

REGULAR TOWN BOARD MEETING AGENDA  
MORRISON TOWN HALL  
110 STONE STREET  
TUESDAY, AUGUST 2, 2016  
6:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE VOTE BY THE BOARD OF TRUSTEES.)

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD/COMMUNICATIONS
5. PRESENTATIONS/HEARINGS
  - a) Ordinance 434 – Annexation and Zoning Approval – Sean and Celeste Forey
  - b) Special Event License Application – ProMo for Ciderfest
6. GENERAL BUSINESS
  - a) Ordinance 435 – Home Rule Charter Changes for Posting and Publication
  - b) Resolution 2016-13 – Revising Fees and Charges
  - c) Urban Drainage Five Year Plan
  - d) Request from Jeff Bradley for the Town to Replace Trail Fence on the South Side of Parking Lot
7. DEPARTMENTAL REPORTS
  - a) Police Department
  - b) Streets, Grounds & Buildings
  - c) Utilities
  - d) Town Administrator
  - e) Town Attorney
8. CONSENT AGENDA
  - a) Minutes of July 19, 2016
  - b) Payroll
  - c) Vouchers
9. BOARD MEMBER COMMENTS
10. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday, August 16, 2016, at 6:00 P.M.

TOWN OF MORRISON  
BOARD OF TRUSTEES, REGULAR MEETING  
AUGUST 2, 2016  
BOARD ACTION FORM

---

**SUBJECT:** Sean and Celeste Forey have applied to the Town for annexation and zoning of property adjacent to 312 Spring Street. This ordinance annexes the property and zones it to the R-1 Low Density Zone District.

**BACKGROUND:** This annexation was initiated by petition under the relevant Colorado annexation statutes. Acting by resolution, the Board of Trustees found the petition in apparent compliance with the statute and set a public hearing. Notice of the hearing was given as required by the statute. On the 5<sup>th</sup> day of July, following the close of the public hearing, the Board adopted Resolution 2016-11 making certain findings of fact regarding the proposed annexation of a parcel of land to the Town of Morrison, Colorado. The findings were that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town and that because of such contiguity, a community of interest exists between the territory proposed to be annexed and the Town, the territory proposed to be annexed is urban or will be urbanized in the near future, and the territory proposed to be annexed is integrated or is capable of being integrated with the Town. These findings comply with the statute and render the property eligible for annexation and zoning.

Ordinance No 434 approves the annexation and zoning of the property. Code Section 10-1K-6 permits zoning of the property via the same ordinance as annexation.

**TOWN ATTORNEY REVIEW:**  YES  NO

**MOTION:** "I move to adopt Ordinance No. 434, an ordinance approving the annexation of certain territory to the town of Morrison Colorado and in connection therewith, approving the zoning of the same."

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES**

**ORDINANCE NO. 434**

**AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY  
TO THE TOWN OF MORRISON, COLORADO AND IN CONNECTION THEREWITH  
APPROVING ZONING OF THE SAME**

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON,  
COLORADO:

**Section 1.**

That a Petition for Annexation, together with four (4) copies of the annexation map as required by law, was filed with the Board of Trustees on May 17, 2016, by the owners of over fifty percent (50%) of the area of the territory hereinafter described, exclusive of public streets and alleys, and comprising more than fifty percent (50%) of the landowners of the property to be annexed. The Board of Trustees, by Resolution at a properly noticed public hearing on July 5, 2016, accepted said Petition and found and determined that the applicable parts of the Municipal Annexation Act of 1965, as amended, and Section 30 of Article II of the Colorado Constitution have been met and further determined that an election was not required under the Act and that no additional terms and conditions were to be imposed upon said annexation.

**Section 2. Annexation Approved.**

That the annexation to the Town of the real property described on **Exhibit A** attached hereto is hereby approved.

**Section 3. Property Zoned.**

The real property described on **Exhibit A** attached hereto is hereby zoned to the R-1 Low Density Residential Zone District, pursuant to Section 10-1K-6.A of the Morrison Municipal Code.

**Section 4. Effective Date.**

This ordinance shall take effect thirty (30) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

APPROVED, this 2<sup>nd</sup> day of August, 2016 by a vote of:

FOR: \_\_\_\_\_

AGAINST: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ATTEST:

TOWN OF MORRISON

\_\_\_\_\_  
Charla Bryant, Town Clerk

By: \_\_\_\_\_  
Brewster Caesar, Mayor Pro Tem

[S E A L]

Published in the Canyon Courier on \_\_\_\_\_, 2016.

## EXHIBIT A

### Legal description of the Property

#### ANNEXATION AREA

#### BOUNDARY DESCRIPTION:

A tract of land in the NE ¼ of Section 2, Township 5 South, Range 70 West of the 6<sup>th</sup> P.M., Beginning at the SE Corner of that parcel at Reception No. 201107774, dated Nov. 29, 2011, Jefferson County Records, from which the south line thereof bears S 89°15'23" W; thence N 50°44'23" E, along the southeasterly line thereof, 112.00' to the easternmost corner of said parcel and the southeast corner of the Spring Street, MORRISON. Right of way (ROW); thence S 73°52'21" E 73.72'; thence S 0°44'37" E 48.35'; thence S 89°15'20" W 158.18' to the Point of Beginning, containing 0.166 Acres (7222 SQ.FT.), County of Jefferson, State of Colorado

TOWN OF MORRISON  
BOARD OF TRUSTEES REGULAR MEETING  
August 2, 2016  
Board Action Form

---

**Call the Morrison Liquor License Authority to order.**

SUBJECT: Promote Morrison aka ProMo has applied for a Special Event Permit for Morrison Ciderfest.

PROCEDURE:

- Staff has reviewed the application for completeness. Approval of the license is recommended.
- The Board can ask questions of the applicant.

TOWN ATTORNEY REVIEW:  YES  NO

MOTION: Motion to approve the Special Event Permit for Promote Morrison aka ProMo for Morrison Ciderfest.

**Close the Morrison Liquor License Authority.**

# APPLICATION FOR A SPECIAL EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
AND ONE OF THE FOLLOWING (See back for details.)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL         | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC         | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL         | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**  
 2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
 2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**  
 LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE  
 Promote Morrison aka ProMo  
 State Sales Tax Number (Required)  
 30982151-0000

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
 (include street, city/town and ZIP)  
 321 Highway 8  
 Morrison, CO 80465

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
 (include street, city/town and ZIP)  
 150 Spring Street  
 Morrison, CO 80465

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
------	---------------	---	--------------

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE  
 Angela Bernhardt

121 Stone Street, Morrison, CO 80465  
 407-212-6729

5. EVENT MANAGER  
 Ryan Kloberdanz

100 Canyon Vista Drive, Morrison, CO  
 303-548-5741

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN  
 ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES HOW MANY DAYS? 2

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	Date	Hours	From	To
September 23, 201		4:00	10:00	September 24, 201		9:00	10:00
	p.m.		p.m.		a.m.		p.m.

**OATH OF APPLICANT**  
*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE	TITLE President	DATE 7/18/2016
-----------	--------------------	-------------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**  
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.  
**THEREFORE, THIS APPLICATION IS APPROVED.**

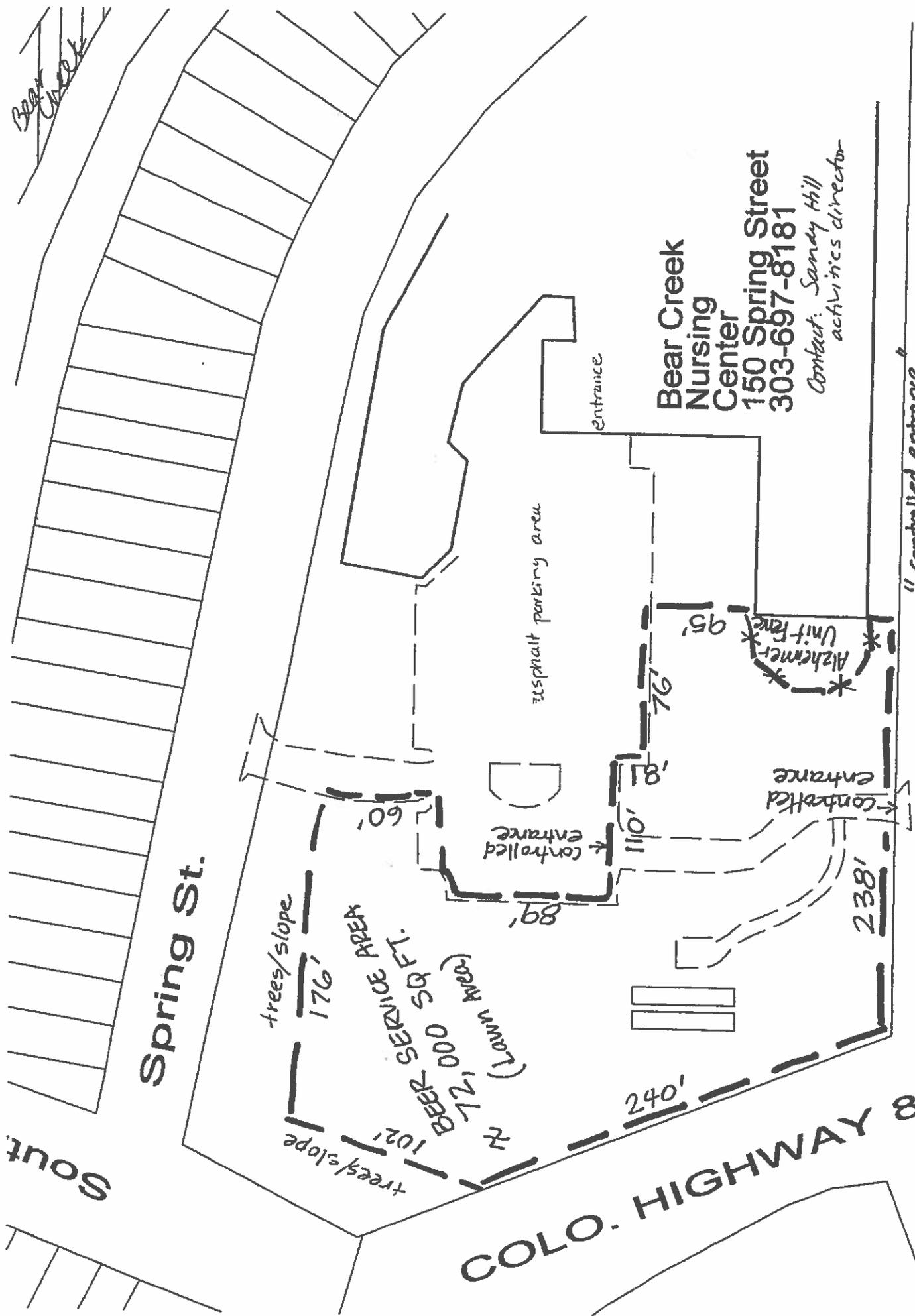
LOCAL LICENSING AUTHORITY (CITY OR COUNTY) Town of Morrison	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK 303-697-8749
--	---	---

SIGNATURE	TITLE Town Clerk	DATE
-----------	---------------------	------

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

**LIABILITY INFORMATION**

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$



**Bear Creek Nursing Center**  
 150 Spring Street  
 303-697-8181  
 Contact: Sandy Hill  
 activities director

"controlled entrance"  
 NO BEER OR OPEN CONTAINERS  
 BEYOND THIS POINT = 75 ft.

Summer Street

COLO. HIGHWAY 8

Spring St.

