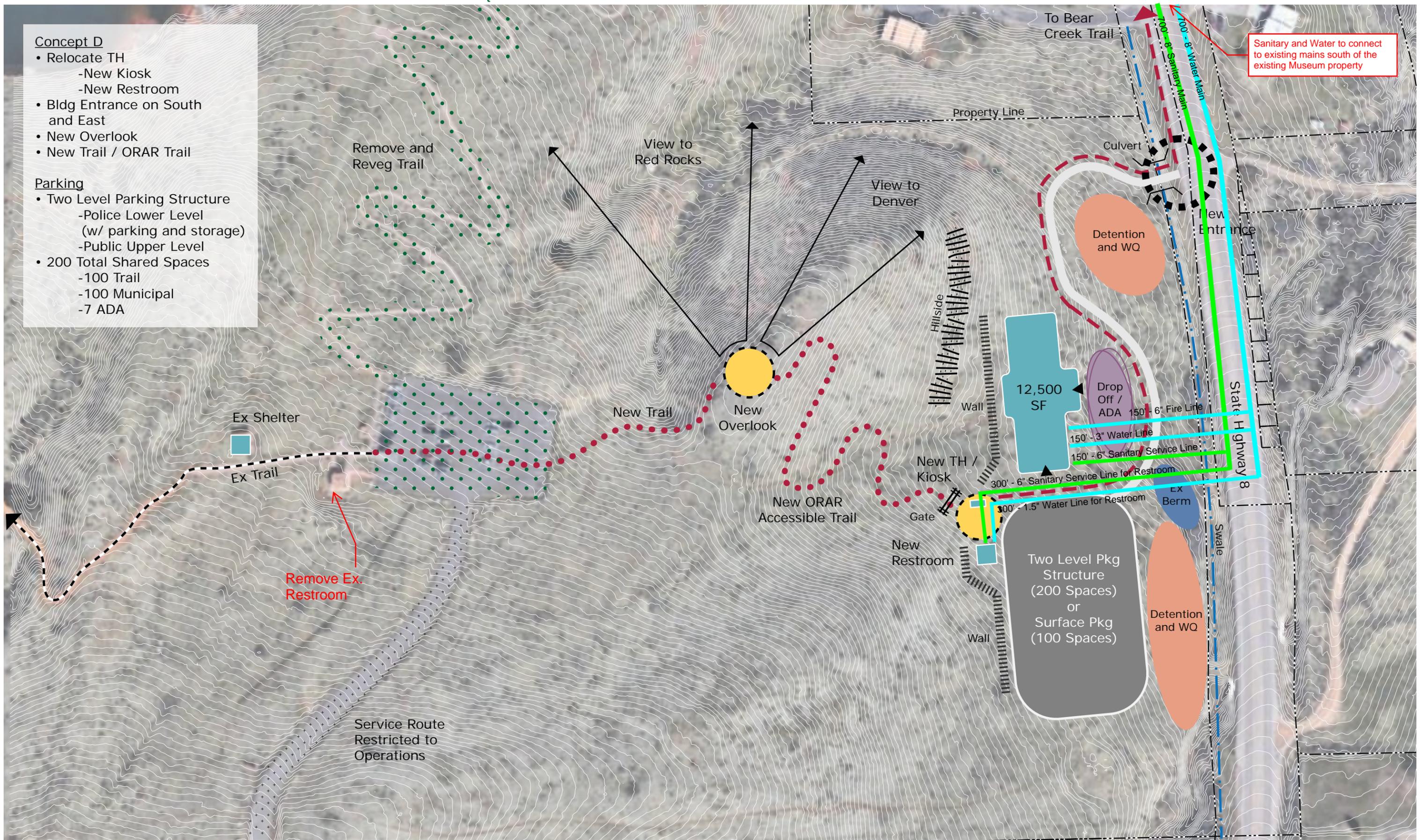
- Perform a field survey of the site.
- Complete a Geotechnical Investigation of the site.
- Seek variance from Town to increase allowable length of dead end water main from 600 feet to 900 feet.
- Seek variance from Town to only extend water main along HWY 8 the necessary distance to provide service connections to buildings and not extend entire property frontage.
- Coordinate fire flow, hydrants, and fire access with the authority having jurisdiction.
- Confirm service line sizing with the Mechanical/Electrical/Plumbing engineers.
- Coordinate with CDOT on releasing stormwater to swales within CDOT right-of-way.

Concept D

- Relocate TH
 - New Kiosk
 - New Restroom
- Bldg Entrance on South and East
- New Overlook
- New Trail / ORAR Trail

Parking

- Two Level Parking Structure
 - Police Lower Level (w/ parking and storage)
 - Public Upper Level
- 200 Total Shared Spaces
 - 100 Trail
 - 100 Municipal
 - 7 ADA



Sanitary and Water to connect to existing mains south of the existing Museum property

Utility lines have been spaced out for clarity and are not shown in exact locations of where the utilities would be installed.



APPENDIX C – CONCEPT E UTILITY AND STORMWATER QUALITY AND DETENTION NARRATIVE

Utility Service to Municipal Building and Museum

Sanitary Sewer

- Construct approximately 800 feet of 8-inch sanitary sewer along HWY 8.
- Connect to existing 8-inch sanitary sewer by replacing existing clean out just south of existing Museum entrance drive with a 4-foot sanitary manhole.
- Would need a 4-foot sanitary manhole at the terminus of the sanitary sewer extension and at least one 4-foot sanitary manhole within the extension to meet the Town of Morrison manhole spacing criteria of 400 feet maximum between manholes. Due to steep existing grades, manholes are likely to be drop manholes.
- Construct approximately 150 feet of 6-inch sanitary sewer service line for the municipal building.
- Construct approximately 150 feet of 4-inch sanitary sewer service line for the museum.

Water

- Construct approximately 800 feet of 8-inch water main along HWY 8.
- Connect to existing 6-inch water main just south of existing Museum entrance drive.
- Construct approximately 150 feet of 3-inch domestic water service line for the municipal building, with outside meter in vault.
- Construct approximately 150 feet of 6-inch fire line for the municipal building.
- Construct approximately 150 feet of 2-inch domestic water service line for the museum, within outside meter in meter pit.
- Construct approximately 150 feet of 4-inch fire line for the museum.
- Construct three fire hydrants for coverage for the proposed municipal building and museum.

Utility Service to Restroom at Trailhead Sanitary Sewer

- Construct approximately 1,100 feet of 8-inch sanitary sewer through the west portion of the site.
- Connect to existing 8-inch sanitary sewer within neighborhood to the north of the site by replacing the existing clean out with a 4-foot sanitary manhole. Sanitary sewer connection would require Town of Morrison utility easement through two private properties.
- Would need a 4-foot sanitary manhole at the terminus of the sanitary sewer and at least three 4-foot sanitary manholes within the proposed sanitary sewer line to meet the Town of Morrison manhole spacing criteria of 400 feet maximum between manholes. Due to steep existing grades, manholes are likely to be drop manholes.
- Construct approximately 20 feet of 6-inch sanitary sewer service line to proposed restroom.

Water

- Connect to existing 10-inch water main running through the west portion of the site.
- Construct approximately 300 feet of 1.5-inch domestic water service line, with outside meter in meter pit and a pressure reducing valve.

- Construct one fire hydrant for coverage of restroom at trailhead.

Stormwater Quality and Detention Narrative

- Extended detention basin ponds to treat the Water Quality Capture Volume and detain and controlled release of the 100-year storm event via outlet structure.
- Ponds do not capture and treat any off-site flows.
- Ponds would release to the existing drainage swale along the west side of HWY 8.
 - Since swales are within Colorado Department of Transportation (CDOT) right-of-way, some coordination with CDOT may be required.
- Ponds are assumed to contain no walls and be approximately 3 feet deep.
- Three separate ponds; one for the trailhead parking lot on the west, one for the municipal building and a portion of the roadway and parking on the north, and one for the museum and a portion of the roadway and parking on the south.
 - The west pond near the trailhead would have an approximate footprint of 106 feet by 93 feet for an overall volume of approximately 8,300 cubic feet.

