

REGULAR TOWN BOARD MEETING
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, AUGUST 16, 2016
6:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE VOTE BY THE BOARD OF TRUSTEES. ADDITIONAL ITEMS MAY BE ADDED & VOTED UPON)

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD
5. PRESENTATIONS AND HEARINGS
 - a) Holiday Bar Liquor License Application
6. GENERAL BUSINESS
 - a) Ordinance 436 – An Ordinance Amending the Morrison Municipal Code by the Adoption of a New Chapter 3 within Title 5, Concerning Open Burning Regulations
 - b) Appointment of Rooney Valley Planning Commission Members
 - c) IGA with Jefferson County for a coordinated election
 - d) Wood Lane alignment
7. DEPARTMENTAL REPORTS
 - a) Court
 - b) Accounting
 - c) Administrator
 - d) Attorney
8. CONSENT AGENDA
 - a. Minutes
 - b. Payroll
 - c. Vouchers
9. BOARD COMMENTS
10. EXECUTIVE SESSION
 - a. For a conference Under Charter Section 3.4 and Section 24-6-402(b) and (e), C.R.S. with the Town Attorney, Town Administrator and appropriate staff to receive legal advice and for discussion of Red Rocks Centre.
11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday September 6, 2016, at 6:00 P.M.

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
August 16, 2016
Board Action Form

Call the Morrison Liquor License Authority to order.

SUBJECT: Morrison Holiday Bar has turned in a Liquor License Renewal Application. Per Town procedure for all renewals a request was sent to the Police Department for any violations in the past year. There were violations so the renewal is being referred to the Liquor Licensing Authority. The Town Attorney has advised that the Board should set the renewal for a hearing.

TOWN ATTORNEY REVIEW: YES NO

Motion: Motion to set the liquor license renewal for DYK, Inc. DBA Morrison Holiday Bar for a hearing on September 6th at 6pm.

MORRISON POLICE DEPARTMENT



321 Colorado Highway 8
Morrison, Colorado 80465
Phone: 303-697-4810
Fax: 303-697-4620



RUDY SANDOVAL
Chief of Police

August 4, 2016

Kara Zabilansky
Town Administrator
Morrison, Colorado 80465

Kara:

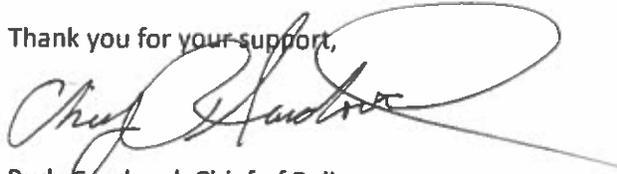
I have received a records check for a liquor license renewal of the Holiday Bar, 403 Bear Creek Ave. in town. I am sending you the following information for review by the Mayor and Board of Trustees as they consider the renewal of this license:

- April 13, 2016 – A 43 year old female felt terrible (kicking uncontrollably and panicked) after consuming a drink at the Holiday Bar while with friends. She was taken to Swedish Medical Center where they found no drugs in her system. She admitted to possibly taking a drink out of someone else's drink. The doctor told her it could have been acute psychosis.
- June 8, 2016 – A 31 year old male was asked to leave the Holiday Bar after a scuffle with a bartender in the bar. This male with visible injuries caught a cab home and reported to the police building the next day to file a complaint, he stated there should be film of the scuffle at the bar to verify his version of the scuffle. Photographs were taken of his injuries and Sgt. Leo responded to the Holiday Bar to retrieve the film. Dave Killingsworth advised the Sgt. that he was having trouble with their recording system and could not retrieve film of the scuffle.
- July 4, 2016 – Morrison Police were called to Bradley's Gas Station on a possible domestic violence situation. A male and female were contacted; they told officers that following a Red Rocks Concert they went to the Holiday Bar where they both had been drinking alcohol and got into an argument. They both had minor injuries, but denied a physical altercation. As both were visibly intoxicated they were transported to Detox.
- August 4, 2016 – Sgt. Brian Campbell was conducting town checks of the downtown businesses at about 3:00 AM. While he was behind the Holiday Bar, he was confronted by an adult male who identified himself as Dave Killingsworth. He asked Brian if he could help him and Sgt. Campbell answered no, but asked Killingsworth if he could help him. He replied "Yes, you can leave, you are on private property." He proceeded to tell Sgt. Campbell that he was only allowed on his property if he was in pursuit of someone or eating at the Holiday Bar. He then



said that your chief should know this. Sgt. Campbell then introduced himself, apologized and left the area. After the recent apprehension of three burglary suspects at "The Cow" across the street, the sergeant was being more diligent in patrolling businesses in the downtown area at night and in the early morning hours.

Thank you for your support,

A handwritten signature in black ink, appearing to read "Rudy Sandoval". The signature is fluid and cursive, with a large loop at the end that extends to the right.

Rudy Sandoval, Chief of Police
Morrison Police Department

MORRISON POLICE DEPARTMENT



321 Colorado Highway 8
Morrison, Colorado 80465
Phone: 303-697-4810
Fax: 303-697-4620



RUDY SANDOVAL
Chief of Police

To: Mayor, and Board of Trustees
From: Rudy Sandoval, Police Chief
Date: August 2, 2016
Subject: Records check on Applicant for Liquor License

On July 28, 2016, we received a request from Town Administrator, Kara Zabilansky, to do a record check on Liquor License Renewal Applicants for Holiday Bar, 403 Bear Creek Ave, Morrison, CO 80465.

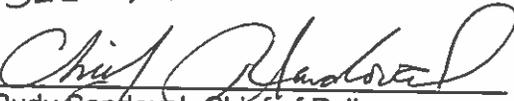
A records check on the applicants revealed the following information:

A records check show the applicants are clear, have no outstanding wants or warrants, and no alcohol related violations.

The Police Department has not had any problems with the applicant and has no objection to the renewal of their Liquor License.

End of report.

SEE Attached Letter.



Rudy Sandoval, Chief of Police
Morrison Police Department



To: Morrison Police Department
From: Kara Zabilansky, Town Administrator
Date: July 28, 2016
Subject: Liquor License Renewal Application
Morrison Holiday Bar
403 Bear Creek Avenue

Attached please find a copy of a Liquor License Renewal Application by the above licensee.

Would you kindly verify whether or not there have there been any licensing issues/problems at this establishment during the past year?

Thank you for your assistance.

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x <u>1</u>	<u>100</u>
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	\$600

MORRISON HOLIDAY BAR
 PO BOX 231
 MORRISON CO 80465-0231

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name DYK INC		DBA MORRISON HOLIDAY BAR		
Liquor License # 42404600000	License Type Tavern (city)	Sales Tax License # 42404600000	Expiration Date 09/05/2016	Due Date 07/22/2016
Operating Manager D Killingsworth	Date of Birth 5/16/60	Home Address 10790 W Cliff Ave UKWD, CO 80227		
Manager Phone Number 720 980 8695	Email Address Enjoy your holiday@hotmail.com			
Street Address 403 BEAR CREEK AVE MORRISON CO 80465				Phone Number 3036975658
Mailing Address PO BOX 231 MORRISON CO 80465-0231				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease 03/2021
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business DAVID C. KILLINGSWORTH	Title President
Signature <i>[Signature]</i>	Date 7/19/16

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For Town of Morrison	Date 7-28-16
Signature <i>[Signature]</i>	Title Deputy Clerk
Attest <i>[Signature]</i>	

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
August 16, 2016
Board Action Form

SUBJECT: Ordinance 436, an Ordinance Amending the Morrison Municipal Code by the Adoption of a New Chapter 3 within Title 5, Concerning Open Burning Regulations

PROCEDURE: Adopt the Ordinance Amending the Morrison Municipal Code by the Adoption of a New Chapter 3 within Title 5, Concerning Open Burning Regulations

RECOMMENDATION: Adopt the Ordinance

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to adopt Ordinance 436, an Ordinance Amending the Morrison Municipal Code by the Adoption of a New Chapter 3 within Title 5, Concerning Open Burning Regulations

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES**

ORDINANCE NO. 436

**AN ORDINANCE AMENDING THE MORRISON MUNICIPAL CODE BY
THE ADOPTION OF A NEW CHAPTER 3 WITHIN TITLE 5,
CONCERNING OPEN BURNING REGULATIONS**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, in the exercise of that authority the Board has previously adopted Title 5 of the Morrison Municipal code, entitled Health and Safety; and

WHEREAS, the Board finds and declares that the open burning of fires when countywide fire restrictions are in place threatens the safety of the Town's residents.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado, that:

SECTION 1. Title 5 of the Morrison Municipal Code is hereby amended by the addition of a new chapter 4, entitled "Open burning Regulation," to read as follows:

CHAPTER 4

OPEN BURNING REGULATIONS

SECTION:

5-4-1: Definitions

5-4-2: Open burning prohibited – when

5-4-3: Penalties

5-4-1: DEFINITIONS

FIREWORKS: All fireworks as defined in Section 12-28-101, CRS, and specifically including “permissible fireworks” as defined in Section 12-28-101(8), CRS.

LIQUID OR GAS FUELED APPLIANCES: Appliances such as fire pits, grills and camp stoves that burn liquid or gaseous fuels and can be shut off. This does not include any device that burns solid fuels such as wood or charcoal and which must be extinguished.

OPEN FIRE AND OPEN BURNING: Any outdoor fire not contained within a portable outdoor fireplace. This includes but is not limited to campfires, bonfires, warming fires, the lighting of any fused explosives, permissible fireworks, the use of model rockets and sky lanterns.

PORTABLE OUTDOOR FIREPLACE: A commercially purchased portable, outdoor, solid fuel-burning fireplace that may be constructed of steel, concrete, clay or other non-combustible material. A portable outdoor fireplace may be open in design or may be equipped with a small hearth opening and a short chimney at the top. These devices must be operated according to the manufacturers’ instructions with all covers, screens, spark arrestors and grates in place. Portable outdoor fireplaces may not be operated within 30 feet of a structure or combustible material.

RECREATIONAL FIRE: Any outdoor fire where the fire is not contained in a portable outdoor fireplace or barbeque grill. This includes fires in drums and barrels, fixed outdoor fireplaces and fire pits.

WELDING AND CUTTING TORCH APPLIANCES: Gas cylinder mixtures, electric and/or portable powered welders and cutting appliances.

5-4-2: OPEN BURNING PROHIBITED; EXEMPTIONS

- A. All open fires, recreational fires and open burning, as defined herein, are prohibited at all times within the limits of the Town at all times during which the Jefferson County Sheriff’s Office or the Morrison Police Chief has declared a Stage 1 or higher Fire Restriction. Notice of such restriction shall be posted at the Town Hall and other locations to fully advise the public.
- B. This Chapter shall not apply to use of the following devices:
 - a. Liquid or gas fueled appliances
 - b. Welding and cutting torch appliances.
 - c. Portable outdoor fireplaces

5-4-3: PENALTIES

Any person convicted of violating this Chapter shall be subject to prosecution in the Municipal Court and upon conviction subject to the penalties provided in Chapter 4 of Title 1 of this Code.

SECTION 3. Severability. If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

SECTION 4. Effective Date. This ordinance shall take effect thirty (30) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

INTRODUCED, READ, PASSED AND ADOPTED this ____ day of _____, 2016, by a vote of ____ ayes and ____ nays.

TOWN OF MORRISON:

Sean K. Forey, Mayor

ATTEST:

Charla Bryant, Town Clerk

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
AUGUST 16, 2016
BOARD ACTION FORM

SUBJECT: The Town of Morrison has received a pre-application for an amendment to the Red Rocks Centre Overall Development Plan. This will be referred to the Rooney Valley Planning Commission (RVPC). The Board needs to appoint (3) members as their RVPC members.

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to appoint _____, _____, & _____ to the RVPC.

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
August 16, 2016
Board Action Form

SUBJECT: Intergovernmental Agreement for Coordinated Election

PROCEDURE: Adopt the Intergovernmental Agreement for a Coordinated Election with the Clerk and Recorder for the County of Jefferson, State of Colorado and the Town of Morrison

RECOMMENDATION: Adopt the IGA

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to adopt an Intergovernmental Agreement for a Coordinated Election with the Clerk and Recorder for the County of Jefferson, State of Colorado and the Town of Morrison

Char Bryant

From: logistics <logistics@co.jefferson.co.us>
Sent: Thursday, July 28, 2016 2:28 PM
To: Char Bryant
Cc: Carrie Kellogg; Cody Swanson
Subject: Municipal-Town Coordinated IGA - Town of Morrison
Attachments: Muni IGA.pdf

Charla:

Attached you will find the Municipal (Town) Coordinated IGA. Please complete and sign the IGA and return it no later than August 30, 2016. The IGA is set up as an interactive form. You should be able to complete it online then attach it to the return email to logistics@jeffco.us

If you have any questions, please contact logistics@jeffco.us

Have a great day.