South

Bear Creek

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

promote morrison a/k/a promo

is a

Nonprofit Corporation

formed or registered on 03/26/2015 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20151213826 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/15/2016 that have been posted, and by documents delivered to this office electronically through 07/18/2016 @ 13:49:24 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 07/18/2016 @ 13:49:24 in accordance with applicable law. This certificate is assigned Confirmation Number 9744917 .



A handwritten signature in cursive script that reads "Wayne W. Williams".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*

## PUBLIC NOTICE

Pursuant to the liquor laws of the State of Colorado, Promote Morrison filed an application on July 1, 2016 to the Licensing Officials of the Town of Morrison to grant a Special Event Permit to dispense Malt, Vinous and Spirituous Liquor at the Morrison Ciderfest to be held on September 23 and 24, 2016. The event will be held from 4 pm to 10 pm on September 23 and from 9 am to 10 pm on September 24 at 150 Spring Street, Morrison, Colorado, 80465.

A Public Hearing will be held before the Morrison Liquor Licensing Authority to consider approval of such application on Tuesday, August 2, 2016, at 6:00 p.m., or as soon thereafter as it can be heard, at the Morrison Town Hall, 110 Stone Street, Morrison, Colorado. A protest may be filed or additional information may be obtained at the Town Clerk's Office, 321 Highway 8, Morrison, Colorado, 303-697-8749.



  
\_\_\_\_\_  
Kristi Dixon, Deputy Town Clerk

6a

TOWN OF MORRISON  
BOARD OF TRUSTEES, REGULAR MEETING  
AUGUST 2, 2016  
BOARD ACTION FORM

---

**SUBJECT:** This ordinance will present a ballot question to the voters requesting changes to the Home Rule Charter to standardize publication and posting requirements.

**TOWN ATTORNEY REVIEW:**  YES  NO

**MOTION:** Motion to adopt Ordinance 435, an ordinance submitting a ballot question to the voters of the Town at the November 8, 2016 Coordinated Election, to amend the Morrison Home Rule Charter to standardize requirements for publication and posting of ordinances and notices of certain meetings of the Board of Trustees.

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES**

**ORDINANCE NO. 435**

**AN ORDINANCE SUBMITTING A BALLOT QUESTION TO THE  
VOTERS OF THE TOWN AT THE NOVEMBER 8, 2016 COORDINATED  
ELECTION, TO AMEND THE MORRISON HOME RULE CHARTER TO  
STANDARDIZE REQUIREMENTS FOR PUBLICATION AND POSTING  
OF ORDINANCES AND NOTICES OF CERTAIN MEETINGS OF THE  
BOARD OF TRUSTEES**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, pursuant to Charter Section 14.7 and CRS 31-2-210, the Board of Trustees has the authority to refer ballot questions amending the Town's Home Rule Charter to the electorate; and

WHEREAS, the Board of trustees has previously given notice of and called a special election to be held on November 8, 2016 as a part of the coordinated election on that date; and

WHEREAS, the Board wishes to refer a ballot question amending the Charter to standardize requirements for publication and posting of ordinances and notices of certain meetings of the Board of Trustees.

**NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado, that:**

**SECTION 1. Ballot question referred and ballot title set.** The following ballot question is hereby referred to the electorate of the Town at the November 8, 2016 coordinated election:

**Ballot Question and Title:**

SHALL THE HOME RULE CHARTER OF THE TOWN OF MORRISON, COLORADO, BE AMENDED TO STANDARDIZE REQUIREMENTS FOR PUBLICATION AND POSTING OF ORDINANCES AND NOTICES OF CERTAIN MEETINGS OF THE BOARD OF TRUSTEES?

Yes: \_\_\_\_\_

No: \_\_\_\_\_

**Full text of Amendment:**

Amend identified sections of the Charter to read as follows:

**SECTION 3.2. SPECIAL MEETINGS**

Special meetings shall be called by the Town Clerk upon the request of the Mayor, of any two members of the Board, or the Town Administrator, on at least forty-eight (48) hours written notice personally delivered to, or delivered to the residence of, each member of the Board and posted in ONE (1) place ACCESSIBLE TO THE PUBLIC within the Town and on the Town's website. A special meeting, however, may be held on shorter notice, but only after a reasonable attempt to provide actual notice to each Board member, if a quorum of the Board approves. No business shall be transacted at any special meeting of the Board unless it has been stated in the posted notice of such meeting.

**SECTION 3.9. ORDINANCE ADOPTION PROCEDURE**

(a) The following procedure shall be followed in adopting any ordinance except an emergency ordinance:

- (1) . . .
- (2) Before being introduced, an ordinance, except an emergency ordinance, shall have been posted in full in ONE (1) place accessible to the public in the Town of Morrison, and posted in full on the Town website, at least 72 hours before its introduction, not counting an intervening Saturday or Sunday. Additionally, copies of the ordinance shall be available to the public at the meeting at which it is introduced.
- (3) . . .

**SECTION 3.14. PUBLICATION**

Wherever publication is required by this Charter, it shall mean posting in ONE (1) PLACE within the Town accessible TO the public. and contemporaneous posting on the Town's website. Locations for posting shall be designated in January of each year by the Board of Trustees. The Board of Trustees may direct publication in a newspaper of general circulation within the Town by title only, title and summary, title and penalty provisions, or in full, at its discretion. Any publication less than in full shall advise where complete copies of the document can be obtained.

**SECTION 8.4. PUBLIC HEARING.**

At such time and place as the Board of Trustees may direct, at least one (1) public hearing shall be held on the proposed budget and the recommended capital program before adoption. Notice of each public hearing and notice that the proposed budget is available for public inspection, shall be posted on the Town's website once and in such other manner as the Board may direct, seven (7) or more days before each hearing, and shall be posted in ONE (1) place ACCESSIBLE TO THE PUBLIC.

**SECTION 2. Severability.** If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance

and each part hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**SECTION 3. Effective Date.** This ordinance shall take effect thirty (30) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

**INTRODUCED, READ, PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016, by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

**TOWN OF MORRISON:**

\_\_\_\_\_  
Sean K. Forey, Mayor

**ATTEST:**

\_\_\_\_\_  
Charla Bryant, Town Clerk

Lab

TOWN OF MORRISON  
BOARD OF TRUSTEES, REGULAR MEETING  
AUGUST 2, 2016  
BOARD ACTION FORM

---

SUBJECT: Resolution revising fees and charges.

TOWN ATTORNEY REVIEW:  YES  NO

MOTION: Motion to adopt Resolution 2016-13, a resolution revising fees and charges for applications, petitions, permits, plan or plat review and miscellaneous requests for services.

**TOWN OF MORRISON  
BOARD OF TRUSTEES**

**RESOLUTION 2016-13**

**A RESOLUTION REVISING FEES AND CHARGES FOR  
APPLICATIONS, PETITIONS, PERMITS, PLAN OR PLAT  
REVIEW AND MISCELLANEOUS REQUESTS  
FOR SERVICES**

**WHEREAS**, pursuant to Section 1-1-3 of the Morrison Municipal Code, the Board of Trustees has authority to establish by Resolution fees and charges for all applications, petitions, permits, plans and plat reviews and requests for services (the “applications”); and

**WHEREAS**, pursuant to Section 1-1-3C, the Board of Trustees may delegate the authority to determine adequate deposits against fees and costs incurred by the Town in processing an application; and

**WHEREAS**, the Board of Trustees has determined that all fees and charges imposed by the Town should reflect the actual costs and expenses incurred by the Town in connection with an application; and

**WHEREAS**, the Town has not regularly revised its fees and charges in accordance with the increases in its costs and expenses to process these applications; and

**WHEREAS**, the Board of Trustees has determined that the revised fees and charges established by this Resolution are reasonable and not excessive and reflect the actual costs incurred by the Town in processing the various applications, petitions, permits, plans or plats or request for services referred to herein; and

**WHEREAS**, in order to defray all costs and expenses related to an application, it is necessary that the applicant agree to pay all variable costs, fees and expenses incurred by the Town in addition to the fees established in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON, COLORADO, AS FOLLOWS:**

**1. Section 1. Fees, Effective Date.** The following fees and charges shall be effective upon adoption of this Resolution:

**A. LAND USE FEES.**

<b>Land Use Application Type</b>	<b>Development Review Cash Deposit</b>	<b>Land Use Application Fee</b> (A Pre-Submittal Fee may be required)
Annexation	\$5,000.00	Up to 1 acre \$750.00 1+ acre up to 10 acres \$1,500.00 More than 10 acres \$2,500.00
Zoning / Rezoning	\$2,500.00	One zoning district change \$750.00  More than one zoning district change \$1,000.00
Use by Special Review	\$750.00	\$300.00
Variance	\$500.00	Residential \$200.00 Non-residential \$400.00
Planned Unit Development	\$3,000.00	\$500.00
Appeal from the Board of Adjustment to Board of Trustees	\$500.00	\$250.00
Appeal of Administrative Decision To Board of Adjustment	\$500.00	\$250.00
CMRS Review (Commercial Mobile Radio Service)	\$2,000.00	\$500.00
Sign Permit	N/A	\$50.00
Banner Permit	N/A	\$25.00
Bus Bench	\$50.00	\$25.00
Preliminary Plat	\$2,000.00	Up to 10 lots \$500.00  11 to 100 lots \$1,500.00  More than 100 lots \$2,500.00
Final Plat	\$2,000.00	Up to 10 lots \$500.00  11 to 100 lots \$1,500.00  More than 100 lots \$2,500.00
Minor Re-subdivisions	\$500.00	\$300.00
Minor Amendments (Subdivision)	\$500.00	\$200.00
Subdivision Exemption	\$500.00	\$300.00

<b>Land Use Application Type</b>	<b>Development Review Cash Deposit</b>	<b>Land Use Application Fee</b> (A Pre-Submittal Fee may be required)
Variance from design or construction standards	\$500.00	\$200.00
Vacation (Portion of final plat or streets, rights-of-way and easements)	\$500.00	\$300.00
Appeals (Subdivision)	\$500.00	\$250.00
Consolidation	\$200.00	\$150.00
Site Development Plan	\$1,000.00	\$750.00
Amendment to Site Development Plan (SDP)	\$1,000.00	\$250.00
Vested Rights	\$500.00	\$200.00
Land Disturbance Permit	\$500.00	\$250.00
Flood Plain Development Permit	\$500.00	\$250.00
Flood Plain Development Permit Variance	\$500.00	\$250.00
Street Cut Permits	\$200.00	\$250.00
Special District Requests	\$5,000.00	\$2,000.00
Special Event	N/A	\$225

**B. BUILDING PERMIT FEES.**

<b>Description</b>	<b>Morrison Fee</b>
<b>Existing</b> (prior to contract effective date)	
Permit Inspections	\$75.00 per hour
Plan Review (re-submittals)	\$85.00 per hour
<b>New</b> (prior to contract effective date)	
Building Permit Fee	Per the Adopted code
Plan Review Fee	70% of Building Permit Fee
<b>Stock / Same As Review</b>	
No Change	\$90.00
Minor Change	\$180.00
<b>Additional Plan Review</b> due to changes, revisions, additions will be billed directly to applicant at \$75.00 per hour	
<b>Mobile, Manufactured, Factory Home</b>	
Block & Tie	\$225.00

<b>Description</b>	<b>Morrison Fee</b>
Temporary / Accessory	\$90.00
*NOTE: If set on permanent foundation, fee will be calculated based on valuation of foundation plus fee listed in this section.	
<b>Pre-Move Inspections</b>	
Within 30 miles of Morrison	\$200.00
Over 30 miles from Morrison	\$400.00
<b>Re-Inspection Fee</b>	\$75.00
<b>Outside Regular hours Inspection Fee</b>	\$100.00 per hour
Note: Minimum 2 hour charge	
<b>Inspection For Which No Fee Is Specifically Indicated</b>	\$100.00 per hour
<b>Outside consultant (other than SAFEbuilt CO)</b>	Actual Cost
<b>Single Stop Fees:</b>	
Air conditioner	\$100.00
Demolition	\$75.00
Fence (over 6 feet in height)	\$75.00
Furnace	\$100.00
Hot Tub & Spa's	\$150.00
Lawn Sprinkler System	\$75.00
Roof (re-shingle)	\$100.00
Siding	\$100.00
Water Heater	\$75.00
Window Replacement	\$100.00

