

**TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL, 110 STONE STREET  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
TUESDAY, NOVEMBER 20, 2018  
6:00 P.M.**

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:04 P.M.

**Roll Call.** Mayor Sean Forey, Trustees, Venessa Angell, Earl Aukland, Katie Gill, Paul Sutton and Christopher Wolfe were present. Trustee Debora Jerome was absent. A quorum was established.

**Staff Present.** Kara Winters (Town Manager), Gerald Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

**Amendments to the Agenda.** Item Coffee Roasting Ordinance Discussion and item Radon Proclamation Discussion were added to General Business as items 6d and 6e.

**Public to Address the Board.** None.

**Presentations and Hearings.**

**2019 Budget and Capital Improvement Program.**

Mayor Forey called the Public Hearing to order at 6:05 P.M.

**Staff Report.** Winters stated the Board has reviewed the proposed 2019 Budget over the last few months. Winters added there have been minor changes in the “2018 Estimated” values based on received financials since its last review, but clarified there have not been any changes to the 2019 amounts.

**Public Comment.** None.

Mayor Forey closed the Public Hearing at 6:06 P.M.

**Board Discussion.** The Board first agreed they liked the budget presentation and the breakdown of the budget as it made it more comprehensible.

The Board then discussed the idea of expanding the undergrounding project to the Town’s residential areas. Winters stated residential undergrounding is possible and the undergrounding project could be developed into a phased project. Winters added it would help the aesthetics of the Town by could foresee funding being an issue. Due to Forey’s comments about other communities’ partnerships with homeowners that increased participation in the undergrounding project and helped with funding issues, the Board asked Dahl to gather documents and forms that would help with the process of creating a partnership with landowners in the area. Winters added she will add Residential Undergrounding to the December 4<sup>th</sup> agenda.

Winters finally noted the 2019 Budget Adoption will be December 4<sup>th</sup> as well.

**General Business.**

**Notice of Award- Low Zone Tank Project.** Wolfe made a motion to issue the Notice of Award to M&M Tank Coating for the Low Zone Tank recoating and repairs in the amount of \$319,432.00. Angell seconded the motion. All present voted in favor of the motion.

Gill made mention of issues with Gilpin's recoating project that involved contaminants from the recoating paint seeping into the Town's water source. Gill clarified the issue was resolved and it was determined the paint was not allowed enough time to dry before the tank was re-filled. Gill cautioned that Fouts should be notified of this recent issue and make sure ample amount of time is provided for drying before re-filling the tank. Winters stated she would make sure Fouts is privy to this issue.

**Comprehensive Plan Update and Recommendation from Planning Commission.** Winters summarized for the beginning stages of the Comprehensive Plan update, staff held a community meeting and issued a citizen survey mailing in which the Town received differing results from. Winters requested direction from the Board, based on the responses, on if they would like staff to proceed and continue with the Plan update project. Winters added the Planning Commission has recommended to proceed with the project.

Dahl noted that although Mayor Forey recused himself previously from this item, he does not have to recuse himself, because this is a plan and there are no formal decisions being made at the moment.

Gill had concerns with the possible inaccuracy of the results as residents who attended the community meeting could have also responded to the mailing survey, submitting their answers twice and skewing the results. Gill also stated that she does not believe there is enough community input to initiate change and of the results acquired, she determined the majority of the residents do not want change.

Sutton added he did not want to make a change that may be currently beneficial for the Town, yet one that would ultimately hurt the Town in the long run, and suggested that small changes be made per property or step-by-step.

Winters noted this Comprehensive Plan Update project was spurred from several inquiries on a property and its allowed uses and Staff's inability to offer certain answers to the applicant's questions based on the current Comprehensive Plan. Winters added property owners are able to follow the same process as Runner's High did in their rezoning request, but added, that processes may be cost prohibited for the applicant.

Due to the Board's request for additional deliberation, this item has been tabled until the January 3, 2019 meeting.

