

AGENDA
SPECIAL TOWN BOARD MEETING
MORRISON TOWN HALL
110 STONE STREET
WEDNESDAY, MARCH 18, 2020
6:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE VOTE BY THE BOARD OF TRUSTEES. ADDITIONAL ITEMS MAY BE ADDED & VOTED UPON)

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD
5. PRESENTATIONS AND HEARINGS
6. GENERAL BUSINESS
 - a. Police Badge Approval
 - b. Adoption of Commercial Vehicle Regulations
7. DEPARTMENTAL REPORTS
 - a. Court
 - b. Accounting
 - c. Town Manager
 - d. Town Attorney
 - e. Building Department
 - f. Planning Commission- February 11, 2020 Minutes
8. CONSENT AGENDA
 - a. Minutes
 - b. Payroll
 - c. Vouchers
9. BOARD COMMENTS
10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning City of Lakewood litigation and water treatment plant upgrade options.
11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Monday April 6, 2020, at 6:00 P.M.

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
BOARD ACTION FORM

SUBJECT: Adoption of Historic Badge for the Police Department

TOWN ATTORNEY REVIEW: [] YES [] NO

RECOMMENDATION: Approve Adoption of revised Historic Police Badge

SUMMARY AND BACKGROUND OF THE SUBJECT MATTER:

During a recent all hands police department staff meeting officers voiced their desire to move forward with a Police badge that was representative of the Town of Morrison's rich history. With that in mind I completed a rough sketch of a badge that incorporated Red Rocks (Valley of the Titans), an Iron Horse to represent the Colorado and Southern Railway, a star to represent the Morrison Marshall's Office, and the shape of the shield to represent the new Police Department. Staff Sergeant Harrison then contacted Symbol Arts to complete the art work (see attached) the badge was "skeletonized" to give it a special look distinctive of our Town.

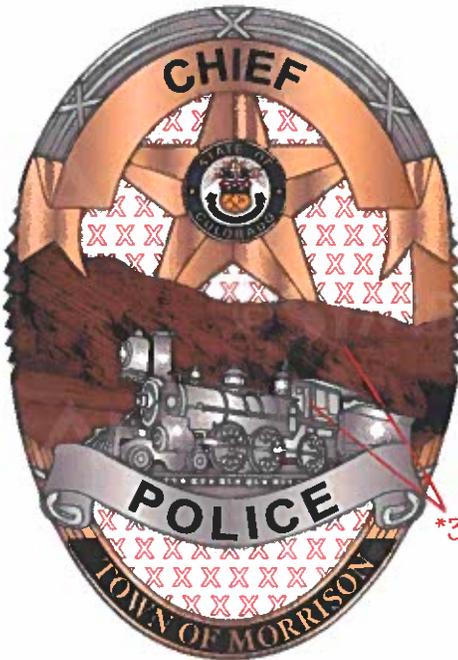
Our current officers agreed to the purchase of the badges on their own at a cost of \$95.00, with any future officers receiving our new badge. Existing officers would then have the option of purchasing their old badges for shadow boxes at a cost of \$50.00. (The cost of the new badge is what the department currently spends on our existing badge when we order)

As part of our officers training we require each officer to know where the historical locations are located in Town and how to direct visitors to those locations. Members felt that having a distinct shield that depicts who we are and what we are about met the Town moto of "Keep Morrison Morrison".

MOTION: Motion to adopt the revised Historic Police Badge



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*3D Raised

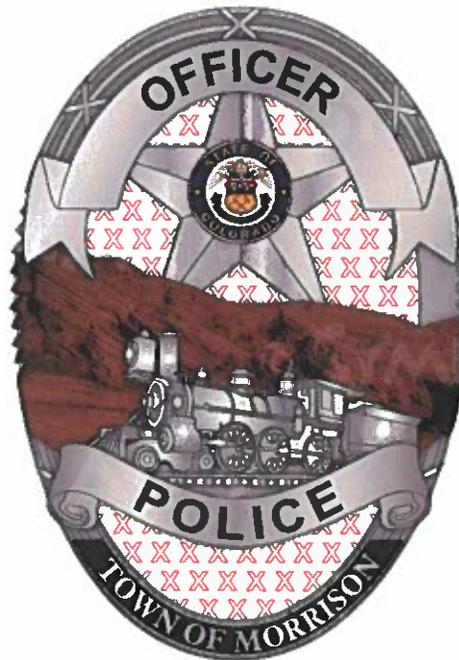
3.4375 inch
 (Product Size)

Example of Badge Pin

May not reflect the actual model
 of badge desired for purchase



Back View



-  Nickel Plating
-  Gold Plating
-  Copper Plating
-  TE1995
-  Aoki 11a
-  Cut-out
-  Aoki 21
-  TE1880
-  TE1685

Project name: Morrison Police Red Rocks Badge Colorado					Project # C-169766	
Artist: MP	Date: 11-20-19	Version #: 7 MJ	Reference #: None	Sales Rep: MCHA	Materials: None	
Color/Process: Aoki/TE		Attachment: Joint Catch and Spring			Packaging: None	

BADGES ▼ KEYCHAINS ▼ MEDALS ▼ BUCKLES ▼ COINS ▼ APPAREL ▼ AWARDS ▼ RINGS ▼ PATCHES ▼ PINS

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 REPRESENTATION OF PRODUCT COLORS, PLEASE REFER TO A CERTIFIED COLOR CARD.



TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING

March 5, 2020

BOARD ACTION FORM

SUBJECT: Adoption of the Colorado State Patrol Rules and Regulations Concerning Minimum Standards for the Operation of Commercial Vehicles

TOWN ATTORNEY REVIEW: YES NO

BACKGROUND:

Following the fatal crash of a commercial truck from the Aggregate on C-470 in 2019, and the recent highway blockage on Highway 8 and 285 due to chain law violations, I have been in contact with Chief Packard and his Troopers at The Colorado State Patrol who handle the trucking industry on the Colorado Highways. After our discussions I was told that the Morrison Police Department can participate in the enforcement of the Federal Motor Carrier Safety Regulations if we agree to an MOU with the Colorado State Patrol and train one or two of our officers to become Motor Carrier Inspectors (see attached MOU). With this agreement the Town of Morrison would also adopt the Federal Motor Carrier Safety Regulations (see attached) which would allow all trucking citations to come through Morrison Municipal Court and follow the federal fine schedule(see attached). By adopting these regulations and our recent adoption of our new chain law ordinance. The Town of Morrison would be able to address most trucking violations in our town limits.