**C. WATER / SEWER FEES.**

<b>Description</b>		
Water Resource Fee	\$9,500.00	Per EQR
Water System Development Fee	\$11,500.00	Per EQR
Sewer System Development Fee	\$6,500.00	Per EQR
Monthly Water Rate	\$45.00 per EQR Plus Usage Factor	\$2.50 per/1000 up to 15,000 gallons per month  \$4.50 per/1000 over 15,000 gallons per month  \$6.00 per/1000 over 20,001 gallons per month
<b>Description</b>		
Monthly Sewer Rate	\$35.00	per EQR
Water Turn On/Off Fee	\$25.00	

**D. BUSINESS LICENSE FEES.**

<b>Description</b>		
General Business	\$75.00	
General Business Renewal	\$40.00	
Business 3.2% Malt Liquor	\$115.00	
Business Liquor	\$135.00	
Business coin Operated Gaming	\$185.00	
Business Dancing/Pool/Billiards	\$185.00	
Business Short-term License	50% Annual Fee	
Adult Business	\$1,000.00	

**E. ALCOHOL AND FERMENTED MALT BEVERAGE LICENSES, RENEWALS AND PREMISES MODIFICATION FEES.**

<b>Liquor License Renewal Fees</b>	<b>Town Fees</b>	<b>State Fees</b>
Retail Liquor Store	\$122.50	\$227.50
Hotel & Restaurant	\$175.00	\$500.00
Tavern	\$175.00	\$500.00
3.2% Beer	\$13.75	\$96.25
Bed & Breakfast Permit	\$125.00	\$50.00
Corporation / LLC Changes	\$100.00	\$100.00
Late Renewal Fee	\$500.00	N/A
<b>Liquor License Fees – New Application</b>		
New Application Fee	\$1,000.00	\$600.00
New Application Fee w/Concurrent Review	\$1,000.00	\$700.00
Transfer of Ownership	\$750.00	\$600.00
Modification of Premises	\$150.00	\$150.00
New Manager Registration	\$75.00	\$75.00
CBI Finger Print Fee	N/A	\$38.50 (CBI)
Adult Entertainment	\$1,500.00	N/A
Special Event – 3.2% Beer	\$100.00	N/A
Special Event – Liquor	\$100.00	N/A

**F. ADMINISTRATION FEES.**

<b>Description</b>	<b>Amount</b>	
Copies	\$0.25	Per Page
Information on CD	\$5.00	Per Disc
Fax Transmitting	\$0.25 / \$1.00	Per Page Local / Long Distance
Fax Receiving	\$0.25	Per Page
Notary Services	\$2.00	Each Document Non-Resident
NSF Check Fee	\$30.00	
Open Records Request	\$30.00	Per Hour after first hour
Town Code	Free Online	
Comprehensive Plan	Free Online	

**G. STORM DRAINAGE FEE.** This fee shall be established by separate resolution of the Board of Trustees.

**2. Section 2. Pre-Submittal Fees.** The Town Administrator is authorized to determine if the Town will incur costs or expenses including consultant or contractor fees, prior to the filing of an application and to require payment of a deposit sufficient to cover these costs and expenses before they are incurred.

**3. Section 3. Additional Charges.** In addition to the fees specified above, the applicant shall pay all reasonable and necessary costs, fees and charges incurred by the Town in processing the application, petition, permit, plan, plat or request. By way of example only, and without limitation, these shall include copying expense, recording and publication charges, fees and costs for professional services required by the Town, and reporter and transcript fees and charges where a reporter or transcript is necessary. All such sums shall be paid prior to final action by the Town.

An advance deposit may be required against these sums at the time of acceptance of an application by the Town in an amount determined to be reasonable by the Town Administrator.

**4. Section 4. Prior Resolutions.** If not previously rescinded, the following Board of Trustee resolutions are rescinded effective the effective date of this resolution: 89-4, 90-5, 97-7, 2008-07.

**5. Section 5. Effective Date.** This Resolution shall be effective upon its adoption.

**INTRODUCED, READ, PASSED AND ADOPTED** this 2<sup>nd</sup> day of August, 2016.

**TOWN OF MORRISON**

---

**Sean Forey, Mayor**

**ATTEST:**

---

**Charla Bryant, Town Clerk**



## URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

Paul A. Hindman, Executive Director  
2480 W. 26th Avenue, Suite 156B  
Denver, CO 80211-5304

Telephone 303-455-6277  
Fax 303-455-7880  
www.udfcd.org

RECEIVED

JUL 25 2016

July 24, 2016

Kara Zabilansky, Administrator  
Town of Morrison  
321 Highway 8  
Morrison, CO 80465

Re: Five-Year Capital Improvement Program 2016-2020 (CIP)  
Five-Year South Platte River Capital Improvement Plan 2016-2020 (CIP)  
2017 Maintenance Work Plan  
2017 South Platte River Work Plan

Dear Ms. Zabilansky:

The Urban Drainage and Flood Control District is in the process of updating its work plans that are carried out within the Town of Morrison by the Design, Construction, and Maintenance (DCM) Program. The four work plans are funded by the Capital Improvement Plan (CIP) Fund, the Maintenance Fund, and the South Platte River Fund.

By this letter the District's Board of Directors is seeking input from the local governments within the District for drainage and flood control work items they would like added to the workplans. Each of these work plans and the process to request that work be added to a specific work plan are described below.

Please note that if your jurisdiction is within Boulder County or the City and County of Broomfield, or if the South Platte River does not flow through or adjacent to your jurisdiction, you are not eligible to make direct use of the South Platte River Fund and can ignore any further South Platte River Fund discussion in this letter.

The DCM Program relies on private consultants and contractors to design, construct, and maintain all of our projects. As a result of this approach, we have no equipment or crews to perform drainage and flood control work.

The District's CIP and Maintenance Work Plans are subject to Board of Director's approval, District budget limitations, and priorities based on District policies.

### Five-Year CIP Fund

The purpose of the Five-Year CIP Fund is to assist the local governments within District boundaries in designing and building capital improvement drainage facilities. Once the Five-Year CIP is updated, based on your responses to this letter, it will outline the drainageway design, right-of-way acquisition, and construction projects we intend to carry out with the Town of Morrison over the next five years. The following policies will guide the Board of Director's revisions to the Five-Year CIP and the District's financial participation in the requested drainage or flood control improvements.

1. Proposed projects must be supported by the local government.

*Working with you since 1969*

2. Proposed projects must be "master planned" prior to initiation of construction.
3. Local governments must be willing to share in at least fifty percent (twenty-five percent for South Platte River capital projects) of the cost of improvements.
4. Local governments must agree to regulate floodplains within their jurisdiction.
5. Local governments must agree to maintain the completed improvements.
6. Tax revenues received from counties within the District will be spent for improvements benefiting those counties.

Based on the current Five-Year CIP an initial draft Five-Year CIP for the 2016-2020 period has been prepared. This draft will reflect any changes that have been made this year. That initial Five-Year CIP, titled "Draft Five-Year Capital Improvement Plan 2016- 2020" is enclosed for your use in updating the Plan.

#### Maintenance Fund

The purpose of the Maintenance Fund is to assist the local governments within District boundaries in maintaining those major drainageways that are their responsibility. The types of work performed through the Maintenance Fund are defined in the enclosed Work Description. Once the Maintenance Work Plan is completed, it will outline the drainageway maintenance projects we intend to accomplish through the next year on behalf of the Town of Morrison. The following policies guide the District's financial participation in the maintenance of drainage facilities:

1. Funds to be spent on drainageway maintenance activities are allocated to each of the seven counties within the District in direct proportion to the amount of tax revenue each county generates for the Maintenance Fund.
2. Any flood control facility designed and constructed by, or approved for construction by, a local public body after March 1, 1980 must be reviewed and approved by the District and must be constructed in substantial conformance with District-approved design before it can be eligible for District maintenance assistance. District maintenance funds cannot be spent on flood control facilities that do not meet these requirements. The only exception to this policy is for flood control facilities constructed before March 1, 1980 which are "grand-fathered" into District maintenance eligibility. If you have had any recent projects approved for maintenance eligibility, please include them in your requests if you would like assistance.
3. All projects undertaken through the Maintenance Fund are completely financed and managed by the District. No matching funds are required, except in those cases where you might desire to accelerate the completion of a multi-phase maintenance project or if you wish to expand a drainageway maintenance activity by adding parks facilities or capital improvement elements.

We have enclosed a copy of the Drainageway Maintenance Priority Guidelines for your use. It simply outlines one way to evaluate the functional, safety/liability, political, and environmental aspects of a drainageway maintenance concern. Please make use of it if you feel it will be a useful tool. Feel free to modify it to suit your needs.

## South Platte River Fund

The purpose of the South Platte River Fund is to assist with design, construction, and maintenance of improvements along the River for those local governments that have a portion of the South Platte within their boundaries. The following policies guide the District's financial participation in South Platte River projects:

1. The types of maintenance work that is eligible for assistance by the District includes: periodic mowing along the access trail; occasional debris and trash pickup; tree pruning; dead tree removal; revegetation of banks; weed control including Tamarisk and Russian Olive eradication; repair and improvement to maintenance access trails; restoration of eroded banks; and stabilization of the river gradient.
2. All maintenance projects undertaken through the South Platte River Fund are completely financed and managed by the District. No matching funds are required, except in those cases where you might desire to accelerate the completion of a multi-phase maintenance project or if you wish to expand a drainageway maintenance activity by adding parks facilities or capital improvement elements.
3. Capital projects on the South Platte River are included in the Five-Year South Platte River Capital Improvement Plan, and our funding requires that local governments be willing to share in at least twenty-five percent of the cost of improvements.

## How to Request Work to be Done by the Design, Construction, and Maintenance Program

The Five-Year CIP 2016-2020, South Platte River Capital Improvement Plan 2016-2020, and 2017 Maintenance and South Platte River Work Plans will be formulated over the next three months based on information you provide to us. The best way to identify your drainage and flood control needs, both capital and maintenance, is to use the enclosed UDFCD Project Request Form. We ask that your staff complete one copy of the selection form for each project request and return them to us. The Project Request Form is also available electronically on the District's website at <http://udfcd.org/design-construction-maintenance>.

The enclosed "Draft Five-Year Capital Improvement Plan 2016-2020, and Draft South Platte River Capital Improvement Plan 2016-2020" shows the CIP requests we were able to accommodate at this time last year, as well as any changes made this year. It can be used to write-in your funding and scheduling changes for existing projects plus you can fill in new project requests in the blank lines. This form is a good place to show updates to your current projects plus show your new projects that you detailed on the UDFCD Project Request Forms. Please be sure to prioritize your requests on the form and then send a copy of these notes back to us.

Please be specific and rank all requests in order of preference. Whenever possible include recent photographs of each area. In addition, you may be able to pinpoint work locations by referring to the sheet number and grid index in the current year's routine maintenance contract documents. The contract documents for the current year's routine maintenance work are available on the District's website at <http://udfcd.org/design-construction-maintenance/>. You can include this information with the Project Request Forms you send to us.