**Bandimere Request for Morrison to Sponsor Fourth of July Fireworks Event.** Forey stated Bandimere approached the Town with a request to sponsor their Fourth of July firework show. Chief Mumma added the Police Department works very closely with Bandimere and Winters added in the past, Bandimere has been a valuable sponsor of Town events such as Ciderfest. Winters clarified this sponsorship would also allow for Town advertisements on their C-470 message board, public announcements at their events, and continued use of their facilities. Forey stated he believes this sponsorship would build good will and be positive for both parties. Wolfe motioned to add \$8,000 Bandimere Firework Sponsorship to the 2019 budget. Auckland seconded the motion. All present voted in favor of the motion.

**Coffee Roasting Ordinance Discussion.** Dahl stated due to Board's direction, he drafted an ordinance to allow coffee roasting as a restricted special use in the Commercial Transitional District. Dahl advised that conditions such as odor and noise control, and hours of operations could be determined at the time of application instead of written into the code. Dahl also advised

that Angell is able to part take in the considerations and voting of this ordinance as it is legislative. Dahl also clarified this ordinance is not on the Agenda for action but for review only. The Board agreed the ordinance looks good and that it will be good for the Town businesses. Dahl stated the ordinance will be set for action at the next Board Meeting.

**Radon Proclamation Discussion.** Winters stated the Town has received a request from Jefferson County Public Health to adopt a proclamation with the intention of increasing radon awareness in the community. The Board agreed it would be a good idea. Winters stated the proclamation will be on the Agenda for adoption in December.

**Departmental Reports.**

**Court.** Winters stated court has been set up to be held downstairs and it is going well with no complaints. The Board agreed it looks nice.

**Accounting.** Winters stated the Town accountant recommends to honor the transfer from the Utility Fund to the General Fund and suggested that if the Utility Fund needs a loan in the future, the Board can discuss and take action then. Winters noted the transfer approval will be on the Agenda for formal action at a later date.

**Town Manager.** Winters clarified Board questions about possible municipal building properties and suggested if the Board has any further questions about the locations, another Executive Session should be held to discuss. Dahl advised the Board is allowed to call an Executive Session on land deal negotiations. Forey added the Town is looking at all possible plans and is currently establishing the required square footage, parking spaces, lot size requirements, etc.,

Due to questions about the proposed Bandimere parking lot expansion, Winters explained it is a Site Development Plan, use by right, and would only go to the Planning Commission for approval.

Winters also explained Aggregate has requested to amend their mining permit to essentially dig deeper. Winters added the Town engineer and water attorney are reviewing the request and the application will be brought to the Board for action at a later date.

**Town Attorney.** Due to careful considerations, Dahl would like it noted that Angell will have to recuse herself on all future discussions and actions pertaining to the 4<sup>th</sup> Street Forey annexation due to being a close family relative.

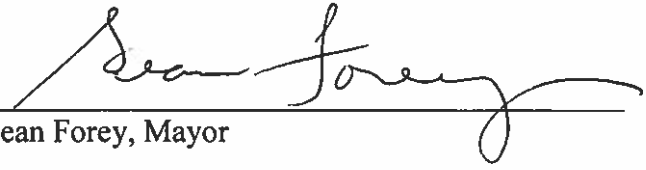
**Planning Commission- Minutes.** Winters clarified there have been several cancelled Planning Commission meetings and that these are the most recently approved minutes.

**Consent Agenda.** Gill made a motion to approve the Consent Agenda dated November 20, 2018. Sutton seconded the motion. All present voted in favor of the motion.

**Board Comments.** Aukland wished everyone a Happy Thanksgiving. Forey commented Jerome is doing great, will be back soon, and that she thanks everyone for their support.

**Adjournment.** The regular meeting was adjourned at 7:10 P.M.

TOWN OF MORRISON

  
Sean Forey, Mayor

ATTEST:

  
Lyndsey Paavilainen, Town Clerk