With our increased trucking traffic in and around the Town of Morrison, I believe this would be an appropriate collaboration between the Town, and the Colorado State Patrol allowing us to operate independently and as a team during unified events twice a year.

MOTION:

Adapt the Colorado State Patrol (CSP) Rules and Regulations Concerning Minimum Standards for the Operation of Commercial Vehicles and sign the MOU to proceed, Train and certify 2 Morrison Officers as Inspectors, provide the Municipal Court with the Federal fine schedule to be used for commercial vehicle violations.

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE COLORADO STATE PATROL AND
THE MORRISON POLICE DEPARTMENT**

The Colorado State Patrol (CSP) is given authority granted by the Patrol Act in §24-33.5-201, *et seq.* C.R.S. and §42-4-235, C.R.S. to conduct commercial motor vehicle safety inspections throughout the state of Colorado; and,

The CSP, has joined with the Commercial Vehicle Safety Alliance (CVSA) to adopt and enforce state and federal laws and regulations governing commercial motor vehicle inspections and the CVSA Out-of-Service Criteria throughout the state of Colorado; and,

The police department wishes to conduct commercial vehicle safety inspections, consistent with CVSA guidelines within their jurisdiction, pursuant to state and federal laws and regulations, in partnership with the CSP and the CVSA; and,

The CSP and CVSA have agreed to allow the Morrison Police Department to conduct such commercial motor vehicle safety inspections, in order to:

- maximize the effective utilization of commercial motor vehicle driver and cargo inspection resources;
- avoid duplication of effort and promote the uniformity of inspections;
- expand the number of inspections performed statewide in Colorado; and,
- to minimize the delays experienced by operators of commercial motor vehicles due to inspections.

The CSP and the Morrison Police Department hereby agree as follows:

1. The CSP will continue to inspect commercial motor vehicles pursuant to authority granted by §24-33.5-201 *et seq.* and §42-4-235, C.R.S. on interstate, state, and county highways.
2. The Morrison Police Department will confine their commercial motor vehicle inspection activities to those interstate, state, and county highways within their jurisdiction.
3. The Morrison Police Department may participate in consolidated safety efforts with the CSP on an annual basis; related to commercial motor vehicle safety inspections.

4. The Morrison Police Department will participate in a coaching/mentorship program with the CSP as a requirement for initial certification.
5. Pursuant to a separate Memorandum of Understanding (MOU) between the CSP and the CVSA regarding inspection procedures, all commercial motor vehicle inspections shall be performed by qualified inspectors following the North American Uniform Inspection procedures and using the CVSA Out-of-Service Criteria. This criteria supports uniformity and reciprocity with other law enforcement agencies throughout Colorado and the United States.
6. The Morrison Police Department shall:
 - a. Certify that officers performing commercial motor vehicle inspections are qualified (and remain qualified) to conduct such inspections pursuant to §42-4-235(4)(a), C.R.S.
 - b. Comply with the rules adopted pursuant to §42-4-235(4)(a), C.R.S. when performing commercial motor vehicle inspections.
 - c. May provide police department Officers conducting commercial vehicle inspections with access to the Federal Motor Carrier Safety Administration (FMCSA) Information Technology Systems as well as the CSP Commercial Vehicle Information Exchange Window (CVIEW) program. Officers shall sign and agree to all end user agreements with CSP before being granted access to these technological support programs.
 - d. Supply inspection forms (approved by the CSP) for all inspections conducted in conformance with this Agreement. A copy shall be provided to the driver of an inspected commercial vehicle at the completion of the inspection.
 - e. Forward completed inspections to the CSP either by US Mail or email within seven (7) days following the date of the inspection. The US Mail address is 15075 South Golden Road, Golden, Colorado 80401 and the email address is cdps_tcr@state.co.us. **Federal regulations require the CSP to enter all inspections in a timely manner to comply with the federal funding mandates.**
 - f. Require that all defects disclosed during an inspection be corrected within the time limits required under federal and state law and regulations.

- g. Issue CVSA decals to commercial motor vehicles that pass a Level I inspection (decals to be furnished by the CSP to the police department).
- h. Honor current inspections and CVSA decals issued by authorized agencies in the CVSA.

7. Failure to comply with any of the provisions of this MOU by the Morrison Police Department shall be grounds for the CSP to render this MOU null and void. All MOU's are reviewed for compliance every two (2) years and may be extended for an additional two (2) years absent written notice to terminate by either party.

This Memorandum of Understanding was approved by all parties hereto this 26th day of February, 2020.

COLORADO STATE PATROL, MOTOR CARRIER SAFETY ASSISTANCE PROGRAM

Signature of Authorized Official

Printed Name

Title

Date

Morrison Police Department

Signature of Authorized Official

Printed Name

Title

Date

Year 2018- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>	
January			570		\$98,944.25
February			367		\$75,191.25
March			404		\$68,657.25
April			502		\$66,561.92
May			536		\$62,195.25
June			615		\$79,507.05
July			549		\$83,341.00
August			746		\$99,598.75
September			654		\$94,420.37
October			650		\$101,302.00
November			439		\$76,819.50
December			495		\$83,317.50
			6527		\$989,856.09

Year 2019- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>	
January			387		\$62,042.50
February			365		\$63,880.00
March			372		\$60,022.50
April			467		\$62,855.00
May			904		\$90,052.00
June			652		\$104,821.25
July			461		\$98,375.75
August			534		\$86,885.50
September			441		\$85,843.25
October			360		\$70,180.00
November			539		\$66,322.60
December			879		\$89,415.75
			6361		\$940,696.10

Year 2020- Court Revenue Received

<u>Month</u>	<u>Citations</u>			<u>Fee Summary</u>	
January			776		\$114,644.75
February			548		\$103,812.50
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
			1324		\$218,457.25

TOWN OF MORRISON SALES TAX REVENUE								
	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54	\$201,442.28
February	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	\$65,690.70	
March	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	\$97,312.48	
April	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	\$102,541.41	
May	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	\$112,086.92	
June	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	\$141,729.18	
July	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	\$186,791.22	
August	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	\$152,892.52	
September	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	\$151,419.56	
October	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	\$108,150.44	
November	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	\$179,332.96	
December	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	\$147,375.53	
Total	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$1,501,429.46	\$201,442.28
Budget	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00	\$950,000.00
Budget Variance	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$831,429.46	-\$748,557.72
% of Budget	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	224.09%	21.20%