If we do not receive any requests from you we will proceed on the basis that no changes are called for in the level of assistance from the DCM Program and that you have no additional needs for 2017. In that

event, the scheduled stream management activities the District is currently doing for the Town of Morrison will remain the same for next year unless you specifically request additions or deletions.

Please complete UDFCD Project Request Forms for Five-Year CIP requests, Maintenance requests, and South Platte River requests and return them to David Bennetts at the District by September 1, 2016.

Once the District's Board of Directors has approved the DCM work programs for the Five-Year CIP Fund, the Maintenance Fund, and the South Platte River Fund, typically in November of each year, we will inform you about the activities we expect to perform in your jurisdiction.

If you are not the appropriate contact for coordination of yearly CIP or maintenance needs, please forward this information to the appropriate person and notify us of the change.

If you have any questions or need additional information, please contact me or Laura Kroeger at 303-455-6277. We look forward to your response.

Sincerely,



David B. Bennetts, P.E., CFM, Manager  
Design, Construction, & Maintenance Program

DBB/mc

Enclosures: Work Description for Maintenance Fund activities  
Drainageway Maintenance Priority Guidelines  
Project Request Form  
Draft Five-Year Capital Improvement Plan 2016- 2020  
Draft Five-Year South Platte River Capital Improvement Plan 2016-2020

cc: David Mallory, UDFCD  
Ken MacKenzie, UDFCD  
Shea Thomas, UDFCD  
Laura Kroeger, UDFCD  
Barbara Chongtoua, UDFCD  
Rich Borchardt, UDFCD  
Bryan Kohlenberg, UDFCD  
Dave Skuodas, UDFCD  
Paul Hindman, UDFCD  
Fritz Fouts, Town of Morrison

# **URBAN DRAINAGE AND FLOOD CONTROL DISTRICT DESIGN, CONSTRUCTION, AND MAINTENANCE PROGRAM**

## **Drainageway Maintenance Work Description**

Drainageway Maintenance activities carried out by the Design, Construction, and Maintenance (DCM) Program are in place to assist local governments by performing a broad range of maintenance work on major drainageways that are the responsibility of the local government. In most situations a major drainageway is an open channel draining a basin of more than 130 acres. This definition of major drainageway excludes local maintenance activities such as curb and gutter work, inlet maintenance, and repairs to piped storm sewer systems.

Major drainageway maintenance work is a broad category which includes vegetation management and debris removal, solving various isolated or small-scale drainage and erosion problems, as well as rehabilitating existing public drainage channels and improvements that have deteriorated or failed.

Most of the construction projects done with maintenance funding are designed by private consultants and the work performed by a group of pre-qualified Drainageway Contractors, or, for the larger projects, the construction contracts are awarded through a full public or modified bid process.

**The following types of work are typical drainageway maintenance activities:**

- Scheduled mowings of native grass and trash and debris removal on major drainageways during the growing season.
- Addressing local erosion problems on a drainageway or at a drainage structure. This work may involve earthwork, riprap, and/or concrete.
- Repairing existing erosion protection or drainage structures.
- Detention pond restoration which can include cleaning the outlet, installing a trash rack, or constructing a trickle channel.
- Thinning trees from an overgrown drainageway.
- Removing sediment deposits from detention ponds, culverts, and channels.
- Revegetation and weed control on all project sites.
- Reconstructing deteriorated or inadequate drainage structures and channel improvements.
- Rebuilding channel side slopes and overbanks to restore the intended conveyance capacity to the drainageway.
- Improvements to existing drainage facilities to enhance their stability and maintainability.
- Participation in trail projects to improve maintenance access.

## Drainageway Maintenance Priority Guidelines

As maintenance needs along drainageways become more complex, it becomes increasingly difficult to prioritize individual projects. In an effort to aid local governments in performing this task, the following process has been developed. It is by no means intended to be prescriptive, but it may be useful in determining how to prioritize projects when requesting District maintenance assistance.

This guideline has been set up using four different categories: Functional, Safety/Liability, Political, and Environmental. For a potential project, each of the categories is assigned a point value and the totals are added up. After all the totals have been determined, the project with the highest value is ranked number one (the highest priority), the second as number two and so on.

Listed below are the four suggested categories along with a narrative of the different degrees of choices and their associated point values:

### Functional

- **Minor Damage:** This type of problem is not severe enough to compromise the capacity or stability of the drainageway or to threaten any structures (2 points).
- **Moderate Damage:** Damage is severe enough that another significant rainfall event will likely cause damage such that facilities or structures will need to be rehabilitated or replaced (4 points).
- **Complete Failure:** Drainageway facilities must be repaired or replaced as soon as possible (6 points).

### Safety/Liability

- **Low:** There are no apparent immediate safety concerns or inherent public liabilities (1 point).
- **Moderate:** No personal injury or property damage has been reported but could occur in the opinion of the observer. In addition, some public liability may exist (2 points).
- **Immediate Danger:** A personal injury or loss of property has occurred. Additionally, in the opinion of the observer, there exists an immediate danger to the public and/or the public liability is determined to be high (3 points).

### Political

- **Low:** The project was observed only at a staff level (1 point).
- **Moderate:** A few calls from the public have been received or an elected official has made the staff aware of the problem but has not demanded immediate action (2 points).
- **High:** An organized citizens group has contacted the staff and demanded some type of action be taken to correct the problem. Also, if an elected official has demanded that action be taken (3 points).

### Environmental

For this category, the user should simply ask the question, "Are there any environmental concerns at this site which will be compromised by doing this project?" If the answer is yes, a value of negative two (-2) should be used. If the answer is no, then a value of zero (0) should be assigned.

An example worksheet has been attached to aid the user in preparing his or her priority list. Again, this method is only one way of determining a way to prioritize drainageway projects. It is not to be viewed as being required by the District's DCM Program.

## UDFCD PROJECT REQUEST FORM

For all Capital Improvement Plan (CIP), Maintenance, and South Platte River Projects

Your priority ranking for this project: \_\_\_\_\_

DATE: \_\_\_\_\_

1. Location of requested project:  
**DRAINAGEWAY NAME** \_\_\_\_\_  
**TRIBUTARY NAME** (if applicable) \_\_\_\_\_  
**LOCAL GOVERNMENT NAME** \_\_\_\_\_  
**COUNTY NAME** \_\_\_\_\_
  
2. Type of Work Requested (check as many boxes as apply):

<input type="checkbox"/> Scheduled Mowing	<input type="checkbox"/> Revegetation	<input type="checkbox"/> New CIP Channel Construction
<input type="checkbox"/> Scheduled Debris/Trash Pickup	<input type="checkbox"/> Build/Repair Trail	Which years?: _____
<input type="checkbox"/> Tree Thinning/Removal	<input type="checkbox"/> Repair Isolated Erosion	<input type="checkbox"/> New CIP Detention Pond
<input type="checkbox"/> Weed Control	<input type="checkbox"/> Repair Detention Pond	Which years?: _____
<input type="checkbox"/> Repair Existing Drainage Facilities		<input type="checkbox"/> New CIP Drainage Structures
		Which years?: _____
  
3. Describe the requested drainageway service, repairs, or improvements: \_\_\_\_\_  
\_\_\_\_\_
  
4. Describe the downstream and upstream limits of the requested project: (Use street intersections, nearby streets and extended streets): \_\_\_\_\_  
\_\_\_\_\_
  
5. Give a rough estimate of the cost for the requested work: \_\_\_\_\_  
For CIP work, the local government must fund at least 50% (25% for South Platte River projects). Do you have participation funds available? If yes, show amounts and funding years: \_\_\_\_\_
  
6. Current drainageway/land ownership (check one type below):

<input type="checkbox"/> Public property	<input type="checkbox"/> Private property w/public drainage easement
<input type="checkbox"/> Private property	<input type="checkbox"/> Homeowners association
  
7. Requested time frame for this project: \_\_\_\_\_
  
8. Contact person, phone no., and e-mail address: \_\_\_\_\_  
\_\_\_\_\_
  
9. Please attach background information for each request such as photographs, plat maps, subdivision filing maps, easements, assessor's maps showing property ownership, etc.
  
10. **ELIGIBILITY** – All CIP project requests will be considered since they involve new construction and funding participation from the local government. However, UDFCD maintenance assistance is available only for those reaches of drainageways that are grand-fathered into eligibility, (this includes some native reaches) or have been improved and have met UDFCD eligibility requirements. A reach of a drainageway is grand-fathered in for maintenance assistance if that drainageway reach was improved, or if the subdivision containing it was platted, before March, 1980. If the subdivision was platted or if the construction of the requested reach of the drainageway took place after March, 1980 it will be eligible for UDFCD maintenance assistance only if the drainageway construction has been reviewed and approved by UDFCD.

A maintenance request will be denied if we determine it has not met UDFCD eligibility requirements.

CIP requests and maintenance requests that are approved for funding will be put on the 5-Year CIP or the appropriate Work Plan for the upcoming year. These project lists will also be available on the UDFCD website: <http://www.udfcd.org/>.











ced

TOWN OF MORRISON  
BOARD OF TRUSTEES, REGULAR MEETING  
AUGUST 2, 2016  
BOARD ACTION FORM

---

**SUBJECT:** Jeff Bradley has asked the Town to replace the fence on the South side of his parking lot. Bradley claims that he did not sign off on the fence prior to installation, it does not match the other fencing on the trail, and that it was installed too close to the lot. Jose and I went out there and we think it can be moved to the wall (see attached picture). I obtained a quote for the fence and it will cost approximately \$85-\$95 per foot. The fence is 290 feet so the cost would be around \$26,000.

**TOWN ATTORNEY REVIEW:**  YES  NO

**ACTION:** Please provide me with direction on how to reply to Jeff Bradley.

## Kara Zabilansky

---

**From:** jeff bradley <jeff@bradleyblastingco.com>  
**Sent:** Monday, July 25, 2016 7:41 PM  
**To:** Kara Zabilansky  
**Subject:** RE: Letter in File

Dear Ms. Zabilansky,

Thank you. Do you know when the fence along the rear of the parking lot is scheduled to be removed and a new one will be installed on the top of the wall? When will you folks want my input?