- The north pond near the municipal building would have an approximate footprint of 112 feet by 96 feet for an overall volume of approximately 9,500 cubic feet.
- The south pond near the museum would have an approximate footprint of 120 feet by 100 feet for an overall volume of approximately 11,500 cubic feet.

Additional Information/Studies Needed

- Field survey of the site.
- Geotechnical Investigation of the site.
- Variance from Town to increase allowable length of dead-end water main from 600 feet to 900 feet.
- Variance from Town to extend water main along HWY 8 the necessary

distance to provide service connections to buildings and not extend entire property frontage.

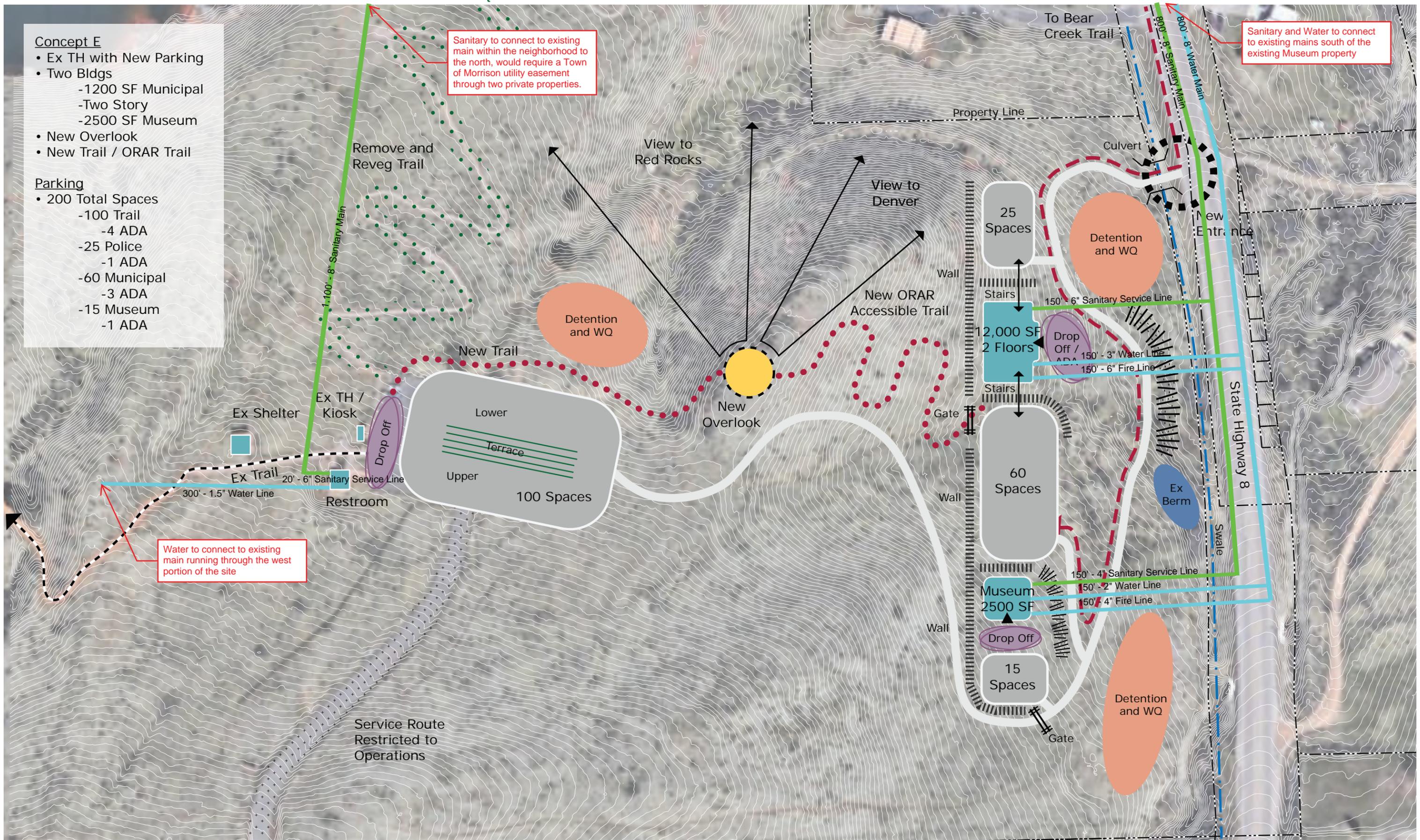
- Fire flow, hydrants, and fire access coordination with the Authority Having Jurisdiction.
- Service line sizing with the Mechanical/Electrical/Plumbing engineers.
- Utility easement from Town of Morrison through two private properties to the north for extension of sanitary sewer main for the trailhead restroom.
- CDOT coordination to release stormwater to swales within CDOT right-of-way.

Concept E

- Ex TH with New Parking
- Two Bldgs
 - 1200 SF Municipal
 - Two Story
 - 2500 SF Museum
- New Overlook
- New Trail / ORAR Trail

Parking

- 200 Total Spaces
 - 100 Trail
 - 4 ADA
 - 25 Police
 - 1 ADA
 - 60 Municipal
 - 3 ADA
 - 15 Museum
 - 1 ADA



Sanitary to connect to existing main within the neighborhood to the north, would require a Town of Morrison utility easement through two private properties.

Sanitary and Water to connect to existing mains south of the existing Museum property

Water to connect to existing main running through the west portion of the site

Utility lines have been spaced out for clarity and are not shown in exact locations of where the utilities would be installed.