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2020

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	(15,838.76)
01-10270	MONEY MARKET	1,120,657.05
01-10290	COLOTRUST	3,112,510.24
01-10780	UTILITY CLEARING	(29.50)
01-10790	A/R CLEARING	(190.00)
01-10800	XPRESS BILL PAY ACCOUNT	20,180.24
01-10801	XPRESS BILL PAY CLEARING ACCOU	32,579.12
		<hr/>
	TOTAL COMBINED CASH	4,270,368.39
01-10100	CASH ALLOCATED TO OTHER FUNDS	(4,270,368.39)
		<hr/>

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,865,618.84
20	ALLOCATION TO UTILITY FUND	404,749.55
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,270,368.39
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(4,270,368.39)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF MORRISON
BALANCE SHEET
FEBRUARY 29, 2020

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,865,618.84	
10-10500	PAY PAL ACCOUNT	11,897.88	
10-12000	ACCOUNTS RECEIVABLE	15,515.50	
10-12001	ACCOUNTS RECEIVABLE - COURT	(30.00)	
10-12040	A/R - GENERAL REVENUES	127,363.47	
10-12100	A/R OTHER	(5,320.39)	
10-12450	A/R PROPERTY TAXES	19,785.64	
10-13200	COURT CLEARING	(29.79)	
	TOTAL ASSETS		<u><u>4,034,801.15</u></u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	(6,518.75)	
10-20050	A/P - OTHER	(100.00)	
10-22000	SALES TAX PAYABLE	(2,822.71)	
10-22010	DEFERRED REVENUE	50,000.00	
10-22050	DEFERRED TAXES	19,785.46	
10-22060	DEPOSITS ON DEVELOPMENT	36,620.00	
10-25310	FEDERAL PAYROLL TAXES	(267.20)	
10-25330	STATE UNEMPLOYMENT	748.98	
10-25350	AFLAC	(484.38)	
10-25360	401(K) PENSION	(113.20)	
10-25370	INSURANCE PAYABLE	12,459.55	
	TOTAL LIABILITIES		109,307.75

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	FUND BALANCE--UNRESTRICTED	3,480,611.19	
10-29200	FUND BALANCE--RES'D FOR EMERG	361,069.32	
10-29300	FUND BALANCE--RESTR'D FOR O.S.	38,037.60	
	REVENUE OVER EXPENDITURES - YTD	<u>45,775.29</u>	
	BALANCE - CURRENT DATE		<u>3,925,493.40</u>
	TOTAL FUND EQUITY		<u>3,925,493.40</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>4,034,801.15</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	552.33	243.68	580.98	3,100.00	2,519.02	18.7
10-31-105 FRANCHISE TAX	3,898.12	3,112.95	3,755.85	33,000.00	29,244.15	11.4
10-31-110 PROPERTY TAXES	1,054.59	227.27	313.26	93,701.00	93,387.74	.3
10-31-115 HIGHWAY USERS TAX	1,694.45	911.41	1,663.10	10,000.00	8,336.90	16.6
10-31-120 MOTOR VEHICLE USE TAX	8,891.16	1,547.52	2,445.04	25,000.00	22,554.96	9.8
10-31-125 OPEN SPACE SALES TAX	2,481.37	1,581.96	2,855.56	12,000.00	9,144.44	23.8
10-31-130 SALES TAX - MORRISON	110,994.72	117,900.43	261,366.80	800,000.00	538,633.20	32.7
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	727.82	677.51	1,275.18	5,000.00	3,724.82	25.5
10-31-140 CONSTRUCTION USE TAX	986.89	.00	.00	50,000.00	50,000.00	.0
10-31-150 GENERAL USE TAX	1,760.19	526.12	3,226.53	10,000.00	6,773.47	32.3
TOTAL TAXES	133,039.64	126,728.85	277,482.30	1,041,801.00	764,318.70	26.6
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	2,748.10	231.25	231.25	10,000.00	9,768.75	2.3
10-32-205 BUSINESS LICENSES	685.00	660.00	1,845.00	3,000.00	1,155.00	61.5
10-32-210 LIQUOR LICENSES	485.00	100.00	222.50	2,500.00	2,277.50	8.9
10-32-215 MISCELLANEOUS LICENSES	.00	675.00	675.00	1,500.00	825.00	45.0
10-32-220 MISCELLANEOUS PERMITS	475.00	.00	.00	1,000.00	1,000.00	.0
10-32-225 SIGN PERMITS	50.00	.00	25.00	500.00	475.00	5.0
10-32-230 LAND DEVELOPMENT PERMIT	.00	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES & PERMITS	4,443.10	1,666.25	2,998.75	19,500.00	16,501.25	15.4
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	.00	.00	.00	4,000.00	4,000.00	.0
10-33-405 GRANTS	.00	.00	.00	40,500.00	40,500.00	.0
10-33-410 ROAD AND BRIDGE	53.50	.00	.00	4,000.00	4,000.00	.0
10-33-420 OTHER INTERGOVERNMENT REVENUE	.00	.00	.00	1,000.00	1,000.00	.0
TOTAL INTERGOVERNMENTAL	53.50	.00	.00	49,500.00	49,500.00	.0
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	129.00	110.50	226.49	1,400.00	1,173.51	16.2
10-34-510 PLAN CHECK FEES	117.81	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	607.22	105.00	135.00	.00	135.00	.0
10-34-525 TRAFFIC CONTROL FEES	.00	880.00	880.00	120,000.00	119,120.00	.7
10-34-530 VIN VERIFICATION FEES	.00	5,615.00	8,380.00	.00	8,380.00	.0
TOTAL CHARGES FOR SERVICES	854.03	6,710.50	9,621.49	125,400.00	115,778.51	7.7

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES & FORFEITURES</u>						
10-35-800 COURT FINES	125,735.28	103,707.50	218,322.25	1,300,000.00	1,081,677.75	16.8
10-35-810 MISCELLANEOUS COURT REVENUE	272.00	370.46	463.46	1,000.00	536.54	46.4
10-35-815 PARKING TICKET REVENUE	62.50	.00	.00	2,000.00	2,000.00	.0
TOTAL FINES & FORFEITURES	126,069.78	104,077.96	218,785.71	1,303,000.00	1,084,214.29	16.8
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	11,426.02	8,592.94	21,071.00	143,000.00	121,929.00	14.7
10-36-701 MNHM GIFT SHOP	372.00	266.00	266.00	1,400.00	1,134.00	19.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	360.25	40.00	140.00	3,000.00	2,860.00	4.7
10-36-805 DEPOSITS ON DEV.	1,426.50	.00	209.00	5,000.00	4,791.00	4.2
10-36-815 EARNINGS ON DEPOSITS	16,320.10	5,129.01	10,891.91	75,000.00	64,108.09	14.5
10-36-816 EARNINGS ON CTF DEPOSITS	.00	.00	.00	3,000.00	3,000.00	.0
10-36-825 POLICE DONATION	534.00	.00	.00	.00	.00	.0
10-36-880 SALES OF ASSETS	.00	.00	1,050.00	.00	1,050.00	.0
TOTAL OTHER REVENUE	30,438.87	14,027.95	33,627.91	230,400.00	196,772.09	14.6
TOTAL FUND REVENUE	294,898.92	253,211.51	542,516.16	2,769,601.00	2,227,084.84	19.6