Sincerely,

Jeff bradley

---

**From:** Kara Zabilansky [mailto:kara@town.morrison.co.us]  
**Sent:** Thursday, July 21, 2016 3:16 PM  
**To:** jeff bradley <jeff@bradleyblastingco.com>  
**Subject:** Letter in File

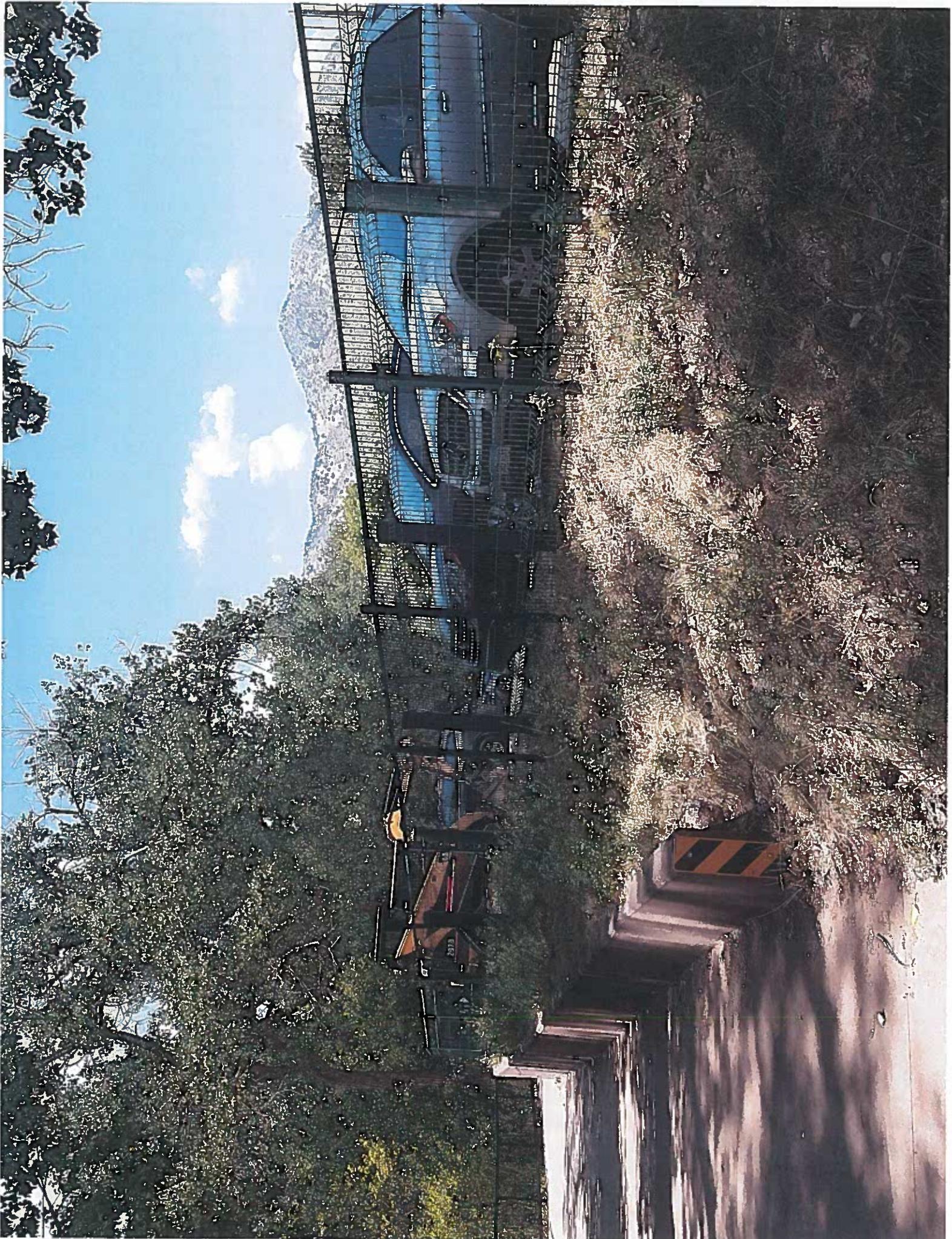
Jeff,

I found the attached letter in the trail easement file. I am not sure if it helps in anyway but thought I would pass it along.

Thank you,



Kara Zabilansky  
Town Administrator  
321 Highway 8  
Morrison, CO 80465  
303-697-8749  
303-697-8752  
[kara@town.morrison.co.us](mailto:kara@town.morrison.co.us)



**Mayor and Board of Trustees:**

**The Morrison Police Department Report for July, 2016.**

1. Officers of the Morrison Police Department and the secretary were asked to work with members of the Colorado Special Olympics at Chili's Restaurant (Chili's Tip a Cop) event in Littleton to raise money for their cause. It placed a very positive light on the department.
2. Officers of the Morrison Police Department were asked to work with the Jefferson County Sheriff's Office to work a DUI Check Point, due to their shortage of manpower. It shows their confidence in Morrison Police to ask for our assistance in important traffic enforcement matters.
3. Bandimere "Mile High Nationals" went very well this year. According to Bandimere officials and police officers, there was a record number of participants in the races and number of people attending the event.
4. Crimes/calls for service handled by Morrison Police Officers in July, 2016.

➤ **Nine Vehicle Accidents Investigated/Reported by Morrison Police Officers:** 300 Blk Bear Creek Ave – Two vehicle non-injury accident (vehicle #1 rear ended vehicle #2 after traffic came to a stop); NB Hwy 285 @ mm247 – Single motorcycle injury accident (rider NB lost control and struck center median, transported to St Anthony's); 16283 Morrison Rd – Two vehicle non-injury accident (vehicle #2 stopped at stop sign rear ended by vehicle #1); SB Hwy 285 @ mm248.2 – Single vehicle non-injury accident (driver with medical issue grazed center median); EB C470 @ mm4 – Two vehicle non-injury accident (vehicle #1 lost a playhouse from bed of truck striking vehicle #2); 408 Bear Creek Ave – Two vehicle non-injury accident (vehicle #1 backing into parking spot strikes vehicle #2 already parked); Stone St @ Bear Creek Ave – Two vehicle non-injury accident (vehicle #1 changing lanes sideswiped vehicle #2); Alley St west of Stone St – Hit & Run accident (vehicle #2 struck while unoccupied, vehicle #1 left scene of accident without leaving required information); NB Hwy 285 @ mm247 – Single vehicle injury roll-over accident (driver DUI to Swedish).

➤ **No Stolen Vehicles in July:**

➤ **Twenty Two Motorist Assists:** SB HWY 285 @ mm247 – Motorist (CO 509-FQW) pulled over to stretch his legs (no assistance required); SB Hwy 285 @ mm248 – Motorists (CO 185-ZKL) did not want assistance; SB Hwy 285 @ mm247 – Motorists (AL 2BB4508) with fuel issues (directed to nearest gas station); EB C470 @ mm3 – Vehicle stuck in middle lane (pushed onto shoulder); EB C470 @ Hwy 285 – Changed flat tire for motorist (CO 338-QNO); Market St @ Mt Vernon Ave – Disabled vehicle (CO 788-XNY) tow in route; SB Hwy 285 @ mm247 – Motorist (CA 7REW528) lost (given directions); SB Hwy 285 @ Hwy 8 – Motorist (CO QGW-533) waiting for overheated vehicle to cool; SB Hwy 285 @ mm247 – Motorist (CO RBR-736) resting (moved to safer location); EB C470 @ mm3.9 – Changed flat tire for motorist (CO 926-WEM); WB C470 @ Morrison Rd – Disabled vehicle (CO 771-LVG) safely off road (tow in

route); EB Hwy 74 @ mm17.5 – Vehicle (CO SQS-413) with flat tire (waiting for tow); NB Hwy 285 @ mm247.5 – Vehicle (CO 455-ISB) with fire under hood (fire out upon arrival, stay on scene to ensure safety); SB Hwy 285 @ mm247.5 – Vehicle (CO 767-YFM) overheated (pulled over to cool down); SB Hwy 285 @ mm247.5 – Motorist (CO 908-YIF) driving erratically (Asian female with broken English crying , yelling and screaming “help me, help me please,” young child in back seat saying there’s a fire at home on the stove, followed her home to check on fire, requested fire standby while checking, pot on gas stove with hot water boiling over, no further assistance required); SB Hwy 285 @ mm246 – Over heated vehicle (CO 942-WBT) pulled over waiting to cool; WB C470 @ Morrison Rd – Motorist (CO 999-RQR) out of gas (assisted putting in gas); WB C470 on ramp to Alameda Pkwy) – Vehicle (CO 180-ZZW) with smoking brakes (WMF responded to scene, no assistance required); NB Hwy 285 @ mm247.5 – Semi Tractor (MI D020063) pulled over to allow engine to cool; SB Hwy 285 @ mm247 – Vehicle (CO 678-KAT) pulled over to side of road (overheated, tow in route); SB Hwy @ mm247 – Vehicle (CO 524-XYJ) with broken fan belt pulled over to side of road (tow in route); NB Hwy 285 @ Parmalee Gulch – Waste Management truck pulled over to side of road (stalled, tow in route).

➤ **No Welfare Checks in July:**

➤ **Eleven Citizen/Business Issues/Assistance:** 16283 Morrison Rd (Conoco) – Unwanted male at 3 different locations (Bradley’s, the Cow, & Conoco) MPD dispatched to all 3 places on an unwanted male forbidden to return to these locations (had no money, no place to stay, but was in town for a three day concert at Red Rocks, upon his return to Conoco, MPD cited him for Criminal Trespass); 16283 Morrison Rd (Conoco) – Standby for custody exchange; C470 & Morrison Rd underpass – Citizen called on campers (several people taking a break out of the sun, and to eat after a long hike, advised); 203 Bear Creek Ave (Rock n Roses Boutique) – Assist patron who locked their keys in vehicle (CO 617-VQS); Red Rocks Vista Lane – Residents concerned about suspicious vehicle (CO 841-KQS) driver moving items out of home for sale (190 Red Rocks Vista Lane); 209 Bear Creek Ave (Café Prague) – Business alarm (area check, all windows and doors secure); 229 Hwy 8 (GEO Tours) – Assist patron (white water rafter) getting into vehicle (TX BMN2837) after accidentally locking keys in vehicle; 14711 W Morrison Rd (Red Rocks Baptist Church) – Call on possible mental subject (left before MPD arrived); Morrison Rd under C470 overpass – Report of hitchhiker passed out (male stated he was tired and taking a nap, clear, advised); Mt Falcon Park (parking lot) – Assist bicyclist who locked keys and belongings in vehicle); NB Hwy 285 @ mm247.5 – Pedestrian on highway (courtesy ride to Conoco).

➤ **Four Animal Issues in July:** 121 Stone St (Cliff House Lodge) – Citizen found two dogs at Soda Lakes Rd (returned to owner (a person staying at the Cliff House Lodge, advised); 408 Bear Creek Ave (TNT parking lot) - Citizen concerned with dog left in vehicle (located owner, dog not in distress, advised); EB C470 @ Alameda Pkwy – Dead deer on roadway (CDOT advised for removal); 316 Bear Creek Ave (The Cow) – Dog in vehicle (not in distress, owners advised).

➤ **Eighteen Assist Other Agencies: Colorado State Patrol (5):** EB C470 @ mm3.75 – Secured scene of non-injury accident and wait for CSP; EB C470 east of Morrison Rd – Traffic control for two vehicle non-injury accident; WB Hwy 74 @ mm18 – Cover injury roll-over accident

(driver ejected); EB C470 @ mm3.7 – Cover two vehicle non-injury accident (advised drivers to make counter report per CSP); WB C470 @ Morrison Rd – Two vehicle non-injury accident (traffic control until CSP arrived). **Jefferson County Sheriff's Office: (6):** Hwy 93 @ I-70 – Intoxicated male walking on Hwy 93 (Jeffco responded); Bandimere (gate A) – Felony menacing (hold for Jeffco); EB C470 @ Morrison Rd – Cover Jeffco stopping vehicle on a REDDI report; NB Hwy 285 @ mm16 – Cover Jeffco unit following stolen vehicle (owner had recovered her own vehicle, failed to notify police); Morrison Rd under C470 – Vehicle (CO 872-ZYO) with suicidal female & sister would not pull over (MPD made stop, calmed females down to wait for Jeffco); 501 Hwy 8 – Possible rolling domestic (stopped vehicle for Jeffco). **Lakewood Police Department (3):** 3100 Blk Hwy 93 – Area check for lost male out of Lakewood (UTL); WB C470 @ mm4.5 – Motorcycle accident with injuries (traffic control & wait for ambulance); Morrison Rd @ Bear Creek Blvd – Traffic control for two vehicle injury accident. **West Metro Fire (3):** 215 Bear Creek Ave (Tony Rigatoni's) – Male passed out in restaurant (WMF transported to Swedish); 101 Bear Creek Ave (Ozzie's) – Male having a seizure transported to St Anthony's by WMF; Hwy 93 @ Red Rocks Gate #2 – Motorist with diabetic issue taken to hospital. **Golden Police Department (1):** Johnson Rd north of 6<sup>th</sup> Ave – Erratic motorist stopped for Golden PD.