BID ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	SUBTOTAL
1	General Conditions					
	Selective Site Demolition	ALL	1	\$ 25,000.00	\$ 25,000.00	
	Asphalt Demolition	SY	4000	\$ 20.00	\$ 80,000.00	
	Erosion Control	LS	1	\$ 50,000.00	\$ 50,000.00	
						\$ 155,000.00
2	Road					
	State Highway 8 Connection	LS	1	\$ 10,000.00	\$ 10,000.00	
	Signing and Striping	LS	1	\$ 7,500.00	\$ 7,500.00	
	Road - Earthwork Cut	CY	6,250	\$ 120.00	\$ 750,000.00	
	Road - Earthwork Fill	CY	2,850	\$ 40.00	\$ 114,000.00	
	Roadway- Asphalt	TON	800	\$ 125.00	\$ 100,000.00	
	Roadway- Aggregate Base Course	TON	1,400	\$ 35.00	\$ 49,000.00	
	Guardrail STA 3+00 TO 7+00	LF	400	\$ 40.00	\$ 16,000.00	
	Culvert	LS	1	\$ 5,000.00	\$ 5,000.00	
	Turnaround at Vine Street	SF	3400	\$ 20.00	\$ 68,000.00	
	Parking Area - shared surface lot	SF	40,000	\$ 6.00	\$ 240,000.00	
						\$ 1,359,500.00
3	Pedestrian Trails					
	Concrete Paving (6')	SF	4,400	\$ 10.00	\$ 44,000.00	
	Crushed Stone Paving Ped Trail - ORAR Accessible (5')	SF	7,700	\$ 10.00	\$ 77,000.00	
	Crushed Stone Paving Ped Trail (3')	SF	1,400	\$ 8.00	\$ 11,200.00	
						\$ 132,200.00
4	Site Amenities					
	Trailhead Restroom	LS	1	\$ 75,000.00	\$ 75,000.00	
	Trailhead / Kiosk	LS	1	\$ 20,000.00	\$ 20,000.00	
	Overlook	LS	1	\$ 20,000.00	\$ 20,000.00	
	Gate at Trailhead	LS	1	\$ 10,000.00	\$ 10,000.00	
	Lighting at Municipal Bldg	LS	1	\$ 20,000.00	\$ 20,000.00	
	Municipal Bldg	SF	12,500	\$ 300.00	\$ 3,750,000.00	
						\$ 3,895,000.00
5	Landscape Improvements					
	Earthwork Cut	CY	15,000	\$ 120.00	\$ 1,800,000.00	
	Earthwork Fill	CY	8,000	\$ 40.00	\$ 320,000.00	
	Trees	EA	20	\$ 600.00	\$ 12,000.00	
	Revegetation	SF	225,000	\$ 1.50	\$ 337,500.00	
						\$ 2,469,500.00
6	Utilities / Infrastructure					
	Pond - Earthwork Cut	CY	871	\$ 120.00	\$ 104,520.00	
	Pond - Earthwork Fill	CY	100	\$ 40.00	\$ 4,000.00	
	Retaining Walls	SF	5,575	\$ 120.00	\$ 669,000.00	
	Detention and Water Quality Pond Outlet	EA	2	\$ 20,000.00	\$ 40,000.00	
	Storm Structures and Piping Contingency	LS	1	\$ 25,000.00	\$ 25,000.00	
	4-foot diameter Sanitary Manhole	EA	5	\$ 15,000.00	\$ 75,000.00	
	Sand Oil Separator for Parking Structure	EA	1	\$ 30,000.00	\$ 30,000.00	
	8" PVC Sanitary Sewer	LF	700	\$ 210.00	\$ 147,000.00	
	6" PVC Sanitary Sewer	LF	450	\$ 200.00	\$ 90,000.00	
	8" PVC Water Main	LF	700	\$ 210.00	\$ 147,000.00	
	6" DIP Water Line	LF	150	\$ 200.00	\$ 30,000.00	
	3" DIP Water Line	LF	150	\$ 165.00	\$ 24,750.00	
	1.5" Type K Copper Water Line	LF	150	\$ 155.00	\$ 23,250.00	
	Fire Hydrant Assembly	EA	2	\$ 12,000.00	\$ 24,000.00	
	Outside 3" Water Meter in Vault	EA	1	\$ 25,000.00	\$ 25,000.00	
	Outside 1.5" Water Meter in Meter Pit	EA	1	\$ 8,000.00	\$ 8,000.00	
	Connections to Existing Utilities	EA	2	\$ 3,500.00	\$ 7,000.00	
	Electrical	LF	150	\$ 65.00	\$ 9,750.00	
						\$ 1,483,270.00
	Subtotal				\$ 9,494,470.00	\$ 9,494,470.00
	Contractor General Conditions/Mobilization (20%)				\$ 1,898,894.00	
	Design and Engineering (15%)				\$ 1,424,170.50	
	Design Contingency (5% of Design and Engineering)				\$ 71,208.53	
	Project Contingency (30%)				\$ 2,848,341.00	
	Total Estimated Opinion of Cost - Concept D (Surface Lot)				\$ 15,737,084.03	

Footnotes

- 1 All utility trenching, earth excavation, and pond grading assumes excavations will take place in bedrock.
- 2 Since no detailed grading has been performed, it is assumed that parking lots will be graded to overland flow into pond areas and not require storm structures.
- 3 One storm assembly of two Type R Inlets and associated piping has been included to route stormwater from entry road to detention pond.

BID ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	SUBTOTAL
1	General Conditions					
	Selective Site Demolition	ALL	1	\$ 25,000.00	\$ 25,000.00	
	Asphalt Demolition	SY	4000	\$ 20.00	\$ 80,000.00	
	Erosion Control	LS	1	\$ 50,000.00	\$ 50,000.00	
						\$ 155,000.00
2	Road					
	State Highway 8 Connection	LS	1	\$ 10,000.00	\$ 10,000.00	
	Signing and Striping	LS	1	\$ 7,500.00	\$ 7,500.00	
	Road - Earthwork Cut	CY	6,250	\$ 120.00	\$ 750,000.00	
	Road - Earthwork Fill	CY	2,850	\$ 40.00	\$ 114,000.00	
	Roadway- Asphalt	TON	800	\$ 125.00	\$ 100,000.00	
	Roadway- Aggregate Base Course	TON	1,400	\$ 35.00	\$ 49,000.00	
	Guardrail STA 3+00 TO 7+00	LF	400	\$ 40.00	\$ 16,000.00	
	Culvert	LS	1	\$ 5,000.00	\$ 5,000.00	
	Turnaround at Vine Street	SF	3400	\$ 20.00	\$ 68,000.00	
	Two-Story Parking Structure	EA	200	\$ 25,000.00	\$ 5,000,000.00	
						\$ 6,119,500.00
3	Pedestrian Trails					
	Concrete Paving (6')	SF	4,400	\$ 10.00	\$ 44,000.00	
	Crushed Stone Paving Ped Trail - ORAR Accessible (5')	SF	7,700	\$ 10.00	\$ 77,000.00	
	Crushed Stone Paving Ped Trail (3')	SF	1,400	\$ 8.00	\$ 11,200.00	
						\$ 132,200.00
4	Site Amenities					
	Trailhead Restroom	LS	1	\$ 75,000.00	\$ 75,000.00	
	Trailhead / Kiosk	LS	1	\$ 20,000.00	\$ 20,000.00	
	Overlook	LS	1	\$ 20,000.00	\$ 20,000.00	
	Gate at Trailhead	LS	1	\$ 10,000.00	\$ 10,000.00	
	Lighting at Municipal Bldg	LS	1	\$ 20,000.00	\$ 20,000.00	
	Municipal Bldg	SF	12,500	\$ 300.00	\$ 3,750,000.00	
						\$ 3,895,000.00
5	Landscape Improvements					
	Earthwork Cut	CY	15,000	\$ 120.00	\$ 1,800,000.00	
	Earthwork Fill	CY	8,000	\$ 40.00	\$ 320,000.00	
	Trees	EA	20	\$ 600.00	\$ 12,000.00	
	Revegetation	SF	225,000	\$ 1.50	\$ 337,500.00	
						\$ 2,469,500.00
6	Utilities / Infrastructure					
	Pond - Earthwork Cut	CY	871	\$ 120.00	\$ 104,520.00	
	Pond - Earthwork Fill	CY	100	\$ 40.00	\$ 4,000.00	
	Retaining Walls	SF	5,575	\$ 120.00	\$ 669,000.00	
	Detention and Water Quality Pond Outlet	EA	2	\$ 20,000.00	\$ 40,000.00	
	Storm Structures and Piping Contingency	LS	1	\$ 25,000.00	\$ 25,000.00	
	4-foot diameter Sanitary Manhole	EA	5	\$ 15,000.00	\$ 75,000.00	
	Sand Oil Separator for Parking Structure	EA	1	\$ 30,000.00	\$ 30,000.00	
	8" PVC Sanitary Sewer	LF	700	\$ 210.00	\$ 147,000.00	
	6" PVC Sanitary Sewer	LF	450	\$ 200.00	\$ 90,000.00	
	8" PVC Water Main	LF	700	\$ 210.00	\$ 147,000.00	
	6" DIP Water Line	LF	150	\$ 200.00	\$ 30,000.00	
	3" DIP Water Line	LF	150	\$ 165.00	\$ 24,750.00	
	1.5" Type K Copper Water Line	LF	150	\$ 155.00	\$ 23,250.00	
	Fire Hydrant Assembly	EA	2	\$ 12,000.00	\$ 24,000.00	
	Outside 3" Water Meter in Vault	EA	1	\$ 25,000.00	\$ 25,000.00	
	Outside 1.5" Water Meter in Meter Pit	EA	1	\$ 8,000.00	\$ 8,000.00	
	Connections to Existing Utilities	EA	2	\$ 3,500.00	\$ 7,000.00	
	Electrical	LF	150	\$ 65.00	\$ 9,750.00	
						\$ 1,483,270.00
	Subtotal				\$ 14,254,470.00	\$ 14,254,470.00
	Contractor General Conditions/Mobilization (20%)				\$ 2,850,894.00	
	Design and Engineering (15%)				\$ 2,138,170.50	
	Design Contingency (5% of Design and Engineering)				\$ 106,908.53	
	Project Contingency (30%)				\$ 4,276,341.00	
	Total Estimated Opinion of Cost - Concept D (Parking Structure)				\$ 23,626,784.03	

Footnotes

- 1 All utility trenching, earth excavation, and pond grading assumes excavations will take place in bedrock.
- 2 Since no detailed grading has been performed, it is assumed that parking lots will be graded to overland flow into pond areas and not require storm structures.
- 3 One storm assembly of two Type R Inlets and associated piping has been included to route stormwater from entry road to detention pond.