Cynthia Rasor

Elections Projects Coordinator

Phone: 303-271-8115 | Email: crasor@jeffco.us



Jefferson County Elections Division
3500 Illinois St Ste 1100
Golden CO 80401

Phone: 303-271-8111 | Fax: 303-271-8197
Email: elections@votejeffco.com

INTERGOVERNMENTAL AGREEMENT FOR COORDINATED ELECTION

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into this ____ day of August, 2016, by and between the CLERK AND RECORDER FOR THE COUNTY OF JEFFERSON, STATE OF COLORADO ("County Clerk") and the Town of Morrison ("Jurisdiction"), collectively referred to as the "Parties."

RECITALS:

1. Pursuant to C.R.S. §1-7-116(2), as amended, the County Clerk and the Jurisdiction shall enter into an agreement, August 30, 2016 for the administration of their respective duties concerning the conduct of the General election to be held on November 8, 2016 (the "Election"); and
2. The County Clerk and the Jurisdiction are authorized to conduct elections as provided by law;
3. The County Clerk will conduct the Election as a "mail ballot election" as such term is defined in the Uniform Election Code of 1992, C.R.S. Title 1, as amended (the "Code") and the Current Rules and Regulations Governing Election Procedures adopted by the Secretary of State, as amended (the "Rules");
4. The Jurisdiction has certain candidates, ballot issues and/or ballot questions to present to its eligible electors and shall participate in this coordinated election; and
5. The County Clerk and the Jurisdiction have determined that it is in the Parties' best interests to coordinate in connection with the Election upon the terms and conditions contained in this Agreement.

NOW, THEREFORE, for and in consideration of the promises herein contained, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

ARTICLE I PURPOSE AND GENERAL MATTERS

1.01 Goal. The purpose of this Agreement is to set forth the Parties' respective tasks in order to conduct the Election and to allocate the cost thereof.

1.02 Coordinated Election Official. The County Clerk shall act as the "Coordinated Election Official" in accordance with the Code and the Rules and shall conduct the Election for the Jurisdiction for all matters in the Code and the Rules which require action by the Coordinated Election Official.

The County Clerk designates Carrie Kellogg as the "Contact Officer" to act as the primary liaison between the County Clerk and the Jurisdiction. The Contact Officer shall act under the authority of the County Clerk and shall have the primary responsibility for the coordination of the Election with the Jurisdiction and completion of procedures assigned to the County Clerk hereunder. Nothing

herein shall be deemed or construed to relieve the County Clerk or the Jurisdiction from their official responsibilities for the conduct of the Election.

1.03 **Designated Election Official.** The Jurisdiction designates Charla D. Bryant as its "Election Officer" to act as primary liaison between the Jurisdiction and Contact Officer. The Election Officer shall have primary responsibility for the Election procedures to be handled by the Jurisdiction. The Election Officer shall act as the "designated election official" in accordance with the Code and Rules and shall do all things required to be done by it in accordance with the Code and the Rules. The Election Officer shall be readily available and accessible during regular business hours, and at other times when notified by the Contact Officer in advance, for the purposes of consultation and decision-making on behalf of the Jurisdiction. In addition, the Election Officer is responsible for receiving and timely responding to inquiries made by its voters or others interested in the Jurisdiction's election.

1.04 **Jurisdictional Limitation.** The Jurisdiction encompasses territory within Jefferson County. This Agreement shall be construed to apply only to that portion of the Jurisdiction within Jefferson County.

1.05 **Term.** The term of this Agreement shall be from the August 30, 2016 until December 31, 2016 and shall apply only to the November 8, 2016 election.

ARTICLE II DUTIES OF THE COUNTY CLERK

2.01 **County Clerk Duties.** The County Clerk shall perform the following duties for the Jurisdiction:

A. Voter Registration.

1. Supervise, administer and provide the necessary forms and voter registration sites.
2. Conduct registration and voting in the County Clerk's office and at other locations for the Jurisdiction as required by the Code and the Rules.

B. Ballots.

1. Layout the text of the ballot in a format that complies with the Code and the Rules.
2. Provide ballot printing layouts and text for the Jurisdiction's review, approval and signature via e-mail. Emails will include deadlines.
3. Mail ballots to voters as required by the Code and the Rules.

C. Staff. Maintain and compensate a sufficient number of qualified staff in order to conduct the election. The Jurisdiction shall pay its pro-rated share of Elections costs (as further described in Article IV) for applicable staff costs including overtime compensation.

D. Election Judges. Appoint, train and compensate a sufficient number of election judges for each voter service and polling center and mail ballot processing, as required by law. The Jurisdiction shall pay its pro-rated share of Election costs (as further described in Article IV).

E. Voter Service and Polling Centers. Establish, staff, equip and operate the required number of Voter Service and Polling Centers as required by the Code and the Rules.

F. Election Supplies. Provide all necessary equipment, ballots, forms and supplies to conduct the Election, including the County's electronic voting equipment.

G. Election Preparation.

1. Provide necessary electronic voting equipment, personnel and computer equipment for the pre-election logic and accuracy testing.

2. Prepare and run pre-election logic and accuracy testing in accordance with the Code and the Rules.

H. Voted Ballot Deposit

1. Provide a ballot box and seal within the Jurisdiction's primary business location for use by all county voters.

2. Provide daily, or less frequently as agreed, business-day pick-up of the sealed ballot box containing voted ballots from all assigned locations, and provide a replacement empty ballot box and seal.

I. Early Voting and Election Day Activities.

1. Provide telephone and in person support during early voting and from 6:00 a.m. to the conclusion of the count on Election night.

2. Count ballots and furnish the Jurisdiction with unofficial results of the Election via an online website.

J. Counting the Ballots.

1. Establish backup procedures and backup sites for ballot counting should counting equipment fail. In such event, counting procedures will be moved to a predetermined site for the duration of Election Counting procedures.

2. Provide personnel to participate, assist, conduct and oversee the ballot counting process.

K. Certifying Results.

1. Appoint, instruct and otherwise oversee the board of canvassers.
2. Conduct the post-election audit of voting equipment and vote-counting equipment, in accordance with the Code and the Rules.
3. Conduct a Canvass in accordance with the Code and the Rules.
4. Certify the results of the Jurisdiction's Election within the time required by law and forthwith provide the Jurisdiction with a copy of the official Election results required under the Code and the Rules.
5. If a recount is called for, conduct a recount in accordance with applicable Code and Rules.

L. Recordkeeping.

1. Store all election records as required by law. Store all voted and unvoted ballots for that time required by the Code and the Rules, store voter affidavits of electors who cast ballots in the Election for a minimum 25 months.
2. Store all required election canvass and result reports as required by the Code and the Rules.

M. Call and Notice.

1. Publish all notices relative to the Election as required by the Code, the Rules and any other statute, rule or regulation.

2.02 **No Expansion of Duties.** Nothing contained in this Agreement is intended to expand the duties of the County Clerk beyond those set forth in the Code or the Rules.

**ARTICLE III
DUTIES OF JURISDICTION**

3.01 **Jurisdiction Duties.** The Jurisdiction shall perform the following duties:

A. Authority. Provide the County Clerk with a copy of the ordinance or resolution stating that the Jurisdiction has adopted the Code and that the Jurisdiction will participate in the coordinated Election in accordance with the terms and conditions of this Agreement. The ordinance or resolution shall further authorize the presiding officer of the Jurisdiction or other designated person to execute this Agreement.

B. Maps/Legal Descriptions. If there have been any changes after January 1, 2016, the Jurisdiction shall furnish the County Clerk with maps or other legal descriptions of each precinct, ward and voting jurisdiction no later than August 22, 2016 .

C. Petitions, Preparation and Verification. Perform all responsibilities required to certify any candidate and/or initiative petition(s) to the ballot.

D. Ballot Preparation.

1. Certify ballot titles, ballot issues or questions in the exact order they need to appear on the ballot no later than 3:00 p.m. on September 9, 2016. The certification and ballot text shall be provided as an attachment to email. The ballot text shall be provided in Microsoft Word format, Arial 10 font. No extraordinary formatting (including, but not limited to, no text boxes, charts, spread sheets or strike-outs). Submit the certification by email to logistics@jeffco.us.

2. Provide the audio recording of all candidate names for the Jurisdictions portion of the ballot by having the candidates call (303) 271-8115 and follow the recorded instruction no later than the ballot certification deadline of September 9, 2016 at 3:00 p.m. The information shall include the candidate name, jurisdiction and title of office

3. Provide a "contact" e-mail address as indicated in Section V 5.01 (To Jurisdiction) to be used by the County Clerk's office for various communications including, but not limited to, ballot proofing, authorizations and inquiries.

4. Proof the layout and text of any official ballot before authorizing the printing of such ballot. DEO to send authorization via email to the designated contact at the County Clerk's office. Deadline to return authorization will be included in the instructions sent to Jurisdiction.

E. Election Preparation. Provide an individual to represent the Jurisdiction at pre-election logic and accuracy testing required by the Code and the Rules and, at the Jurisdiction's discretion, provide an individual to represent the Jurisdiction during canvass. The name of the Jurisdiction's representative for canvass must be submitted in writing to the Contact Officer on or before 5:00 p.m. on October 24, 2016

F. Voted Ballot Deposit.

1. Provide a prominent location for a sealed ballot box in which all county voters may deposit their voted ballot. The ballot box must be available to voters from 7:00 a.m. to 7:00 p.m. on the day of the Election. For 24-hour ballot boxes, the ballot box must be available to voters 24 hours per day (12AM to 11:59PM) on the dates specified by the County for the Election.

2. Provide constant supervision during business hours for the ballot box and ensure that the ballot box is never left unattended. Complete and adhere to chain-of-custody forms and requirements.

3. Provide a secure, locked storage location for the ballot box during all non-business hours.

4. Provide a secure delivery of sealed ballot boxes to the County Clerk immediately after polls close on Election Day. Two people of opposite political affiliations shall return the sealed ballot box. Coordination and further instructions regarding the return of the ballots will be provided by the Logistics area of the Elections Division.

G. Compliance with Deadlines. A schedule of election related dates and deadlines will be provided to the jurisdiction.

3.02 Cancellation of Election by the Jurisdiction. If the Jurisdiction resolves not to hold the Election, then written notice shall be delivered to the Contact Officer immediately; *provided, however that* the Jurisdiction shall not cancel the Election after the 25th day prior to the Election. If the Jurisdiction cancels the Election, it shall pay the County Clerk its actual costs relating to the Election, which may include costs incurred both before and after receipt of the Jurisdiction's notice of cancellation, within 30 days after cancellation. The Jurisdiction shall provide notice by publication (as defined in the Code) of cancellation of the Election and a copy of such notice shall be posted in the office of the Jurisdiction, in the office of the County Clerk, in the office of the Designated Election Official (as defined in the Code), at the primary building of the Jurisdiction,

ARTICLE IV COSTS

4.01 Election Costs. The Jurisdiction shall pay its pro-rated share of Elections costs for all Election services, including, without limitation, temporary (election judge) staff time (regular and overtime), County employee overtime, software programs used to count voted ballots as well as pre- and post-election maintenance and on-site technical personnel, equipment, equipment handling and delivery, postage, forms, materials, supply costs, training and criminal background checks. If total costs do not exceed \$1,000, then the jurisdiction shall pay \$1,000. The Jurisdiction's pro-rated costs shall be determined in accordance with the formula set forth in Exhibit A attached to, and incorporated into, this Agreement.

4.02 Invoice. The County shall submit to the Jurisdiction an invoice for all expenses incurred under this Agreement and the Jurisdiction shall remit to the County the total due upon receipt. Any amount not paid within 30 days after receipt will be subject to an interest charge at the lesser of 1 ½% per month or the highest rate permitted under law. The invoice will be sent via email to the following contact person:

Name: Charla Bryant

Address: 321 Highway 8

City, State, Zip: Morrison, CO 80465

Phone number: 303-697-8749

Email address: cbryant@townmorrison.co.us

**ARTICLE V
MISCELLANEOUS**

5.01 **Notices.** All notices required to be given under this Agreement shall be deemed received and effective: (1) three days after the same is mailed by first class, certified mail, return receipt; (2) immediately upon hand delivery; or (3) immediately upon e-mail transmission, or (4) immediately upon confirmation of receipt during regular business hours if sent via facsimile.

To County Clerk: Faye Griffin
 Jefferson County Clerk and Recorder
 100 Jefferson County Parkway, Suite 2560
 Golden, Colorado 80419

with a copy to: Jefferson County Attorney's Office
 100 Jefferson County Parkway, Suite 5500
 Golden, Colorado 80419

To Jurisdiction: Town of Morrison
 321 Highway 8
 Morrison, CO 80465

Attn: Charla Bryant, Town Clerk

E-Mail: cbryant@town.morrison.co.us

Fax: 303-697-8752

5.02 **Amendment.** This Agreement may not be modified or amended except in writing signed by the Parties.

5.03 **Entire Agreement.** This Agreement and its Exhibits constitute the entire agreement between the Parties as to the subject matter hereof and supersede all prior or contemporaneous agreements, proposals, negotiations, understandings, representations and all other communications, both oral and written, between the Parties.