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
CAPITAL PROJECTS - GF						
10-40-903 SOUTH WALKWAY/HIGHWAY 8	12,195.00	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	.00	.00	.00	5,000.00	5,000.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	501.12	3,258.50	3,258.50	.00	3,258.50-	.0
10-40-908 UTILITY UNDERGROUNDING	568.07	.00	.00	.00	.00	.0
10-40-910 STREETS, GROUNDS & BUILDINGS	.00	.00	.00	20,000.00	20,000.00	.0
10-40-911 COMPUTER UPGRADES	5,501.32	16,905.95	16,905.95	62,000.00	45,094.05	27.3
10-40-912 MUNICIPAL BUILDING PLANNING	260.00	.00	.00	25,000.00	25,000.00	.0
TOTAL CAPITAL PROJECTS - GF	19,025.51	20,164.45	20,164.45	112,000.00	91,835.55	18.0
ADMIN						
10-50-100 SALARIES & WAGES	26,937.85	13,196.08	25,909.42	180,000.00	154,090.58	14.4
10-50-105 PAYROLL TAXES	2,019.40	966.18	1,917.17	15,000.00	13,082.83	12.8
10-50-110 EMPLOYEE BENEFITS	3,522.82	1,539.51	3,434.87	25,000.00	21,565.13	13.7
10-50-115 WORKER'S COMPENSATION INS-CIRS	206.00	.00	256.00	500.00	244.00	51.2
10-50-200 OUTSIDE SERVICES	1,433.40	632.14	1,145.72	10,000.00	8,854.28	11.5
10-50-205 POSTAGE	275.22	24.00	139.50	1,500.00	1,360.50	9.3
10-50-210 PRINTING AND DUPLICATION	72.57	.00	.00	2,500.00	2,500.00	.0
10-50-215 TELEPHONE/INTERNET	527.13	436.19	510.27	6,000.00	5,489.73	8.5
10-50-225 TRAVEL AND MEETINGS	.00	.00	.00	1,500.00	1,500.00	.0
10-50-300 ACCOUNTING/AUDIT SERVICES	.00	.00	6,500.00	42,000.00	35,500.00	15.5
10-50-305 BANK FEES	270.21	145.80	263.44	1,500.00	1,236.56	17.6
10-50-340 DUES/MEMBERSHIP	195.00	.00	390.00	3,500.00	3,110.00	11.1
10-50-345 EDUCATION AND TRAINING	.00	110.00	110.00	7,500.00	7,390.00	1.5
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	165.67	73.75	186.20	2,000.00	1,813.80	9.3
10-50-380 LEGAL SERVICES	1,596.20	2,077.53	2,077.53	26,000.00	23,922.47	8.0
10-50-385 MARKETING/EVENT CONTRIBUTIONS	1,053.47	188.71	613.71	6,000.00	5,386.29	10.2
10-50-386 WEBSITE	.00	.00	.00	7,000.00	7,000.00	.0
10-50-387 PUBLICATION	500.00	.00	537.40	3,500.00	2,962.60	15.4
10-50-395 OFFICE SUPPLIES	64.83	88.25	88.25	3,500.00	3,411.75	2.5
10-50-397 OPERATING SUPPLIES	780.50	206.48	1,041.69	3,500.00	2,458.31	29.8
10-50-900 EQUIPMENT PURCHASE	.00	.00	.00	3,500.00	3,500.00	.0
TOTAL ADMIN	39,620.27	19,684.62	45,121.17	353,000.00	307,878.83	12.8

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	217.00	.00	256.00	300.00	44.00	85.3
10-55-200 OUTSIDE SERVICES	.00	.00	.00	2,500.00	2,500.00	.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	240.06	240.06	240.06	4,000.00	3,759.94	6.0
10-55-225 TRAVEL AND MEETINGS	164.51	.00	.00	2,000.00	2,000.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	.00	.00	.00	1,000.00	1,000.00	.0
10-55-340 DUES/MEMBERSHIP	1,511.96	.00	1,554.96	1,500.00	54.96	103.7
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	5,000.00	5,000.00	.0
10-55-355 INSURANCE CIRSA	7,104.44	.00	7,285.70	8,000.00	714.30	91.1
10-55-380 LEGAL SERVICES	1,301.50	787.25	787.25	20,000.00	19,212.75	3.9
10-55-385 MARKETING/EVENT CONTRIBUTIONS	8,000.00	600.00	8,700.00	15,500.00	6,800.00	58.1
10-55-397 OPERATING SUPPLIES	11.00	.00	.00	1,000.00	1,000.00	.0
10-55-900 EQUIPMENT PURCHASE	.00	.00	.00	500.00	500.00	.0
TOTAL BOARD OF TRUSTEES	18,550.47	1,627.31	18,823.97	61,500.00	42,676.03	30.6
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	.00	.00	.00	10,000.00	10,000.00	.0
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	380.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	380.00	.00	.00	13,500.00	13,500.00	.0
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	142.50	142.50	2,000.00	1,857.50	7.1
10-65-395 OFFICE SUPPLIES	.00	.00	.00	500.00	500.00	.0
TOTAL ELECTION	.00	142.50	142.50	4,500.00	4,357.50	3.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	17,386.16	7,356.96	14,947.60	117,000.00	102,052.40	12.8
10-70-101 SPECIAL OFFICER WAGES	142.50	.00	.00	1,000.00	1,000.00	.0
10-70-105 PAYROLL TAXES	1,333.68	558.94	1,137.81	10,000.00	8,862.19	11.4
10-70-110 EMPLOYEE BENEFITS	3,516.40	1,367.01	3,201.13	23,000.00	19,798.87	13.9
10-70-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	256.00	500.00	244.00	51.2
10-70-200 OUTSIDE SERVICES	1,433.43	725.05	1,283.62	15,000.00	13,716.38	8.6
10-70-205 POSTAGE	275.21	24.00	24.00	1,200.00	1,176.00	2.0
10-70-210 PRINTING AND DUPLICATION	72.57	.00	.00	800.00	800.00	.0
10-70-215 TELEPHONE/INTERNET	355.92	283.28	337.36	3,000.00	2,662.64	11.3
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	2,169.98	1,630.56	3,015.52	14,000.00	10,984.48	21.5
10-70-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-70-375 UTILITIES	165.87	73.75	73.75	1,500.00	1,426.25	4.9
10-70-380 LEGAL SERVICES	1,342.50	1,200.00	1,200.00	14,000.00	12,800.00	8.6
10-70-395 OFFICE SUPPLIES	54.44	.00	.00	2,500.00	2,500.00	.0
10-70-397 OPERATING SUPPLIES	107.49	.00	.00	2,000.00	2,000.00	.0
10-70-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT	28,560.95	13,199.55	25,476.79	209,200.00	183,723.21	12.2
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	.00	.00	.00	4,000.00	4,000.00	.0
10-75-214 DEVELOPER RETAINAGE EXPENSES	1,737.83	1,035.50	1,035.50	5,000.00	3,964.50	20.7
10-75-216 RED ROCKS CENTRE	.00	.00	.00	1,000.00	1,000.00	.0
10-75-217 SMALL CELL DESIGN GUIDELINES	.00	919.00	919.00	.00	919.00-	.0
10-75-219 CODE ENFORCEMENT	.00	472.00	472.00	6,000.00	5,528.00	7.9
10-75-225 TRAVEL AND MEETINGS	.00	.00	.00	500.00	500.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	47.50	47.50	47.50	5,000.00	4,952.50	1.0
10-75-410 ENGINEERING SERVICES	820.00	725.00	725.00	5,000.00	4,275.00	14.5
10-75-415 PLANNING AND ZONING SERVICES	2,000.00	.00	.00	25,000.00	25,000.00	.0
10-75-420 COMPREHENSIVE PLAN	9.50	4,000.00	4,000.00	.00	4,000.00-	.0
TOTAL PLANNING	4,614.83	7,199.00	7,199.00	52,000.00	44,801.00	13.8