BID ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	SUBTOTAL
1	General Conditions					
	Selective Site Demolition	ALL	1	\$ 25,000.00	\$ 25,000.00	
	Asphalt Demolition	SY	4000	\$ 20.00	\$ 80,000.00	
	Erosion Control	LS	1	\$ 50,000.00	\$ 50,000.00	
						\$ 155,000.00
2	Road					
	Road - Earthwork Cut	CY	9,650	\$ 120.00	\$ 1,158,000.00	
	Road - Earthwork Fill	CY	8,400	\$ 40.00	\$ 336,000.00	
	State Highway 8 Connection	LS	1	\$ 10,000.00	\$ 10,000.00	
	Roadway- Asphalt	TON	1,800	\$ 120.00	\$ 216,000.00	
	Roadway- Aggregate Base Course	TON	3,125	\$ 35.00	\$ 109,375.00	
	Retaining Wall STA 10+00 TO 12+00 (N Side of Road)	SF	1,200	\$ 120.00	\$ 144,000.00	
	Guardrail STA 3+00 TO 7+00	LF	400	\$ 40.00	\$ 16,000.00	
	Parking Area at Municipal Bldg	SF	27,000	\$ 6.00	\$ 162,000.00	
	Parking Area at Trailhead	SF	38,000	\$ 6.00	\$ 228,000.00	
	Culvert	LS	1	\$ 5,000.00	\$ 5,000.00	
	Signing and Striping	LS	1	\$ 10,000.00	\$ 10,000.00	
	Turnaround at Vine Street	SF	3400	\$ 20.00	\$ 68,000.00	
						\$ 2,462,375.00
3	Pedestrian Trails					
	Concrete Paving (6')	SF	6,700	\$ 10.00	\$ 67,000.00	
	Crushed Stone Paving Ped Trail - ORAR Accessible (5')	SF	5,400	\$ 10.00	\$ 54,000.00	
	Crushed Stone Paving Ped Trail (3')	SF	1,400	\$ 8.00	\$ 11,200.00	
						\$ 132,200.00
4	Site Amenities					
	Trailhead Restroom	LS	1	\$ 75,000.00	\$ 75,000.00	
	Trailhead / Kiosk	LS	1	\$ 20,000.00	\$ 20,000.00	
	Overlook	LS	1	\$ 20,000.00	\$ 20,000.00	
	Gate at Trailhead	LS	2	\$ 10,000.00	\$ 20,000.00	
	Lighting at Municipal Bldg	LS	1	\$ 20,000.00	\$ 20,000.00	
	Municipal Bldg (two-story)	SF	12,000	\$ 300.00	\$ 3,600,000.00	
	Museum Bldg	SF	2,500	\$ 300.00	\$ 750,000.00	
						\$ 4,505,000.00
5	Landscape Improvements					
	Earthwork - Cut	CY	14,000	\$ 120.00	\$ 1,680,000.00	
	Earthwork - Fill	CY	14,000	\$ 40.00	\$ 560,000.00	
	Trees	EA	20	\$ 600.00	\$ 12,000.00	
	Revegetation	SF	257,000	\$ 1.50	\$ 385,500.00	
						\$ 2,637,500.00
6	Utilities / Infrastructure					
	Pond - Earthwork Cut	CY	1,078	\$ 120.00	\$ 129,360.00	
	Pond - Earthwork Fill	CY	100	\$ 20.00	\$ 2,000.00	
	Retaining Walls	SF	9,500	\$ 120.00	\$ 1,140,000.00	
	Detention and Water Quality Pond Appurtenances	EA	3	\$ 20,000.00	\$ 60,000.00	
	Storm Structures and Piping	LS	1	\$ 25,000.00	\$ 25,000.00	
	4-foot diameter Sanitary Manhole	EA	8	\$ 15,000.00	\$ 120,000.00	
	8" PVC Sanitary Sewer	LF	1,900	\$ 210.00	\$ 399,000.00	
	6" PVC Sanitary Sewer	LF	170	\$ 200.00	\$ 34,000.00	
	4" PVC Sanitary Sewer	LF	150	\$ 190.00	\$ 28,500.00	
	8" PVC Water Main	LF	800	\$ 210.00	\$ 168,000.00	
	6" DIP Water Line	LF	150	\$ 200.00	\$ 30,000.00	
	4" DIP Water Line	LF	150	\$ 180.00	\$ 27,000.00	
	3" DIP Water Line	LF	150	\$ 165.00	\$ 24,750.00	
	2" Type K Copper Water Line	LF	150	\$ 160.00	\$ 24,000.00	
	1.5" Type K Copper Water Line	LF	300	\$ 155.00	\$ 46,500.00	
	Fire Hydrant Assembly	EA	4	\$ 12,000.00	\$ 48,000.00	
	1.5" Pressure Reducing Valve	EA	1	\$ 1,500.00	\$ 1,500.00	
	Outside 3" Water Meter in Vault	EA	1	\$ 25,000.00	\$ 25,000.00	
	Outside 2" Water Meter in Meter Pit	EA	1	\$ 12,000.00	\$ 12,000.00	
	Outside 1.5" Water Meter in Meter Pit	EA	1	\$ 8,000.00	\$ 8,000.00	
	Connections to Existing Utilities	EA	4	\$ 3,500.00	\$ 14,000.00	
	Electrical	LF	150	\$ 65.00	\$ 9,750.00	
						\$ 2,376,360.00
	Subtotal				\$ 12,268,435.00	\$ 12,268,435.00
	Contractor General Conditions/Mobilization (20%)				\$ 2,453,687.00	
	Design and Engineering (15%)				\$ 1,840,265.25	
	Design Contingency (5% of Design and Engineering)				\$ 92,013.26	
	Project Contingency (30%)				\$ 3,680,530.50	
	Total Estimated Opinion of Cost - Concept E				\$ 20,334,931.01	

Footnotes

- 1 All utility trenching, earth excavation, and pond grading assumes excavations will take place in bedrock.
- 2 Since no detailed grading has been performed, it is assumed that parking lots will be graded to overland flow into pond areas and not require storm structures.
- 3 One storm assembly of two Type R Inlets and associated piping has been included to route stormwater from entry road to detention pond.

APPENDIX E – CONCEPT A

Concept A Approach

The design intent for Concept A is to concentrate trailhead and municipal complex at a new site between HWY 8 and the existing trailhead. Concentrating facilities in one location will allow for shared amenities and minimize lengths of new roads, utilities, and parking areas. The existing trailhead and parking will be removed.