- **Eight DUI/DWAI/Drunk/Detox:** Hwy 74 @ Hwy 8 - Traffic stop for speeding results in arrest for DUI & Possession of schedule II controlled substance (methamphetamine); 308 Bear Creek Ave (Bradley's Gas Station) – Verbal domestic outside Bradley's (male and female highly intoxicated taken to Detox for welfare placement); 121 Stone St – (Cliff House Lodge) – Verbal domestic results in a female to detox and a male warrant arrest (warrant out of Park Co. for assault & harassment); SB Hwy 285 @ mm243 – DUI checkpoint with Jefferson Co Sheriff's (arrest for Inv. DUI); SB Hwy 285 @ North Turkey Creek Rd – DUI Checkpoint with Jefferson Co Sheriff's (arrest for Inv. DUI); 500 Blk Bear Creek Ave – Intoxicated male sitting on bench (to detox for welfare placement); Morrison Rd @ C470 – Traffic stop of motorist driving on wrong side of road (arrested for Inv. DWAI, breath test of .067); Morrison Rd on-ramp to EB C470 – Male walking on highway (walking because he was too drunk to drive, to detox for welfare placement).
- **One Abandoned Vehicle in July:** SB Hwy 285 @ Hwy 8 – abandoned vehicle (CO 377-OQN) cleared, 24 hour red tag.
- **Five Road Debris/Traffic Hazards:** WB C470 @ Morrison Rd – Trash bags containing clothing removed from highway and given back to motorist; WB C470 @ mm3 – Debris from uncovered truck load cleared to shoulder; EB C470 @ Hwy 285 – Removed tire shreds from highway; NB Hwy 285 @ Hwy 8 – Removed vehicle shock absorber to shoulder; EB C470 @ Morrison Rd – Removed metal from roadway.
- **One Suspicious Vehicle:** NB Hwy 285 @ mm247.5 – Unoccupied vehicle (CO 347-QSY) with broken steering column (stolen out of Arvada).
- **Three Nursing Home Calls (150 Spring St):** Cold female/female assault (no visible injuries, both with dementia); RN called on possible assault (residents 88 & 91 with Alzheimer's, report

for record only); Female resident angry with CNA wanting her medications (not time for them).

- **Twenty Two Miscellaneous Incidents:** SB Hwy 285 @ mm247 – Routine traffic stop for speeding results in summons issued for driving with a revoked driver's license; WB C470 @ Morrison Rd – Routine traffic stop for speeding results in summons issued for driving without proper vehicle insurance; SB Hwy 285 @ mm247.5 – Routine traffic stop for speeding results in summons issued for driving with a suspended driver's license; WB C470 @ mm4 – Routine traffic stop for speeding results in summons issued for driving without a valid driver's license or vehicle insurance; SB Hwy 285 @ mm247.5 – Routine traffic stop for speeding results in summons issued for driving with a denied driver's license and displaying expired license plates; EB C470 @ mm4 – Contacted motorist on side of road with hazards on (brass knuckles on dashboard, confiscated as illegal and placed into evidence, was watching fireworks at Bandimere, advised); WB C470 @ mm4 – Routine traffic stop for speeding results in summons issued for driving without a valid driver's license; EB C470 @ mm4 – Routine traffic stop for speeding results in summons issued for driving with a suspended driver's license (unpaid tickets out of Virginia); WB Mt Vernon Ave @ Stone St – Traffic stop of a motorcycle rider with no headlight, taillights or brake lights results in summons issued for riding without a valid motorcycle endorsement; WB Hwy 74 @ mm18 – Routine traffic stop for speeding results in summons issued for driving with a suspended driver's license (non-payment of child support); 300 Blk of Bear Creek Ave – Motorist found note on vehicle stating "Your car is not welcome in our town, next time your tires won't be so lucky" (investigation disclosed note left by his friend playing a prank on him, unfounded); SB Hwy 285 @ mm247.5 – Routine traffic stop for speeding results in summons issued for driving without a valid driver's license; SB Rooney Rd @ Morrison Rd – Traffic stop for stop sign violation results in summons issued for driving with a denied driver's license (unpaid tickets); WB Mt Vernon Ave @ Bear Creek Ave – Traffic stop for disregarding barricades results in summons issued for driving with a suspended driver's license (insurance termination); EB Hwy 74 @ Hwy 8 – Routine traffic stop for speeding results in summons issued for driving with a denied driver's license (unpaid tickets); SB Hwy 285 @ mm247.5 – Routine traffic stop for speeding results in summons issued for driving with a denied driver's license (unpaid tickets); Bear Creek Ave @ Hwy 8 – Traffic stop for driving with no lights on results in summons issued for driving with an instruction permit without an adult in vehicle (owner of vehicle was cited for permitting an unlicensed minor to drive his vehicle); WB C470 @ Morrison Rd – Attempt traffic stop for speeding results in driver not pulling over and a Use of Force incident (driver states he had his car stereo up, could not hear siren, but he did finally see police vehicle lights and pulled over); NB Hwy 285 @ mm246 – Routine traffic stop for speeding results in summons issued for driving with a revoked driver's license (habitual traffic offender, has been served 13 times for driving under restraint); WB Hwy 74 @ mm18 – Routine traffic stop of a motorcycle rider for speeding results in summons issued for riding without a valid motorcycle endorsement, displaying fictitious license plates and no insurance; NB Hwy 285 @ mm247 – Routine traffic stop for speeding results in summons issued for driving with expired license plates (expired 4/2016); SB Hwy 285 @ mm247 - Routine traffic stop for speeding results in summons issued for driving with a denied/cancelled driver's license.

5. There were **13** dispatched calls in which Morrison Police Officers were unable to locate the subject of the call or the incident such as: Motorist Assists, REDDI Reports, Motorcycle Speeding, Motorcycle Accident, Male with a Rifle, Car/Deer Accident, Sedan with Bike Rack on Side of Road, Road Hazards and a Vehicle Accident.

6. Jennifer answered **551** phone calls and assisted **50** walk-ins to the police building in **July, 2016**.

7. Morrison Police Officers will issue approximately **825** traffic citations, give **60** warnings and **5** parking tickets in **July, 2016**.

Thank you all for your continued support,

Rudy Sandoval, Chief of Police  
Morrison Police Department  
(303) 697-4810  
[chief@police.town.morrison.co.us](mailto:chief@police.town.morrison.co.us)

## Streets, Grounds & Buildings Board Report - July

Here is a brief report for the Town Board. Recently the shingles at Town Hall were replaced over 4<sup>th</sup> of July weekend. There was a major ceiling leak in the upstairs restroom last year. The contractor did a great job. We are planning on creating additional parking across from Happy Shack/ Willies Wings along with a crosswalk and handicap ramps. The contract is in process. I found Apex Tree Service to chip and haul away our limb pile from the bone yard. It is going to take the guys about 3 to 4 days to chip all the branches and small logs. I am meeting with Darren from Urban Drainage this week. We are going to discuss certain hazardous trees along Bear Creek trail. I am hoping they can help us remove and trim a few trees that we cannot handle. We added several used trash cans in Town that we purchased from Town of Estes Park. We have worked at the Morrison Museum several days adding parking blocks to their parking lot. Also we are planning on adding 30 tons of gravel to the parking lot that Aggregate donated to the Museum. We have been picking up trash throughout Town Mondays and Fridays. The flower baskets along Mt. Vernon Creek have been consuming water 5-7 times per week. We are still busy mowing grass and cutting weeds from the water reservoir to Conoco. We are starting to do asphalt (hot mix) patching throughout Town. Certain streets have alligator cracks on the pavement and they need attention. After the asphalt patching we are planning on sealing all the remaining cracks with hot rubber. Finally, the Town just hired Jordan Lynch (seasonal) he is going to help us finish the small projects we have pending before winter.

# UTILITY DEPARTMENT

7/27/16

## WATER

- The Utility Department and JVA, Incorporated have reached 60% design for the new WTP clearwell. The design will be submitted to CDPHE for approval, this normally takes about two months.
- The Town will be going with Browns Hill Engineering for the electrical engineering on the clearwell.
- During the month of July I submitted The Town of Morrison's drinking water Eligibility Survey to the CDPHE. This Survey is to be used to identify public water system capital improvements necessary for purposes of protecting public and environmental health, and for adherence with the Safe Drinking Water Act.
- New Red Rocks transmission main line has been installed up to the lower parking lot from booster pump station location. This is where it will stay until November (Red Rocks off season). This is when we will have access to the parking lots to dig the remainder of the line.
- The 8 inch main line tie in for the 6 inch Red Rocks booster station transmission line was completed successfully on Sat 7/23/16.



## WASTEWATER

- Red Rocks has still been sending us extremely high BOD loads in their wastewater. Normal influent wastewater generally has a concentration of 250-350 mg/l of BOD (biological oxygen demand), Red Rocks has hit an all-time high of 1100-1200 mg/l of BOD. The addition of the bacteria provided by Bio Lynceus has been helping the town's plant so I have given Joe at Red Rocks the ok to proceed at the normal 24 gpm flow rate to our facility. The addition of the second SBR that is now online has help out tremendously in receiving these loads.
- During the month of July I submitted The Town of Morrison's Wastewater Eligibility Survey. This Survey is to be used to identify sanitation system capital improvements necessary for purposes of protecting public and environmental health, and for adherence with the Clean Water Act.
- Installation of new sewer line heading up to Red Rocks parallel to the new distribution line has begun. Ran into some heavy rocky terrain and had to install sewer main 3ft higher than normal, this will not make any difference in flow because of the elevation of the main line and the velocity of the wastewater that makes its way down the hill.



## BCWA

- Fritz Fouts and Simon Farrell were present at the meeting
- Before the meeting started there was a side conversation about how the Town can see the Copper data that is being collected by the BCWA for Mt. Vernon. Russ Clayshulte stated that the results from the Copper sampling is sent out to the BCWA mailing group each month with the agenda for the BCWA TRS meeting.
- BCWA Policy 6 - Weighted Vote was reviewed. Typically votes at the board meetings are conducted by majority, but if an officer of the Association calls for a weighted vote Policy 6 can be used. In this scenario the weight of each vote is distributed in accordance with the amount of annual membership fees each entity pays. The sum of all votes adds to 15 and Morrison currently has a weighted vote amount of 0.4. The City of Lakewood, Jefferson County and Evergreen Metro are the three largest contributors to membership fees and their combined weighted vote adds up to 8.7. This is sort of a double edged sword; it is good to have a weighted vote that is meaningful in the case of an important decision, but it is also nice to have low annual dues. The three largest members pay an average annual membership fee of slightly above \$20,000 a year and the Town of Morrison's annual fee is currently below \$4,000.
- There was a large discussion about the fiscal matters of the BCWA and how it will continue to operate in the future. The organization does not carry over much money from year to year and although costs have been going up fees have remained flat. During the meeting a proposal was put on the table to increase membership dues for all participants by 10 percent in 2017 with another bump estimated at 5 percent in 2018. This will help ensure the financial solvency of the organization.
- The fee for the Town of Morrison is expected to increase to approximately \$4,081 for 2017. A memo explaining the proposed fee increases will be sent out by the BCWA in the near future.
- Jefferson County is currently against the proposal to extend the boundary of the Bear Creek Watershed to the east. The Jefferson County Commissioners are expected to weigh in on the decision.
- The Brook Forest Inn and the Geneva Glen Camp have not paid their dues in two years and will be terminated as members. This will require them to conduct their own sampling to remain in compliance with the control regulation.

**Thank you  
Fritz Fouts  
Utility Director**

20

TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL  
110 STONE STREET  
REGULAR TOWN BOARD MEETING  
TUESDAY, JULY 19, 2016 6:00 P.M.