5.04 **Indemnification.** To the extent permitted by law, each party agrees to indemnify, hold harmless the other Party, its officials, officers, employees and agents from any and all losses, costs (including attorney's fees and court costs), demands or actions arising out of or related to any negligent actions, errors or omissions of the indemnifying party in connection with the transactions contemplated by this Agreement.

5.05 **Conflict of Agreement with Law, Impairment.** In the event that any provision in this Agreement conflicts with the Code, the Rules, statute or resolution or ordinance duly adopted by the Jurisdiction, this Agreement shall be modified to conform thereto. No subsequent resolution or ordinance of the Jurisdiction shall impair the rights of the County Clerk or the Jurisdiction without the consent of the other Party.

5.06 **Time of Essence.** Time is of the essence in the performance of this Agreement. The time requirements of the Code and the Rules shall apply to completion of the tasks required by this Agreement.

5.07 **No Third Party Beneficiaries.** Enforcement of the terms and conditions of this Agreement and all rights of action relating to such enforcement shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other person or entity not a party to this Agreement.

5.08 **Further Assurances.** The Parties shall execute any other documents and to take any other action necessary to carry out the intent of this Agreement.

5.09 **Governing Law; Jurisdiction & Venue.** This Agreement and the rights of the Parties under it will be governed by, and construed in accordance with, the laws of the State of Colorado, without regard to the conflicts of laws and rules of Colorado. The courts of the State of Colorado shall have sole and exclusive jurisdiction of any disputes or litigation arising under this Agreement. Venue for any and all legal actions arising under this Agreement shall lie in the District Court in and for the County of Jefferson, State of Colorado.

5.10 **Headings.** The section headings in this Agreement are for reference only and shall not affect the interpretation or meaning of any provision of this Agreement.

5.11 **Counterparts.** This Agreement may be executed in counterpart, each of which will be deemed an original. Delivery of an executed signature page of this Agreement by facsimile or email transmission will constitute effective and binding execution and delivery of this Agreement.

5.12 **Severability.** If any provision of this Agreement is declared by a court of competent jurisdiction to be invalid, void or unenforceable, such provision shall be deemed to be severable, and all other provisions of this Agreement shall remain fully enforceable, and this Agreement shall be interpreted in all respects as if such provision were omitted.

5.13 **Immunities Preserved.** It is the intention of the parties that this Agreement shall not be construed as a contractual waiver of any immunities or defenses provided by the Colorado Governmental Immunities Act, §24-10-101, C.R.S., *et. seq.*

IN WITNESS WHEREOF, the Parties hereto have signed this Agreement.

CLERK AND RECORDER FOR THE
COUNTY OF JEFFERSON
STATE OF COLORADO

By _____
Faye Griffin
Date _____

JURISDICTION:

By _____
Name/Title _____
Date _____

APPROVED AS TO FORM FOR THE JURISDICTION:

By _____
Name/Title _____
Date _____

APPROVED AS TO FORM:

By _____
David R. Wunderlich
Assistant County Attorney

APPROVED AS TO FORM
AND CONTENT:

By _____
Name _____
Legal Counsel

EXHIBIT A

CALCULATION OF ELECTION COSTS FOR A JURISDICTION

- 1) Each ballot style is comprised of different combinations of jurisdictions on the ballot. For example Ballot Style 1 might include the County and State only, Ballot Style 2 might include the County, the State and the Jurisdiction.
- 2) The County Clerk first determines the total number of voters for each ballot style by utilizing a computer program after ballot information is entered into its system. Then, the total number of voters for each jurisdiction by ballot style is determined by taking the total number of voters for each ballot style and dividing this number by the number of jurisdictions participating in such ballot style. Using the scenario in number 1 above, if Ballot Style 2 had 99 voters, then each entity would be allocated 33 voters because three jurisdictions share that ballot style (99 divided by 3 = 33).
- 3) The total number of voters a jurisdiction is allocated pursuant to the formula in number 2 above is then divided by the total number of registered voters in the County. Using the example set forth above for Ballot Style 2, each jurisdiction is allocated 33 voters. Thus, 33 is divided by the total number of registered voters to determine the percentage for which each jurisdiction is responsible in connection with Ballot Style 2. For example, if the total number of registered voters was 10,000, then each jurisdiction would be responsible for .33% for Ballot Style 2 (33 divided by 10,000 = .0033 or .33%).
- 4) After all ballot styles are tallied, the percentages for the ballot styles for each jurisdiction are added together to get that jurisdiction's grand total percentage. For example, if the Jurisdiction was included in three ballot styles and the Jurisdiction's resulting percentages for the three ballot styles was 0.6%, 0.25%, and 3.5%, the sum of these percentages for the three ballot styles would result in a grand total of 4.35% (0.6 + 0.25 + 3.5 = 4.35%).
- 5) The resulting percentage grand total described in the formula in number 4 above is then used to determine a jurisdiction's total cost for the election. For example, if the Jurisdiction's grand total percentage was 4.35% and the total cost of the election was \$200,000, then the Jurisdiction would owe \$8,700.00 (\$200,000 multiplied by .0435 = \$8,700.00).

There is a \$1,000 minimum charge, so no jurisdiction will be charged less than \$1,000. All numbers used above are for illustration only. The Jurisdiction shall not assume the above examples reflect its actual or estimated cost for the Election. See also sample chart below for further illustration.

[YEAR] [ELECTION TITLE]
[JURISDICTION]

STYLE NUMBER	NUMBER OF VOTERS	DIVIDED BY THE NUMBER OF JURISDICTIONS	TOTAL VOTERS PER JURISDICTION	DIVIDED BY TOTAL NUMBER OF BALLOTS ISSUED	PERCENTAGE PER JURISDICTION
TOTAL				(000,000)	

TOTAL PERCENTAGE FOR [JURISDICTION]

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
AUGUST 16, 2016
BOARD ACTION FORM

SUBJECT: The surveyors have completed parcel locates around Wood Lane showing where the existing road is located. Additional items are being added to the survey map and I will bring it to the Board meeting for discussion. There are two options for the Board to consider. First, leave the road where it is currently located which fully goes through the properties to the east. Second, move the road to the west splitting it equally on the west and east properties.

TOWN ATTORNEY REVIEW: YES NO

MOTION:

WOOD LANE



Jefferson County offers this service for informational purposes only for the convenience of the user and assumes no liability whatsoever associated with the use or misuse of the data. This data is provided "as is" and Jefferson County disclaims all representations and warranties expressed or implied, including without limitation all representations and warranties as to the completeness, accuracy, correctness, merchantability and fitness for a particular purpose of any data and any and all warranties of the related devices.

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., GEBCO, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), Swisstopo, Mapbox, © OpenStreetMap contributors, and the GIS User Community

Jefferson County, CO
Jefferson County, Colorado



Author:
Date: 8/11/2016



Google earth

feet
meters

400

100



Year 2014 - Court Revenue Received

<u>Month</u>	<u>Citations</u>	<u>Fee Summary</u>
January	651	\$96,833.00
February	665	\$82,989.75
March	837	\$99,972.66
April	837	\$99,368.25
May	782	\$103,539.25
June	987	\$115,439.75
July	956	\$127,460.00
August	848	\$133,157.66
September	1055	\$118,590.50
October	874	\$123,933.97
November	667	\$137,814.86
December	561	\$103,591.00
	9720	\$1,342,690.65

Year 2015 - Court Revenue Received

<u>Month</u>	<u>Citations</u>	<u>Fee Summary</u>
January	519	\$70,088.75
February	559	\$75,043.32
March	819	\$95,173.75
April	728	\$101,742.75
May	836	\$111,813.00
June	957	\$120,746.50
July	961	\$140,837.00
August	864	\$124,959.25
September	826	\$120,776.75
October	861	\$120,754.00
November	607	\$99,390.25
December	549	\$83,090.00
	9086	\$1,264,415.32

Year 2016 - Court Revenue Received

<u>Month</u>	<u>Citations</u>	<u>Fee Summary</u>
January	787	\$97,058.25
February	688	\$106,354.25
March	743	\$110,990.00
April	721	\$99,690.00
May	861	\$108,399.00
June	912	\$132,688.00
July	922	\$120,654.00
August		
September		
October		
November		
December		

TOWN OF MORRISON SALES TAX REVENUES											
	2009	2010	2011	2012	2013	2014	2015	2016			
January	\$23,028.48	\$21,904.00	\$25,544.53	\$30,854.11	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04			
February	\$26,564.51	\$24,630.87	\$26,698.28	\$33,885.75	\$43,800.73	\$37,040.24	\$47,288.25	\$60,787.64			
March	\$30,426.18	\$24,466.80	\$43,610.07	\$48,973.36	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98			
April	\$29,440.16	\$33,554.42	\$38,112.21	\$42,498.66	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55			
May	\$37,870.84	\$35,976.00	\$44,300.31	\$35,680.05	\$61,781.41	\$61,545.26	\$57,014.09	\$77,559.03			
June	\$41,167.38	\$44,051.00	\$62,165.57	\$65,059.98	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71			
July	\$44,536.86	\$45,881.00	\$72,627.97	\$65,118.76	\$72,638.44	\$80,597.37	\$98,810.41				
August	\$41,769.08	\$60,605.04	\$63,607.49	\$59,925.78	\$58,618.90	\$76,198.47	\$92,191.59				
September	\$32,557.97	\$46,625.12	\$54,922.13	\$60,723.43	\$59,987.16	\$61,775.08	\$79,584.73				
October	\$28,200.00	\$42,230.39	\$54,715.24	\$44,457.88	\$50,287.24	\$53,101.38	\$66,638.82				
November	\$49,802.08	\$30,231.92	\$37,935.19	\$62,076.79	\$38,051.48	\$51,812.51	\$63,808.98				
December	\$21,121.00	\$33,929.18	\$35,627.96	\$53,040.74	\$60,970.14	\$60,179.62	\$49,619.70				
Total	\$406,484.54	\$444,085.74	\$559,866.95	\$602,295.29	\$631,496.66	\$715,610.84	\$761,748.21	\$409,161.95			
Budget	\$473,000.00	\$382,590.00	\$383,000.00	\$480,000.00	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00			
Budget Variance	-\$66,515.46	\$61,495.74	\$176,866.95	\$122,295.29	\$151,496.66	\$95,610.84	\$117,748.21	(\$220,838.05)			
% of Budget	85.94%	116.07%	146.18%	125.48%	131.56%	115.42%	118.28%	64.95%			

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 JULY 31, 2016

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	53,115.05
01-10270	MONEY MARKET	1,616,673.63
01-10800	XPRESS BILL PAY ACCOUNT	6,485.85
01-10801	XPRESS BILL PAY CLEARING ACCOU	19,474.85
		<hr/>
	TOTAL COMBINED CASH	1,696,249.38
01-10100	CASH ALLOCATED TO OTHER FUNDS	(1,696,249.38)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,583,665.67
20	ALLOCATION TO UTILITY FUND	112,583.71
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,696,249.38
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(1,696,249.38)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF MORRISON
BALANCE SHEET
JULY 31, 2016

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	1,583,665.67	
10-10210	GENERAL FUND	1,527,629.06	
10-10300	SALES TAX - RESTRICTED	256,317.56	
10-10450	CONSERVATION TRUST BANK ACCOUN	55,663.68	
10-10500	PAY PAL ACCOUNT	7,019.84	
10-12000	ACCOUNTS RECEIVABLE	1,760.00	
10-12040	A/R - STATE TAXES	93,476.49	
10-12100	A/R OTHER	3,493.15	
10-12450	A/R PROPERTY TAXES	36,560.00	
10-13990	DUE FROM OTHER FUNDS	546,862.57	
		<u>4,112,448.02</u>	
	TOTAL ASSETS		<u>4,112,448.02</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	7,438.41	
10-20050	A/P - OTHER	1,965.45	
10-22050	DEFERRED TAXES	36,559.82	
10-25300	SALARIES & WAGES PAYABLE	52,532.91	
10-25310	FEDERAL PAYROLL TAXES	21,763.35	
10-25320	STATE WITHHOLDING	2,814.00	
10-25330	STATE UNEMPLOYMENT	699.21	
10-25340	GARNISHMENTS	450.00	
10-25345	401K LOAN PAYBACK	266.74	
10-25350	AFLAC	(1,108.94)	
10-25360	401(K) PENSION	2,584.57	
10-25365	DEFERRED COMPENSATION	115.70	
10-25370	INSURANCE PAYABLE	5,472.15	
		<u>131,553.37</u>	
	TOTAL LIABILITIES		131,553.37

