

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES MEETING
NOTICE AND AGENDA
6:00 PM, APRIL 21, 2020**

TO BE CONDUCTED BY TELEPHONE AS PERMITTED

By CRS 24-6-402(1)(b)

THIS MEETING WILL BE ELECTRONIC ONLY

THE TOWN HALL WILL NOT BE OPEN

You can dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+1(872)240-3212)

Access Code: 351-981-909

1. **Call To Order**
2. **Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.
 - Mayor: Sean Forey
 - Trustees: Christopher Wolfe
Vanessa Angell
Katie Gill
Debra Jerome
Matt Schweich
Paul Sutton
3. AMENDMENTS TO THE AGENDA
4. GENERAL BUSINESS
5. CONSENT AGENDA
 - a. Minutes
 - i. March 18, 2020
 - ii. March 24, 2020
 - iii. April 7, 2020
 - b. Payroll
 - c. Vouchers
6. ADJOURNMENT

ORGANIZATIONAL MEETING OF THE NEW BOARD OF TRUSTEES

7. OATHS OF OFFICE- Administered by Lyndsey Paavilainen, Town Clerk
 - Trustees: Michael DeJonge Matt Schweich
Katie Gill Jennifer Singer
8. **Call To Order.**
9. **Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town

Attorney, Board Members may attend by telephone.

- Mayor: Sean Forey
- Trustees: Michael DeJonge
Katie Gill
Debora Jerome
Matt Schweich
Jennifer Singer
Paul Sutton

10. AMENDMENTS TO THE AGENDA

11. PUBLIC TO ADDRESS THE BOARD

12. PRESENTATIONS AND HEARINGS

13. ELECTION OF MAYOR PRO TEM- BY BOARD OF TRUSTEES

14. APPOINTMENT OF AUTHORIZED SIGNERS

15. APPOINTMENTS

- a. Appointment of Town Officers
 - i. Town Manager
 - ii. Town Attorney
 - iii. Municipal Court Judge
 - iv. Water Attorney
- b. Other Appointments
 - i. Planning Commission- Todd Mercord, Ann Pitinga, Petra Bute, Stacy Feehery

16. GENERAL BUSINESS

- a. Sign Board Discussion (tabled from 2/18/2020)
- b. Resolution 2020-06- Recognizing Venessa Angell for years of Service to the Town
- c. Resolution 2020-07- Recognizing Christopher Wolfe for years of Service to the Town
- d. Reschedule Town Clean Up Days
- e. Notice and Order for Immediate Closure- Happy Shack
 - i. Happy Shack Business License
- f. Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements Of The Morrison Municipal Code Concerning Signs, And Declaring An Emergency

17. DEPARTMENTAL REPORTS

- a. Court
- b. Accounting
- c. Police Department- March Report
- d. Town Manager
- e. Attorney

18. BOARD COMMENTS

19. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday, May 5, 2020, at 6:00 P.M.

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda.

PROCEDURE: Approve the minutes, vouchers, and payroll.

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: YES NO

TOWN MANAGER REVUEW: YES NO

MOTION: Motion to approve the Consent Agenda for April 21, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES
REGULAR MEETING OF THE BOARD OF
TRUSTEES WEDNESDAY, MARCH 18, 2020
6:00 P.M.**

Call to Order. Mayor Pro Sean Forey called the regular Town Board Meeting to order at 6:01 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Christopher Wolfe, Trustees Venessa Angell, Katie Gill, Debora Jerome, Matt Schweich, and Paul Sutton were present. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6-402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

Staff Present. Kara Winters (Town Manager), Jerry Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

Confirmation of Emergency. It was noted, on March 10, 2020, Colorado Governor Polis declared an Emergency. The State Order was entered into the meeting's record.

Consideration of Resolution Declaring Emergency. Dahl advised the Board that by Declaring an Emergency, the Town would be eligible for federal funding or relief programs and would grant temporary powers to the Town Manager. Dahl continued, granting temporary powers to the Manager allows for more timely actions to be taken in the response to rapidly changing events and would provide the position for swift and appropriate responses since the Board only meets twice a month. Dahl assured the Board that while granting the Manager these powers, it is only temporary and Winters would inform the Board of any actions. Wolfe made a motion to approve Resolution 2020-05-A Resolution Of The Town Of Morrison, Colorado, Authorizing The Town Manager Concerning The Coronavirus (Covid-19) Public Health Emergency, Declaring An Emergency And Providing Emergency Authority; And Providing For The Immediate Effective Date Of This Resolution with the following amendments: in section 3, change reference to Jefferson County; in section 5 add manager appointment of designees. Sutton seconded the motion. All voted in favor of the motion.

Wolfe made a motion to amend resolution 2020-05 to include an expiration date of when the Governor deems the State of Colorado no longer in a state of emergency. Jerome seconded the motion. All voted in favor of the motion.

Protocol for Town Building and Operations. Winters informed the Board, Town operations have been temporarily modified. Winters clarified Administration employees are working remotely with staff intermittently in the office, Public Works operators have a rotating schedule, and that the Museum is currently closed to the public. Winters further stated the Municipal Court is closed and arraignment dates will be postponed to a date to be determined. Winters added information has been posted at the Town Hall, Town Office, Post Office, Town website, and sent through email, informing the public of who to contact during this time with questions or concerns. Winters also informed the Board she held a phone meeting with the Town businesses to review the Town's response regarding business operations.

Additional Action Items. Gill stated she can help manage a list of neighbors who can help other impacted neighbors. Winters stated she has notified all Department Heads of a spending freeze and has requested for expenses related to COVID-19 are tracked.

Amendments to the Agenda. Item 9a, Police Badge Approval, and item, 9b, Adoption of Commercial Vehicle Regulations, were removed from the agenda.

Public to Address the Board. None.

Presentations and Hearings. None.

General Business. None.

Departmental Reports.

Court. Dahl explained that he has spoken with the Judge and Town Prosecutor and verified protocols are in place for continuing court dates and appearances, and there are further incentives for the defendant if they choose to accept the plea deal. Dahl continued the Judge is looking into how to accommodate speedy trial rights.

Winters added the Judge does not want to be appointed to another 2 year term and she is working on an RFP to send out for a new Judge.

Accounting. No questions. No comments.

Town Manager. Due to Board questions, Winters verified the Horton House hearing has been continued to a date to be determined. Winters also added all discussions with Lakewood regarding the annexation have been placed on hold.

Town Attorney. Dahl assured the Board municipal attorneys communicate regularly and there is a coordinated network for questions, topics and protocols for issues pertaining to COVID-19 that can be referenced.

Building Department. No questions. No comments.

Planning Commission Minutes. No questions. No comments.

Consent Agenda. Sutton made a motion to approve the Consent Agenda for March 3, 2020. Wolfe seconded the motion. Jerome abstained. Forey, Angell, Gill, and Schweich voted in favor of the motion. The motion passed 6 ayes and 0 nays.

Board Comments. Forey recognized the town staff's hard work and staying on top of this developing situation. Forey added he appreciates and thanks the town staff. Jerome added the Town has an amazing lawyer and manager.

Executive Session. Jerome made a motion for a conference under Charter Section 3.4 and Section 24-6-404(4)(b) and (e) CRS with the Town Attorney, Town Manager, special counsel

and appropriate staff to receive legal advice and instruct negotiators concerning City of Lakewood litigation and water treatment plant upgrade options. Jerome further motioned to adjourn the Regular Meeting at the conclusion of the Executive Session. Wolfe seconded the motion. All present voted in favor of the motion.

Executive session commenced at 7:16 P.M.

The Executive Session concluded and meeting was adjourned at 9:10 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON BOARD OF TRUSTEES
SPECIAL MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 24, 2020
6:00 P.M.**

Call to Order. Mayor Pro Sean Forey called the Special Board Meeting to order at 6:22 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Christopher Wolfe, Trustees Venessa Angell, Katie Gill, Debora Jerome, Matt Schweich, and Paul Sutton were present. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6-402(1)(b).

Staff Present. Kara Winters (Town Manager), Jane Greenfield (Town Attorney), and Lyndsey Paavilainen (Town Clerk).

Executive Session. Jerome made a motion for a conference under Charter Section 3.4 and Section 24-6-402 (4)(b) and (e), C.R.S with the Town Attorney, Town Manager and appropriate staff and consultants for the purpose of receiving legal advice and instruct negotiators, concerning the Xcel Franchise Agreement. Wolfe seconded the motion. All present voted in favor of the motion.

The Executive Session concluded and the meeting was adjourned at 7:32 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF
TRUSTEES TUESDAY, APRIL 7, 2020
6:00 P.M.**

Call to Order. Mayor Pro Sean Forey called the regular Town Board Meeting to order at 6:01 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Christopher Wolfe, Trustees Venessa Angell, Katie Gill, Debora Jerome, Matt Schweich, and Paul Sutton were present. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6-402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

Staff Present. Kara Winters (Town Manager), Jerry Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. Item, Law Enforcement MOU, was added under General Business as 6c and agenda item, 8a, Consent Agenda Minutes, was removed from the Agenda.

Public to Address the Board. None.

Presentations and Hearings. None.

General Business.

