

Town of Morrison Planning Commission
Morrison Town Hall
110 Stone Street
Tuesday, June 13, 2017
7:00 P.M. – 9:00 P.M.

Call To Order. Chairperson Jamee Chambers called the regular Planning Commission meeting to order at 7:01 PM

Roll Call: Chairperson Jamee Chambers, Matt Schweich, Shari Raymond, Todd Mercord, Maja Stefansdottir were present. Paul Sutton was absent. A quorum was established.

Staff Present: Kara Winters (Town Administrator), Kristi Dixon (Deputy Town Clerk), and Stephanie Stevens (Town Planner).

Amendments to the Agenda: none

Public to Address the Planning Commission: none

Approval of Minutes: Mercord made a motion to approve the Minutes from the meeting of May 9, 2017 with one correction, should be Canyon Vista Lane. Schweich seconded the motion. All present voted in favor.

Staff Reports:

Planner Report: Stevens and McCool took a deeper look at the work authorization and worked it down to the architectural structure of the overly district. The walking tour would be up to Planning Commission to schedule. The Planning Commission would summarize their information and pass along to Stevens. Winters asked Stevens if the Planning Commission does the walking tour including the alley then comments go to Stevens, then public outreach on website and at following Planning Commission meetings.

Stefansdottir stated that not very many people look at the website and could we also do an email blast to Town residents and businesses.

Winters suggested setting up a second outreach time besides 6:00 pm on a Tuesday evening for business owners, possibly 2:00 in the afternoon.

Schedule:

July 11, 2017 walking tour scheduled in place of regular Planning Commission meeting

August 8, 2017 Planning Commission review of the architectural design guidelines

September 12, 2017 Planning Commission meeting for presentation and outreach

September 14, 2017 afternoon outreach to the business owners

Steven will get the dates added to the overly district and will get a new report to Winters by Wednesday, June 14, 2017 to get it added to board packet for the Board meeting on Tuesday June 20, 2017.

Steven's reported on building permit applications:

- 106 Stone Street – Altitude Medical Clinic; picked up permit yesterday
- 403 Bear Creek Ave – Morrison Holiday Bar Special Use Application - goes to the Board June 20, 2017
- 300 Bear Creek Ave – drive thru coffee shop gearing up
- 151 Red Rocks Vista Drive – home remodel - waiting on contractor for information
- 111 Canyon Vista Lane - home remodel/art studio
- Red Rocks Ranch – on hold; meeting with home owner associations and doing public outreach. The developer should get back to the Town by end of June on how they are going to proceed.

Town Administrator: Winters reported Alley Fest went well, made a profit of \$3,759.00.

Bear Creek Nursing Home has a new director, his name is David Farmer. David Farmer is working on cleaning up around the nursing home to include the trash, lighting, dead trees and the employee smoking area. Winters also asked if anyone sees anything of concern around Bear Creek to please call him.

The Board is having a retreat again this year to work on the next year's goals. It is scheduled for July 20, 2017. The Board and Planning Commission retreat has not been scheduled yet.

Winter's asked the Planning Commission if the 7:00 P.M. start time worked for everyone or would moving it to 6:00 P.M. worked better. It was unanimous that 7:00 P.M. worked best.

Adjournment. Chairperson Jamee Chambers adjourned at 7:35 P.M.

Town of Morrison

Jamee Chambers, Chairperson

Attest:

Kristi Dixon, Deputy Town Clerk