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	NET ASSETS	1,733,889.66	
10-29200	EMERGENCY RESERVE FUND	359,872.32	
10-29300	RESERVE FOR PARKS/OPEN SPACE	38,037.60	
10-29550	RETAINED EARNINGS	1,834,728.11	
	REVENUE OVER EXPENDITURES - YTD	14,366.96	
		<u>3,980,894.65</u>	
	BALANCE - CURRENT DATE		<u>3,980,894.65</u>
	TOTAL FUND EQUITY		<u>3,980,894.65</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,112,448.02</u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	2,585.49	370.84	2,585.66	4,000.00	1,414.34	64.6
10-31-105 FRANCHISE TAX	15,968.22	3,054.45	15,404.40	33,000.00	17,595.60	46.7
10-31-110 PROPERTY TAXES	33,058.42	3,951.93	33,680.16	36,560.00	2,879.84	92.1
10-31-115 HIGHWAY USERS TAX	6,021.72	902.40	6,006.82	10,000.00	3,993.38	60.1
10-31-120 MOTOR VEHICLE USE TAX	16,141.74	671.82	9,858.86	15,000.00	5,141.14	65.7
10-31-125 OPEN SPACE SALES TAX	6,974.64	1,145.41	7,251.23	10,000.00	2,748.77	72.5
10-31-130 SALES TAX - MORRISON	285,229.28	62,722.84	337,379.61	510,000.00	172,620.39	66.2
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	3,335.42	508.86	3,221.86	5,000.00	1,778.14	64.4
10-31-140 CONSTRUCTION USE TAX	531.57	187.50	3,406.80	5,000.00	1,593.20	68.1
10-31-150 GENERAL USE TAX	70,903.32	651.93	5,307.29	25,000.00	19,692.71	21.2
TOTAL TAXES	440,749.82	74,167.98	424,102.49	653,560.00	229,457.51	64.9
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	1,555.82	853.94	3,897.79	5,000.00	1,102.21	78.0
10-32-205 BUSINESS LICENSES	1,820.82	305.00	2,005.29	3,000.00	994.71	66.8
10-32-210 LIQUOR LICENSES	2,705.00	325.00	1,808.75	2,500.00	691.25	72.4
10-32-215 MISCELLANEOUS LICENSES	1,575.00	1,124.00	1,311.50	1,500.00	188.50	87.4
10-32-220 MISCELLANEOUS PERMITS	250.00	.00	.00	250.00	250.00	.0
10-32-225 SIGN PERMITS	450.00	.00	230.00	500.00	270.00	46.0
10-32-230 LAND DEVELOPMENT PERMIT	.00	.00	1,300.00	1,000.00	300.00	130.0
TOTAL LICENSES & PERMITS	8,356.44	2,607.94	10,553.33	13,750.00	3,196.67	76.8
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	2,192.80	.00	2,669.32	4,000.00	1,330.68	66.7
10-33-405 GRANTS	18,337.92	10,303.41	15,973.90	79,000.00	63,026.10	20.2
10-33-410 ROAD AND BRIDGE	5,017.94	4,522.95	6,330.12	5,000.00	1,330.12	126.6
10-33-420 OTHER INTERGOVERNMENT REVENUE	4,972.00	.00	580.00	10,000.00	9,420.00	5.8
TOTAL INTERGOVERNMENTAL	30,520.66	14,826.36	25,553.34	98,000.00	72,446.66	26.1
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	775.50	99.00	1,187.26	1,200.00	12.74	98.9
10-34-510 PLAN CHECK FEES	10.00	.00	2,014.65	3,000.00	985.35	67.2
10-34-515 PLANNING AND ZONING FEES	227.50	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	74,500.19	12,420.00	78,727.05	130,000.00	51,272.95	60.6
10-34-525 TRAFFIC CONTROL FEES	8,332.50	16,732.21	21,632.21	120,000.00	98,367.79	18.0
TOTAL CHARGES FOR SERVICES	83,845.69	29,251.21	103,561.17	255,200.00	151,638.83	40.6

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES & FORFEITURES</u>						
10-35-800 COURT FINES	647,059.06	108,003.50	695,861.45	850,000.00	154,138.55	81.9
10-35-810 MISCELLANEOUS COURT REVENUE	1,682.20	.00	.00	4,000.00	4,000.00	.0
10-35-815 PARKING TICKET REVENUE	1,364.80	450.00	1,595.00	1,000.00	595.00-	159.5
TOTAL FINES & FORFEITURES	650,106.06	108,453.50	697,456.45	855,000.00	157,543.55	81.6
<u>OTHER REVENUE</u>						
10-36-700 FEES/SALES/GIFTS-MNHM	66,523.66	15,425.20	65,882.20	115,631.00	49,748.80	57.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	1,059.86	171.25	2,167.18	2,500.00	332.82	86.7
10-36-805 DEPOSITS ON DEV.	555.00	.00	25,100.00	3,000.00	22,100.00-	836.7
10-36-815 EARNINGS ON DEPOSITS	2,160.76	224.05	2,277.26	5,000.00	2,722.74	45.6
10-36-825 POLICE DONATION	10,000.00	.00	.00	10,000.00	10,000.00	.0
10-36-835 ALLEY FEST	9,927.10	100.00-	60.00	.00	60.00-	.0
TOTAL OTHER REVENUE	90,226.38	15,720.50	95,486.64	136,131.00	40,644.36	70.1
TOTAL FUND REVENUE	1,303,805.05	245,027.49	1,356,713.42	2,011,641.00	654,927.58	67.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>CAPITAL PROJECTS - GF</u>						
10-40-901 GARAGE/STORAGE BUILDING	104,621.43	.00	.00	.00	.00	.0
10-40-903 SOUTH WALKWAY/HIGHWAY 8	.00	.00	7,555.00	.00	7,555.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	1,690.00	3,105.50	3,784.88	20,000.00	16,215.12	18.9
10-40-905 POLICE VEHICLE	88,255.15	9,800.26	39,059.33	90,000.00	50,940.67	43.4
10-40-906 SOUTH PLANNING AREA	2,731.60	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	34,042.16	8,483.45	35,212.22	64,000.00	28,787.78	55.0
10-40-909 MUSEUM CABIN REPAIR AND BALCON	.00	.00	44,022.77	42,250.00	1,772.77	104.2
10-40-910 STREETS, GROUNDS & BUILDINGS	32,379.03	.00	56,603.34	110,000.00	53,396.66	51.5
10-40-911 COMPUTER UPGRADES	.00	.00	36,267.25	32,000.00	4,267.25	113.3
10-40-912 REDESIGN POLICE DEPT/TOWN OFFI	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL PROJECTS - GF	263,719.37	21,389.21	222,504.79	368,250.00	145,745.21	60.4
<u>ADMIN</u>						
10-50-100 SALARIES & WAGES	72,911.10	17,582.33	78,250.70	145,000.00	66,749.30	54.0
10-50-105 PAYROLL TAXES	5,439.22	1,287.12	5,848.15	12,000.00	6,151.85	48.7
10-50-110 EMPLOYEE BENEFITS	11,441.45	2,219.40	12,032.95	20,000.00	7,967.05	60.2
10-50-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.34	1,000.00	780.66	21.9
10-50-200 OUTSIDE SERVICES	3,596.38	352.42	3,012.67	10,000.00	6,967.33	30.1
10-50-205 POSTAGE	274.68	23.99	346.14	1,500.00	1,153.86	23.1
10-50-210 PRINTING AND DUPLICATION	537.37	70.20	781.77	2,500.00	1,718.23	31.3
10-50-215 TELEPHONE/INTERNET	1,126.03	256.82	1,807.55	2,000.00	192.45	90.4
10-50-225 TRAVEL AND MEETINGS	733.54	650.35	990.92	1,000.00	9.08	99.1
10-50-300 ACCOUNTING SERVICES	23,389.91	728.21	8,584.05	30,000.00	21,415.95	28.6
10-50-305 BANK FEES	841.93	153.97	700.32	1,200.00	499.68	58.4
10-50-340 DUES/MEMBERSHIP	283.56	250.00	867.00	3,500.00	2,633.00	24.8
10-50-345 EDUCATION AND TRAINING	1,087.00	926.42	926.42	7,500.00	6,573.58	12.4
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	889.71	124.30	666.90	2,000.00	1,333.10	33.4
10-50-380 LEGAL SERVICES	10,195.97	3,072.25	12,240.42	20,000.00	7,759.58	61.2
10-50-384 ALLEY FEST	6,918.74	.00	.00	.00	.00	.0
10-50-385 MARKETING/EVENT CONTRIBUTIONS	1,239.21	19.53	3,502.74	6,000.00	2,497.26	58.4
10-50-386 WEBSITE	5,090.03	105.00	3,413.00	7,000.00	3,587.00	48.8
10-50-387 PUBLICATION	1,371.48	693.00	2,066.88	3,500.00	1,433.12	59.1
10-50-395 OFFICE SUPPLIES	3,585.37	386.77	1,395.12	4,500.00	3,104.88	31.0
10-50-397 OPERATING SUPPLIES	1,405.45	47.00	1,243.82	3,500.00	2,256.18	35.5
10-50-800 COUNTY TREASURER'S FEES	650.21	.00	.00	1,200.00	1,200.00	.0
10-50-900 EQUIPMENT PURCHASE	2,941.64	.00	760.00	5,000.00	4,240.00	15.2
TOTAL ADMIN	156,169.31	28,910.02	139,656.86	291,400.00	151,743.14	47.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDE</u>	<u>PCNT</u>
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	7,137.00	.00	6,986.00	7,500.00	514.00	93.2
10-55-200 OUTSIDE SERVICES	3,600.00	.00	121.89	2,500.00	2,378.11	4.9
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	.00	.00	.00	500.00	500.00	.0
10-55-225 TRAVEL AND MEETINGS	.00	.00	.00	500.00	500.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	.00	24.07	24.07	300.00	275.93	8.0
10-55-340 DUES/MEMBERSHIP	(22.47)	.00	611.32	1,500.00	888.68	40.8
10-55-345 EDUCATION AND TRAINING	.00	.00	60.00	7,000.00	6,940.00	.9
10-55-380 LEGAL SERVICES	11,493.60	1,942.50	9,607.50	20,000.00	10,392.50	48.0
10-55-385 MARKETING/EVENT CONTRIBUTIONS	1,900.00	10.37	2,349.82	5,000.00	2,650.18	47.0
10-55-397 OPERATING SUPPLIES	.00	.00	272.07	500.00	227.93	54.4
10-55-900 EQUIPMENT PURCHASE	.00	.00	294.35	500.00	205.65	58.9
TOTAL BOARD OF TRUSTEES	24,108.13	1,956.20	20,327.02	46,000.00	25,672.98	44.2
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	950.98	372.52	4,557.98	10,000.00	5,442.02	45.6
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	950.98	372.52	4,557.98	13,500.00	8,942.02	33.8
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	543.66	1,000.00	456.34	54.4
10-65-210 PRINTING AND DUPLICATION	.00	.00	514.13	1,000.00	485.87	51.4
10-65-380 LEGAL SERVICES	.00	37.50	133.75	2,000.00	1,866.25	6.7
10-65-395 OFFICE SUPPLIES	.00	.00	33.80	500.00	466.20	6.8
TOTAL ELECTION	.00	37.50	1,225.34	4,500.00	3,274.66	27.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDE</u>	<u>PCNT</u>
<u>COURT</u>						
10-70-100 SALARIES & WAGES	48,562.16	9,413.32	51,632.12	85,000.00	33,367.88	60.7
10-70-105 PAYROLL TAXES	3,555.91	710.89	3,842.77	7,500.00	3,657.23	51.2
10-70-110 EMPLOYEE BENEFITS	7,618.41	990.41	7,928.04	13,000.00	5,071.96	61.0
10-70-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.00	500.00	281.00	43.8
10-70-200 OUTSIDE SERVICES	6,318.83	510.42	8,699.13	12,000.00	3,300.87	72.5
10-70-205 POSTAGE	925.00	23.99	335.74	1,200.00	864.26	28.0
10-70-210 PRINTING AND DUPLICATION	610.47	70.22	476.85	800.00	323.15	59.6
10-70-215 TELEPHONE/INTERNET	742.90	182.20	1,248.35	1,400.00	151.65	89.2
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	8,480.69	1,717.93	9,966.40	18,000.00	8,033.60	55.4
10-70-340 DUES/MEMBERSHIP	.00	.00	199.00	200.00	1.00	99.5
10-70-345 EDUCATION AND TRAINING	80.00	622.00	622.00	1,000.00	378.00	62.2
10-70-375 UTILITIES	265.26	124.30	666.90	1,000.00	333.10	66.7
10-70-380 LEGAL SERVICES	4,800.00	1,882.50	6,997.50	10,000.00	3,002.50	70.0
10-70-395 OFFICE SUPPLIES	1,189.82	432.40	1,227.04	2,500.00	1,272.96	49.1
10-70-397 OPERATING SUPPLIES	1,815.05	.00	486.61	4,000.00	3,513.39	12.2
10-70-900 EQUIPMENT PURCHASE	6,575.19	538.00	5,209.00	5,000.00	209.00	104.2
TOTAL COURT	91,759.02	17,218.58	99,756.45	164,100.00	64,343.55	60.8
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	2,228.38	.00	.00	4,000.00	4,000.00	.0
10-75-214 DEVELOPER RETAINAGE EXPENSES	1,891.25	2,475.12	3,201.32	5,000.00	1,798.68	64.0
10-75-216 RED ROCKS CENTRE	8,297.25	800.50	1,636.75	.00	1,636.75	.0
10-75-218 JPRC	385.00	.00	1,988.75	5,000.00	3,011.25	39.8
10-75-225 TRAVEL AND MEETINGS	.00	.00	20.00	250.00	230.00	8.0
10-75-345 EDUCATION AND TRAINING	125.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	2,859.43	656.25	3,552.50	6,500.00	2,947.50	54.7
10-75-410 ENGINEERING SERVICES	1,255.00	.00	641.35	5,000.00	4,358.65	12.8
10-75-415 PLANNING AND ZONING SERVICES	12,123.50	4,437.00	15,458.50	25,000.00	9,541.50	61.8
TOTAL PLANNING	29,164.81	8,368.87	26,499.17	51,250.00	24,750.83	51.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	257,004.94	58,113.47	288,548.99	515,924.00	227,375.01	55.9
10-80-101 SPECIAL OFFICER WAGES	70,014.08	54,767.95	78,130.70	120,000.00	41,869.30	65.1
10-80-102 PARKING ENFORCEMENT WAGES	.00	195.00	1,005.00	5,000.00	3,995.00	20.1
10-80-105 PAYROLL TAXES	24,727.39	8,260.62	27,256.29	53,000.00	25,743.71	51.4
10-80-110 EMPLOYEE BENEFITS	25,087.58	6,871.50	40,037.84	54,050.00	14,012.16	74.1
10-80-115 WORKER'S COMPENSATION INS-CIRS	20,651.00	.00	21,420.00	34,500.00	13,080.00	62.1
10-80-200 OUTSIDE SERVICES	2,550.93	720.20	2,997.98	7,000.00	4,002.02	42.8
10-80-205 POSTAGE	174.56	100.45	437.84	200.00	237.84	218.9
10-80-210 PRINTING AND DUPLICATION	4,288.06	2,381.64	3,939.64	6,000.00	2,060.36	65.7
10-80-215 TELEPHONE/INTERNET	1,040.80	182.20	2,071.05	6,500.00	4,428.95	31.9
10-80-340 DUES/MEMBERSHIP	1,018.39	.00	315.00	1,000.00	685.00	31.5
10-80-345 EDU, TRAINING & EQUIP. SURCHAR	14,067.55	5,615.46	16,883.98	50,000.00	33,116.04	33.8
10-80-355 INSURANCE CIRSA	40,834.01	.00	40,870.00	59,512.00	18,642.00	68.7
10-80-360 GAS, OIL, AND VEHICLE REPAIR	31,031.87	4,784.01	22,415.85	70,000.00	47,584.15	32.0
10-80-370 REPAIR AND MAINTENANCE	1,620.01	37.58	803.74	4,000.00	3,196.26	20.1
10-80-375 UTILITIES	305.12	248.61	1,329.53	2,200.00	870.47	60.4
10-80-380 LEGAL SERVICES	971.25	.00	332.50	4,000.00	3,667.50	8.3
10-80-391 PARKING TICKET EXPENSE	840.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	2,778.42	1,164.19	4,052.65	7,000.00	2,947.35	57.9
10-80-397 OPERATING SUPPLIES	10,857.01	1,416.08	4,782.59	9,000.00	4,237.41	52.9
10-80-605 ORDINANCE, FIREARMS SUPPLIES	1,948.02	.00	.00	3,500.00	3,500.00	.0
10-80-810 HAZARDOUS WASTE AUTHORITY	163.13	.00	.00	500.00	500.00	.0
10-80-815 ANIMAL CONTROL	232.00	232.00	232.00	1,000.00	768.00	23.2
10-80-825 DONATION EXP	2,460.06	.00	5,000.00	10,000.00	5,000.00	50.0
10-80-700 JEFFCO INTERNET	5,978.50	2,870.63	17,540.75	14,000.00	3,540.75	125.3
10-80-900 EQUIPMENT PURCHASE	104.15	2,353.82	4,542.30	15,000.00	10,457.70	30.3
10-80-915 CAPITAL EXPENDITURES	(17,730.83)	.00	.00	.00	.00	.0
TOTAL POLICE	503,018.00	150,315.41	584,926.20	1,053,886.00	468,959.80	55.5