Ordinance 489- Amending Franchise Agreement to Extend its Expiration Until May 31, 2020. Wolfe made a motion to adopt Ordinance 489- An Ordinance Amending the Existing Gas and Electric Franchise with Public Service Company of Colorado by Extending its Expiration Date to and Including May 31, 2020. Sutton seconded the motion. All present voted in favor of the motion,

Discussion Regarding Sales Tax Collection. Winters stated the State has offered a 30 day extension for sales tax reporting for businesses. Forey encouraged Town businesses to work with their accountants and attorneys to determine what stimulus package is most appropriate for their business and how to navigate the SBA loan applications.

Schweich commented the Board should wait to see what position the Town finances' are in, as sales tax and ticket revenue will be impacted, before creating its own stimulus package or forgiveness program.

Law Enforcement MOU. Chief Mumma stated all Jefferson County law enforcement agencies have been deputized for the time being to ensure the communities are safe and protected during this time. Chief continued this MOU is an agreement to allow other agencies to assist other jurisdictions and does not obligate the Town or Department for response, nor, increase staffing needs. Jerome made a motion to approve the MOU For Mutual Aid for Law Enforcement Emergency Services, and further, to authorize the Chief of Police to execute the same. Wolfe seconded the motion. All present voted in favor of the motion.

Department Reports.

Public Works. No questions. No comments.

Police Department. Chief Mumma gave a verbal report reviewing the month of March for the Police Department. Mumma updated the Board on the number of positive COVID-19 cases and deaths in Jefferson County and in the State of Colorado. Mumma reviewed the number of issued citations, and AOAs and DUIs the Department responded to during the month. Mumma reiterated the Police Department is only responding to priority level 1 and 2 calls and will not be responding to medical calls.

Jerome shared her appreciation for the Police Department and Schweich thanked the Department for all their hard work and stated he appreciates the updates.

Museum. Gill commented on the rule change that allowed increased SCFD Grant funding.

Building Department. No questions. No comments.

Town Manager. Winters stated the next regular meeting will be the last meeting for this current Board and will be the first organizational meeting of the new Board. Winters added she has set up the paperwork for all Board members to be signers and will need signatures after next meeting. Winters also added the Horton House hearing has been set for April 15, 2020 at 10:00 A.M. and will be held remotely.

Attorney. Dahl informed the Board he is receiving reports of filings regarding Lakewood's suit but assured the Board there is no action needed at this time. Dahl informed the Board members to contact him directly if they have individual questions.

Consent Agenda. Sutton made a motion to approve the Consent Agenda for March 18, 2020. Schweich seconded the motion. All present voted in favor.

Board Comments. The Board requested for an email to be sent to residents reminding them that Short Term Rentals are prohibited in Town.

Forey thanked the Town Staff for all their hard work during this time.

Hogback Article Discussion. The Board stated they have received positive feedback regarding Matt's Bear Safety article in the last month's Hogback. Schweich agreed to write an article for this month's newsletter thanking Wolfe and Angell for their service and welcoming new Trustees, Mike DeJonge and Jennifer Singer.

Adjournment. The regular meeting was adjourned at 6:55 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense *	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
04/03/2020															
PC															
Total PC:		8503	34	34		61,526.98	.00	4,644.59-	5,057.00-	2,341.00-	4,682.16-	44,802.23-		108.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,211.00	.00	Direct Deposit Net	44,802.23-	D	Informational	.00
2-00	Overtime Pay	12.58	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	2.00	.00				Fringe Benefit	108.25
9-01	Comp Time Earned	6.67	.00					
Grand Totals:		2,232.25	.00		44,802.23-			108.25

Total 04/03/2020:		8503	34	34	61,526.98	.00	4,644.59-	5,057.00-	2,341.00-	4,682.16-	44,802.23-		108.25
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04/03/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,211.00	.00	Direct Deposit Net	44,802.23-	D	Informational	.00
2-00	Overtime Pay	12.58	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	2.00	.00				Fringe Benefit	108.25
9-01	Comp Time Earned	6.67	.00					
Grand Totals:		2,232.25	.00		44,802.23-			108.25

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
Grand Totals:		8503	34	34		61,526.98	.00		4,644.59-	5,057.00-	2,341.00-	4,682.16-	44,802.23-		108.25	

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,211.00	.00	Direct Deposit Net	44,802.23-	D	Informational	.00
2-00	Overtime Pay	12.58	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	2.00	.00				Fringe Benefit	108.25
9-01	Comp Time Earned	6.67	.00					
Grand Totals:		2,232.25	.00		44,802.23-			108.25

Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-32-200 Building Permits							
200	Safebuilt Inc	0067071-IN	Bldg Permits	03/31/2020	590.00	590.00	04/16/2020
Total :					590.00	590.00	
ADMIN							
10-50-115 Worker's Compensation Ins-CIRS							
43	Cirsa	W20301	Admin	04/15/2020	609.72	609.72	04/16/2020
10-50-200 Outside Services							
200	Safebuilt Inc	0067071-IN	Business License	03/31/2020	3.60	3.60	04/16/2020
10-50-210 Printing and Duplication							
252	Xerox Corporation	010052133	Meter	04/08/2020	73.60	73.60	04/16/2020
252	Xerox Corporation	099530271	Meter	03/08/2020	73.39	73.39	04/16/2020
252	Xerox Corporation	099804612	Meter	04/10/2020	73.86	73.86	04/16/2020
10-50-215 Telephone/Internet							
185	CENTURYLINK	040420202	3036970681617B Town DSL line	04/04/2020	23.16	23.16	04/16/2020
185	CENTURYLINK	04252020	3036978112866B Fire Alarms &	04/25/2020	23.49	23.49	04/16/2020
1172	Granite Telecommunications	04012020	Town Office fax service	04/01/2020	26.21	26.21	04/16/2020
10-50-375 Utilities							
251	Xcel Energy	679041074	321 Hwy 8 Town Office Admin	04/20/2020	45.79	45.79	04/16/2020
10-50-387 Publication							
85	Evergreen Newspapers	000Y9W5-2020	Legal Advertising	04/15/2020	20.24	20.24	04/16/2020
10-50-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
Total ADMIN:					986.69	986.69	
COURT							
10-70-210 Printing and Duplication							
252	Xerox Corporation	010052133	Meter	04/08/2020	73.60	73.60	04/16/2020
252	Xerox Corporation	099530271	Meter	03/08/2020	73.39	73.39	04/16/2020
252	Xerox Corporation	099804612	Meter	04/10/2020	73.86	73.86	04/16/2020
10-70-215 Telephone/Internet							
185	CENTURYLINK	040420202	3036970681617B Town DSL line	04/04/2020	23.16	23.16	04/16/2020
185	CENTURYLINK	04252020	3036978112866B Fire Alarms &	04/25/2020	23.49	23.49	04/16/2020
1172	Granite Telecommunications	04012020	Court fax service	04/01/2020	26.21	26.21	04/16/2020
10-70-375 Utilities							
251	Xcel Energy	679041074	321 Hwy 8 Town Office Court	04/20/2020	45.79	45.79	04/16/2020
10-70-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
Total COURT:					353.13	353.13	
POLICE							
10-80-118 Uniform Expense							
1083	Ryders Public Safety	7651	Uniform	03/20/2020	59.95	59.95	04/16/2020
1083	Ryders Public Safety	7695	Pole	04/01/2020	14.95	14.95	04/16/2020
10-80-200 Outside Services							
246	West Metro Fire Protection Dis	MPD032020	Blood Draws	04/14/2020	135.00	135.00	04/16/2020
10-80-215 Telephone/Internet							
185	CENTURYLINK	040420202	3036970681617B Town DSL line	04/04/2020	23.16	23.16	04/16/2020
185	CENTURYLINK	04252020	3036978112866B Fire Alarms &	04/25/2020	23.49	23.49	04/16/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1172	Granite Telecommunications	04012020	MPD fax service	04/01/2020	52.43	52.43	04/16/2020
10-80-340 Dues/Membership							
114	IACP	0114499	Membership Renewal	04/07/2020	218.75	218.75	04/16/2020
114	IACP	0115108	Membership Renewal	04/14/2020	275.00	275.00	04/16/2020
10-80-360 Gas, Oil, and Vehicle Repair							
461	Jefferson County Sheriff's Office	84-6000774	Fuel	04/08/2020	1,274.38	1,274.38	04/16/2020
10-80-375 Utilities							
251	Xcel Energy	679041074	321 Hwy 8 Police Dept	04/20/2020	91.58	91.58	04/16/2020
10-80-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
10-80-610 Hazardous Waste Authority							
1256	Colorado Sanitizing Solutions	4444	MPD Cruiser	04/15/2020	225.00	225.00	04/16/2020
1028	Rocky Mountain BioHazard	3644	bio-waste disposal	03/23/2020	365.00	365.00	04/16/2020
1028	Rocky Mountain BioHazard	3645	bio-waste disposal	03/27/2020	365.00	365.00	04/16/2020
1028	Rocky Mountain BioHazard	3672	bio-waste disposal	04/11/2020	365.00	365.00	04/16/2020
Total POLICE:					3,502.32	3,502.32	
PUBLIC WORKS							
10-85-200 Outside Services							
252	Xerox Corporation	010052133	Meter	04/08/2020	73.60	73.60	04/16/2020
252	Xerox Corporation	099530271	Meter	03/08/2020	73.39	73.39	04/16/2020
252	Xerox Corporation	099804612	Meter	04/10/2020	73.86	73.86	04/16/2020
10-85-375 Utilities							
251	Xcel Energy	679047162	700 Bear Creek Bldg Shop	04/20/2020	31.19	31.19	04/16/2020
251	Xcel Energy	679047162	110 Stone Street	04/20/2020	179.56	179.56	04/16/2020
10-85-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
Total PUBLIC WORKS:					445.23	445.23	
HISTORY MUSEUM							
10-90-375 Utilities							
251	Xcel Energy	679047162	501 Hwy 8	04/20/2020	124.57	124.57	04/16/2020
10-90-395 Office Supplies							
183	Quill	6041563	MNHM Supplies	04/06/2020	115.98	115.98	04/16/2020
183	Quill	6079093	MNHM Office Supplies	04/07/2020	56.98	56.98	04/16/2020
10-90-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
Total HISTORY MUSEUM:					311.16	311.16	
Total GENERAL FUND:					6,188.53	6,188.53	
UTILITY FUND							
SEWER EXPENDITURES							
20-40-200 Outside Services							
252	Xerox Corporation	010052133	Meter	04/08/2020	73.60	73.60	04/16/2020
252	Xerox Corporation	099530271	Meter	03/08/2020	73.38	73.38	04/16/2020
252	Xerox Corporation	099804612	Meter	04/10/2020	73.86	73.86	04/16/2020
20-40-215 Telephone/Internet							
185	CENTURYLINK	03222020	3036973001230M Water trtmnt w	03/22/2020	129.48	129.48	04/16/2020
185	CENTURYLINK	040420202	3036970681617B Town DSL line	04/04/2020	23.16	23.16	04/16/2020
185	CENTURYLINK	040420203	3036975319287B Sewer treatmen	04/04/2020	131.05	131.05	04/16/2020
185	CENTURYLINK	04252020	3036978112866B Fire Alarms &	04/25/2020	23.49	23.49	04/16/2020
20-40-375 Utilities							
251	Xcel Energy	679047162	16101 Morrison Rd unit B	04/20/2020	1,215.28	1,215.28	04/16/2020
251	Xcel Energy	679047162	16099 Morrison Rd	04/20/2020	46.45	46.45	04/16/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-40-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
20-40-510 Lab Fees							
286	Colorado Analytical Lab	200305008	wastewater supplies	03/16/2020	118.00	118.00	04/16/2020
286	Colorado Analytical Lab	200312052	wastewater	03/19/2020	70.00	70.00	04/16/2020
286	Colorado Analytical Lab	200325061	wastewater supplies	03/31/2020	169.00	169.00	04/16/2020
286	Colorado Analytical Lab	200326029	wastewater	03/31/2020	35.00	35.00	04/16/2020
286	Colorado Analytical Lab	200327031	wastewater	04/01/2020	58.00	58.00	04/16/2020
286	Colorado Analytical Lab	200327032	wastewater	04/07/2020	460.00	460.00	04/16/2020
286	Colorado Analytical Lab	200327033	Sludge Regs	04/07/2020	425.00	425.00	04/16/2020
Total SEWER EXPENDITURES:					3,138.38	3,138.38	
WATER EXPENDITURES							
20-45-200 Outside Services							
252	Xerox Corporation	010052133	Meter	04/08/2020	73.61	73.61	04/16/2020
252	Xerox Corporation	099530271	Meter	03/08/2020	73.38	73.38	04/16/2020
252	Xerox Corporation	099804612	Meter	04/10/2020	73.87	73.87	04/16/2020
20-45-215 Telephone/Internet							
185	CENTURYLINK	04042020	3036976101239B Water treatmen	04/04/2020	63.31	63.31	04/16/2020
185	CENTURYLINK	040420202	3036970881617B Town DSL line	04/04/2020	23.17	23.17	04/16/2020
185	CENTURYLINK	04252020	3036978112866B Fire Alarms &	04/25/2020	23.48	23.48	04/16/2020
20-45-375 Utilities							
251	Xcel Energy	679041074	18131 Hwy 8 Unit pump	04/20/2020	12.67	12.67	04/16/2020
251	Xcel Energy	679041074	17199 Hwy 74 Bldg Water Pump	04/20/2020	379.04	379.04	04/16/2020
251	Xcel Energy	679047162	17811 Union Ave	04/20/2020	724.30	724.30	04/16/2020
251	Xcel Energy	679047162	330 Red Rocks Vista Dr	04/20/2020	1,821.33	1,821.33	04/16/2020
20-45-380 Legal Services							
14	Alperstein & Covell PC	675	General Water Matters	03/31/2020	3,598.55	3,598.55	04/16/2020
20-45-397 Operating Supplies							
755	Eldorado Artesian Springs	04202020	Water	04/20/2020	13.63	13.63	04/16/2020
20-45-510 Lab Fees							
286	Colorado Analytical Lab	200402039	Water	04/06/2020	23.00	23.00	04/16/2020
Total WATER EXPENDITURES:					6,903.34	6,903.34	
Total UTILITY FUND:					10,041.72	10,041.72	
Grand Totals:					16,230.25	16,230.25	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Appointment of Authorized Signers