Concept A Program

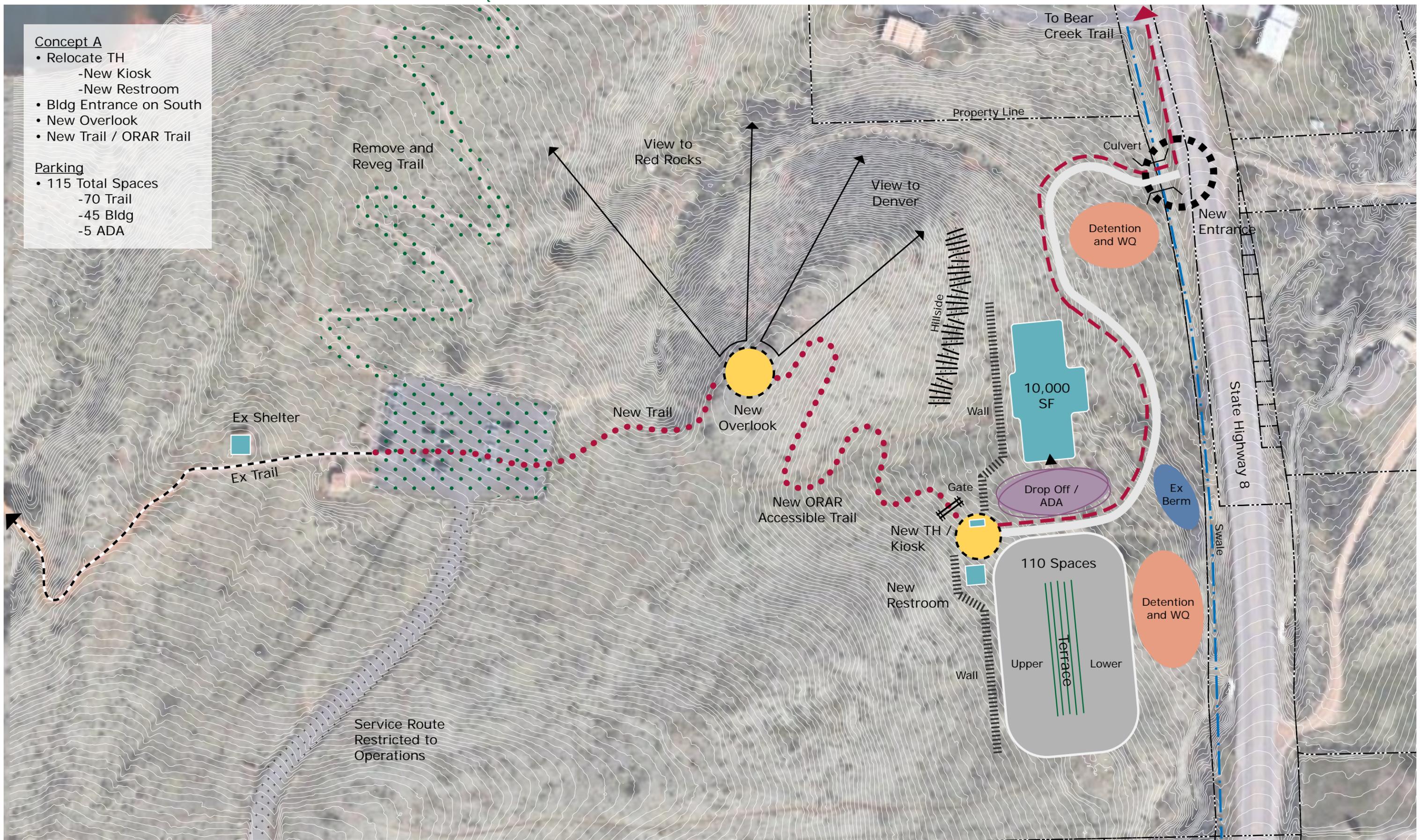
- Vine Street Access – Maintain Vine Street access to private residences. Provide turn around and remove access to Mount Falcon trailhead. Provide narrow service route along Vine Street alignment restricted to essential operational functions.
- Morrison Natural History Museum Trail – Remove trail and revegetate.
- HWY 8 Trail – Provide connection from Bear Creek Trail to Mount Falcon Trail.
- HWY 8 to Mt Falcon Trail – Provide trail from HWY 8 to Mt Falcon Trail. Provide accessible route from trailhead to overlook.
- Access Road – Provide new access road from HWY 8. Align entrance with private driveway.
- Shared Trailhead/Town Hall Parking – 115 (5 ADA)
- Town Hall Building – 10,000 SF
- Morrison Natural History Museum – Existing building and location.
- Trailhead Amenities – Remove existing restroom. Provide new trailhead, kiosk and restroom at lower Town Hall Site. Provide overlook at high point.
- Utilities – Provide water, sewer, and electric.
- Stormwater – Provide two detention areas (18,300 SF).

Concept A

- Relocate TH
 - New Kiosk
 - New Restroom
- Bldg Entrance on South
- New Overlook
- New Trail / ORAR Trail

Parking

- 115 Total Spaces
 - 70 Trail
 - 45 Bldg
 - 5 ADA



APPENDIX F – CONCEPT B

Concept B Approach

The design intent for Concept B is to distribute trailhead and municipal complex at two sites—the trailhead will remain at the existing location and municipal facilities will be located at a new site between HWY 8 and the existing trailhead. Distributing facilities creates designated parking for trail and municipal uses. The proximity and trail connection from municipal parking areas will allow for overflow trailhead parking. The municipal building will be located directly off HWY 8. Municipal building parking will be distributed to either end of the building to establish designated parking for police uses/operations.

Concept B Program

- Vine Street Access – Maintain Vine Street access to private residences. Provide turn around and remove access to Mount Falcon trailhead. Provide narrow service route along Vine Street alignment restricted to essential operational functions.
- Morrison Natural History Museum Trail – Remove trail and revegetate.

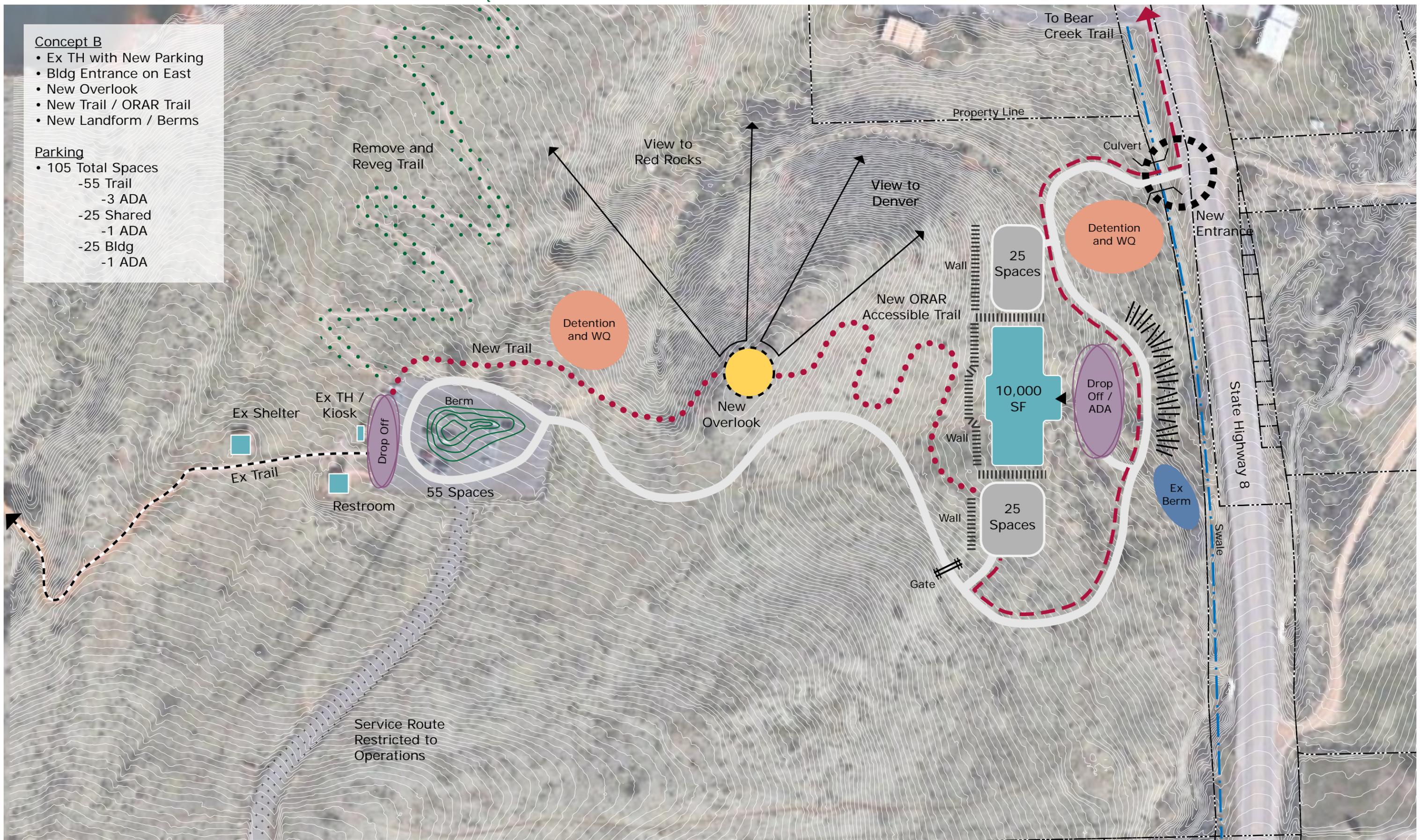
- HWY 8 Trail – Provide connection from Bear Creek Trail to Mount Falcon Trail.
- HWY 8 to Mt Falcon Trail – Provide trail from HWY 8 to Mt Falcon Trail. Provide accessible route from trailhead to overlook.
- Access Road – Provide new access road from HWY 8. Align entrance with private driveway.
- Parking
 - Trailhead – 55 (3 ADA)
 - Municipal/Trailhead Overflow – 50 (2 ADA)
- Municipal Building – 10,000 SF
- Morrison Natural History Museum – Existing building and location.
- Trailhead Amenities – Upgrade existing restroom and maintain existing trailhead kiosk and shelter.
- Utilities – Provide water, sewer, and electric.
- Stormwater – Provide two detention areas (21,600 SF).