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDE</u>	<u>PCNT</u>
<u>PUBLIC WORKS</u>						
10-85-100 SALARIES & WAGES	47,950.99	13,778.80	69,209.48	120,000.00	50,790.52	57.7
10-85-105 PAYROLL TAXES	3,655.60	1,051.32	5,282.84	12,000.00	6,717.16	44.0
10-85-110 EMPLOYEE BENEFITS	3,305.15	1,182.08	7,602.77	15,000.00	7,397.23	50.7
10-85-115 WORKER'S COMPENSATION INS-CIRS	7,981.00	.00	4,284.00	8,000.00	3,716.00	53.6
10-85-200 OUTSIDE SERVICES	7,755.19	1,590.31	9,880.55	15,000.00	5,119.45	65.9
10-85-212 SPECIAL PROJECTS EXPENSE	23,179.01	.00	.00	.00	.00	.0
10-85-215 TELEPHONE/INTERNET	1,061.12	333.14	1,573.53	2,000.00	426.47	78.7
10-85-220 TRASH REMOVAL - SG&B	3,930.40	199.07	1,427.43	6,000.00	4,572.57	23.8
10-85-340 DUES/MEMBERSHIP	90.00	.00	277.00	90.00	187.00-	307.8
10-85-350 EQUIPMENT RENTAL	174.00	.00	330.00	2,000.00	1,670.00	16.5
10-85-355 INSURANCE CIRSA	10,444.01	.00	9,821.00	14,000.00	4,179.00	70.2
10-85-360 GAS, OIL, AND VEHICLE REPAIR	2,957.05	1,515.82	3,850.76	7,500.00	3,649.24	51.3
10-85-365 BUILDING AND REPAIR MATERIALS	3,938.10	5,328.33	11,575.82	15,000.00	3,424.18	77.2
10-85-370 REPAIR AND MAINTENANCE	2,283.42	240.00	3,486.07	8,000.00	4,513.93	43.6
10-85-375 UTILITIES	2,725.14	308.16	2,518.47	25,000.00	22,481.53	10.1
10-85-380 LEGAL SERVICES	2,825.00	.00	195.45	10,000.00	9,804.55	2.0
10-85-395 OFFICE SUPPLIES	405.42	.00	22.81	.00	22.81-	.0
10-85-397 OPERATING SUPPLIES	3,144.65	1,196.58	7,978.19	8,500.00	521.81	93.9
10-85-410 ENGINEERING SERVICES	(124.84)	.00	3,050.00	8,500.00	5,450.00	35.9
10-85-702 STREETS, REPAIRS & MAINTENANCE	7,951.72	178.99	683.90	20,000.00	19,316.10	3.4
10-85-900 EQUIPMENT PURCHASE	2,333.00	499.00	2,070.20	.00	2,070.20-	.0
TOTAL PUBLIC WORKS	137,965.13	27,399.60	145,120.27	296,590.00	151,469.73	48.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDE</u>	<u>PCNT</u>
<u>HISTORY MUSEUM</u>						
10-90-100 SALARIES & WAGES	45,279.15	10,533.50	49,643.50	75,000.00	25,356.50	66.2
10-90-105 PAYROLL TAXES	3,431.26	794.63	3,736.52	6,500.00	2,763.48	57.5
10-90-110 EMPLOYEE BENEFITS	4,692.28	1,756.03	12,058.02	12,000.00	58.02	100.5
10-90-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.66	.00	219.66	.0
10-90-200 OUTSIDE SERVICES	966.00	.00	244.00	500.00	256.00	48.8
10-90-205 POSTAGE	83.30	.00	195.25	200.00	4.75	97.6
10-90-210 PRINTING AND DUPLICATION	1,450.00	.00	2,095.00	1,000.00	1,095.00	209.5
10-90-211 GRANT EXPENSE	(262.42)	.00	.00	.00	.00	.0
10-90-215 TELEPHONE	768.96	81.04	354.34	1,800.00	1,445.66	19.7
10-90-225 TRAVEL AND MEETINGS	.00	14.00	14.00	100.00	86.00	14.0
10-90-305 BANK FEES	1,501.79	310.02	1,843.22	1,800.00	43.22	102.4
10-90-340 DUES/MEMBERSHIP	435.00	.00	520.00	200.00	320.00	260.0
10-90-345 EDUCATION AND TRAINING	1,000.00	.00	.00	200.00	200.00	.0
10-90-358 INVENTORY - EXPENSE	8,190.76	2,978.03	12,191.87	20,000.00	7,808.13	61.0
10-90-365 BUILDING AND REPAIR MATERIALS	40.24	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	1,702.14	263.79	1,446.88	4,000.00	2,553.12	36.2
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	.00	.00	.00	650.00	650.00	.0
10-90-387 ADVERTISING	2,252.00	.00	7,349.66	8,327.00	977.34	88.3
10-90-395 OFFICE SUPPLIES	2,009.97	525.06	2,530.89	2,500.00	30.89	101.2
10-90-397 OPERATING SUPPLIES	8,145.98	259.94	2,097.57	3,600.00	1,502.43	58.3
10-90-805 SALES TAX - EXPENSE	1,468.00	762.00	1,232.00	1,000.00	232.00	123.2
TOTAL HISTORY MUSEUM	83,373.74	18,278.04	97,772.38	140,877.00	43,104.62	69.4
TOTAL FUND EXPENDITURES	1,290,228.49	274,245.95	1,342,346.46	2,430,353.00	1,088,006.54	55.2
NET REVENUE OVER EXPENDITURES	13,576.56	29,218.46	14,366.96	418,712.00	433,078.96	3.4

TOWN OF MORRISON
BALANCE SHEET
JULY 31, 2016

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	112,583.71	
20-10140	UTILITY FUND	458,302.16	
20-12000	ACCOUNTS RECEIVABLE	274,908.08	
20-12450	A/R PROPERTY TAXES	35,450.00	
20-12600	A/R UTILITIES	41,328.63	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	5,830,085.24	
20-17150	SEWER TREATMENT PLANT	4,732,812.00	
20-17250	TRANS.,EQUIP.,TOOLS., ETC.	205,794.89	
20-17980	ACCUMULATED DEPRECIATION	(2,928,902.00)	
	TOTAL ASSETS		<u><u>8,893,140.69</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-20000	ACCOUNTS PAYABLE	(1,361.19)	
20-20250	ADDITIONAL A/P AND RETAINAGE	5,375.00	
20-21990	DUE TO OTHER FUND	546,862.57	
20-22050	DEFERRED TAXES	35,450.00	
20-25300	SALARIES & WAGES PAYABLE	5,244.57	
20-25310	FEDERAL PAYROLL TAXES	1,992.25	
20-25320	STATE WITHHOLDING	210.00	
20-25330	STATE UNEMPLOYMENT	680.16	
20-25345	401K LOAN PAYBACK	127.97	
20-25350	AFLAC	108.37	
20-25360	401(K) PENSION	987.73	
20-25370	INSURANCE PAYABLE	44.65	
20-25390	ACCRUED VACATION/SICK LEAVE LT	(1,853.05)	
20-25391	ACCRUED VACATION/SICK LEAVE CU	1,853.00	
20-25395	ACCRUED INTEREST PAYABLE	4,006.70	
20-26080	2007 CURRENT DEBT	33,428.49	
20-26180	2007 WF LEASE PURCHASE	236,308.45	
	TOTAL LIABILITIES		<u>869,465.67</u>

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE		
20-29100	NET ASSETS	523,164.41	
20-29200	RESERVE FOR RESERVOIR II	87,602.60	
20-29500	INVEST CAP ASSETS - NET OF DEB	3,871,853.59	
20-29550	RETAINED EARNINGS	3,402,095.04	
	REVENUE OVER EXPENDITURES - YTD	138,959.38	
	BALANCE - CURRENT DATE		<u>8,023,675.02</u>
	TOTAL FUND EQUITY		<u>8,023,675.02</u>