PROCEDURE: Appoint Board of Trustee Members as Authorized Signers

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to appoint, Sean Forey, Debora Jerome, Katie Gill, Matt Schweich, Paul Sutton, Jennifer Singer, and Michael DeJonge as authorized signers.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Appointment of Town Officers

PROCEDURE: Appoint Town Officers for Town Manager, Town Attorney, Municipal Judge, and Water Attorney

TOWN MANAGER REVIEW: Yes No

MOTION:

1. Motion to appoint Kara Winter as the Town Manager
2. Motion to appoint Gerald Dahl as the Town Attorney.
3. Motion to appoint Ford Wheatley, IV as the Municipal Court Judge
4. Motion to appoint Cindy Covell as the Town Water Attorney

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Planning Commission Appointment

PROCEDURE: Appoint Planning Commissioner

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION:

1. Motion to appoint Tom Mercord, Ann Pitinga, and Petra Bute as Regular Planning Commissioners for a term of 6 years.

2. Motion to appoint Stacy Feehery as an Alternate Planning Commissioner for a term of 2 years.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Resolution 2020-06 A Resolution Of The Town Of Morrison, Colorado Honoring Venessa Angell For Her Service To The Citizens Of Morrison, Colorado

PROCEDURE: Approval of Resolution

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to approve Resolution 2020-06 A Resolution Of The Town Of Morrison, Colorado Honoring Venessa Angell For Her Service To The Citizens Of Morrison, Colorado

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION 2020 - 06

**A RESOLUTION OF THE TOWN OF MORRISON, COLORADO HONORING
VENESSA ANGELL FOR HER SERVICE TO THE CITIZENS OF MORRISON,
COLORADO**

WHEREAS, the Town of Morrison is a home rule municipality operating under a charter approved by its voters pursuant to Article XX of the Colorado Constitution; and

WHEREAS, the Town of Morrison acts by and through its Board of Trustees; and

WHEREAS, Venessa Angell has served the Town of Morrison as a Trustee for over eight years; and

WHEREAS, Venessa Angell has displayed through the performance of her duties, the highest standards of personal ethics and dedication; and

WHEREAS, Venessa Angell has freely given of her time and talents in order to contribute to the effective functioning of the Board of Trustees in the interests of the citizens of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF MORRISON, COLORADO:**

Section 1. That the Board of Trustees gratefully acknowledges and extends its sincere appreciation and thanks to Venessa Angell for her outstanding meritorious service and her willingness to serve the Town and its citizens as an elected leader, and wishes her every success and happiness in all her future endeavors.

Section 2. Effective date. This Resolution shall take effect immediately upon adoption by the Board of Trustees and signature by the Mayor.

INTRODUCED, READ, PASSED, AND ADOPTED this 21st day of April 2020, by a vote of _____ ayes and _____ nays.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Resolution 2020-07 A Resolution Of The Town Of Morrison, Colorado Honoring Christopher Wolfe For His Service To The Citizens Of Morrison, Colorado

PROCEDURE: Approval of Resolution

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to approve Resolution 2020-07 A Resolution Of The Town Of Morrison, Colorado Honoring Christopher Wolfe For His Service To The Citizens Of Morrison, Colorado

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION 2020 - 07

**A RESOLUTION OF THE TOWN OF MORRISON, COLORADO HONORING
CHRISTOPHER WOLFE FOR HIS SERVICE TO THE CITIZENS OF MORRISON,
COLORADO**

WHEREAS, the Town of Morrison is a home rule municipality operating under a charter approved by its voters pursuant to Article XX of the Colorado Constitution; and

WHEREAS, the Town of Morrison acts by and through its Board of Trustees; and

WHEREAS, Christopher Wolfe has served the Town of Morrison as a Trustee for over eight years; and

WHEREAS, Christopher Wolfe has displayed through the performance of his duties, the highest standards of personal ethics and dedication; and

WHEREAS, Christopher Wolfe has freely given of his time and talents in order to contribute to the effective functioning of the Board of Trustees in the interests of the citizens of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF MORRISON, COLORADO:**

Section 1. That the Board of Trustees gratefully acknowledges and extends its sincere appreciation and thanks to Christopher Wolfe for his outstanding meritorious service and his willingness to serve the Town and its citizens as an elected leader, and wishes him every success and happiness in all his future endeavors.

Section 2. Effective date. This Resolution shall take effect immediately upon adoption by the Board of Trustees and signature by the Mayor.