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	118,748.60	61,950.07	117,920.44	550,578.00	432,657.58	21.4
10-80-101 SPECIAL OFFICER WAGES	700.00	775.00	775.00	110,000.00	109,225.00	.7
10-80-105 PAYROLL TAXES	9,019.43	4,798.24	9,052.87	55,300.00	46,247.13	16.4
10-80-110 EMPLOYEE BENEFITS	15,685.29	8,906.31	17,656.19	60,000.00	42,343.81	29.4
10-80-115 WORKER'S COMPENSATION INS-CIRS	21,527.00	.00	33,794.00	35,000.00	1,206.00	96.6
10-80-118 UNIFORM EXPENSE	517.60	.00	.00	.00	.00	.0
10-80-200 OUTSIDE SERVICES	3,118.93	856.05	1,369.62	7,000.00	5,630.38	19.6
10-80-205 POSTAGE	.00	32.39	32.39	300.00	267.61	10.8
10-80-210 PRINTING AND DUPLICATION	569.85	357.52	357.52	6,000.00	5,642.48	6.0
10-80-215 TELEPHONE/INTERNET	1,125.53	1,264.90	1,362.32	6,500.00	5,137.68	21.0
10-80-340 DUES/MEMBERSHIP	5,118.60	1,311.63	8,214.63	1,000.00	7,214.63-	821.5
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	681.00	119.99	4,679.99	.00	4,679.99-	.0
10-80-355 INSURANCE CIRSA	57,305.62	.00	53,282.67	60,000.00	6,717.33	88.8
10-80-360 GAS, OIL, AND VEHICLE REPAIR	(14,748.13)	3,350.90	3,350.90	25,000.00	21,649.10	13.4
10-80-370 REPAIR AND MAINTENANCE	1,693.65	.00	184.98	4,000.00	3,815.02	4.8
10-80-375 UTILITIES	331.34	147.48	147.48	2,200.00	2,052.52	6.7
10-80-380 LEGAL SERVICES	228.00	.00	.00	3,000.00	3,000.00	.0
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	427.76	.00	41.53-	5,000.00	5,041.53	(.8)
10-80-397 OPERATING SUPPLIES	358.25	87.59	96.54	9,000.00	8,903.46	1.1
10-80-605 ORDINANCE, FIREARMS SUPPLIES	3,947.89	138.83	2,300.83	3,900.00	1,599.17	59.0
10-80-610 HAZARDOUS WASTE AUTHORITY	50.00	.00	.00	200.00	200.00	.0
10-80-700 JEFFCO INTERNET	35,832.75	.00	25,231.25	55,000.00	29,768.75	45.9
10-80-900 EQUIPMENT PURCHASE	333.90	.00	.00	.00	.00	.0
TOTAL POLICE	262,572.86	84,096.90	279,768.09	999,978.00	720,209.91	28.0