TOWN OF MORRISON
BALANCE SHEET
JULY 31, 2016

UTILITY FUND

TOTAL LIABILITIES AND EQUITY

8,893,140.69

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
20-31-110	PROPERTY TAXES	31,965.66	3,832.06	32,770.11	35,450.00	2,679.89 92.4
20-31-130	SALES TAX - CAPITAL PROJECTS	71,307.28	15,680.70	84,334.35	120,000.00	35,665.65 70.3
	TOTAL TAXES	103,272.94	19,512.76	117,104.46	155,450.00	38,345.54 75.3
<u>INTERGOVERNMENTAL</u>						
20-33-405	GRANTS	163,072.00	.00	.00	200,000.00	200,000.00 .0
	TOTAL INTERGOVERNMENTAL	163,072.00	.00	.00	200,000.00	200,000.00 .0
<u>OTHER REVENUE</u>						
20-36-705	MISCELLANEOUS SERVICE REVENUE	60.00	.00	10.50-	.00	10.50 .0
20-36-805	DEPOSITS ON DEV.	18,268.00	.00	.00	15,000.00	15,000.00 .0
20-36-815	EARNINGS ON DEPOSITS	726.35	88.82	726.79	2,000.00	1,273.21 36.3
	TOTAL OTHER REVENUE	19,054.35	88.82	716.29	17,000.00	16,283.71 4.2
<u>OPERATING REVENUE</u>						
20-37-905	SEWER CONTRACTS - RED ROCKS AM	115,985.00	.00	77,697.00	188,000.00	110,303.00 41.3
20-37-910	SEWER REVENUE - FLAT FEES	70,962.26	9,942.82	68,550.84	123,000.00	54,449.16 55.7
20-37-915	TAP AND RESOURCE FEES	.00	200,000.00	200,000.00	18,400.00	181,600.00- 1087.0
20-37-930	WATER USE REVENUE	127,084.45	27,346.24	133,286.97	215,000.00	81,713.03 62.0
20-37-935	MISCELLANEOUS WATER/SEWER REVE	1,462.74	190.00	1,460.00	10,000.00	8,520.00 14.8
20-37-940	MT CARBON OPERATING COST REVEN	.00	.00	75,000.00	.00	75,000.00- .0
20-37-941	RED ROCKS WATER/SEWER REVENUE	.00	1,682.50	25,288.75	.00	25,288.75- .0
	TOTAL OPERATING REVENUE	315,474.45	239,161.56	581,303.56	554,400.00	26,903.56- 104.9
	TOTAL FUND REVENUE	600,873.74	258,763.14	699,124.31	926,850.00	227,725.69 75.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SEWER EXPENDITURES</u>						
20-40-100 SALARIES & WAGES	54,737.30	11,764.17	56,738.21	100,000.00	43,261.79	56.7
20-40-105 PAYROLL TAXES	4,304.39	870.83	4,352.03	9,000.00	4,647.97	48.4
20-40-110 EMPLOYEE BENEFITS	6,619.47	1,019.81	6,780.37	12,000.00	5,219.63	56.5
20-40-115 WORKER'S COMPENSATION INS-CIRS	2,556.00	.00	3,202.00	3,100.00	102.00	103.3
20-40-200 OUTSIDE SERVICES	2,707.31	733.81	2,687.41	6,000.00	3,312.59	44.8
20-40-205 POSTAGE	225.00	23.99	335.73	900.00	564.27	37.3
20-40-211 GRANT EXPENSE	4,731.19	.00	.00	.00	.00	0
20-40-215 TELEPHONE/INTERNET	2,642.22	373.99	3,320.53	4,100.00	779.47	81.0
20-40-225 TRAVEL AND MEETINGS	38.18	.00	345.00	400.00	55.00	86.3
20-40-340 DUES/MEMBERSHIP	2,766.00	.00	.00	3,500.00	3,500.00	.0
20-40-345 EDUCATION AND TRAINING	267.26	150.00	523.50	2,500.00	1,976.50	20.9
20-40-355 INSURANCE CIRSA	9,460.00	.00	9,821.00	12,000.00	2,179.00	81.8
20-40-360 GAS, OIL, AND VEHICLE REPAIR	387.60	42.22	131.16	1,500.00	1,368.84	8.7
20-40-375 UTILITIES	17,255.91	2,493.56	14,957.37	48,000.00	33,042.63	31.2
20-40-380 LEGAL SERVICES	6,088.30	122.50	901.25	10,000.00	9,098.75	9.0
20-40-395 OFFICE SUPPLIES	319.52	70.35	847.25	1,000.00	152.75	84.7
20-40-397 OPERATING SUPPLIES	684.55	117.89	1,268.36	4,100.00	2,831.64	30.9
20-40-399 SAFETY	171.78	.00	.00	.00	.00	0
20-40-401 SCADA	1,200.00	.00	3,583.93	3,100.00	483.93	115.6
20-40-402 LAB EQUIP./SUPPLIES	1,192.08	.00	.00	1,900.00	1,900.00	.0
20-40-410 ENGINEERING SERVICES	20,328.20	.00	14,188.58	7,500.00	6,688.58	189.2
20-40-411 MT. CARBON ENGINEERING	2,479.55	.00	.00	1,000.00	1,000.00	.0
20-40-500 CHEMICALS	1,204.11	.00	6,614.33	3,000.00	3,614.33	220.5
20-40-505 DISCHARGE PERMIT	.00	.00	136.22	2,500.00	2,363.78	5.5
20-40-508 SLUDGE HAULING	.00	.00	2,687.42	6,000.00	3,312.58	44.8
20-40-510 LAB FEES	2,394.00	169.00	1,896.00	5,000.00	3,104.00	37.9
20-40-705 LINE REPAIR AND MAINTENANCE	4,504.88	.00	5,699.92	8,000.00	2,300.08	71.3
20-40-708 PLANT REPAIR AND MAINTENANCE	5,299.98	.00	4,340.77	8,300.00	3,959.23	52.3
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	2,200.00	2,200.00	.0
20-40-900 EQUIPMENT PURCHASE	1,173.41	.00	.00	10,000.00	10,000.00	.0
TOTAL SEWER EXPENDITURES	155,738.19	17,952.12	145,358.34	292,100.00	146,741.86	49.8
<u>CAPITAL PROJECTS - UF</u>						
20-42-901 DISINFECTION BY-PRODUCTS	44,175.00	.00	61,388.87	100,000.00	38,611.13	61.4
20-42-906 CANON STREET SEWER LINE	168,343.05	.00	.00	.00	.00	.0
20-42-907 CLEARWELL	65,657.00	13,018.42	13,930.77	430,000.00	416,069.23	3.2
20-42-908 RED ROCKS AMP WATER	.00	70,587.81	99,253.18	.00	99,253.18	.0
TOTAL CAPITAL PROJECTS - UF	278,175.05	83,606.23	174,572.82	530,000.00	355,427.18	32.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	47,800.07	9,990.07	46,875.09	91,000.00	44,124.91	51.5
20-45-105 PAYROLL TAXES	3,939.25	740.44	3,624.87	7,000.00	3,375.13	51.8
20-45-110 EMPLOYEE BENEFITS	7,532.83	1,014.35	6,539.23	14,000.00	7,460.77	46.7
20-45-115 WORKER'S COMPENSATION INS-CIRS	2,792.00	.00	3,009.00	6,000.00	2,991.00	50.2
20-45-200 OUTSIDE SERVICES	3,233.49	325.62	3,590.97	6,000.00	2,409.03	59.9
20-45-205 POSTAGE	225.00	23.99	369.05	900.00	530.95	41.0
20-45-215 TELEPHONE/INTERNET	2,271.12	251.21	2,069.98	5,200.00	3,130.02	39.8
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-308 WELLS FARGO LEASE PAYMENT	22,793.54	.00	22,793.54	45,587.00	22,793.46	50.0
20-45-340 DUES/MEMBERSHIP	652.00	17.50	2,772.50	1,400.00	1,372.50	198.0
20-45-345 EDUCATION AND TRAINING	626.67	180.00	513.48	2,500.00	1,986.52	20.5
20-45-355 INSURANCE CIRSA	9,460.00	.00	9,821.00	12,000.00	2,179.00	81.8
20-45-360 GAS, OIL, AND VEHICLE REPAIR	1,027.04	24.71	158.06	2,700.00	2,541.94	5.9
20-45-375 UTILITIES	28,528.36	3,628.75	11,742.17	50,000.00	38,257.83	23.5
20-45-380 LEGAL SERVICES	3,922.50	131.25	11,888.03	10,000.00	1,888.03	118.9
20-45-381 MOUNT CARBON	1,953.00	35.00	280.00	2,600.00	2,320.00	10.8
20-45-395 OFFICE SUPPLIES	671.06	70.34	847.29	800.00	47.29	105.9
20-45-397 OPERATING SUPPLIES	728.94	863.58	2,312.21	1,100.00	1,212.21	210.2
20-45-398 METERS	2,448.52	812.52	812.52	8,600.00	7,787.48	9.5
20-45-399 SAFETY	70.00	.00	.00	.00	.00	.0
20-45-401 SCADA	2,380.50	.00	3,959.16	3,000.00	959.16	132.0
20-45-402 LAB EQUIP./SUPPLIES	821.81	.00	.00	1,500.00	1,500.00	.0
20-45-410 ENGINEERING SERVICES	20,216.98	1,781.26	71,030.08	7,500.00	63,530.08	947.1
20-45-411 MT. CARBON ENGINEERING	.00	.00	.00	1,600.00	1,600.00	.0
20-45-500 CHEMICALS	9,575.08	.00	3,793.92	13,000.00	9,206.08	29.2
20-45-505 DISCHARGE PERMIT	.00	.00	.00	700.00	700.00	.0
20-45-510 LAB FEES	865.00	148.00	1,218.00	3,400.00	2,182.00	35.8
20-45-700 DITCH ASSESSMENTS	.00	.00	3,440.63	4,400.00	959.37	78.2
20-45-703 RAW WATER SUPPLY COSTS	9,917.15	.00	831.29	12,000.00	11,168.71	6.9
20-45-705 LINE REPAIR AND MAINTENANCE	2,817.82	.00	700.00	15,000.00	15,700.00	(4.7)
20-45-708 PLANT REPAIR AND MAINTENANCE	9,522.52	.00	2,781.82	20,000.00	17,218.18	13.9
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-713 WATER MONITORING PROG.	.00	.00	.00	2,600.00	2,600.00	.0
20-45-900 EQUIPMENT PURCHASE	291.02	.00	23,859.88	13,500.00	10,359.88	176.7
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,100.00	5,100.00	.0
TOTAL WATER EXPENDITURES	197,083.27	20,038.59	240,233.77	391,687.00	151,453.23	61.3
TOTAL FUND EXPENDITURES	630,996.51	121,596.94	560,164.93	1,213,787.00	653,622.07	46.2
NET REVENUE OVER EXPENDITURES	(30,122.77)	137,166.20	138,959.38	286,937.00	425,896.38	48.4

MEMORANDUM

Date: 8/16/2016

To: Mayor and Board of Trustees

From: Kara Zabilansky

Subject: Town Administrator Report

Rooney Valley Master Plan: The Rooney Valley Master Plan is scheduled to go to the Rooney Valley Planning Commission (RVPC) for a workshop and approval in October. Then to the Board/Council at a joint workshop and hearing in November for approval.

Red Rocks Centre: The Service Plan for Red Rocks Centre is being reviewed by staff. The hearing for the Service Plan is set for September 6th. There was a joint staff meeting with Lakewood on 8/10 for review of the pre-application and then we will meet with the applicant on 8/15 regarding the re-zoning request in Morrison.

Clearwell: Jerry has been working on the amendment to the IGA with Denver so that we can construct the clearwell.

Nursing Home: Carrie McCool (Town Planner) has completed a review of the nursing home violations along with a lighting review for the Town properties. The Town Hall has lighting issues which will be addressed this year.

Wayfinding Signs: CDOT approved the permit and the signs are being fabricated.

Highway 8 Sidewalk from the Post Office to Museum: The revised plans for the sidewalk have been completed and we met with CDOT to get their input on the plan. I am waiting to hear back from them.

Downtown Crosswalk: The application for the new crosswalk by Happy Shack has been submitted to CDOT. We are waiting on approval.

Xcel Bill: I have phoned and emailed Xcel to try to address the past due bill and street light issue along C470 that the Town has refused to pay.

Trash Services: Jerry is working on the contract for trash service with Republic Services.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
August 16, 2016
Board Action Form

SUBJECT: Approval of Consent Agenda

PROCEEDURE: Approve the minutes, vouchers and payroll

RECOMMENDATION: Approve the Consent Agenda

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to approve the Consent Agenda.

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, AUGUST 2, 2016
6:00 P.M. – 9:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Trustees Brewster Caesar, Venessa Angel, Katie Gill, Debora Jerome and Allen Williams were present. A quorum was established. Christopher Wolfe joined the meeting by remote telephone call later.

Staff Present. Gerald Dahl (Town Attorney), Kara Zabilansky (Town Administrator) and Charla Bryant (Town Clerk).

Amendments to the Agenda. Add Resolution 2016-14, a Resolution Establishing a Remote Participation Policy for Town Board Members as 5c. The fire ban will be discussed under Board Comments, No. 9.

Public to Address the Board.

Wayne Jacobson, 159 Spring Street, Morrison, CO. Jacobson has concerns regarding the Commercial District. Jacobson believes the District to be overloaded with problems regarding parking, lights and noise. He understood the Town would continue to grow. Citizens on Spring Street are putting up with a lot. Jacobson has complaints about the noise after 11:00 p.m. and the noise from Alley Fest. The Police Department should stop the noise after 11:00 p.m. Jacobson heard there is a potential for another bar. The bar is in the flood plain. The structure cannot be rebuilt. They would not be able to insure the building in the flood plain. Jacobson stated Tony Rigatoni's expanded but the patio was not handicapped compliant. Jacobson stated the citizens on Spring Street elect the Board; the businesses do not elect the Board.

Presentations and Hearings.

Ordinance 434, an Ordinance Approving the Annexation of Certain Territory to the Town of Morrison, Colorado and in connection therewith approving zoning of the same.