INTRODUCED, READ, PASSED, AND ADOPTED this 21st day of April 2020, by a vote of _____ ayes and _____ nays.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk



April 14, 2020

Via email: happyshack.co@gmail.com and US Mail to:

Ariane Carrel
Happy Shack
111 Bear Creek Avenue
Morrison, CO, 80465

Ariane Carrel
PO Box 31
Morrison, CO 80465

Re: Notice and Order for Immediate Closure

Dear Ms. Carrel:

Pursuant to the authority granted to me by Town of Morrison Resolution No. 2020–05 on March 18, 2020, section 5, subsections A, E, Q and R, (copy attached), I hereby Order that you immediately cease the conduct of any retail operations, including, without limitation, in-person sales or deliveries to customers or the general public, of any of the business and inventories associated with your business: “Happy Shack,” located at 111 Bear Creek Avenue in the Town of Morrison, all as such prohibited activities are described in Fourth Updated Public Health Order 20–24, implementing stay-at-home requirements, issued by the Colorado Department of Public Health and Environment on April 9, 2020.

I take this action because your business, as fully described in the application for the issued business license for this operation, is described as: "retail and the operation will include the sale of gifts and supplies applicable to tourists and concert-goers." Any change to your business model cannot be made unilaterally by you, and must receive business license review and approval by the Town.

This description of your business was executed by you beneath an affirmation which stated as follows:

“I swear or affirm, under penalty of perjury that, to the best of my knowledge, the foregoing is true, correct and complete. Further, I understand that I must promptly report any changes in the foregoing information to the Town of Morrison. Upon completion of a background check, the license, if granted, will be subject to any conditions imposed by the Town of Morrison, and I will not permit any operations, activities, or uses beyond the scope described in the application. I also understand that any false statements, misrepresentations or misstatements of facts are all grounds for suspension of this business license at any time.”

Ariane Carrel
April 14, 2020
Re: Notice and Order of Immediate Closure

Your business is not an exempt "critical business" within any of the categories of businesses permitted to operate under the Fourth Updated Public Health Order 20–24, implementing stay-at-home requirements, issued by the Colorado Department of Public Health and Environment on April 9, 2020.

You are required to immediately comply with this Order. Please be advised that your failure to do so will be in violation of Section 6 of Resolution 2020-05 and will subject you to citation into the Morrison Municipal Court for a misdemeanor offense which, upon conviction, is subject to the penalty set forth in Section 1–4–1 of the Morrison Municipal Code of a fine of up to \$2650. Each day of a continuing violation constitutes a separate offense.

I expect your prompt compliance with this Order. Thank you for your cooperation.

Sincerely,

Kara Winters
Town Manager

Ariane Carrel
April 14, 2020
Re: Notice and Order of Immediate Closure

Certificate of Service

I hereby certify that I served the above and foregoing Notice and Order for Immediate Closure upon the business described herein, by personally handing a copy to _____ at the business location: Happy Shack, 111 Bear Creek Avenue, Morrison, Colorado 80465.

Police Officer: _____

Date: _____



Memorandum

To: Mayor and Board of Trustees
From: Gerald Dahl, Town Attorney
Date: April 16, 2020
Re: **Renewal, suspension and revocation of business licenses**

Business licenses are governed by Chapter 1 of Title 3 of the Morrison Municipal Code. The suspension, revocation or nonrenewal of business licenses is specifically governed by Section 3–1–12 of the Code, (copy attached). As you will see, the Board of Trustees has the authority to suspend, revoke or refuse to grant the renewal of a business license under anyone or more of five conditions:

- licensee fails to meet the qualifications required
- licensee violates a town ordinance, county regulation or state statute
- licensee obtained a license by fraud or misrepresentation
- licensee is convicted of an offense and there would be a danger to public health if allowed to continue in business
- fees and taxes not paid when due

In addition, a business intending to sell products at retail must have, as a precondition to being able to hold a business license from the Town, a sales tax license from the state of Colorado Department of Revenue.

An additional constraint on the operation of businesses in the Town is currently present as result of the COVID 19 pandemic and Governor's stay-at-home order (most recently issued 4th amended order, April 9, 2020). Under that Order, only certain "critical businesses" are permitted to continue retail operations to the public.

Also, please be advised that the Board has the authority to suspend or revoke a business license for failure to comply with requirements of the Code and, at Section 3–1–12.C has the authority to impose a temporary suspension of up to 30 days for the immediate protection of public health, safety and welfare. Before a license may be finally suspended, revoked or not renewed, the Board must conduct a hearing giving the licensee the opportunity to present its case. Code Section 3–1– 12.D.

3-1-12: SUSPENSION, REVOCATION OR NONRENEWAL:

A. Authority; Conditions: In addition to powers granted under other ordinances of the Town, the Town Board may suspend, revoke or refuse to grant the renewal of a license or permit issued under this chapter if:

1. The licensee fails to meet the qualifications required of an applicant;
2. The licensee violates any provision of any ordinance of the Town, any County regulation or any State Statute relating to the operation of the business, profession or occupation;
3. The licensee obtained the license by fraud or misrepresentation;
4. The licensee is finally convicted of an offense and there would be a danger to the public health, safety and welfare if the licensee were to engage in such conduct in the licensed business; or
5. Applicable fees and taxes are not paid when due.

B. Determination Of Action: If the Town Board finds one of the grounds in subsection A of this section or any other ground for suspension or revocation, the Town Board shall determine whether to revoke the license for the remainder of its term, to suspend it for any shorter period, or not to allow the renewal, according to the severity of the disqualification, its effect on public health, safety and welfare, and the time during which the disqualification can be remedied, if at all. The Board may also direct that action be taken on the bond provided for in subsection 3-1-10B of this chapter at this time.

C. Temporary Suspension: Before the hearing required by subsection D of this section, the Town Board may suspend a license for up to thirty (30) days if the Town Board determines that the suspension is necessary for the immediate protection of the public health, safety and welfare. The Town Board may include, in the temporary suspension, reasonable orders or conditions with which the licensee shall comply to protect the public health, safety and welfare. Any breach of such conditions or orders is an independent ground for suspension or revocation of the license. Upon request of the licensee, a hearing on a summary suspension shall be scheduled by the Town Board within twenty one (21) days.

D. Hearing: Except for such emergency suspension authorized by subsection C of this section, no such suspension, revocation or nonrenewal is final until the licensee has been given the opportunity for a hearing before the Town Board to contest the suspension, revocation or nonrenewal.

E. Orders Or Conditions: If, after a hearing, the suspension, revocation or nonrenewal is upheld, the Town Board may include reasonable orders or conditions with which the person whose license has been suspended, revoked or nonrenewed shall comply to protect any work in progress and the public health, safety and welfare.

F. Refund Disallowed: No person, firm or corporation whose license is revoked under this chapter may receive a refund of any part of the license fee paid for the license.

G. Obtaining License Prohibited: No person, firm or corporation who has had a license suspended, revoked or nonrenewed under this chapter is entitled to obtain the same or any similar license under this chapter during the period of suspension or revocation, either in the person's, firm's or corporation's own name or as a principal in another business that applies for a license. (Ord. 191, 8-19-1986)

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
APRIL 21, 2020
BOARD ACTION FORM

SUBJECT: Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements Of The Morrison Municipal Code Concerning Signs, And Declaring An Emergency

PROCEDURE: Adoption of Ordinance

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to adopt Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements Of The Morrison Municipal Code Concerning Signs, And Declaring An Emergency

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES
ORDINANCE NO. 490**

**AN ORDINANCE TEMPORARILY WAIVING CERTAIN
REQUIREMENTS OF THE MORRISON MUNICIPAL CODE
CONCERNING SIGNS, AND DECLARING AN EMERGENCY**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, in the exercise of this authority, the Board of Trustees has previously enacted provisions in the Morrison Municipal Code governing the size, location, construction and illumination of signs; and

WHEREAS, in response to the COVID 19 pandemic, the Governor of the state of Colorado, through the Colorado Department of Public Health and Environment, has imposed a stay-at-home order which, while permitting certain critical businesses including restaurants, to remain open for take-out, delivery and walk-up service, the effect of this order is to seriously impede the ability of such businesses to remain viable; and

WHEREAS, the Board of Trustees recognizes the contribution retail restaurants serving food provide to the Morrison community generally, and in particular under the present unusual circumstances; and

WHEREAS, the Board of Trustees recognizes that restaurants serving food at retail for take-out, delivery and walk-up service now have a special need to advise the public of the availability of such service.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado:

Section 1. Temporary Waiver Enacted. The Board of Trustees hereby declares a temporary waiver of otherwise applicable sign code regulations, applicable only to restaurants within the Town which are permitted by the Governor's stay-at-home order to continue to serve food at retail for pickup, delivery and walk-up service. This temporary waiver allows additional signage for restaurants offering such service at retail under the following restrictions. Any such additional signage:

- A. must be placed on or affixed to property of the business itself;
- B. may not exceed a total of ____ square feet in addition to all other signage permitted for the business;
- C. may not be illuminated; and

D. may not obstruct a sidewalk or public right of way.

Section 3. Enforcement. The Board of Trustees hereby authorizes the Town Manager to implement the provisions of this Ordinance and to make administrative decisions concerning its interpretation and administration. This ordinance shall continue in effect until amended or repealed by the Board of Trustees.

Section 4. Emergency Declared; Effective Date. Pursuant to Section 3.10(a) of the Home Rule Charter, the Board of Trustees hereby declares that an emergency exists requiring immediate effectiveness of this Ordinance; specifically that the constraints placed upon restaurant businesses serving food at retail by the COVID 19 pandemic and the Governor's stay-at-home orders in response thereto require emergency action by the Board in the manner contained herein. This Ordinance shall take effect immediately upon adoption.