Concept B

- Ex TH with New Parking
- Bldg Entrance on East
- New Overlook
- New Trail / ORAR Trail
- New Landform / Berms

Parking

- 105 Total Spaces
 - 55 Trail
 - 3 ADA
 - 25 Shared
 - 1 ADA
 - 25 Bldg
 - 1 ADA



APPENDIX G – CONCEPT C

Concept C Approach

The design intent for Concept C is to increase parking and facility capacity at two sites – the trailhead will remain at its existing location and municipal facilities will be located at a new site between HWY 8 and the existing trailhead. The trailhead will be expanded and enhanced to support increased parking. The municipal complex will include three separate buildings and associated parking areas (municipal building, police building and museum building). Distributing facilities will create designated parking for trail and municipal uses. The proximity and trail connection to municipal parking areas will allow for overflow trailhead parking.

Concept C Program

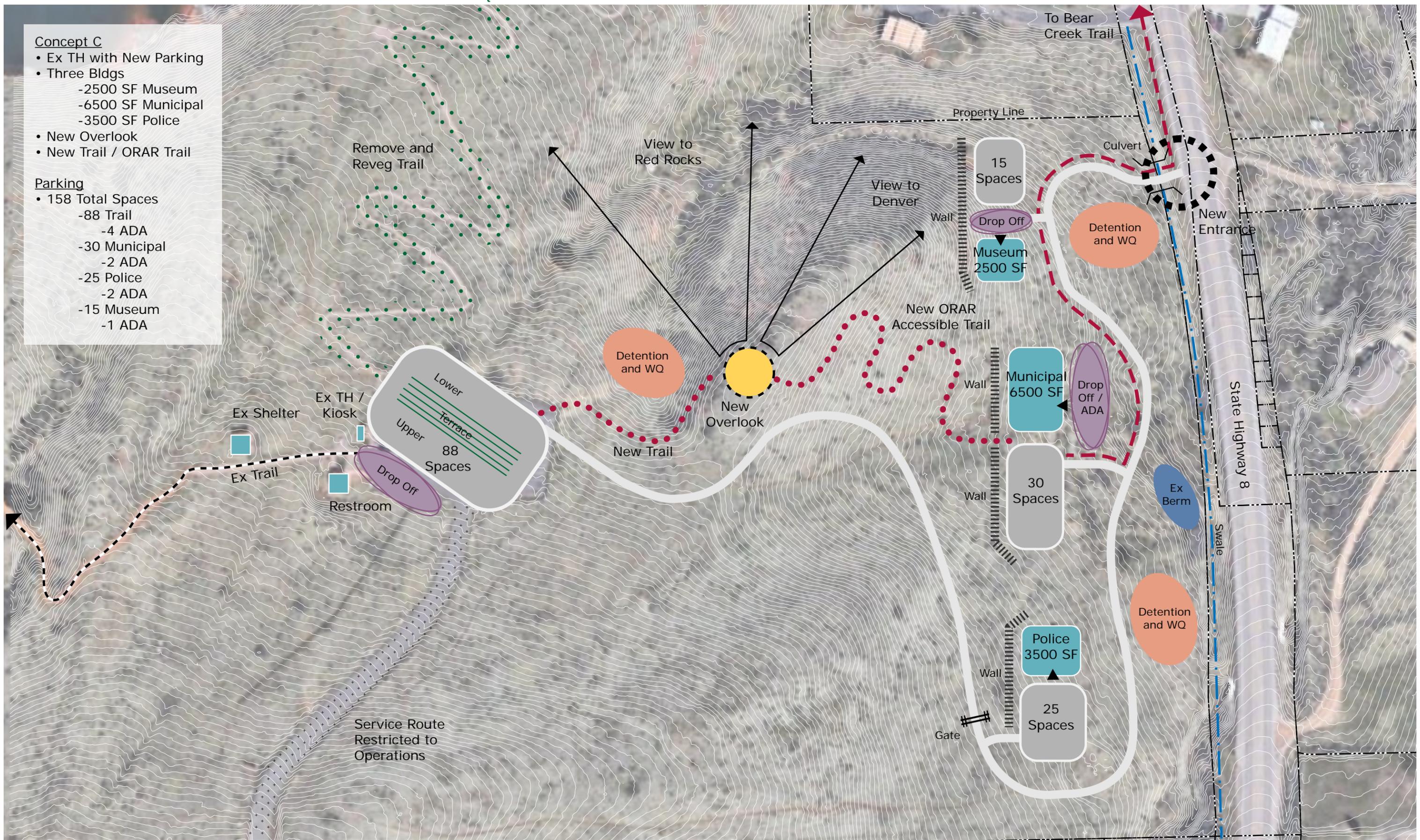
- Vine Street Access – Maintain Vine Street access to private residences. Provide turn around and remove access to Mount Falcon trailhead. Provide narrow service route along Vine Street alignment restricted to essential operational functions.
- Morrison Natural History Museum Trail – Remove trail and revegetate.
- HWY 8 Trail – Provide connection from Bear Creek Trail to Mount Falcon Trail.
- HWY 8 to Mt Falcon Trail – Provide trail from HWY 8 to Mt Falcon Trail. Provide accessible route from trailhead to overlook.
- Access Road – Provide new access road from HWY 8. Align entrance with private driveway.
- Parking
 - Trailhead – 88 (4 ADA)
 - Townhall/Trailhead Overflow – 30 (2 ADA)
 - Police - 25 (2 ADA)
 - Museum – 15 (1 ADA)
- Municipal Building – 10,000 SF
- Police Building – 3,500 SF
- Morrison Natural History Museum – Locate at municipal complex.
- Trailhead Amenities – Upgrade existing restroom and maintain existing trailhead kiosk and shelter.
- Utilities – Provide water, sewer, and electric.
- Stormwater – Provide three detention areas (28,200 SF).