Sean Forey and Venessa Angell recused themselves from the Board Meeting at 6:11.

Brewster Caesar took over as chair for this portion of the Board Meeting.

Caesar opened the public hearing regarding Annexation and Zoning. The Ordinance annexes and zones the property.

Jamee Chambers, 207 Bear Creek Lane, Morrison, CO. Chambers represents the Applicant. Caesar stated this is one part of a procedure and it is to annex and rezone 7,222 square feet of

property. Dahl stated this was to bring the property into Town. Zoning was missed in the prior publication.

Randy Look, 313 Spring Street, Morrison, CO. Look lives across the street from the property. The property will stay the way it is but should be annexed.

Caesar closed the public hearing.

Jerome made a motion to adopt Ordinance 434, an Ordinance Approving the Annexation of Certain Territory to the Town of Morrison, Colorado and in connection therewith approving zoning of the same. Gill seconded the motion. There were 4 ayes and 0 nays.

Forey and Angell were called back into the meeting and Forey took over as Chair. Forey opened the Liquor License Authority.

Special Event Liquor License Application – ProMo for Ciderfest. Bernhardt asked the Board to approve the Special Event Liquor License for September 23 and 24, 2016. Areas will be roped off, wrist bands will be used, bartenders will oversee to whom the alcohol is sold and several volunteers will monitor the area. The fee for the license is \$25.00 per day for 2 days, Friday night and Saturday. Caesar made a motion to approve the Special Event Permit for Promote Morrison aka ProMo for Morrison Ciderfest and to waive the fees. Gill seconded the motion and all present voted in favor.

Forey closed the liquor license authority and returned to the regular Town Board meeting.

Resolution 2016-14. A Resolution Establishing a Remote Participation Policy for Town Board Members. Resolution 2016-14 would allow Board members to participate in meetings remotely by telephone. Allowance will be at the Board’s discretion at each meeting. Dahl stated the open meeting law allows Board members to have meetings by telephone. Dahl compared the procedure and resolution to that of other towns and cities. Remote participation should not be allowed for quasi-judicial matters, but is fine for legislative and administrative matters. It should be a two-way communication. The absent member could abstain on last minute items. Dahl stated matters should be handled on a case-by-case basis. Pictures or documents could be sent by telephone. Gill stated no participation in this manner would be allowed at an executive session. Dahl stated each member of the Board should actively participate in the meeting. The member participating remotely could vote and it would be considered a quorum. Jerome made a motion to approve Resolution 2016-14, a Resolution Establishing a Remote Participation Policy for Town Board Members. Angell seconded the motion. All present approved the motion.

Christopher Wolfe was called by telephone and remotely attended the remainder of the Board meeting.

General Business.

Ordinance 435, an Ordinance Submitting a Ballot Question to the Voters of the Town at the November 8, 2016 coordinated election, to amend the Morrison Home Rule Charter to Standardize Requirements for Publication and Posting of Ordinances and Notices of Certain

Meetings for the Board of Trustees. Dahl stated the Home Rule Charter required three posting places in Town. The Ordinance would standardize posting requirements and change posting to one place accessible to the public (likely at the post office) and postings would also be on the website. The section regarding 'posting when feasible' would be deleted. Dahl and Zabilansky will draft a summary. A summary of the question will be sent to the public in the water bill or put in the Hogback. References to the posting places will be the same. Gill made a motion to approve Ordinance 435, an Ordinance submitting a ballot question to the voters of the Town at the November 8, 2016 coordinated election, to amend the Morrison Home Rule Charter to standardize requirements for publication and posting of ordinances and notices of certain meetings for the Board of Trustees with the following amendments: (1) Amend Section 1, the ballot question and title, to insert at the end of the question the following: "BY POSTING IN ONE (1) PLACE ACCESSIBLE TO THE PUBLIC WITHIN THE TOWN AND ON THE TOWN'S WEBSITE," and (2) Insert the deleted language of "at least three (3)" as it is proposed to be deleted in the references to Charter Sections 3.2, 3.9, 3.14 and 8.4. Jerome seconded the motion. All present voted in favor of the motion.

Resolution 2016-13, a Resolution Revising Fees and Charges for Applications, Petitions, Permits, Plan or Plat Reviews and Miscellaneous Requests for Services. Zabilansky stated water, sewer and liquor license fees were updated. Zabilansky will modify the document to indicate out-of-town rates. Zabilansky stated storm drainage was put in by Richard Miller, the past Town Attorney. Dahl stated this is a place-holder for a future fee. The document should be left as it is. Williams, Angell, Caesar, Wolfe, Jerome, and Gill stated Resolution 2016-13 was good. Caesar made a motion to adopt Resolution 2016-13, a Resolution revising fees and charges for applications, petitions, permits, plan or plat review and miscellaneous requests for services with modifications. Gill seconded the motion. All present voted in favor of the motion.

Urban Drainage Five Year Plan. Zabilansky stated Urban Drainage will help the Town remove silt under the Spring Street Bridge. The first priority is the work under the bridge and second priority is taking care of the trees along the river in the event of a flood. Zabilansky said other trees will be done by Streets and Grounds.

Request from Jeff Bradley for the Town to Replace Trail Fence on the South Side of Parking Lot. Zabilansky received an e-mail from Jeff Bradley. Bradley stated he never approved the fence and it is located too close to his parking lot and does not match the other trail fencing. Forey asked if the fence was installed due to a safety issue. Williams stated it was installed for bike trails. Williams stated big trucks have backed up into the fence. There are spots of the fence that need to be replaced. The fence was very expensive. Caesar stated that in most areas the fence is against the wall. Zabilansky said Bradley wants to landscape the parking lot and the fence is on his land. Dahl stated the Town has an easement for trails and the easement agreement needs to be looked at. Gill stated there is a manhole cover to be considered. Bradley only wants the south side changed. Zabilansky stated permission was given orally but she cannot find anything in writing. Williams said that if Bradley wants to improve the parking lot, the Town should take down the fence. Caesar stated it is wasteful. Forey said sections can be taken down and he could discuss this with Bradley. Zabilansky stated the Town has the easement. Williams

stated that the fence was put in originally due to security, to keep people off Bradley's property. Direction was given by the Board to have Dahl looked at the easement. Zabilansky, Forey and Gill will be on a trail committee. Gill stated the only part of the fence away from the wall is the approximate 20% shown in the picture.

Departmental Reports.

Police Department. There were no comments or questions.

Streets, Grounds & Buildings. The Town purchased 15 trash cans that Zabilansky found at \$100 each. Wolfe stated it was a good deal.

Utility. Denver had an issue with the sewer line coming down from Red Rocks and wanted to replace it while work was being done on the water main. Caesar stated they ran into heavy rock and the sewer main had to be placed 3' higher. Forey stated it would be okay.

Town Administrator. Zabilansky stated Jerome was donating her time to review payroll, bank reconciliations and accounts payable. Zabilansky would like to have the Town Accountant, Jennifer Bennett, review these items. The Board agreed. Jerome is meeting with Jennifer Bennett Friday regarding the bank reconciliations. Thanks has been received by the Town for having Red Rocks reduce the noise.

Attorney. There were no comments or questions.

Consent Agenda. Caesar made a motion to approve the Consent Agenda. Wolfe seconded the motion. All present voted in favor of the motion.

Board Comments. Caesar stated West Metro follows Jefferson County guidelines regarding fire bans. The Town should follow these guidelines. Dahl stated an ordinance should be drafted. The ordinance would allow the fire ban to be enforced. It was agreed by the Board that an ordinance should be written. Caesar stated he had dinner at Flights and it was very good. McCool did a site visit at the nursing home to address issues on the property. Zabilansky is waiting for the report.

Adjournment. The Meeting was adjourned at 7:35 pm.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Charla D. Bryant, Town Clerk

Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-25370 Insurance Payable							
126	Kaiser Permanente	071116	Employee Benefits	07/11/2016	10,405.46	10,405.46	08/18/2016
953	Principal Financial Group	071816	Employee Benefits	07/18/2016	986.31	986.31	08/18/2016
10-34-510 Plan Check Fees							
200	Safebuilt, Inc.	25705	plan review services	07/31/2016	195.68	195.68	08/18/2016
Total :					11,587.45	11,587.45	
ADMIN							
10-50-200 Outside Services							
694	Mountain Alarm Denver	1193738	Monthly Monitoring	08/01/2016	47.00	47.00	08/16/2016
200	Safebuilt, Inc.	25705	Business License	07/31/2016	12.00	12.00	08/16/2016
10-50-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.92	85.92	08/16/2016
90	Fp Mailing Solutions	102919648	mailing supplies	07/26/2016	24.00	24.00	08/16/2016
10-50-210 Printing and Duplication							
252	Xerox Corporation	85636580	MODEL W7845PT	08/01/2016	71.28	71.28	08/16/2016
10-50-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.73	137.73	08/16/2016
10-50-225 Travel and Meetings							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	15.16	15.16	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	60.00	60.00	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	15.16	15.16	08/16/2016
781	Charla Bryant	0801	Reimbursement	08/01/2016	25.38	25.38	08/16/2016
127	Kara Zabilansky	072916	employee reimbursement	07/29/2016	25.58	25.58	08/16/2016
10-50-340 Dues/Membership							
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	99.00	99.00	08/16/2016
10-50-345 Education and Training							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	545.00	545.00	08/16/2016
10-50-375 Utilities							
251	Xcel Energy	510735790	Utilities	07/29/2016	149.24	149.24	08/16/2016
10-50-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	13236	Administration	07/31/2016	820.21	820.21	08/16/2016
10-50-385 Marketing/Event Contributions							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	10.64	10.64	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	111.69	111.69	08/16/2016
931	United Site Services of Colorado	4135694	Standard Restroom	08/15/2016	734.19	734.19	08/16/2016
10-50-387 Publication							
85	Evergreen Newspapers	433	Legal Advertising	07/27/2016	18.48	18.48	08/16/2016
10-50-395 Office Supplies							
755	Eldorado Artesian Springs	21256029	Town of Morrison Acct 162793	07/28/2016	19.24	19.24	08/16/2016
201	Sam's Club	5017	Supplies	07/27/2016	53.40	53.40	08/16/2016
343	Staples Advantage	3309254840	Supplies	07/19/2016	14.91	14.91	08/16/2016
10-50-397 Operating Supplies							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	3.34	3.34	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	21.49	21.49	08/16/2016
Total ADMIN:					2,969.72	2,969.72	
BOARD OF TRUSTEES							
10-55-345 Education and Training							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	60.00	60.00	08/16/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-55-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	13236	Board of Trustees	07/31/2016	1,907.50	1,907.50	08/16/2016
10-55-397 Operating Supplies							
728	Allen Technology	11650	Equipment	08/04/2016	179.62	179.62	08/16/2016
Total BOARD OF TRUSTEES:					2,147.12	2,147.12	
BUILDING INSPECTION							
10-60-200 Outside Services							
200	Safebuilt, Inc.	25705	Building PERMITS	07/31/2016	493.79	493.79	08/16/2016
Total BUILDING INSPECTION:					493.79	493.79	
ELECTION							
10-65-210 Printing and Duplication							
85	Evergreen Newspapers	3366 N8R	Legal Advertising	07/13/2016	63.36	63.36	08/16/2016
Total ELECTION:					63.36	63.36	
COURT							
10-70-200 Outside Services							
59	Colorado Dept Of Revenue - Dmv	080116	Default Clearance	08/01/2016	30.00	30.00	08/16/2016
10-70-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.92	85.92	08/16/2016
90	Fp Mailing Solutions	102919848	mailing supplies	07/26/2016	24.00	24.00	08/16/2016
10-70-210 Printing and Duplication							
252	Xerox Corporation	85636580	MODEL W7845PT	08/01/2016	71.29	71.29	08/16/2016
10-70-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.75	137.75	08/16/2016
10-70-345 Education and Training							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	31.20	31.20	08/16/2016
10-70-375 Utilities							
251	Xcel Energy	510735790	Utilities	07/29/2016	149.24	149.24	08/16/2016
10-70-395 Office Supplies							
755	Eldorado Artesian Springs	21253753	Water Town Hall acct 173522	07/28/2016	24.45	24.45	08/16/2016
755	Eldorado Artesian Springs	21270128	Water Town Hall acct 173522	08/10/2016	2.50	2.50	08/16/2016
201	Sam's Club	5017	Supplies	07/27/2016	53.41	53.41	08/16/2016
343	Staples Advantage	3309254840	Supplies	07/19/2016	5.59	5.59	08/16/2016
10-70-397 Operating Supplies							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	10.00	10.00	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	26.90	26.90	08/16/2016
Total COURT:					652.25	652.25	
PLANNING							
10-75-216 Red Rocks Centre							
790	Murray Dahl Kuechenmeister & R	13236	Red Rocks Centre	07/31/2016	150.00	150.00	08/16/2016
10-75-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	13236	Planning and Zoning	07/31/2016	157.50	157.50	08/16/2016
10-75-410 Engineering Services							
941	Bowman Colorado Group	218077	Engineering Services	07/31/2016	373.76	373.76	08/16/2016
Total PLANNING:					681.26	681.26	
POLICE							
10-80-115 Worker's Compensation Ins-CIRS							
43	Cirsa	161377	claim - Johnson	08/04/2016	173.37	173.37	08/16/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-80-200 Outside Services							
42	Chema Tox Laboratory, Inc.	20992	BAC	07/30/2016	25.00	25.00	08/16/2016
694	Mountain Alarm Denver	1193738	Monthly Monitoring	08/01/2016	47.00	47.00	08/16/2016
858	Safe Systems	447231	recurring services-fire	08/01/2016	165.00	165.00	08/16/2016
10-80-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.92	85.92	08/16/2016
90	Fp Mailing Solutions	102919648	mailing supplies	07/26/2016	24.00	24.00	08/16/2016
10-80-210 Printing and Duplication							
252	Xerox Corporation	85836576	MODEL W7855PT	08/01/2016	195.27	195.27	08/16/2016
10-80-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.75	137.75	08/16/2016
10-80-345 Edu., Training & Equip. Surchar							
313	Galls, LLC	5765539	Police Supplies	07/25/2016	497.66	497.66	08/16/2016
161	Neve's Uniforms & Equipment	338472	Uniform	07/28/2016	674.00	674.00	08/16/2016
10-80-360 Gas, Oil, and Vehicle Repair							
8	Ace Towing	4431	towing	08/01/2016	134.00	134.00	08/16/2016
888	Foothills BMW	263208	police motorcycle	05/10/2016	332.58	332.58	08/16/2016
258	Jefferson County S. O.	0716	Police monthly fuel	08/01/2016	1,814.04	1,814.04	08/16/2016
10-80-370 Repair and Maintenance							
911	MCS, Inc	1606176	janitorial services	06/30/2016	121.50	121.50	08/16/2016
911	MCS, Inc	1607185	janitorial services	07/31/2016	153.00	153.00	08/16/2016
10-80-375 Utilities							
251	Xcel Energy	510735790	Utilities	07/29/2016	298.46	298.46	08/16/2016
10-80-395 Office Supplies							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	85.66	85.66	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	54.92	54.92	08/16/2016
755	Eldorado Artesian Springs	21256029	Town of Morrison Acct 162793	07/28/2016	19.24	19.24	08/16/2016
10-80-397 Operating Supplies							
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	150.58	150.58	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	158.94	158.94	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	158.94	158.94	08/16/2016
343	Staples Advantage	3304072461	Office supplies	05/28/2016	303.38	303.38	08/16/2016
10-80-700 Jeffco Internet							
355	Verizon Wireless	9789137401	cell phones	07/22/2016	2,505.34	2,505.34	08/16/2016
Total POLICE:					8,315.55	8,315.55	
PUBLIC WORKS							
10-85-200 Outside Services							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.92	85.92	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	70.00	70.00	08/16/2016
713	Sprague Pest Solutions	2920390	Pest Control	07/12/2016	199.00	199.00	08/16/2016
713	Sprague Pest Solutions	2923764	Pest Control	07/29/2016	150.00	150.00	08/16/2016
81	Waste Management of Denver	40350249377	Trash Service	07/27/2016	374.47	374.47	08/16/2016
252	Xerox Corporation	85836580	MODEL W7845PT	08/01/2016	71.29	71.29	08/16/2016
10-85-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.75	137.75	08/16/2016
10-85-360 Gas, Oil, and Vehicle Repair							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	16.20	16.20	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	40.00	40.00	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	75.00	75.00	08/16/2016
258	Jefferson County S. O.	0801	Vehicle fuel-Utility	08/01/2016	332.79	332.79	08/16/2016
10-85-365 Building and Repair Materials							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	210.00	210.00	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	11.85	11.85	08/16/2016
7	Ace Hardware	46556	Supplies	07/21/2016	17.93	17.93	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	08/22/2016	42.05	42.05	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	08/22/2016	6.56	6.56	08/16/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	53.92	53.92	08/16/2016
975	Sensible Heating & Cooling	0816	Ac Maintenance	08/08/2016	492.00	492.00	08/16/2016
10-85-375 Utilities							
251	Xcel Energy	509985078	Utilities	07/25/2016	38.71	38.71	08/16/2016
251	Xcel Energy	510186220	Utilities	07/26/2016	115.02	115.02	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	29.33	29.33	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	28.67	28.67	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	124.20	124.20	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	98.67	98.67	08/16/2016
10-85-395 Office Supplies							
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	372.36	372.36	08/16/2016
343	Staples Advantage	3309254840	Supplies	07/18/2016	5.59	5.59	08/16/2016
10-85-397 Operating Supplies							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	685.83	685.83	08/16/2016
908	Bobcat of the Rockies	13099536	supplies	08/03/2016	940.50	940.50	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	9.40	9.40	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	33.74	33.74	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	17.96	17.96	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	22.88	22.88	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	34.47	34.47	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	17.97	17.97	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	359.65	359.65	08/16/2016
201	Sam's Club	5017	Supplies	07/27/2016	53.41	53.41	08/16/2016
10-85-702 Streets, Repairs & Maintenance							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	186.66	186.66	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	598.00	598.00	08/16/2016
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	262.30	262.30	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	06/22/2016	11.80	11.80	08/16/2016
Total PUBLIC WORKS:					6,433.85	6,433.85	
HISTORY MUSEUM							
10-90-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	54.75	54.75	08/16/2016
10-90-340 Dues/Membership							
978	A.A.P.S.	95	Membership	08/01/2016	50.00	50.00	08/16/2016
10-90-358 Inventory - Expense							
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	38.88	38.88	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	112.50	112.50	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	438.28	438.28	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	233.28	233.28	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	140.00	140.00	08/16/2016
248	K&M International/WildRepublic	1018810	museum inventory	07/21/2016	60.00	60.00	08/16/2016
977	Mike Fredericks	0728	mUSEUM	07/26/2016	45.00	45.00	08/16/2016
822	Safari Ltd.	21025	Museum	07/19/2016	185.40	185.40	08/16/2016
10-90-365 Building and Repair Materials							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	210.00	210.00	08/16/2016
10-90-375 Utilities							
251	Xcel Energy	510364240	Utilities	07/27/2016	275.71	275.71	08/16/2016
10-90-395 Office Supplies							
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	38.66	38.66	08/16/2016
10-90-397 Operating Supplies							
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	50.00	50.00	08/16/2016
2	1st Bank - Lakewood	072016	Outside Svs	07/20/2016	50.00	50.00	08/16/2016
755	Eldorado Artesian Springs	21256031	Water Museum acct 167691	07/28/2016	11.00	11.00	08/16/2016
755	Eldorado Artesian Springs	21270123	Water Museum acct 167691	08/10/2016	2.50	2.50	08/16/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HISTORY MUSEUM:					1,995.94	1,995.94	
Total GENERAL FUND:					35,340.29	35,340.29	
UTILITY FUND							
20-25370 Insurance Payable							
128	Kaiser Permanente	071118	Employee Benefits	07/11/2016	1,860.62	1,860.62	08/16/2016
953	Principal Financial Group	071816	Employee Benefits	07/18/2016	135.36	135.36	08/16/2016
Total :					1,795.98	1,795.98	
SEWER EXPENDITURES							
20-40-200 Outside Services							
238	Usa Blue Book	18413	Supplies	07/27/2016	404.24	404.24	08/16/2016
252	Xerox Corporation	85836580	MODEL W7845PT	08/01/2016	71.29	71.29	08/16/2016
20-40-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.92	85.92	08/16/2016
90	Fp Mailing Solutions	102919648	mailing supplies	07/28/2016	24.00	24.00	08/16/2016
20-40-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.75	137.75	08/16/2016
185	CENTURYLINK	072216	3036973001230M	07/22/2016	121.48	121.48	08/16/2016
20-40-360 Gas, Oil, and Vehicle Repair							
258	Jefferson County S. O.	0801	Vehicle fuel-Utility	08/01/2016	51.28	51.28	08/16/2016
20-40-375 Utilities							
251	Xcel Energy	510364240	Utilities	07/27/2016	2,386.57	2,386.57	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	42.48	42.48	08/16/2016
20-40-395 Office Supplies							
755	Eldorado Artesian Springs	21256029	Town of Morrison Acct 162793	07/28/2016	19.24	19.24	08/16/2016
201	Sam's Club	5017	Supplies	07/27/2016	53.41	53.41	08/16/2016
343	Staples Advantage	3309254840	Supplies	07/19/2016	14.92	14.92	08/16/2016
20-40-397 Operating Supplies							
113	Home Depot Credit Services	5014200	Supplies	08/22/2016	21.83	21.83	08/16/2016
170	Pioneer	58255	Sand	07/21/2016	1,098.37	1,098.37	08/16/2016
170	Pioneer	64678	supplies	07/20/2016	1,112.43	1,112.43	08/16/2016
20-40-505 Discharge Permit							
732	CDPHE	171021883	Annual billing Permit CO0041432	07/28/2016	2,240.00	2,240.00	08/16/2016
732	CDPHE	171021884	Annual pretreatment billing permit	07/28/2016	75.00	75.00	08/16/2016
20-40-508 Sludge Hauling							
731	McDonald Farms Enterprises INC	420403	Roll Off	07/14/2016	728.43	728.43	08/16/2016
20-40-708 Plant Repair and Maintenance							
113	Home Depot Credit Services	5014200	Supplies	08/22/2016	23.73	23.73	08/16/2016
Total SEWER EXPENDITURES:					8,712.37	8,712.37	
CAPITAL PROJECTS - UF							
20-42-908 Red Rocks Amp. Water							
34	C & L Water Solutions	0801	red Rock Park Pump Station	08/01/2016	201,623.08	201,623.08	08/16/2016
959	Canterbury Const Mgmt Services,	0801	Red Rocks-Booster Pump Station	08/01/2016	25,937.61	25,937.61	08/16/2016
20-42-909 Red Rocks Amp. WW Engineering							
930	Stantec Consulting Services Inc	1081077	Consulting Services	08/05/2016	1,368.50	1,368.50	08/16/2016
Total CAPITAL PROJECTS - UF:					228,929.17	228,929.17	
WATER EXPENDITURES							
20-45-200 Outside Services							
238	Usa Blue Book	18413	Supplies	07/27/2016	404.25	404.25	08/16/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
252	Xerox Corporation	85636580	MODEL W7845PT	08/01/2016	71.29	71.29	08/16/2016
20-45-205 Postage							
2	1st Bank - Lakewood	072016	Postage	07/20/2016	85.91	85.91	08/16/2016
90	Fp Mailing Solutions	102919848	mailing supplies	07/26/2016	24.00	24.00	08/16/2016
20-45-215 Telephone/Internet							
2	1st Bank - Lakewood	072016	Vonage	07/20/2016	137.75	137.75	08/16/2016
20-45-308 Wells Fargo Lease Payment							
244	Wells Fargo Securities, LLC	071316	Lease-Membrane System for Wat	07/13/2016	22,793.54	22,793.54	08/16/2016
20-45-360 Gas, Oil, and Vehicle Repair							
258	Jefferson County S. O.	0801	Vehicle fuel-Utility	08/01/2016	51.27	51.27	08/16/2016
20-45-375 Utilities							
251	Xcel Energy	510364240	Utilities	07/27/2016	921.73	921.73	08/16/2016
251	Xcel Energy	510364240	Utilities	07/27/2016	591.35	591.35	08/16/2016
251	Xcel Energy	510735790	Utilities	07/29/2016	23.19	23.19	08/16/2016
20-45-380 Legal Services							
14	Alperstein & Covell, P.c.	33982	General Water Services	07/23/2016	555.00	555.00	08/16/2016
790	Murray Dahl Kuchenmeister & R	13236	Water	07/31/2016	350.00	350.00	08/16/2016
20-45-395 Office Supplies							
755	Eldorado Artesian Springs	21256029	Town of Morrison Acct 162793	07/28/2016	19.23	19.23	08/16/2016
201	Sam's Club	5017	Supplies	07/27/2016	53.41	53.41	08/16/2016
343	Staples Advantage	3309254840	Supplies	07/19/2016	14.92	14.92	08/16/2016
20-45-397 Operating Supplies							
107	Hd Supply Waterworks, Ltd.	915393	Supplies	08/03/2016	372.56	372.56	08/16/2016
20-45-510 Lab Fees							
266	Colorado Analytical Lab	160725040	Drinking Water	08/02/2016	39.00	39.00	08/16/2016
266	Colorado Analytical Lab	160803009	Drinking Water	08/05/2016	46.00	46.00	08/16/2016
20-45-708 Plant Repair and Maintenance							
2	1st Bank - Lakewood	072016	Operating Supplies	07/20/2016	218.06	218.06	08/16/2016
113	Home Depot Credit Services	5014200	Supplies	08/22/2016	31.76	31.76	08/16/2016
Total WATER EXPENDITURES:					26,802.22	26,802.22	
Total UTILITY FUND:					266,239.74	266,239.74	
Grand Totals:					301,580.03	301,580.03	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
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Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.