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

**Roll Call:** Mayor Sean Forey, Trustees Brewster Caesar, Debora Jerome, Allen Williams, Christopher Wolfe were present. Venessa Angell arrived at 6:03. Katie Gill was absent. A quorum was established.

**Staff Present.** Gerald Dahl (Town Attorney) arrived at 6:25, Kara Zabilansky (Town Administrator), Anthony Joiner (Lieutenant) and Kristi Dixon (Deputy Town Clerk).

**Amendments to the Agenda:** Add 5b) Police Department and 6e) Wood Lane Discussion

**Public to Address the Board:**

**Kathleen Dichter**, 109 Spring Street, Morrison, CO 80465. Dichter looked for agenda on website this weekend, found it posted yesterday. She has reviewed the financials and came before the Board before with this, on page 2 under the balance sheet, Aflac bill there is a credit \$3069.57. Dichter asked last meeting if there was someone who she was to send her questions to. Dichter does not want hours of research done. She would like an answer back if the Board could discuss protocol and get back with her. Zabilansky responded that it would be an open records request and to submit the paperwork. Dichter stated she did that and was told if anything needed to be researched there is no obligation by the Town to conduct research for her. Dichter responded she will do an open records request.

**Loren Oswald**, 115 Spring Street, Morrison, CO 80465. Oswald on the Board last meeting, the meeting before and the meeting before that he has asked for on the attendance issue, what is the Board's stance. It is not just this particular issue we are talking about but in the future. Is this going to be a normal thing? Oswald is asking the Board to look at this and would like a response back. Should we go ahead and let this happen? Oswald said it is in our Home Rule Charter, stated very clear if you run for election that you are here. Oswald wants to know what the Board's decision is. The Board members took an oath and made a pledge to the Town Charter. The Charter encourages full participation in meetings. Oswald stated there is an Ordinance that states three or more consecutive unexcused absences is grounds for dismissal. Caesar responded he has two points; point number one, this is not a question and answer session. The Town Attorney has made it very firm we are trying to have an official business meeting. Point number two, related to absences, is that the word Oswald keeps missing is unexcused absences; the answer is the absences have been excused. Caesar said he understands Oswald has talked to the Mayor at great length about this issue and does not want to talk about this during a meeting as we are here to conduct business. Oswald wants to know how long before he has to have something here for the election, piggyback it with rooftop patios? He believes the people want the Board members here. Zabilansky asked Oswald to make an appointment to meet with her in the office.

**Presentations and Hearings:**

**5a) Anna Ryan, Race Director, Revel Marathon:** Ryan handed out Revel Marathon medals to everyone. Ryan was asking for approval from the Town of Morrison to hold the 2017 race in Morrison on June 11, 2017. Ryan hoped the Town saw a big change in the way things were changed from the previous year, with busing and parking. Williams responded he felt it went well. Wolfe responded that he felt there was an issue with a late night pickup approximately at 11:30 p.m. and hopefully that will not be an issue next year. Ryan believes that was the night before the race and that should not happen again. Ryan also responded that the

amplified noise will continue to be monitored. A time of 9:00 am was agreed upon to begin with louder levels of noise. Ryan asked how soon the Board felt they could come up with a decision. Revel Marathon would like to begin advertising and start registration as soon as possible. All Board members concurred in favor of having the Revel Marathon in the Town of Morrison June 11, 2017. Zabilansky will coordinate with Ryan.

**5b) Lt. Anthony Joiner, Morrison Police Department:** Joiner asked the Board for authorization to amend the budget to eliminate two part-time positions to create one full time position in the Police Department. This would create a saving within the department because it would eliminate some overtime. The department is losing a lot of reserved officers due to the increase of officers being hired by other agencies.

Wolfe made a motion authorizing the increase of FTE by .5 by hiring an additional officer. Williams seconded the motion. All present voted in favor. Mayor Forey stated that they might consider hiring a part time officer as well.

#### **General Business:**

**6a) Ordinance 433:** An Ordinance Extending a Temporary Moratorium on the Acceptance, Processing and Approval of Rooftop Patios in the Commercial Transitional (CT) Zone District. Dahl said the current moratorium expires August 19, 2016. Caesar made a motion to adopt Ordinance 433 Extending a Temporary Moratorium on the acceptance, processing and approval of Rooftop Patios in the Commercial Transitional (CT) Zone District and declaring an emergency. Angell seconded the motion. All present voted in favor of the motion.

**6b) Resolution 2016-12,** a Resolution of the Town of Morrison Colorado, adopting the 2016 Jefferson County Multi-Hazard Mitigation Plan. Wolfe made a motion to adopt Resolution 2016-12 a Resolution of the Town of Morrison Colorado, adopting the 2016 Jefferson County Multi-Hazard Mitigation Plan. Angell seconded the motion. All present voted in favor of the motion.

**6c) Proposals for Trash Services:** Caesar had a few questions. First, while the Republic plan is cheaper for residential customers, is it more expensive for commercial customers? Zabilansky responded commercial customers cannot be required to participate but we can offer it to them and residential can opt out. Second, Caesar wanted to make sure that the Town is not going to be responsible for each individual person when it comes to paying the bills. No, each person will be responsible for their own bill. Wolfe asked about early termination if it is not working out. Dahl said it could be part of the contract negotiations. Williams asked if it was single stream recycle with a separate can. Yes it is. Zabilansky will be contact person with Dahl for the negotiations. Dahl will work the terms of the contract. Caesar noted that this will save residents about \$30.00 a month on trash and recycling. Caesar made a motion to have Gerald Dahl, Town Attorney, draft contract negotiations with Republic Services. Dahl to bring back to the Board a final contract. Wolfe seconded the motion. All present voted in favor.

**6d) Tesoro Cultural Center** – no questions or comments

**6e) Wood Lane discussion:** Board of Adjustment approved variance for Burris property to add an addition on Wood Lane north of Town office. In the variance the Board of Adjustment is requiring the property owner to grant the Town dedication of right of way. Eventually the Town will get the right of way dedicated from all the residents along Wood Lane. The Engineer estimates \$5800.00 for determination where the width of road is and where the road is currently and where we want it. Currently we do not own it, but we do maintain it. Dahl said planning should be done for long term; it was always looked at as a Town street. The Town would need the other home owners along Wood Lane to agree to dedication. Angell asked what the benefit of having it dedicated is. Dahl responded it would make life better for the property owners, it would be a public street. Caesar said it would also give access to what is currently a land locked town

parcel. Zabilansky has spoken with David Glade regarding his two properties and he is open to the dedication. Zabilansky believes the others would be open to it too. Wolfe would like to see the road asphalted if it does get dedicated. Zabilansky is looking for direction from the Board if they want to go forward. All Board members agreed to move forward with Wood Lane engineering and dedication.

**Departmental Reports.**

**Court:** There were no questions or comments.

**Accounting:** There were no questions or comments.

**Town Administrator:** The 2017 Budget Schedule was submitted to the Board.

Zabilansky asked the Board and Dahl if it would be appropriate to have an executive session for the Board to relay to staff their position on Oswalt’s question regarding Board absences. Mayor Forey said that the Board does not have to take an action. Jerome said she wants clarification of what action they are looking for. Caesar stated that the Home Rule Charter says “unexcused” absences and all of Wolfe’s absences have been excused by the Board. Forey stated maybe he should have made it clearer that when Wolfe misses a meeting he does call the Mayor to ask about what is going on and if he missed anything at the meeting. Wolfe has been in training for a new job and is reading the Board packets and is keeping up to speed on what is going on. Jerome said there has never been an issue of not having a quorum at a meeting. Everyone on the Board is in unanimous agreement that no action will be taken against Chris Wolfe regarding his absences. The Mayor will personally make a phone call tomorrow morning to follow-up with Loren Oswalt. Zabilansky will also follow-up with a letter.

**Attorney:** Dahl said that he would keep the Board apprised on the process of contract negotiations with Republic Services and will explore the three year versus five year issue with the contractor. Dahl said that he and Zabilansky had been collecting changes to the Home Rule Charter to put on the ballot. Dahl said he would draft an ordinance with the question for the August 2<sup>nd</sup> meeting for Board approval.

**Consent Agenda.** Caesar made a motion to approve the Consent Agenda. Wolfe seconded the motion. All present voted in favor of the motion.

**Board Comments:** Caesar suggested the Town follow the burn ban in Jefferson County. Dahl said to adopt an Ordinance so you have something to enforce. Zabilansky will research to find out the different levels of fire bans.

**Adjournment:** The Meeting was adjourned at 7:42 pm.

TOWN OF MORRISON

---

Sean Forey, Mayor

Attest:

---

Kristi Dixon, Deputy Town Clerk



Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
------	-------	-----------------	------------------	--------------	---	-------	---------	------	-----	-----	--------	-----	---	------	-----

07/15/2016 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,495.00	.00	Direct Deposit Net	39,250.50-	D	Informational	.00
2-00	Overtime Pay	17.75	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	96.00	.00				Fringe Benefit	.00
4-00	Sick Leave Pay	41.00	.00					
5-01	PD Parking Enforcement	21.00	.00					
5-02	PD Special Officer Wages-	265.50	.00					
5-03	PD Special Officer Wages-	131.25	.00					
7-01	Holiday Pay	136.00	.00					
Grand Totals:		2,203.50	.00		39,250.50-			.00

Grand Totals:		7073	36	36	54,082.20	.00	4,052.32-	5,473.00-	1,812.00-	3,494.38-	39,250.50-	.00
---------------	--	------	----	----	-----------	-----	-----------	-----------	-----------	-----------	------------	-----

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,495.00	.00	Direct Deposit Net	39,250.50-	D	Informational	.00
2-00	Overtime Pay	17.75	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	96.00	.00				Fringe Benefit	.00
4-00	Sick Leave Pay	41.00	.00					
5-01	PD Parking Enforcement	21.00	.00					
5-02	PD Special Officer Wages-	265.50	.00					
5-03	PD Special Officer Wages-	131.25	.00					
7-01	Holiday Pay	136.00	.00					
Grand Totals:		2,203.50	.00		39,250.50-			.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
----	-------	-------	-------	----------	--------	---	-----------	--------

M=Manual Check D=Direct Deposit Nel =Includes EIC T=Tips Reported F=Fringe Benefits