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
PUBLIC WORKS						
10-85-100 SALARIES & WAGES	20,454.42	10,306.26	20,689.77	153,000.00	132,310.23	13.5
10-85-105 PAYROLL TAXES	1,564.67	763.96	1,546.06	13,000.00	11,453.94	11.9
10-85-110 EMPLOYEE BENEFITS	3,511.58	1,919.29	3,841.13	21,000.00	17,158.87	18.3
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,835.00	.00	8,683.00	8,500.00	183.00-	102.2
10-85-200 OUTSIDE SERVICES	2,804.21	1,646.57	2,760.14	15,000.00	12,239.86	18.4
10-85-215 TELEPHONE/INTERNET	387.67	405.98	405.98	5,000.00	4,594.02	8.1
10-85-220 TRASH REMOVAL - SG&B	4,827.99	821.04	821.04	23,000.00	22,178.96	3.6
10-85-340 DUES/MEMBERSHIP	.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	.00	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	10,752.31	.00	28,343.65	13,000.00	15,343.65-	218.0
10-85-360 GAS, OIL, AND VEHICLE REPAIR	478.19	212.43	289.57	7,500.00	7,210.43	3.9
10-85-365 BUILDING AND REPAIR MATERIALS	107.82	.00	9.95	10,000.00	9,990.05	.1
10-85-370 REPAIR AND MAINTENANCE	(836.96)	600.00	600.00	8,000.00	7,400.00	7.5
10-85-373 TREE MAINTENANCE & PLANTING	.00	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	442.01	464.28	768.30	10,000.00	9,231.70	7.7
10-85-380 LEGAL SERVICES	361.00	1,605.50	1,605.50	5,000.00	3,394.50	32.1
10-85-395 OFFICE SUPPLIES	(157.15)	.00	.00	.00	.00	.0
10-85-397 OPERATING SUPPLIES	297.90	.00	535.59	15,000.00	14,464.41	3.6
10-85-410 ENGINEERING SERVICES	.00	.00	.00	7,000.00	7,000.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	1,835.70	.00	218.21	20,000.00	19,781.79	1.1
10-85-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	51,666.36	18,745.31	71,117.89	343,300.00	272,182.11	20.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
HISTORY MUSEUM						
10-90-100 SALARIES & WAGES	19,306.18	10,127.14	20,151.49	135,000.00	114,848.51	14.9
10-90-105 PAYROLL TAXES	1,473.28	772.23	1,537.84	12,000.00	10,462.16	12.8
10-90-110 EMPLOYEE BENEFITS	1,683.97	894.44	1,788.58	11,550.00	9,761.42	15.5
10-90-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	255.00	250.00	5.00	102.0
10-90-200 OUTSIDE SERVICES	1,508.43	818.57	1,332.14	7,000.00	5,667.86	19.0
10-90-205 POSTAGE	.00	.00	.00	200.00	200.00	.0
10-90-210 PRINTING AND DUPLICATION	.00	40.68	40.68	1,000.00	959.32	4.1
10-90-215 TELEPHONE	101.26	149.76	149.76	1,500.00	1,350.24	10.0
10-90-225 TRAVEL AND MEETINGS	.00	59.65	59.65	100.00	40.35	59.7
10-90-305 BANK FEES	822.75	537.16	1,064.10	5,000.00	3,935.90	21.3
10-90-340 DUES/MEMBERSHIP	.00	.00	195.00	200.00	5.00	97.5
10-90-345 EDUCATION AND TRAINING	.00	51.00	51.00	200.00	149.00	25.5
10-90-358 INVENTORY - EXPENSE	2,312.99	24.75	701.63	20,000.00	19,298.37	3.5
10-90-365 BUILDING AND REPAIR MATERIALS	.00	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	281.79	207.90	384.11	3,000.00	2,615.89	12.8
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	228.00	.00	.00	4,800.00	4,800.00	.0
10-90-387 ADVERTISING	1,389.95	1,066.11	1,066.11	8,200.00	7,133.89	13.0
10-90-395 OFFICE SUPPLIES	510.89	64.00	127.97	2,500.00	2,372.03	5.1
10-90-397 OPERATING SUPPLIES	243.65	21.95	21.95	3,600.00	3,578.05	.6
10-90-805 SALES TAX - EXPENSE	.00	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	.00	.00	.00	11,160.00	11,160.00	.0
TOTAL HISTORY MUSEUM	30,068.14	14,835.34	28,927.01	230,760.00	201,832.99	12.5
TOTAL FUND EXPENDITURES	455,059.39	179,694.98	496,740.87	2,379,738.00	1,882,997.13	20.9
NET REVENUE OVER EXPENDITURES	(160,160.47)	73,516.53	45,775.29	389,863.00	344,087.71	11.7