TOWN OF MORRISON:

Sean K. Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Introduced, moved, and finally adopted by a vote of ___ in favor and ___ against, this 21st day of April 2020.

Posted at the Post Office and on the Town Website on April 17th, 2020
Published as required by Charter Section 3.14 on _____, 2020

Year 2018- Court Revenue Received

Month	Citations			Fee Summary
January		570		\$98,944.25
February		367		\$75,191.25
March		404		\$68,657.25
April		502		\$66,561.92
May		536		\$62,195.25
June		615		\$79,507.05
July		549		\$83,341.00
August		746		\$99,598.75
September		654		\$94,420.37
October		650		\$101,302.00
November		439		\$76,819.50
December		495		\$83,317.50
		6527		\$989,856.09

Year 2019- Court Revenue Received

Month	Citations			Fee Summary
January		387		\$62,042.50
February		365		\$63,880.00
March		372		\$60,022.50
April		467		\$62,855.00
May		904		\$90,052.00
June		652		\$104,821.25
July		461		\$98,375.75
August		534		\$86,885.50
September		441		\$85,843.25
October		360		\$70,180.00
November		539		\$66,322.60
December		879		\$89,415.75
		6361		\$940,696.10

Year 2020- Court Revenue Received

Month	Citations			Fee Summary
January		776		\$114,644.75
February		548		\$103,812.50
March		440		\$92,548.75
April				
May				
June				
July				
August				
September				
October				
November				
December				
		1764		\$311,006.00

TOWN OF MORRISON SALES TAX REVENUE								
	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54	\$201,442.28
February	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	\$65,690.70	\$15,758.22
March	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	\$97,312.48	
April	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	\$102,541.41	
May	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	\$112,086.92	
June	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	\$141,729.18	
July	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	\$186,791.22	
August	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	\$152,892.52	
September	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	\$151,419.56	
October	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	\$108,150.44	
November	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	\$179,332.96	
December	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	\$147,375.53	
Total	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$1,501,429.46	\$217,200.50
Budget	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00	\$950,000.00
Budget Variance	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$831,429.46	-\$732,799.50
% of Budget	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	224.09%	22.86%

TOWN OF MORRISON
BALANCE SHEET
MARCH 31, 2020

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,952,457.25	
10-10500	PAY PAL ACCOUNT	910.32	
10-12000	ACCOUNTS RECEIVABLE	13,914.00	
10-12001	ACCOUNTS RECEIVABLE - COURT	(250.00)	
10-12040	A/R - GENERAL REVENUES	282,936.01	
10-12450	A/R PROPERTY TAXES	93,701.00	
10-13200	COURT CLEARING	(170.21)	
	TOTAL ASSETS		<u>4,343,498.37</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	(6,518.75)	
10-22010	DEFERRED REVENUE	9,000.00	
10-22050	DEFERRED TAXES	93,701.00	
10-22060	DEPOSITS ON DEVELOPMENT	36,620.00	
10-25310	FEDERAL PAYROLL TAXES	(267.20)	
10-25330	STATE UNEMPLOYMENT	1,060.43	
10-25340	GARNISHMENTS	299.44	
10-25350	AFLAC	(376.74)	
10-25360	401(K) PENSION	(113.20)	
10-25370	INSURANCE PAYABLE	16,015.08	
	TOTAL LIABILITIES		149,420.06

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	FUND BALANCE--UNRESTRICTED	3,868,653.01	
10-29200	FUND BALANCE--RES'D FOR EMERG	84,000.00	
10-29300	FUND BALANCE--RESTR'D FOR O.S.	70,126.00	
	REVENUE OVER EXPENDITURES - YTD	<u>171,299.30</u>	
	BALANCE - CURRENT DATE	<u>4,194,078.31</u>	
	TOTAL FUND EQUITY		<u>4,194,078.31</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,343,498.37</u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	801.18	338.08	919.06	3,100.00	2,180.94	29.7
10-31-105 FRANCHISE TAX	7,743.75	2,927.97	6,683.82	33,000.00	26,316.18	20.3
10-31-110 PROPERTY TAXES	18,009.26	22,628.67	22,855.94	93,701.00	70,845.06	24.4
10-31-115 HIGHWAY USERS TAX	2,644.80	882.09	2,545.19	10,000.00	7,454.81	25.5
10-31-120 MOTOR VEHICLE USE TAX	12,569.95	2,499.46	4,944.50	25,000.00	20,055.50	19.8
10-31-125 OPEN SPACE SALES TAX	3,549.76	1,171.77	4,027.33	12,000.00	7,972.67	33.6
10-31-130 SALES TAX - MORRISON	155,879.95	161,153.82	422,520.62	800,000.00	377,479.38	52.8
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	1,234.57	568.29	1,843.47	5,000.00	3,156.53	36.9
10-31-140 CONSTRUCTION USE TAX	1,099.39	.00	.00	50,000.00	50,000.00	.0
10-31-150 GENERAL USE TAX	2,144.19	3,536.25	6,762.78	10,000.00	3,237.22	67.6
TOTAL TAXES	205,676.80	195,706.40	473,102.71	1,041,801.00	568,698.29	45.4
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	2,853.35	1,120.50	1,351.75	10,000.00	8,648.25	13.5
10-32-205 BUSINESS LICENSES	920.00	80.00	1,925.00	3,000.00	1,075.00	64.2
10-32-210 LIQUOR LICENSES	485.00	.00	222.50	2,500.00	2,277.50	8.9
10-32-215 MISCELLANEOUS LICENSES	.00	.00	675.00	1,500.00	825.00	45.0
10-32-220 MISCELLANEOUS PERMITS	1,350.00	.00	.00	1,000.00	1,000.00	.0
10-32-225 SIGN PERMITS	550.00	.00	25.00	500.00	475.00	5.0
10-32-230 LAND DEVELOPMENT PERMIT	700.00	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES & PERMITS	6,858.35	1,200.50	4,199.25	19,500.00	15,300.75	21.5
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	1,628.64	.00	.00	4,000.00	4,000.00	.0
10-33-405 GRANTS	1,035.50	.00	.00	40,500.00	40,500.00	.0
10-33-410 ROAD AND BRIDGE	53.50	.00	85.99	4,000.00	3,914.01	2.2
10-33-420 OTHER INTERGOVERNMENT REVENUE	.00	.00	.00	1,000.00	1,000.00	.0
TOTAL INTERGOVERNMENTAL	2,717.64	.00	85.99	49,500.00	49,414.01	.2
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	209.00	127.00	353.49	1,400.00	1,046.51	25.3
10-34-510 PLAN CHECK FEES	117.81	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	847.22	135.00	270.00	.00	270.00-	.0
10-34-525 TRAFFIC CONTROL FEES	800.00	.00	880.00	120,000.00	119,120.00	.7
10-34-530 VIN VERIFICATION FEES	.00	3,500.00	11,880.00	.00	11,880.00-	.0
TOTAL CHARGES FOR SERVICES	1,974.03	3,762.00	13,383.49	125,400.00	112,016.51	10.7

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITURES</u>						
10-35-600 COURT FINES	185,517.78	92,413.75	310,736.00	1,300,000.00	989,264.00	23.9
10-35-610 MISCELLANEOUS COURT REVENUE	597.25	161.00	624.46	1,000.00	375.54	62.5
10-35-615 PARKING TICKET REVENUE	250.75	.00	.00	2,000.00	2,000.00	.0
TOTAL FINES & FORFEITURES	186,365.78	92,574.75	311,360.46	1,303,000.00	991,639.54	23.9
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	23,448.06	6,584.60	27,655.60	143,000.00	115,344.40	19.3
10-36-701 MNHM GIFT SHOP	1,322.00	.00	266.00	1,400.00	1,134.00	19.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	447.75	.00	140.00	3,000.00	2,860.00	4.7
10-36-805 DEPOSITS ON DEV.	4,265.50	28.50	28.50	5,000.00	4,971.50	.6
10-36-815 EARNINGS ON DEPOSITS	24,542.28	4,249.64	15,141.55	75,000.00	59,858.45	20.2
10-36-816 EARNINGS ON CTF DEPOSITS	224.63	.00	.00	3,000.00	3,000.00	.0
10-36-825 POLICE DONATION	534.00	.00	.00	.00	.00	.0
10-36-880 SALES OF ASSETS	.00	.00	1,050.00	.00	1,050.00-	.0
TOTAL OTHER REVENUE	54,784.22	10,862.74	44,281.65	230,400.00	186,118.35	19.2
TOTAL FUND REVENUE	458,376.82	304,106.39	846,413.55	2,769,601.00	1,923,187.45	30.6