## Report Criteria:

Invoices with totals above \$0.00 included.  
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>CAPITAL PROJECTS - GF</b>							
10-40-903	South Walkway/Highway 8						
361	TTG INC. OF DENVER	110129	Professional services	07/01/2016	1,080.00	1,080.00	08/02/2016
Total CAPITAL PROJECTS - GF:					1,080.00	1,080.00	
<b>ADMIN</b>							
<b>10-50-110 EMPLOYEE BENEFITS</b>							
50	Cobrahelp	114842	Monthly COBRA Admin Fee	07/15/2016	15.00	15.00	08/02/2016
<b>10-50-200 Outside Services</b>							
728	Allen Technology	11632	Core Coverage	08/01/2016	199.17	199.17	08/02/2016
<b>10-50-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036978112866b	07/04/2016	40.32	40.32	08/02/2016
185	CENTURYLINK	0704	3036970881617B	07/04/2016	7.47	7.47	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
212	T-mobile	0713	Account 515485017	07/13/2016	74.70	74.70	08/02/2016
<b>10-50-300 Accounting Services</b>							
828	Jennifer Bennett	073116	Finance Services	07/26/2016	390.00	390.00	08/02/2016
211	Swanhorst & Company Lic	123115	Partial Billing on Audit 12/31/2013	07/15/2016	9,000.00	9,000.00	08/02/2016
<b>10-50-395 Office Supplies</b>							
343	Staples Advantage	3308117737	Office supplies	07/05/2016	104.85	104.85	08/02/2016
Total ADMIN:					9,912.56	9,912.56	
<b>BOARD OF TRUSTEES</b>							
<b>10-55-385 Marketing/Event Contributions</b>							
153	Morrison Liquor Store	080216	gift Vouchers	08/02/2016	50.00	50.00	08/02/2016
Total BOARD OF TRUSTEES:					50.00	50.00	
<b>COURT</b>							
<b>10-70-200 Outside Services</b>							
728	Allen Technology	11632	Core Coverage	08/01/2016	199.17	199.17	08/02/2016
59	Colorado Dept Of Revenue - Dmv	0802	Default Clearance	08/02/2016	75.00	75.00	08/02/2016
974	Rose Interpreting	786	Court sign language Interpreter	04/10/2016	160.00	160.00	08/02/2016
<b>10-70-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036978112866b	07/04/2016	40.32	40.32	08/02/2016
185	CENTURYLINK	0704	3036970881617B	07/04/2016	7.47	7.47	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
<b>10-70-395 Office Supplies</b>							
343	Staples Advantage	3308117737	Office supplies	07/05/2016	39.31	39.31	08/02/2016
Total COURT:					602.32	602.32	
<b>PLANNING</b>							
<b>10-75-214 Developer Retainage Expenses</b>							
85	Evergreen Newspapers	20160713	Publication	07/13/2016	68.64	68.64	08/02/2016
<b>10-75-225 Travel and Meetings</b>							
571	Fastsigns of Lakewood	64494	Name Plates	07/13/2016	20.91	20.91	08/02/2016
<b>10-75-410 Engineering Services</b>							
361	TTG INC. OF DENVER	110125	Professional services	07/01/2016	120.00	120.00	08/02/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total PLANNING:</b>					<b>209.55</b>	<b>209.55</b>	
<b>POLICE</b>							
<b>10-80-115 Worker's Compensation Ins-CIRS</b>							
43	Cirsa	W16478	Workers Comp - Joiner	07/22/2016	439.81	439.81	08/02/2016
<b>10-80-200 Outside Services</b>							
728	Allen Technology	11632	Core Coverage	08/01/2016	199.17	199.17	08/02/2016
<b>10-80-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036978112866b	07/04/2016	40.32	40.32	08/02/2016
185	CENTURYLINK	0704	3036970681617B	07/04/2016	7.47	7.47	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
<b>10-80-340 Dues/Membership</b>							
972	CACP	0714	Membership Renewal	07/14/2016	100.00	100.00	08/02/2016
<b>10-80-345 Edu., Training &amp; Equip. Surchar</b>							
313	Galls, LLC	5695275	Police Supplies	07/12/2016	248.82	248.82	08/02/2016
313	Galls, LLC	5695275	Police Supplies	07/12/2016	1,113.74	1,113.74	08/02/2016
973	Intoximeters, Inc	537326	Police Supplies	07/15/2016	560.72	560.72	08/02/2016
161	Neve's Uniforms & Equipment	337763	Supplies	07/15/2016	674.00	674.00	08/02/2016
161	Neve's Uniforms & Equipment	338044	Uniform	07/21/2016	453.36	453.36	08/02/2016
894	Public Safety Innovation, Inc	3326	Police	07/11/2016	250.00	250.00	08/02/2016
791	Super Seer Corporatoin	60947	Police Supplies	07/26/2016	683.00	683.00	08/02/2016
242	Walmart	0710	Operating Supplies	07/10/2016	228.44	228.44	08/02/2016
<b>10-80-360 Gas, Oil, and Vehicle Repair</b>							
258	Jefferson County S. O.	071816	Unit 3	07/18/2016	115.20	115.20	08/02/2016
258	Jefferson County S. O.	071816	Unit 10	07/18/2016	168.41	168.41	08/02/2016
315	L.A.W.S	11475	police Maintenance	07/19/2016	125.00	125.00	08/02/2016
711	Voyager Fleet Systems INC	889260158628	fleet fuel	07/08/2016	139.52	139.52	08/02/2016
<b>10-80-391 Parking Ticket Expense</b>							
46	Clancy Systems International,	MO1606	Parking Citation	07/18/2016	410.00	410.00	08/02/2016
<b>10-80-395 Office Supplies</b>							
182	Office Depot	2939787	Supplies	06/24/2016	99.75	99.75	08/02/2016
242	Walmart	0710	Operating Supplies	07/10/2016	337.01	337.01	08/02/2016
<b>Total POLICE:</b>					<b>6,474.79</b>	<b>6,474.79</b>	
<b>PUBLIC WORKS</b>							
<b>10-85-200 Outside Services</b>							
728	Allen Technology	11632	Core Coverage	08/01/2016	199.17	199.17	08/02/2016
196	Rooney Valley Maintenance	0716	Monthly Cleaning Service	07/31/2016	624.00	624.00	08/02/2016
<b>10-85-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036970681617B	07/04/2016	7.47	7.47	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
<b>10-85-220 Trash Removal - SG&amp;B</b>							
15	Alpine Waste & Recycling	525284	Trash Yard Haul 700 Bear Creek	07/01/2016	375.00	375.00	08/02/2016
<b>10-85-360 Gas, Oil, and Vehicle Repair</b>							
258	Jefferson County S. O.	071816	Vehicle fuel	07/18/2016	268.46	268.46	08/02/2016
<b>10-85-365 Building and Repair Materials</b>							
975	Sensible Heating & Cooling	072616	Ac Maintenance	07/26/2016	643.00	643.00	08/02/2016
<b>10-85-397 Operating Supplies</b>							
343	Staples Advantage	3308117737	Office supplies	07/05/2016	39.31	39.31	08/02/2016
<b>10-85-702 Streets, Repairs &amp; Maintenance</b>							
862	CAM Services	90495	power sweeping	07/21/2016	650.00	650.00	08/02/2016
118	J & S Contractors Supply Co.	58597	Sign	07/11/2016	279.60	279.60	08/02/2016
118	J & S Contractors Supply Co.	58598	Sign	07/11/2016	48.13	48.13	08/02/2016
118	J & S Contractors Supply Co.	58674	Sign	07/19/2016	371.25	371.25	08/02/2016
184	Oxford Recycling, Inc.	16070309	Fee	07/14/2016	40.00	40.00	08/02/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total PUBLIC WORKS:</b>					<b>3,626.44</b>	<b>3,626.44</b>	
<b>HISTORY MUSEUM</b>							
<b>10-90-215 Telephone</b>							
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
<b>10-90-358 Inventory - Expense</b>							
863	Geoworld	163	Museum	05/20/2016	349.52	349.52	08/02/2016
248	K&M International/WildRepublic	1017999	museum inventory	07/15/2016	54.00	54.00	08/02/2016
248	K&M International/WildRepublic	1018084	museum inventory	07/15/2016	225.60	225.60	08/02/2016
<b>10-90-397 Operating Supplies</b>							
823	Chenoa Ellinghaus - Palecoat \$ III	0710	employee reimbursement - MNH	07/10/2016	11.87	11.87	08/02/2016
183	Quill	7160582	MNHM Supplies	07/08/2016	51.94	51.94	08/02/2016
<b>Total HISTORY MUSEUM:</b>					<b>773.98</b>	<b>773.98</b>	
<b>Total GENERAL FUND:</b>					<b>22,729.64</b>	<b>22,729.64</b>	
<b>UTILITY FUND</b>							
<b>SEWER EXPENDITURES</b>							
<b>20-40-200 Outside Services</b>							
728	Allen Technology	11832	Core Coverage	08/01/2016	199.17	199.17	08/02/2016
<b>20-40-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036975319287B	07/04/2016	129.32	129.32	08/02/2016
185	CENTURYLINK	0704	3036978112866b	07/04/2016	40.33	40.33	08/02/2016
185	CENTURYLINK	0704	3036970681817B	07/04/2016	7.47	7.47	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016
212	T-mobile	0713	Acct 707087534	07/13/2016	70.36	70.36	08/02/2016
<b>20-40-360 Gas, Oil, and Vehicle Repair</b>							
258	Jefferson County S. O.	071816	Vehicle fuel-Utility	07/18/2016	64.57	64.57	08/02/2016
<b>20-40-395 Office Supplies</b>							
343	Staples Advantage	3308117737	Office supplies	07/05/2016	104.86	104.86	08/02/2016
<b>20-40-410 Engineering Services</b>							
361	TTG INC. OF DENVER	110126	Professional services	07/01/2016	630.00	630.00	08/02/2016
<b>20-40-508 Sludge Hauling</b>							
731	McDonald Farms Enterprises,INC	420403-1018	Pickup and Return	07/14/2016	728.43	728.43	08/02/2016
<b>20-40-510 Lab Fees</b>							
286	Colorado Analytical Lab	160712121	wastewater	07/20/2016	169.00	169.00	08/02/2016
<b>Total SEWER EXPENDITURES:</b>					<b>2,224.56</b>	<b>2,224.56</b>	
<b>CAPITAL PROJECTS - UF</b>							
<b>20-42-901 Disinfection By-Products</b>							
361	TTG INC. OF DENVER	110128	Professional services	07/01/2016	2,464.56	2,464.56	08/02/2016
<b>20-42-908 Red Rocks Amp. Water</b>							
361	TTG INC. OF DENVER	110127	Red Rocks Amphitheater Water Se	07/01/2016	6,725.09	6,725.09	08/02/2016
<b>Total CAPITAL PROJECTS - UF:</b>					<b>9,189.65</b>	<b>9,189.65</b>	
<b>WATER EXPENDITURES</b>							
<b>20-45-200 Outside Services</b>							
728	Allen Technology	11832	Core Coverage	08/01/2016	199.15	199.15	08/02/2016
<b>20-45-215 Telephone/Internet</b>							
185	CENTURYLINK	0704	3036976101239B	07/04/2016	58.78	58.78	08/02/2016
185	CENTURYLINK	0704	3036978112866b	07/04/2016	40.33	40.33	08/02/2016
185	CENTURYLINK	0704	3036970681817B	07/04/2016	7.44	7.44	08/02/2016
185	CENTURYLINK	071916	3036974857295B	07/19/2016	68.99	68.99	08/02/2016
66	Comcast	071916	Internet Services	07/19/2016	81.05	81.05	08/02/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-45-340	Dues/Membership						
732	CDPHE	FGD2016449	Drinking Water Fee	07/20/2016	465.00	465.00	08/02/2016
20-45-360	Gas, Oil, and Vehicle Repair						
258	Jefferson County S. O.	071816	Vehicle fuel-Utility	07/18/2016	64.57	64.57	08/02/2016
20-45-395	Office Supplies						
343	Staples Advantage	3308117737	Office supplies	07/05/2016	104.86	104.86	08/02/2016
20-45-401	SCADA						
965	Timber Line Electric & Control	1018	Field Service	07/22/2016	254.00	254.00	08/02/2016
20-45-410	Engineering Services						
715	RESPEC Consulting & Services	0616-131	Water Engineering	06/30/2016	1,250.00	1,250.00	08/02/2016
361	TTG INC OF DENVER	110126	Professional services	07/01/2016	630.00	630.00	08/02/2016
20-45-500	Chemicals						
872	TREATMENT TECHNOLOGY	173089	SUPPLIES	07/11/2016	2,975.31	2,975.31	08/02/2016
20-45-510	Lab Fees						
286	Colorado Analytical Lab	160711064	Drinking Water	07/21/2016	39.00	39.00	08/02/2016
<b>Total WATER EXPENDITURES:</b>					<b>6,238.48</b>	<b>6,238.48</b>	
<b>Total UTILITY FUND:</b>					<b>17,652.69</b>	<b>17,652.69</b>	
<b>Grand Totals:</b>					<b>40,382.33</b>	<b>40,382.33</b>	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.