TOWN OF MORRISON
BALANCE SHEET
FEBRUARY 29, 2020

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	404,749.55	
20-12000	ACCOUNTS RECEIVABLE	16,874.62	
20-12040	A/R - GENERAL REVENUES	27,748.62	
20-12600	A/R UTILITIES	48,408.22	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	7,673,817.19	
20-17150	SEWER TREATMENT PLANT	4,987,674.00	
20-17250	TRANS.,EQUIP.,TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	44,591.78	
20-17300	CONSTRUCTION IN PROCESS	27,886.91	
20-17980	ACCUMULATED DEPRECIATION	(4,580,681.12)	
	TOTAL ASSETS		<u><u>9,017,953.66</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-22010	DEFERRED REVENUE	50,000.00	
20-22080	DEPOSITS ON DEVELOPMENT	475.00	
20-25330	STATE UNEMPLOYMENT	171.39	
20-25370	INSURANCE PAYABLE	988.44	
20-25390	ACCRUED VACATION/SICK LEAVE LT	18,741.75	
20-25391	ACCRUED VACATION/SICK LEAVE CU	2,082.42	
	TOTAL LIABILITIES		72,439.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29100	NET ASSETS	374,443.18	
20-29200	EMERGENCY RESERVE FUND	132,444.60	
20-29500	INVEST CAP ASSETS - NET OF DEB	4,284,799.59	
20-29550	RETAINED EARNINGS	4,088,576.59	
	REVENUE OVER EXPENDITURES - YTD	65,250.70	
	BALANCE - CURRENT DATE		<u>8,945,514.66</u>
	TOTAL FUND EQUITY		<u>8,945,514.66</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>9,017,953.66</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TAXES						
20-31-130 SALES TAX - CAPITAL PROJECTS	27,748.67	29,475.10	65,341.69	150,000.00	84,658.31	43.6
TOTAL TAXES	27,748.67	29,475.10	65,341.69	150,000.00	84,658.31	43.6
OTHER REVENUE						
20-36-805 DEPOSITS ON DEV.	.00	.00	.00	2,500.00	2,500.00	.0
20-36-815 EARNINGS ON DEPOSITS	955.26	24.16	81.44	4,000.00	3,918.56	2.0
TOTAL OTHER REVENUE	955.26	24.16	81.44	6,500.00	6,418.56	1.3
OPERATING REVENUE						
20-37-905 SEWER CONTRACTS - RED ROCKS AM	91,411.95	.00	.00	85,000.00	85,000.00	.0
20-37-910 SEWER REVENUE - FLAT FEES	19,945.28	9,945.25	19,890.50	120,000.00	100,109.50	16.6
20-37-915 TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00	.0
20-37-930 WATER USE REVENUE	37,976.97	34,309.23	53,117.47	215,000.00	161,882.53	24.7
20-37-935 MISCELLANEOUS WATER/SEWER REVE	250.00	242.00	442.00	3,000.00	2,558.00	14.7
20-37-937 MOUNT CARBON CONST. WATER	.00	.00	.00	100,000.00	100,000.00	.0
20-37-938 MOUNT CARBON LOCATING SERVICES	.00	.00	.00	5,000.00	5,000.00	.0
20-37-939 MOUNT CARBON ENGINEERING REIMB	.00	4,279.04	4,729.89	5,000.00	270.11	94.6
20-37-940 MT CARBON OPERATING COST REVEN	49,472.01	.00	39,127.08	120,000.00	80,872.92	32.6
20-37-942 RED ROCKS WW ENGINEERING REVEN	36,934.02	2,965.50	8,106.38	.00	8,106.38	.0
20-37-943 RED ROCKS WATER EMPLOYEE REV	4,147.20	4,147.20	8,294.40	43,000.00	34,705.60	19.3
TOTAL OPERATING REVENUE	240,137.43	55,888.22	133,707.72	714,400.00	580,692.28	18.7
TOTAL FUND REVENUE	268,841.36	85,387.48	199,130.85	870,900.00	671,769.15	22.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
SEWER EXPENDITURES						
20-40-100 SALARIES & WAGES	21,936.77	11,437.86	22,913.57	143,000.00	120,086.43	16.0
20-40-105 PAYROLL TAXES	1,681.79	876.78	1,755.60	13,000.00	11,244.40	13.5
20-40-110 EMPLOYEE BENEFITS	3,639.43	1,967.77	3,936.79	23,100.00	19,163.21	17.0
20-40-115 WORKER'S COMPENSATION INS-CIRS	2,828.00	.00	4,471.00	9,000.00	4,529.00	49.7
20-40-200 OUTSIDE SERVICES	1,281.02	513.57	1,027.14	6,500.00	5,472.86	15.8
20-40-205 POSTAGE	275.21	24.00	24.00	900.00	876.00	2.7
20-40-215 TELEPHONE/INTERNET	1,288.00	613.42	807.38	8,000.00	7,192.62	10.1
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	2,080.00	.00	.00	4,100.00	4,100.00	.0
20-40-345 EDUCATION AND TRAINING	.00	.00	.00	3,000.00	3,000.00	.0
20-40-355 INSURANCE CIRSA	11,502.32	.00	6,414.00	13,000.00	6,588.00	49.3
20-40-360 GAS, OIL, AND VEHICLE REPAIR	135.51	.00	112.49	2,500.00	2,387.51	4.5
20-40-375 UTILITIES	3,613.48	1,931.30	3,759.11	22,000.00	18,240.89	17.1
20-40-380 LEGAL SERVICES	970.00	209.00	209.00	7,000.00	6,791.00	3.0
20-40-395 OFFICE SUPPLIES	42.80	.00	.00	1,000.00	1,000.00	.0
20-40-397 OPERATING SUPPLIES	305.17	.00	.00	10,000.00	10,000.00	.0
20-40-401 SCADA	.00	.00	.00	5,000.00	5,000.00	.0
20-40-402 LAB EQUIP./SUPPLIES	.00	.00	.00	2,500.00	2,500.00	.0
20-40-410 ENGINEERING SERVICES	283.78	.00	.00	8,000.00	8,000.00	.0
20-40-411 MT. CARBON ENGINEERING	.00	2,450.69	2,450.69	2,000.00	450.69	122.5
20-40-500 CHEMICALS	445.24	.00	3,346.30	10,000.00	6,653.70	33.5
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	(169.00)	35.00	557.48	8,000.00	7,442.52	7.0
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	.00	.00	.00	8,000.00	8,000.00	.0
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL SEWER EXPENDITURES	52,139.52	20,059.39	51,784.55	354,500.00	302,715.45	14.6
CAPITAL PROJECTS - UF						
20-42-902 LOW ZONE RECOATING/MIXER	103,896.53	.00	.00	.00	.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	2,718.57	2,965.50	2,965.50	.00	2,965.50	.0
TOTAL CAPITAL PROJECTS - UF	106,615.10	2,965.50	2,965.50	48,000.00	45,034.50	6.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	22,082.40	11,512.92	23,063.67	143,000.00	119,936.33	16.1
20-45-105 PAYROLL TAXES	1,692.80	882.51	1,767.02	13,000.00	11,232.98	13.6
20-45-110 EMPLOYEE BENEFITS	3,653.80	1,975.44	3,952.13	23,100.00	19,147.87	17.1
20-45-115 WORKER'S COMPENSATION INS-CIRS	4,168.00	.00	7,363.00	7,500.00	137.00	98.2
20-45-200 OUTSIDE SERVICES	1,281.02	513.58	1,027.15	7,000.00	5,972.85	14.7
20-45-205 POSTAGE	275.21	32.00	32.00	1,000.00	968.00	3.2
20-45-215 TELEPHONE/INTERNET	794.42	611.54	733.78	8,000.00	7,266.22	9.2
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	2,080.00	4,160.00	4,160.00	4,000.00	180.00-	104.0
20-45-345 EDUCATION AND TRAINING	.00	.00	.00	3,000.00	3,000.00	.0
20-45-355 INSURANCE CIRSA	11,502.31	.00	6,413.97	13,000.00	6,586.03	49.3
20-45-360 GAS, OIL, AND VEHICLE REPAIR	135.51	5.24	117.74	2,700.00	2,582.26	4.4
20-45-375 UTILITIES	2,768.33	1,980.73	6,390.37	45,000.00	38,609.63	14.2
20-45-380 LEGAL SERVICES	1,036.50	4,954.35	4,954.35	10,000.00	5,045.65	49.5
20-45-381 MOUNT CARBON	582.25	1,140.00	1,140.00	600.00	540.00-	190.0
20-45-395 OFFICE SUPPLIES	42.80	.00	.00	500.00	500.00	.0
20-45-397 OPERATING SUPPLIES	854.83	.00	1,187.92	6,000.00	4,812.08	19.8
20-45-398 METERS	.00	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	.00	.00	.00	13,000.00	13,000.00	.0
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	4,000.00	4,000.00	.0
20-45-410 ENGINEERING SERVICES	904.22	11,933.12	11,933.12	20,000.00	8,066.88	59.7
20-45-411 MT. CARBON ENGINEERING	.00	2,450.69	2,450.69	4,000.00	1,549.31	61.3
20-45-500 CHEMICALS	1,854.36	.00	1,096.00	10,000.00	8,904.00	11.0
20-45-510 LAB FEES	92.00	637.23	737.23	3,500.00	2,762.77	21.1
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,000.00	4,000.00	.0
20-45-703 RAW WATER SUPPLY COSTS	765.60	.00	.00	12,000.00	12,000.00	.0
20-45-705 LINE REPAIR AND MAINTENANCE	833.71	.00	.00	15,000.00	15,000.00	.0
20-45-708 PLANT REPAIR AND MAINTENANCE	199.00	500.29	609.96	10,000.00	9,390.04	6.1
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	.00	.00	.00	13,500.00	13,500.00	.0
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL WATER EXPENDITURES	57,599.07	43,289.64	79,130.10	425,400.00	346,269.90	18.6
TOTAL FUND EXPENDITURES	216,353.69	66,314.53	133,880.15	827,900.00	694,019.85	16.2
NET REVENUE OVER EXPENDITURES	52,487.67	19,072.95	65,250.70	43,000.00	22,250.70-	151.8

**TOWN OF MORRISON PLANNING COMMISSION
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, FEBRUARY 11, 2020
7:00 P.M.**

Call to Order. Chairperson Jamee Chambers called the regular Planning Commission meeting to order at 7:03 P.M.