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>CAPITAL PROJECTS - GF</u>						
10-40-901 JONES PROPERTY PURCHASE	.00	3,412.03	.00	.00	.00	.0
10-40-903 SOUTH WALKWAY/HIGHWAY 8	12,195.00	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	.00	.00	.00	5,000.00	5,000.00	.0
10-40-905 POLICE VEHICLE	(17,970.00)	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	501.12	1,263.50	4,522.00	.00	4,522.00-	.0
10-40-908 UTILITY UNDERGROUNDING	568.07	.00	.00	.00	.00	.0
10-40-910 STREETS, GROUNDS & BUILDINGS	.00	.00	.00	20,000.00	20,000.00	.0
10-40-911 COMPUTER UPGRADES	9,406.27	.00	16,905.95	62,000.00	45,094.05	27.3
10-40-912 MUNICIPAL BUILDING PLANNING	260.00	.00	.00	25,000.00	25,000.00	.0
TOTAL CAPITAL PROJECTS - GF	4,960.46	4,675.53	21,427.95	112,000.00	90,572.05	19.1
<u>ADMIN</u>						
10-50-100 SALARIES & WAGES	40,368.97	13,956.08	39,865.50	180,000.00	140,134.50	22.2
10-50-105 PAYROLL TAXES	3,036.30	1,024.46	2,941.63	15,000.00	12,058.37	19.6
10-50-110 EMPLOYEE BENEFITS	5,201.48	1,582.59	5,017.46	25,000.00	19,982.54	20.1
10-50-115 WORKER'S COMPENSATION INS-CIRS	206.00	.00	256.00	500.00	244.00	51.2
10-50-200 OUTSIDE SERVICES	2,004.86	1,291.87	2,437.59	10,000.00	7,562.41	24.4
10-50-205 POSTAGE	282.37	31.25	170.75	1,500.00	1,329.25	11.4
10-50-210 PRINTING AND DUPLICATION	145.14	.00	.00	2,500.00	2,500.00	.0
10-50-215 TELEPHONE/INTERNET	1,022.86	464.95	951.87	6,000.00	5,048.13	15.9
10-50-225 TRAVEL AND MEETINGS	57.99	60.44	60.44	1,500.00	1,439.56	4.0
10-50-300 ACCOUNTING/AUDIT SERVICES	3,671.25	840.00	7,340.00	42,000.00	34,660.00	17.5
10-50-305 BANK FEES	425.51	145.38	408.82	1,500.00	1,091.18	27.3
10-50-340 DUES/MEMBERSHIP	195.00	195.00	585.00	3,500.00	2,915.00	16.7
10-50-345 EDUCATION AND TRAINING	122.00	427.00	537.00	7,500.00	6,963.00	7.2
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	334.19	243.56	429.76	2,000.00	1,570.24	21.5
10-50-380 LEGAL SERVICES	3,826.76	2,808.30	4,885.83	26,000.00	21,114.17	18.8
10-50-385 MARKETING/EVENT CONTRIBUTIONS	2,021.84	.00	613.71	6,000.00	5,386.29	10.2
10-50-386 WEBSITE	.00	4,186.27	4,186.27	7,000.00	2,813.73	59.8
10-50-387 PUBLICATION	811.72	31.68	569.08	3,500.00	2,930.92	16.3
10-50-395 OFFICE SUPPLIES	64.83	455.77	544.02	3,500.00	2,955.98	15.5
10-50-397 OPERATING SUPPLIES	837.95	1,975.71	3,017.40	3,500.00	482.60	86.2
10-50-900 EQUIPMENT PURCHASE	.00	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMIN	64,637.02	29,720.31	74,818.13	353,000.00	278,181.87	21.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	217.00	.00	256.00	300.00	44.00	85.3
10-55-200 OUTSIDE SERVICES	.00	.00	.00	2,500.00	2,500.00	.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	480.12	.00	240.06	4,000.00	3,759.94	6.0
10-55-225 TRAVEL AND MEETINGS	164.51	.00	.00	2,000.00	2,000.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	.00	.00	.00	1,000.00	1,000.00	.0
10-55-340 DUES/MEMBERSHIP	1,511.96	27.61-	1,527.35	1,500.00	27.35-	101.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	5,000.00	5,000.00	.0
10-55-355 INSURANCE CIRSA	7,760.44	.00	7,285.70	8,000.00	714.30	91.1
10-55-380 LEGAL SERVICES	3,059.00	1,159.00	1,946.25	20,000.00	18,053.75	9.7
10-55-385 MARKETING/EVENT CONTRIBUTIONS	9,350.00	480.00	8,480.00	15,500.00	7,020.00	54.7
10-55-397 OPERATING SUPPLIES	21.28	.00	.00	1,000.00	1,000.00	.0
10-55-900 EQUIPMENT PURCHASE	.00	.00	.00	500.00	500.00	.0
TOTAL BOARD OF TRUSTEES	22,564.31	1,611.39	19,735.36	61,500.00	41,764.64	32.1
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	699.48	.00	.00	10,000.00	10,000.00	.0
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	380.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	1,079.48	.00	.00	13,500.00	13,500.00	.0
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	123.50	266.00	2,000.00	1,734.00	13.3
10-65-395 OFFICE SUPPLIES	.00	.00	.00	500.00	500.00	.0
TOTAL ELECTION	.00	123.50	266.00	4,500.00	4,234.00	5.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	26,090.46	8,836.24	23,783.84	117,000.00	93,216.16	20.3
10-70-101 SPECIAL OFFICER WAGES	293.98	.00	.00	1,000.00	1,000.00	.0
10-70-105 PAYROLL TAXES	2,009.34	672.34	1,810.15	10,000.00	8,189.85	18.1
10-70-110 EMPLOYEE BENEFITS	5,176.32	1,415.82	4,616.95	23,000.00	18,383.05	20.1
10-70-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	256.00	500.00	244.00	51.2
10-70-200 OUTSIDE SERVICES	3,048.25	1,656.76	2,940.38	15,000.00	12,059.62	19.6
10-70-205 POSTAGE	275.21	24.30	48.30	1,200.00	1,151.70	4.0
10-70-210 PRINTING AND DUPLICATION	145.15	.00	.00	800.00	800.00	.0
10-70-215 TELEPHONE/INTERNET	652.17	350.67	664.68	3,000.00	2,335.32	22.2
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	3,183.05	1,398.45	4,413.97	14,000.00	9,586.03	31.5
10-70-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	100.00	.00	.00	500.00	500.00	.0
10-70-375 UTILITIES	334.19	174.09	247.84	1,500.00	1,252.16	16.5
10-70-380 LEGAL SERVICES	2,542.50	1,200.00	2,400.00	14,000.00	11,600.00	17.1
10-70-395 OFFICE SUPPLIES	54.44	246.28	246.28	2,500.00	2,253.72	9.9
10-70-397 OPERATING SUPPLIES	154.69	54.45	54.45	2,000.00	1,945.55	2.7
10-70-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT	44,264.75	16,029.40	41,482.84	209,200.00	167,717.16	19.8
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	.00	.00	.00	4,000.00	4,000.00	.0
10-75-214 DEVELOPER RETAINAGE EXPENSES	3,086.83	655.50	1,691.00	5,000.00	3,309.00	33.8
10-75-216 RED ROCKS CENTRE	.00	.00	.00	1,000.00	1,000.00	.0
10-75-217 SMALL CELL DESIGN GUIDELINES	.00	.00	919.00	.00	919.00-	.0
10-75-219 CODE ENFORCEMENT	551.00	472.00	944.00	6,000.00	5,056.00	15.7
10-75-225 TRAVEL AND MEETINGS	232.00	.00	.00	500.00	500.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	361.00	95.00	142.50	5,000.00	4,857.50	2.9
10-75-410 ENGINEERING SERVICES	2,765.00	421.63	1,146.63	5,000.00	3,853.37	22.9
10-75-415 PLANNING AND ZONING SERVICES	4,952.00	2,000.00	2,000.00	25,000.00	23,000.00	8.0
10-75-420 COMPREHENSIVE PLAN	2,650.50	446.50	4,446.50	.00	4,446.50-	.0
TOTAL PLANNING	14,598.33	4,090.63	11,289.63	52,000.00	40,710.37	21.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	182,274.76	60,442.61	178,363.05	550,578.00	372,214.95	32.4
10-80-101 SPECIAL OFFICER WAGES	700.00	.00	775.00	110,000.00	109,225.00	.7
10-80-105 PAYROLL TAXES	13,849.55	4,569.60	13,622.47	55,300.00	41,677.53	24.6
10-80-110 EMPLOYEE BENEFITS	22,912.35	8,883.03	26,539.22	60,000.00	33,460.78	44.2
10-80-115 WORKER'S COMPENSATION INS-CIRS	21,586.26	177.45	33,971.45	35,000.00	1,028.55	97.1
10-80-118 UNIFORM EXPENSE	2,006.72	811.19	811.19	.00	811.19-	.0
10-80-200 OUTSIDE SERVICES	5,416.50	1,152.75	2,522.37	7,000.00	4,477.63	36.0
10-80-205 POSTAGE	3.50	61.03	93.42	300.00	206.58	31.1
10-80-210 PRINTING AND DUPLICATION	815.94	349.73	707.25	6,000.00	5,292.75	11.8
10-80-215 TELEPHONE/INTERNET	2,166.10	376.95	1,692.58	6,500.00	4,807.42	26.0
10-80-340 DUES/MEMBERSHIP	7,912.79	.00	8,214.63	1,000.00	7,214.63-	821.5
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	6,034.85	.00	4,679.99	.00	4,679.99-	.0
10-80-355 INSURANCE CIRSA	58,305.62	.00	53,282.67	60,000.00	6,717.33	88.8
10-80-360 GAS, OIL, AND VEHICLE REPAIR	5,575.72	3,518.64	6,869.54	25,000.00	18,130.46	27.5
10-80-370 REPAIR AND MAINTENANCE	3,101.65	10.90	195.88	4,000.00	3,804.12	4.9
10-80-375 UTILITIES	668.37	348.16	495.64	2,200.00	1,704.36	22.5
10-80-380 LEGAL SERVICES	294.50	321.60	321.60	3,000.00	2,678.40	10.7
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	954.23	857.56	816.03	5,000.00	4,183.97	16.3
10-80-397 OPERATING SUPPLIES	2,045.64	473.19	141.73	9,000.00	8,858.27	1.6
10-80-605 ORDINANCE, FIREARMS SUPPLIES	4,615.01	.00	2,300.83	3,900.00	1,599.17	59.0
10-80-610 HAZARDOUS WASTE AUTHORITY	50.00	.00	.00	200.00	200.00	.0
10-80-700 JEFFCO INTERNET	35,832.75	.00	25,231.25	55,000.00	29,768.75	45.9
10-80-900 EQUIPMENT PURCHASE	424.69	710.95	710.95	.00	710.95-	.0
TOTAL POLICE	377,547.50	83,065.34	362,358.74	999,978.00	637,619.26	36.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>PUBLIC WORKS</u>						
10-85-100 SALARIES & WAGES	30,650.13	10,306.26	30,996.03	153,000.00	122,003.97	20.3
10-85-105 PAYROLL TAXES	2,333.29	763.96	2,310.02	13,000.00	10,689.98	17.8
10-85-110 EMPLOYEE BENEFITS	5,167.93	1,919.29	5,760.42	21,000.00	15,239.58	27.4
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,835.00	.00	8,683.00	8,500.00	183.00-	102.2
10-85-200 OUTSIDE SERVICES	4,009.36	1,252.17	4,012.31	15,000.00	10,987.69	26.8
10-85-215 TELEPHONE/INTERNET	977.96	226.94	632.92	5,000.00	4,367.08	12.7
10-85-220 TRASH REMOVAL - SG&B	7,021.83	2,375.16	7,129.29	23,000.00	15,870.71	31.0
10-85-340 DUES/MEMBERSHIP	.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	.00	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	11,522.31	.00	28,343.65	13,000.00	15,343.65-	218.0
10-85-360 GAS, OIL, AND VEHICLE REPAIR	1,100.93	1,317.87	1,530.30	7,500.00	5,969.70	20.4
10-85-365 BUILDING AND REPAIR MATERIALS	118.42	.00	9.95	10,000.00	9,990.05	.1
10-85-370 REPAIR AND MAINTENANCE	530.54	1,212.78	1,812.78	8,000.00	6,187.22	22.7
10-85-373 TREE MAINTENANCE & PLANTING	.00	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	888.98	517.12	981.40	10,000.00	9,018.60	9.8
10-85-380 LEGAL SERVICES	868.00	1,957.00	3,562.50	5,000.00	1,437.50	71.3
10-85-395 OFFICE SUPPLIES	(12.51)	192.43	192.43	.00	192.43-	.0
10-85-397 OPERATING SUPPLIES	1,124.54	1,508.30	2,043.89	15,000.00	12,956.11	13.6
10-85-410 ENGINEERING SERVICES	.00	.00	.00	7,000.00	7,000.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	1,845.55	.00	218.21	20,000.00	19,781.79	1.1
10-85-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	72,982.26	23,549.28	98,219.10	343,300.00	245,080.90	28.6