Concept C

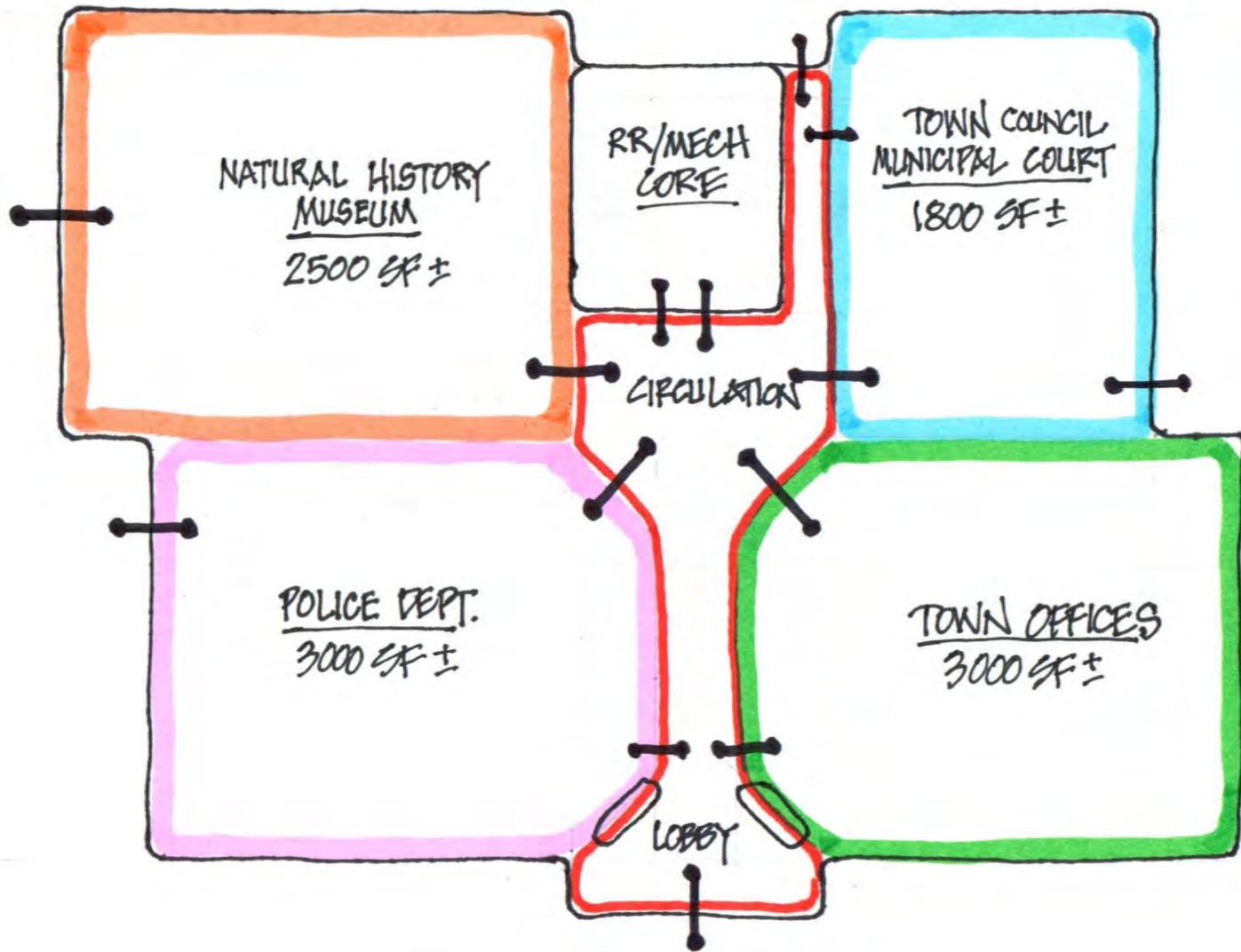
- Ex TH with New Parking
- Three Bldgs
 - 2500 SF Museum
 - 6500 SF Municipal
 - 3500 SF Police
- New Overlook
- New Trail / ORAR Trail

Parking

- 158 Total Spaces
 - 88 Trail
 - 4 ADA
 - 30 Municipal
 - 2 ADA
 - 25 Police
 - 2 ADA
 - 15 Museum
 - 1 ADA

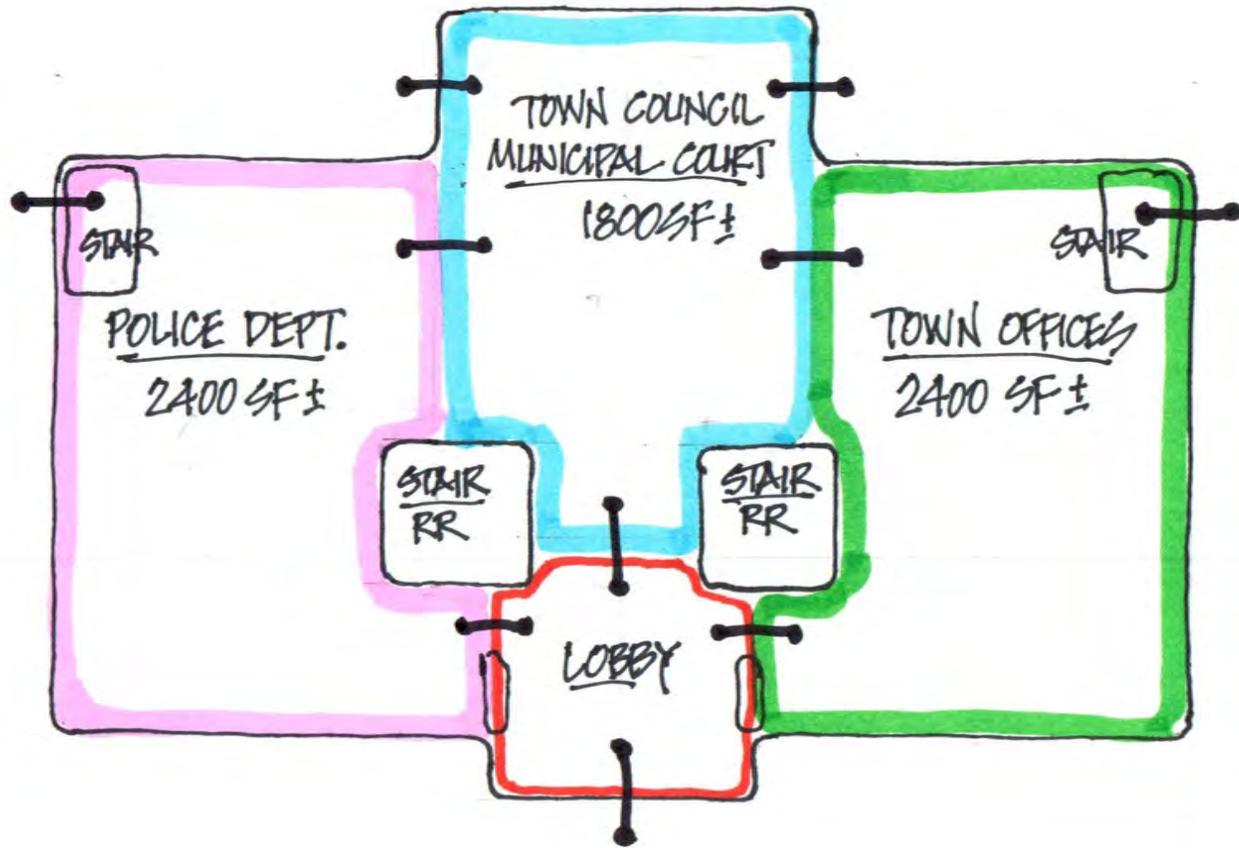


APPENDIX H MUNICIPAL BUILDING CONCEPTS



CONCEPT "D"

