

**TOWN OF MORRISON BOARD OF TRUSTEES  
REGULAR MEETING OF THE BOARD OF  
TRUSTEES WEDNESDAY, APRIL 21, 2020  
6:00 P.M.**

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:01 P.M.

**Roll Call.** Mayor Sean Forey, Mayor Pro Tem Christopher Wolfe, Trustees Venessa Angell, Katie Gill, Debora Jerome, and Matt Schweich were present. Paul Sutton was absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

**Staff Present.** Kara Winters (Town Manager), Jerry Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

**Amendments to the Agenda.** None.

**General Business.** None.

**Consent Agenda.** Angell made a motion to approve the Consent Agenda for April 21, 2020 to include the minutes from March 18, 2020, March 24, 2020 and April 7, 2020. Wolfe seconded the motion. All present voted in favor of the motion.

Mayor Forey thanked Angell and Wolfe for volunteering their time to the Board and highlighted several large projects Wolfe and Angell were apart of during their 8 years as Trustees. Forey stated their visions and expertise benefitted the Town and with their help, a lot was accomplished during their terms. Forey concluded that it was a pleasure working with Angell and Wolfe and the Board harmonized they will be missed.

**Adjournment.** The meeting was adjourned at 6:13 P.M.

**ORGANIZATIONAL MEETING OF THE NEW BOARD OF TRUSTEES**

**Call to Order.** Mayor Sean Forey called the Organizational Meeting of the New Board of Trustees to Order at 6:13 P.M.

**Oaths of Office.** Paavilainen administered Oaths of Office to: Mike DeJonge, Katie Gill, Matt Schweich, and Jennifer Singer.

**Roll Call.** Mayor Sean Forey, Trustees Mike DeJonge, Katie Gill, Debora Jerome, Matt Schweich, and Jennifer Singer were present. Paul Sutton was absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda.

**Amendments to the Agenda.** Items, Town Operations and new Municipal Judge Hiring Committee were added to General Business.

**Public to Address the Board.**

**Mike Thyne, 19271 Hwy 8.** Thyne inquired about the Aggregate Industries PUD Amendment Application. Winters informed Thyne the Town had received a formal application submittal and it is currently being reviewed by Town Staff for completeness. Winters added, once the application is deemed complete, documents will be available on the Town website.

**Kathleen Dichter, 109 Spring Street.** Dichter thanked the Police Department for their assistance and Public Works for the “Residents Only” signs and barricades.

**Presentations and Hearings.** None.

**Election of Mayor Pro Tem by the Board of Trustees.** Gill made a motion to nominate Debora Jerome for Mayor Pro Tem. Schweich seconded the motion. All present voted in favor of the motion.

**Appointment of Authorized Signers.** Gill made a motion to appoint, Sean Forey, Debora Jerome, Katie Gill, Matt Schweich, Paul Sutton, Jennifer Singer, and Michael DeJonge as authorized signers for 1<sup>st</sup> Bank and Mayor Sean Forey and Mayor Pro Tem Debora Jerome for COLOTrust. Schweich seconded the motion. All present voted in favor of the motion.

**Appointments.**

**Appointment of Town Officers.**

**Town Manager.** Jerome made a motion to appoint Kara Winters as the Town Manager. Gill seconded the motion. All present voted in favor of the motion.

**Town Attorney.** Schweich made a motion to appoint Gerald Dahl as the Town Attorney. Jerome seconded the motion. All present voted in favor of the motion.

**Municipal Court Judge.** Jerome made a motion to appoint Ford Wheatley, IV as the Municipal Court Judge. Schweich seconded the motion. All present voted in favor of the motion.

**Water Attorney.** Gill made a motion to appoint Cindy Covell as the Town Water Attorney. Schweich seconded the motion. All present voted in favor of the motion.

**Other Appointments.**

**Planning Commission.** Schweich made a motion to appoint Todd Mercord, Ann Pitinga, and Petra Bute as Regular Planning Commissioners for a term of 6 years, and appoint Stacy Feehery as an Alternate Planning Commissioner for a term of 2 years. DeJonge seconded the motion. All present voted in favor.