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>HISTORY MUSEUM</u>						
10-90-100 SALARIES & WAGES	29,394.98	10,308.54	30,460.03	135,000.00	104,539.97	22.6
10-90-105 PAYROLL TAXES	2,244.18	786.10	2,323.94	12,000.00	9,676.06	19.4
10-90-110 EMPLOYEE BENEFITS	2,484.79	894.99	2,683.57	11,550.00	8,866.43	23.2
10-90-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	255.00	250.00	5.00	102.0
10-90-200 OUTSIDE SERVICES	2,022.00	.00	1,332.14	7,000.00	5,667.86	19.0
10-90-205 POSTAGE	108.30	114.00	114.00	200.00	86.00	57.0
10-90-210 PRINTING AND DUPLICATION	.00	.00	40.68	1,000.00	959.32	4.1
10-90-215 TELEPHONE	217.39	111.33	261.09	1,500.00	1,238.91	17.4
10-90-225 TRAVEL AND MEETINGS	37.70	.00	59.65	100.00	40.35	59.7
10-90-305 BANK FEES	1,074.68	537.16	1,601.26	5,000.00	3,398.74	32.0
10-90-340 DUES/MEMBERSHIP	.00	.00	195.00	200.00	5.00	97.5
10-90-345 EDUCATION AND TRAINING	.00	.00	51.00	200.00	149.00	25.5
10-90-358 INVENTORY - EXPENSE	2,793.35	1,855.70	2,557.33	20,000.00	17,442.67	12.8
10-90-365 BUILDING AND REPAIR MATERIALS	.00	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	900.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	589.40	307.74	515.64	3,000.00	2,484.36	17.2
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	228.00	228.00	228.00	4,800.00	4,572.00	4.8
10-90-387 ADVERTISING	2,559.96	1,055.19	2,121.30	8,200.00	6,078.70	25.9
10-90-395 OFFICE SUPPLIES	1,218.22	338.68	466.65	2,500.00	2,033.35	18.7
10-90-397 OPERATING SUPPLIES	941.04	228.27	250.22	3,600.00	3,349.78	7.0
10-90-805 SALES TAX - EXPENSE	.00	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	.00	.00	.00	11,160.00	11,160.00	.0
TOTAL HISTORY MUSEUM	47,018.99	16,765.70	45,516.50	230,760.00	185,243.50	19.7
TOTAL FUND EXPENDITURES	649,653.10	179,631.08	675,114.25	2,379,738.00	1,704,623.75	28.4
NET REVENUE OVER EXPENDITURES	(191,276.28)	124,475.31	171,299.30	389,863.00	218,563.70	43.9

TOWN OF MORRISON
BALANCE SHEET
MARCH 31, 2020

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	476,260.40	
20-12000	ACCOUNTS RECEIVABLE	10,246.42	
20-12040	A/R - GENERAL REVENUES	65,341.70	
20-12600	A/R UTILITIES	54,533.85	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	8,046,902.74	
20-17150	SEWER TREATMENT PLANT	4,987,674.00	
20-17250	TRANS.,EQUIP.,TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	137,149.26	
20-17980	ACCUMULATED DEPRECIATION	(4,940,337.69)	
	TOTAL ASSETS		9,204,654.57

LIABILITIES AND EQUITY

LIABILITIES

20-22010	DEFERRED REVENUE	100,000.00	
20-22060	DEPOSITS ON DEVELOPMENT	475.00	
20-25330	STATE UNEMPLOYMENT	240.80	
20-25370	INSURANCE PAYABLE	793.14	
20-25390	ACCRUED VACATION/SICK LEAVE LT	26,828.24	
20-25391	ACCRUED VACATION/SICK LEAVE CU	2,980.92	
	TOTAL LIABILITIES		131,318.10

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

20-29100	NET ASSETS	457,457.78	
20-29200	EMERGENCY RESERVE FUND	44,842.00	
20-29500	INVEST CAP ASSETS - NET OF DEB	8,520,173.00	
	REVENUE OVER EXPENDITURES - YTD	50,863.69	
	BALANCE - CURRENT DATE	9,073,336.47	
	TOTAL FUND EQUITY		9,073,336.47
	TOTAL LIABILITIES AND EQUITY		9,204,654.57

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
20-31-130 SALES TAX - CAPITAL PROJECTS	38,969.98	40,288.46	105,630.15	150,000.00	44,369.85	70.4
TOTAL TAXES	38,969.98	40,288.46	105,630.15	150,000.00	44,369.85	70.4
<u>INTERGOVERNMENTAL</u>						
20-33-405 GRANTS	75,713.31	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL	75,713.31	.00	.00	.00	.00	.0
<u>OTHER REVENUE</u>						
20-36-805 DEPOSITS ON DEV.	.00	.00	.00	2,500.00	2,500.00	.0
20-36-815 EARNINGS ON DEPOSITS	1,449.06	.00	81.44	4,000.00	3,918.56	2.0
TOTAL OTHER REVENUE	1,449.06	.00	81.44	6,500.00	6,418.56	1.3
<u>OPERATING REVENUE</u>						
20-37-905 SEWER CONTRACTS - RED ROCKS AM	91,411.95	.00	.00	85,000.00	85,000.00	.0
20-37-910 SEWER REVENUE - FLAT FEES	29,916.78	9,945.25	29,835.75	120,000.00	90,164.25	24.9
20-37-915 TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00	.0
20-37-930 WATER USE REVENUE	57,478.17	19,609.87	72,727.34	215,000.00	142,272.66	33.8
20-37-935 MISCELLANEOUS WATER/SEWER REVE	430.00	484.50	926.50	3,000.00	2,073.50	30.9
20-37-937 MOUNT CARBON CONST. WATER	.00	.00	.00	100,000.00	100,000.00	.0
20-37-938 MOUNT CARBON LOCATING SERVICES	.00	.00	.00	5,000.00	5,000.00	.0
20-37-939 MOUNT CARBON ENGINEERING REIMB	.00	.00	4,279.04	5,000.00	720.96	85.6
20-37-940 MT CARBON OPERATING COST REVEN	49,472.01	.00	.00	120,000.00	120,000.00	.0
20-37-941 RED ROCKS WATER INFRASTR	.00	.00	5,140.88-	.00	5,140.88	.0
20-37-942 RED ROCKS WW ENGINEERING REVEN	36,934.02	.00	8,106.38	.00	8,106.38-	.0
20-37-943 RED ROCKS WATER EMPLOYEE REV	8,294.40	.00	4,147.20	43,000.00	38,852.80	9.6
TOTAL OPERATING REVENUE	273,937.33	30,039.62	114,881.33	714,400.00	599,518.67	16.1
TOTAL FUND REVENUE	390,069.68	70,328.08	220,592.92	870,900.00	650,307.08	25.3