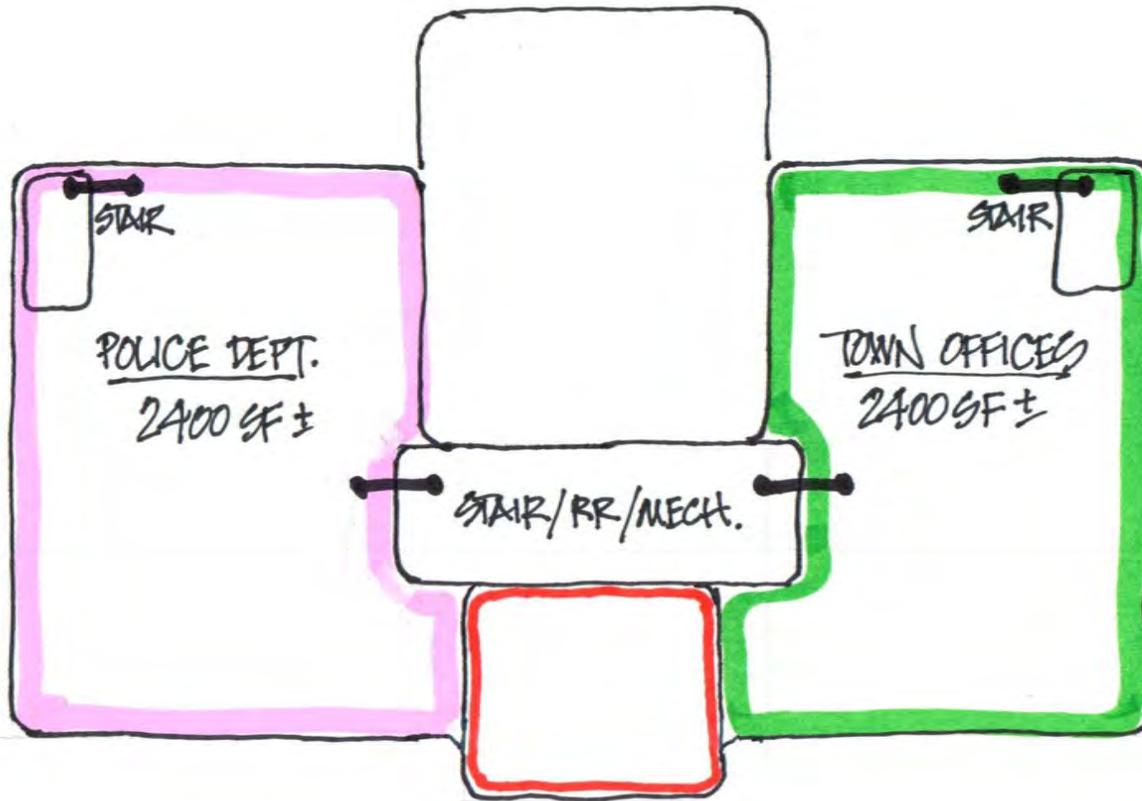
PRELIMINARY SPACE PLAN 12,500 SF ±



CONCEPT "E"

1ST FLOOR SPACE PLAN

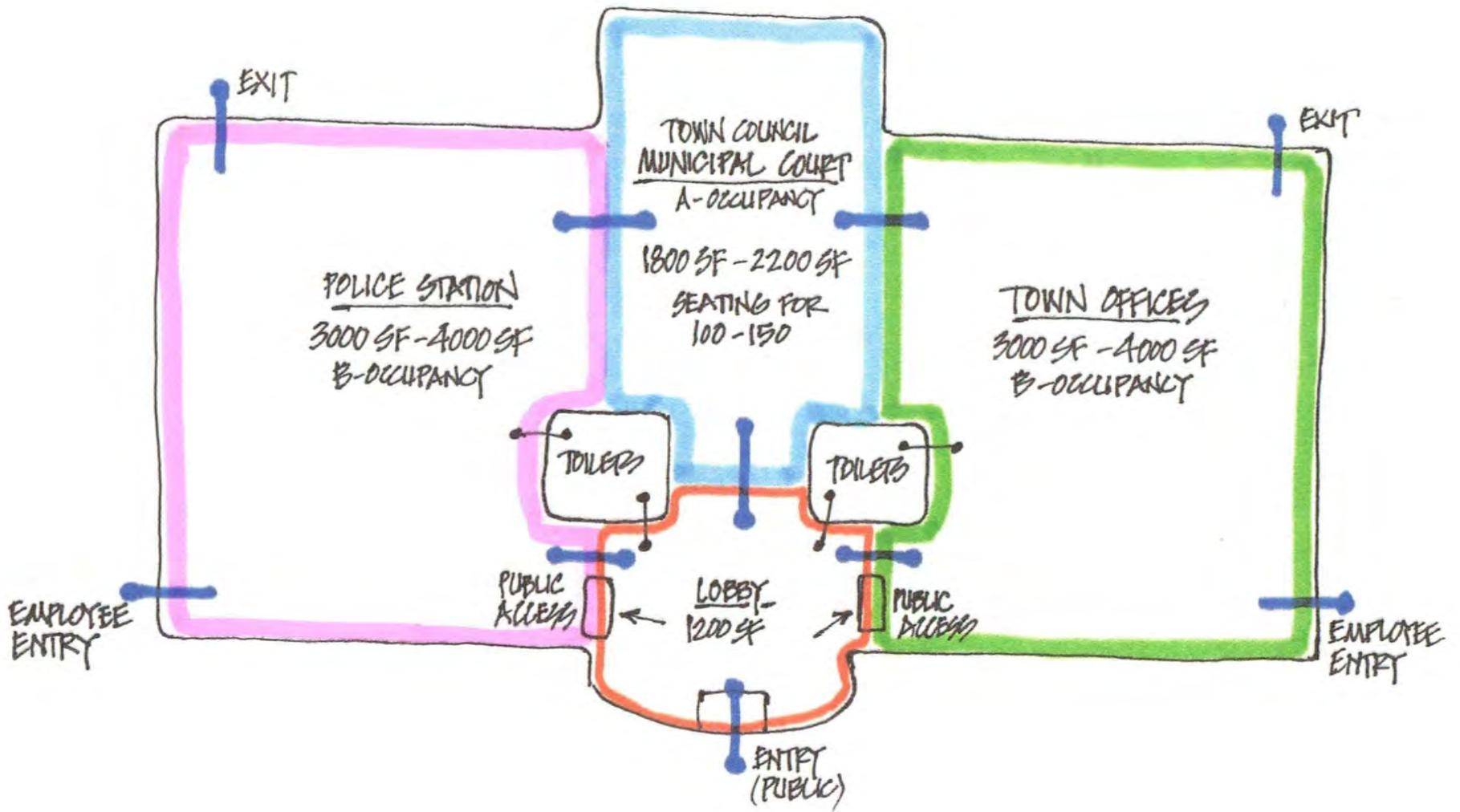
8,000 SF ±



CONCEPT "E"

2ND FLOOR SPACE PLAN

4,800 SF ±



TOWN OF MORRISON

TOWN HALL / POLICE STATION

PRELIMINARY SPACE PLAN

9000 SF - 11,000 SF

CONCEPTS A, B & C

APPENDIX I EXISTING CONDITION

The following summarizes existing condition of Mount Falcon Morrison Trailhead (trailhead) and the adjacent site along State Highway (HWY 8) under analysis for feasibility of municipal/trailhead improvements.

Site

- The site is characterized by hillside sloping nearly 90 feet from the high point at the existing trailhead to HWY 8.
- A wide drainageway and berm parallels much of HWY 8 (the study area's eastern boundary).
- The highpoint offers views to Denver and Red Rocks.

Visitor Use

- The trailhead is currently accessed via Vine Street. Major congestion and overflow on-street parking occurs along neighborhood streets during peak trailhead use.
- Trailhead use frequently exceeds parking lot capacity (55 spaces). The three universally accessible spaces are not code compliant.
- Visitors access the reservoir via the trail segment between Morrison Natural History Museum and the trailhead. Human and animal use of the reservoir is prohibited.



Site Analysis Diagram
Morrison Feasibility Study