Roll Call. Chairperson Jamee Chambers, Co-Chairperson Michael Dejonge, Commissioners Todd Mercord, and Alternate Commissioner Shari Raymond were present. Commissioners Jennifer Singer and Maja Stefansdottir were absent. A quorum was established.

Staff Present. Jennifer Woods (Town Planner), Kara Winters (Town Manager) and Lyndsey Paavilainen (Town Clerk).

Ann Pintinga was sworn in as Planning Commissioner Alternate and joined the Commission at the dais.

Amendments to the Agenda. None.

Public to Address the Planning Commission. None.

Presentations and Hearings. None.

General Business.

Comprehensive Plan Amendment. Woods first briefly reviewed the previous phases of the Comprehensive Plan (Comp Plan) update process, dating back to the December 10, 2019 Planning Commission meeting in which an introduction to the current Comp Plan amendment and its incorporated planning areas were explained. Woods then recapped the January 14, 2020 meeting and the Commission's progress in reviewing the Growth & Small Town Design; Transportation Planning; and Parks & Trails & Open Space elements of the Comp Plan Amendment process. Woods further explained the intent of this meeting is to review the Economic & Commercial Development and Historic District chapters of the Comp Plan and outlined the future March and April timeline of chapter reviews.

Woods added while Trustees Gill and Jerome have provided editorial remarks, punctuation and grammar will be corrected throughout the entire Plan, references to the word, "citizens" will be replaced with the word, "residents", references to dates and timelines will be made current, and references to population and monetary amounts will be updated with current figures. In relation to goals, Woods suggested for the Commissioners to update completed goals with action words to suggest the continuance of monitoring and maintenance of already implemented guidelines for the Historic District and other chapter's goals.

In the review of Economic & Commercial Development goals, the Commission discussed re-wording goals, as the Town's situation with Rooney Valley has changed. The Commission clarified the goals should provide incentive strategies that correlate the Town's binary concerns with expanded development within Town and the Sales Tax Collection incentives as granted through the Red Rocks Ranch disconnection and approved PIF agreement.

During the review of the Historic District chapter and its accompanied Trustee comments, the discussion regarding the intertwined connections and references to the Sign Code

and Lighting Code was tabled until other chapters are reviewed. The Commission discussed the participation in the Main Street Program goal should be revised to suggest continued investigation and exploration of similar programs that are feasible for the Town of Morrison and engaged business owners.

Accessory Dwelling Unit Discussion. The Commission had discussed how to enforce regulations, how to preserve the appeal of the neighborhood, how ADU's would comply with current zoning and development standards, and how ADU's are used as a tool to provide affordable housing. Another topic the Commission discussed and wanted to emphasize was, the review of ADU's is not intended to permit Short Term Rentals in Town. Woods educated the Commission on how to focus the ADU discussion on a purpose, or statement, in order to help align goals, which will then guide the regulatory framework.

In order to assist in the formation of a purpose statement for allowing ADU's in the Town, Woods stated she will do a code comparison of other municipalities regulations concerning owner occupancy, parking requirements, and design standards and return with her findings at the next Commission meeting.

Approval of Minutes. Dejonge made a motion to approve the December 10, 2019 and January 14, 2020 Planning Commission Minutes. Mercord seconded the motion. Pitinga abstained. The motion passed with 4 ayes, 0 nays, and 1 abstention.

Staff Reports.

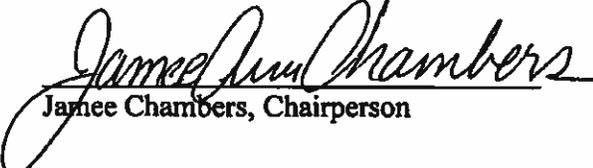
Town Planner. Woods stated Bandimere is de-annexing lots located in Lakewood into Jefferson County and that Red Rocks Ranch is moving forward with their development process in Jefferson County. Woods also mentioned Aggregate Industries is holding a pre-application public information meeting on February 20, 2020 to review PUD modifications.

Town Manager. Winters reviewed completed 2019 goals and projects and stated the 105 Canon Street property hearing is scheduled for March 18, 2020.

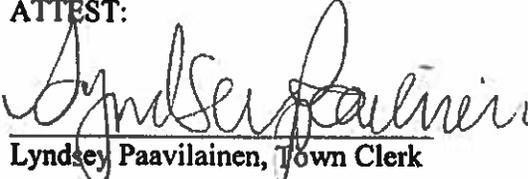
Board of Trustee Minutes. No questions. No comments.

Adjournment. Chairperson Chambers adjourned the meeting at 8:33 P.M.

TOWN OF MORRISON


Jamee Chambers, Chairperson

ATTEST:


Lyndsey Paavilainen, Town Clerk



Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
03/06/2020																
PC																
Total PC:		8128	33	33		64,179.72	.00		4,847.52-	5,543.00-	2,457.00-	5,099.64-	46,232.56-		108.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,009.25	.00	Direct Deposit Net	46,232.56-	D	Informational	.00
2-00	Overtime Pay	59.25	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	34.00	.00				Fringe Benefit	108.25
4-01	Sick Leave Pay	106.00	.00					
5-05	PD Misc Wages	9.00	.00					
6-00	Bereavement	10.00	.00					
7-01	Holiday Pay	28.00	.00					
9-01	Comp Time Earned	4.00	.00					
9-02	Comp Time Used	40.00	.00					
Grand Totals:		2,299.50	.00		46,232.56-			108.25

Total 03/06/2020:		8128	33	33		64,179.72	.00		4,847.52-	5,543.00-	2,457.00-	5,099.64-	46,232.56-		108.25	
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Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
03/06/2020 Hours/Units/Types Summary																
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2-00	Overtime Pay	59.25	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	34.00	.00						Fringe Benefit	108.25						
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Grand Totals:		2,299.50	.00			46,232.56-				108.25						
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2-00	Overtime Pay	59.25	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	34.00	.00						Fringe Benefit	108.25						
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9-02	Comp Time Used	40.00	.00													

M=Manual Check D=Direct Deposit Net *=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
Grand Totals:		2,299.50	.00		46,232.56-			108.25