**General Business.**

**Sign Board Discussion (tabled from 2/18/2020).** The Board discussed resident’s complaints and feedback regarding noise levels and enforcement techniques. There was agreement that the use of sign boards decreased the noise levels at first, but for long term effectiveness, there needs to be enforcement. Due to current circumstances, Jerome questioned if the Police Department would be able actively enforce the noise levels given its current man power. DeJonge stated he would like to see a return to a state of normalcy before measures are taken as the Town should support the local businesses

and economy. Singer stated she does not understand with the Town's limited resources why this issue should be a current focus.

Chief Mumma educated the Board that the Town is uniquely situated with four main highways, which are controlled by CDOT, so there are some enforcement limitations. Mumma added that the Department would not be able to actively enforce the noise levels due to acceleration issues and increase of excessive speeds experienced on C-470 and limited man power.

Forey stated hopefully the Town can return to a state of normalcy and when that happens, the enforcement issue can be reviewed again.

The discussion was tabled to the June 2, 2020 Board meeting.

**Resolution 2020-06- Recognizing Venessa Angell for her Service to the Town.** Gill made a motion to approve Resolution 2020-06, A Resolution of the Town of Morrison, Colorado, Honoring Venessa Angell for her service to the residents of Morrison, Colorado. Jerome seconded the motion. All present voted in favor of the motion.

**Resolution 2020-07- Recognizing Christopher Wolfe for his Service to the Town.** Schweich made a motion to approve Resolution 2020-07, A Resolution of the Town of Morrison, Colorado, Honoring Christopher Wolfe for his service to the residents of Morrison, Colorado. Jerome seconded the motion. All present voted in favor of the motion.

**Reschedule Town Clean Up Days.** Town Clean Up Days were rescheduled for June 6<sup>th</sup> and 7<sup>th</sup>.

**Notice and Order for Immediate Closure- Happy Shack.** Winters first reviewed the order of events starting with the first report of the business being open despite not being deemed an essential business on April 5<sup>th</sup> to when the Business was served with the order to close on April 13<sup>th</sup>.

Justin Curtis, business owner, stated there has been a misunderstanding and confusion about the status of the store's sales tax filing and if it is considered a retail store or convenience store by the State and County Health Department and in turn the Town of Morrison.

Dahl noted the Town has not received a Statement of Facts from Jefferson County Health Department on whether or not the store presents itself as an essential store.

Dahl then reviewed the authority the Board has in revoking or suspending a business license due to noncompliance. In the options Dahl presented to the Board, as outlined in the Municipal Code section 3-1-12, the proof of a valid sales tax license is required to operate a business in the Town of Morrison for the protection of public health and safety.

Schweich made a motion pursuant to section 3-1-12.C. of the Morrison Municipal Code, the business license issued to Happy Shack, 111 bear Creek Avenue, is temporarily suspended for a period not to exceed 30 days based on the Board's determination that the suspension is necessary for the immediate protection of the public health, safety and welfare, in that: (1) it appears the business does not have the required sales tax license, making the business ineligible to operate within the Town; and (2) there is a substantial likelihood that the business will continue in operation despite restrictions of the Governor's Stay-at-Home order as well as the orders of the Town. Schweich further motioned to schedule a hearing regarding the renewal, nonrenewal, suspension, and/or revocation of the business license for May 5, 2020 at 6:00 P.M. Jerome seconded the motion. All present voted in favor.

Dahl stated he will prepare a summary of the meeting and the required documents to be provided either before or at the hearing and send it to the licensee.

Forey added, if the licensee is able to provide the Town with the required documents prior to the hearing date, a special meeting can be convened for the hearing.

**Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements of the Morrison Municipal Code Concerning Signs, and Declaring an Emergency.** Winters explained this Ordinance is for a temporary waiver of certain requirements for signage in an effort to allow banners and temporary signage in the downtown area for restaurant advertisements. Dahl added that since this is an emergency ordinance, the ordinance will be effective immediately following adoption. Due to Board questions, the Ordinance language will be expanded to include retail businesses or other businesses that have restricted operations. From Board discussion it was decided: there will be a 32 square foot limit to any temporary signage; sandwich board can be used along as they do not impair vehicle or pedestrian traffic; a June 1, 2020 expiration date will be added; and a waiver of any sign permit or banner permit fees for the time being. Forey made a motion to adopt Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements of the Morrison Municipal Code Concerning Signs, and Declaring an Emergency with the following amendments as noted. DeJonge seconded the motion. All present voted in favor of the motion.

**Town Operations.** Winters stated Town personnel will continue working from home for another two weeks and operations will be re-evaluated at the May 5, 2020 Board meeting.

**New Municipal Judge Hiring Committee.** Winters stated since Judge Wheatley would like to retire, a RFP has been send out that is due to close on April 30, 2020 and she would like to create a hiring committee for the new Judge. DeJonge made a motion to designate Sean Forey, Jerry Dahl, Kara Winters, and Debora Jerome to the new Municipal Judge Hiring Committee. Gill seconded the motion. All present voted in favor of the motion.

## **Departmental Reports**

**Court.** No questions. No comments.

**Accounting.** Winters stated the Sales Tax reporting issue has been reconciled in which there will need to be an adjustment of about \$81,000 for 2019. Winters relayed this reconciliation was anticipated.

**Police Department- March Report.** Gill stated she has noticed the few times she has been out that speeds have increased on C-470. Mumma added that all departments are dealing with excessive speeds and that it is an unintended consequence of less traffic on the roads.

**Town Manager.** Winters relayed the 2020 REVEL Rockies Marathon, which was scheduled for June 6, 2020 with an estimated 2,500 participants, has been cancelled. Winters added Anna Ryan, Race Director, will make a request to the Board for the event's 2021 date soon.

**Attorney.** Dahl welcomed DeJonge and Singer and stated he is looking forward to working with this Board.

**Board Comments.** Gill thanked DeJonge and Singer for their willingness to volunteer their time to be a part of the Board. Gill also thanked Tom's Upholstery for their civic service in making and providing many businesses and residents in Town with masks, including to the Town of Morrison

employees. As a way to show gratitude and to thank them for going above and beyond, Gill requested that each Tom's Upholstery employee is issued a Town Gift Certificate in the amount of \$50.00. The Board unanimously agreed and directed Winters to issue the gift certificates.

Schweich stated he has received a lot of positive comments from residents regarding the Residents Only barricades.

Forey thanked all the Town staff and Board for their willingness to conduct meetings virtually and welcomed the new Board members.

**Adjournment.** The Regular Meeting was adjourned at 8:21 P.M.

TOWN OF MORRISON

  
Sean Forey (May 12, 2020)

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Sean Forey, Mayor

ATTEST:

  
Lyndsey Paavilainen, Town Clerk

# Minutes 4-21-2020

Final Audit Report

2020-05-12

Created:	2020-05-12
By:	Lyndsey Davis (ldavis@town.morrison.co.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6HjL0lssls6vKZcnO6yLb-fzgTCedGpL

## "Minutes 4-21-2020" History

-  Document created by Lyndsey Davis (ldavis@town.morrison.co.us)  
2020-05-12 - 3:45:40 PM GMT- IP address: 70.91.173.157
-  Document emailed to Sean Forey (sforey@morrisonco.us) for signature  
2020-05-12 - 3:45:52 PM GMT
-  Email viewed by Sean Forey (sforey@morrisonco.us)  
2020-05-12 - 5:15:36 PM GMT- IP address: 68.2.125.191
-  Document e-signed by Sean Forey (sforey@morrisonco.us)  
Signature Date: 2020-05-12 - 5:16:27 PM GMT - Time Source: server- IP address: 68.2.125.191
-  Signed document emailed to Lyndsey Davis (ldavis@town.morrison.co.us), Sean Forey (sforey@morrisonco.us) and kara@morrisonco.us  
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