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SEWER EXPENDITURES</u>						
20-40-100 SALARIES & WAGES	32,882.37	11,535.38	34,448.95	143,000.00	108,551.05	24.1
20-40-105 PAYROLL TAXES	2,520.05	884.26	2,639.86	13,000.00	10,360.14	20.3
20-40-110 EMPLOYEE BENEFITS	5,329.34	1,970.99	5,907.78	23,100.00	17,192.22	25.6
20-40-115 WORKER'S COMPENSATION INS-CIRS	3,259.37	.00	4,471.00	9,000.00	4,529.00	49.7
20-40-200 OUTSIDE SERVICES	1,867.17	599.16	1,626.30	6,500.00	4,873.70	25.0
20-40-205 POSTAGE	275.21	24.30	48.30	900.00	851.70	5.4
20-40-215 TELEPHONE/INTERNET	2,187.98	889.72	1,697.10	8,000.00	6,302.90	21.2
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	2,080.00	.00	.00	4,100.00	4,100.00	.0
20-40-345 EDUCATION AND TRAINING	310.00	.00	.00	3,000.00	3,000.00	.0
20-40-355 INSURANCE CIRSA	11,502.32	.00	6,414.00	13,000.00	6,586.00	49.3
20-40-360 GAS, OIL, AND VEHICLE REPAIR	300.49	462.06	462.06	2,500.00	2,037.94	18.5
20-40-375 UTILITIES	6,821.70	4,391.24	6,322.54	22,000.00	15,677.46	28.7
20-40-380 LEGAL SERVICES	1,796.50	532.00	741.00	7,000.00	6,259.00	10.6
20-40-395 OFFICE SUPPLIES	42.80	98.69	98.69	1,000.00	901.31	9.9
20-40-397 OPERATING SUPPLIES	676.66	315.76	315.76	10,000.00	9,684.24	3.2
20-40-401 SCADA	.00	1,220.80	1,220.80	5,000.00	3,779.20	24.4
20-40-402 LAB EQUIP./SUPPLIES	.00	471.99	471.99	2,500.00	2,028.01	18.9
20-40-410 ENGINEERING SERVICES	351.78	.00	.00	8,000.00	8,000.00	.0
20-40-411 MT. CARBON ENGINEERING	954.99	162.50	2,613.19	2,000.00	613.19-	130.7
20-40-500 CHEMICALS	445.24	.00	3,346.30	10,000.00	6,653.70	33.5
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	.00	963.00	1,520.48	8,000.00	6,479.52	19.0
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	.00	.00	.00	8,000.00	8,000.00	.0
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	.00	902.97	902.97	10,000.00	9,097.03	9.0
TOTAL SEWER EXPENDITURES	73,603.97	25,424.82	75,269.07	354,500.00	279,230.93	21.2
<u>CAPITAL PROJECTS - UF</u>						
20-42-902 LOW ZONE RECOATING/MIXER	151,426.63	.00	.00	.00	.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	4,791.69	1,859.50	4,825.00	.00	4,825.00-	.0
TOTAL CAPITAL PROJECTS - UF	156,218.32	1,859.50	4,825.00	48,000.00	43,175.00	10.1

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>WATER EXPENDITURES</u>						
20-45-100 SALARIES & WAGES	33,100.81	11,610.42	34,674.09	143,000.00	108,325.91	24.3
20-45-105 PAYROLL TAXES	2,536.58	889.97	2,656.99	13,000.00	10,343.01	20.4
20-45-110 EMPLOYEE BENEFITS	5,350.92	1,978.64	5,930.77	23,100.00	17,169.23	25.7
20-45-115 WORKER'S COMPENSATION INS-CIRS	4,599.37	.00	7,363.00	7,500.00	137.00	98.2
20-45-200 OUTSIDE SERVICES	1,867.17	599.16	1,626.31	7,000.00	5,373.69	23.2
20-45-205 POSTAGE	275.21	24.30	56.30	1,000.00	943.70	5.6
20-45-215 TELEPHONE/INTERNET	1,509.69	775.77	1,509.55	8,000.00	6,490.45	18.9
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	2,080.00	.00	4,160.00	4,000.00	160.00-	104.0
20-45-345 EDUCATION AND TRAINING	215.00	.00	.00	3,000.00	3,000.00	.0
20-45-355 INSURANCE CIRSA	11,502.31	.00	6,413.97	13,000.00	6,586.03	49.3
20-45-360 GAS, OIL, AND VEHICLE REPAIR	300.49	190.36	195.60	2,700.00	2,504.40	7.2
20-45-375 UTILITIES	8,654.36	3,057.79	5,067.13	45,000.00	39,932.87	11.3
20-45-380 LEGAL SERVICES	3,273.00	4,220.00	9,174.35	10,000.00	825.65	91.7
20-45-381 MOUNT CARBON	582.25	.00	1,140.00	600.00	540.00-	190.0
20-45-395 OFFICE SUPPLIES	55.10	133.80	133.80	500.00	366.20	26.8
20-45-397 OPERATING SUPPLIES	1,492.16	179.05	1,366.97	6,000.00	4,633.03	22.8
20-45-398 METERS	.00	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	3,499.85	419.00	419.00	13,000.00	12,581.00	3.2
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	4,000.00	4,000.00	.0
20-45-410 ENGINEERING SERVICES	15,195.85	.00	.00	20,000.00	20,000.00	.0
20-45-411 MT. CARBON ENGINEERING	954.49	162.50	2,613.19	4,000.00	1,386.81	65.3
20-45-500 CHEMICALS	2,544.86	.00	1,096.00	10,000.00	8,904.00	11.0
20-45-510 LAB FEES	893.00	1,488.00	2,225.23	3,500.00	1,274.77	63.6
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,000.00	4,000.00	.0
20-45-703 RAW WATER SUPPLY COSTS	765.60	.00	.00	12,000.00	12,000.00	.0
20-45-705 LINE REPAIR AND MAINTENANCE	1,156.48	.00	.00	15,000.00	15,000.00	.0
20-45-708 PLANT REPAIR AND MAINTENANCE	199.00	1,202.95	1,812.91	10,000.00	8,187.09	18.1
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESSMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	.00	.00	.00	13,500.00	13,500.00	.0
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL WATER EXPENDITURES	102,603.55	26,931.71	89,635.16	425,400.00	335,764.84	21.1
TOTAL FUND EXPENDITURES	332,425.84	54,216.03	169,729.23	827,900.00	658,170.77	20.5
NET REVENUE OVER EXPENDITURES	57,643.84	16,112.05	50,863.69	43,000.00	7,863.69-	118.3

Mayor and Board of Trustees:

The Morrison Police Department Report for March 2020

1. COVID-19 has taken up a great portion of our month, as it has for many others. MPD is only responding to priority 1 and 2 calls, per State protocol. Most reports have been taken by phone to avoid human contact. There are no responses to medical calls unless requested by the fire department who are handling all medical responses. We are continuing to enforce traffic violations and handle accidents.
2. All the vehicles are equipped with enough personnel protection equipment; but we are unable to obtain more at this time due to lack of availability. A distillery in Lakewood has been providing us with their homemade hand sanitizer free of charge!
3. All Morrison Officers have been “Deputized” in to Jefferson County, giving them the ability to respond and take action to any calls within their jurisdiction in preparation for the continuing increase of COVID cases, leaving law enforcement personnel short of staff during recovery and quarantine requirements. On that note, Morrison PD has had 2 officers on quarantine, both have been tested and are awaiting results for COVID. They’re in mandatory quarantine, unable to return to work at this time. We are prepared to move to 12-hour shifts should the need arise to cover our shifts if we get more COVID cases.
4. The Town Offices and Police Department are being disinfected weekly by a biohazard company. To limit exposure, we only have 2 staff members in the department during the week. All other officers are required to stay in their vehicles, unless it is absolutely necessary to enter the building.
5. 2 grants are in the works to recover funds and equipment used during COVID-19. The grants are joint with the 7 other agencies we work closely with.
6. We had originally planned on using the Zoom app for video conferencing, but that platform was compromised. Axiom is working on finding a new secure app that we can use.

Crimes/calls for service handled in March:

- 3 DUI arrests
- 3 warrant arrests with the probable cause to contact as speeding. None of the drivers were taken to jail due to COVID-19. Jeffco Jail not accepting intakes.
- 5 non-injury accidents within our jurisdiction
- 2 felony filings:
The first was for contributing to the delinquency of a minor. Adult supplied 2 minors with alcohol and marijuana. Booked in to Jefferson County Jail.
The second was a recovered stolen vehicle from Durango. MPD found a male sleeping in the back seat. The vehicle was an out of service K-9 police vehicle with fraudulent government plates. Booked in to Jefferson County Jail.

- Possible Elder Abuse case. A family member reportedly stole morphine from an at-risk adult. This case is under active investigation.

440 citations were issued into Morrison Municipal Court in the month of March, most of which were for 20 mph or more over the speed limit.

Morrison officers have been working hard and we are proud of them as they continue to work through COVID quarantines. We have continued to work with the other small agencies to provide mental health services and workout locations for stress relief.

We hope everyone stays safe and healthy!