

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES MEETING
NOTICE AND AGENDA
6:00 PM, OCTOBER 20, 2020**

**PUBLIC ATTENDANCE AT THIS MEETING WILL BE ELECTRONIC ONLY
THE MEMBERS OF THE BOARD OF TRUSTEES AND STAFF WILL MEET
ELECTRONICALLY AND THE TOWN HALL WILL NOT BE OPEN TO THE PUBLIC**

The public may attend this meeting in real time in either of the following ways:

You can dial in using your phone.

United States: +1 669 900 6833

Meeting ID: 861 8219 8771

Passcode: 354857

To Access Meeting Via Video: [CLICK HERE](#)

1. Call To Order

- 2. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey
Trustees: Debora Jerome
Mike DeJonge
Katie Gill
Matt Schweich
Jen Singer
Paul Sutton

3. AMENDMENTS TO THE AGENDA

4. PUBLIC TO ADDRESS THE BOARD

5. PRESENTATIONS AND HEARINGS

6. GENERAL BUSINESS

- a. Ordinance 499- Campaign Finance Complaint Process
- b. Draft 2021 Budget
 - i. Police Department/Parking Enforcement
 - ii. General Fund Revenues
 - iii. Utility Fund Revenues

7. DEPARTMENTAL REPORTS

- a. Court
- b. Accounting
- c. Building Department
- d. Town Manager
- e. Town Attorney

8. CONSENT AGENDA

- a. Minutes
- b. Payroll
- c. Vouchers

9. BOARD COMMENTS

- a. Hogback Article

10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, Water Counsel, and appropriate staff to receive legal advice and instruct negotiators concerning pending water court cases.

11. ADJOURNMENT



MEMORANDUM

TO: Board of Trustees; Town of Morrison

FROM: Geoffrey Wilson, Special Counsel

CC: Gerald Dahl, City Attorney

DATE: October 9, 2020

RE: Complaint and hearing process for campaign finance complaints in Town elections

Introduction

The attached draft ordinance creates a process for reviewing and conducting hearings on complaints alleging violation of campaign finance laws in Town elections.

Prior to 2019, complaints alleging violations of Art XXVIII of the Colorado Constitution or the State Fair Campaign Practices Act (FCPA) in municipal elections were filed with the Secretary of State. During its 2019 regular session, the Colorado General Assembly enacted SB19-232, which changed this process, providing instead that “any complaint arising out of a municipal campaign finance matter must be exclusively filed with the clerk of the ...municipality.” (codified at C.R.S. 1-45-111.7(9)(b))

The passage of SB19-232 has resulted in municipalities across Colorado adopting local complaint procedures, in order to address campaign finance complaints that may arise in their local elections. Many of these ordinances adopt a procedure similar to that set forth by the General Assembly in SB19-232 for processing such complaints in State elections.

Proposed Code Amendment

The proposed amendment to the Code is modeled after the complaint process set forth in SB19-232 for complaints filed with the State, as well as various municipal ordinances implementing local complaint processes in the wake of the State legislation. The proposed ordinance includes the following elements:

Board of Trustees, Town of Morrison

Re: Complaint and hearing process for campaign finance complaints in Town elections

October 9, 2020

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- Creates Section 1-9-4 to clarify which State election laws apply to elections conducted in the Town. These laws include the Municipal Election Code, the Uniform Election Code (applicable in elections coordinated by the county clerk), the municipal initiative and referendum law, the municipal recall law and the law concerning amendment of home rule charters.
- Creates Section 1-9-5, which provides a detailed process for filing a campaign finance complaint in writing, followed by initial review by the municipal clerk.
- Provides authority of the clerk to dismiss the complaint, provide an opportunity to cure deficiencies in the complaint, or set the complaint for a hearing.
- Provides for the conduct of a hearing by an independent hearing officer.
- Authorizes the hearing officer to impose penalties of at least twice the amount contributed, received or spent unlawfully, a daily civil penalty for delinquent filings, as well as other penalties.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
OCTOBER 20, 2020
BOARD ACTION FORM

Subject: Ordinance 499- An Ordinance Concerning Elections, And In Connection Therewith, Amending The Morrison Municipal Code To Create A Process For Addressing Complaints Alleging Violations Of Article Xxviii Of The Colorado Constitution Or The Fair Campaign Practices Act In Town Elections, And To Clarify Which Laws Apply To Town Elections

Procedure: Adoption of Ordinance

Town Attorney Review: Yes No

Town Manager Review: Yes No

Motion: Motion To Adopt Ordinance 499- An Ordinance Concerning Elections, And In Connection Therewith, Amending The Morrison Municipal Code To Create A Process For Addressing Complaints Alleging Violations Of Article Xxviii Of The Colorado Constitution Or The Fair Campaign Practices Act In Town Elections, And To Clarify Which Laws Apply To Town Elections.

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES**

ORDINANCE NO. 499

AN ORDINANCE CONCERNING ELECTIONS, AND IN CONNECTION THEREWITH, AMENDING THE MORRISON MUNICIPAL CODE TO CREATE A PROCESS FOR ADDRESSING COMPLAINTS ALLEGING VIOLATIONS OF ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT IN TOWN ELECTIONS, AND TO CLARIFY WHICH LAWS APPLY TO TOWN ELECTIONS.

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, *et seq.* to adopt and enforce all ordinances; and

WHEREAS, in its 2019 Regular Session, the Colorado General Assembly adopted SB19-232, which provides, *inter alia*, that “any complaint arising out of a municipal campaign finance matter must be exclusively filed with the clerk of the ...municipality”; and

WHEREAS, the 2019 legislation necessitates creation of a process by which the Town of Morrison may address complaints alleging violation campaign finance laws applicable in Town elections, and also presents an opportunity to clarify which laws govern Town elections.

NOW, THEREFORE, BE IT ORDAINED by the board of trustees of the Town of Morrison, Colorado

Section 1. The Morrison Municipal Code is amended by the addition of the following new Section 1-9-4, as follows:

Section 1-9-4. State election codes adopted.

EXCEPT AS OTHERWISE PROVIDED BY CHARTER OR ORDINANCE, INCLUDING THE PROVISIONS OF THIS CHAPTER, THE FOLLOWING STATUTES, AS THE SAME PRESENTLY EXIST OR AS THEY MAY BE IN THE FUTURE AMENDED, ARE HEREBY ADOPTED BY THE TOWN AND SHALL GOVERN THE CONDUCT OF ALL ELECTIONS HELD WITHIN THE TOWN:

- A. C.R.S. 31-10-101 *ET SEQ.*, ALSO KNOWN AS THE "COLORADO MUNICIPAL ELECTION CODE,"
- B. C.R.S. 1-1-102 *ET SEQ.*, ALSO KNOWN AS THE "UNIFORM ELECTION CODE," AND

- C. C.R.S. 1-45-101 *ET SEQ.*, ALSO KNOWN AS THE "FAIR CAMPAIGN PRACTICES ACT."
- D. C.R.S. 31-11-101 *ET SEQ.*, THE LAW GOVERNING MUNICIPAL INITIATIVES, REFERENDA AND REFERRED MEASURES,
- E. C.R.S. 31-4-501, *ET SEQ.*, THE LAW GOVERNING MUNICIPAL RECALLS, AND,
- F. C.R.S. 31-2-201, *ET SEQ.*, THE LAW GOVERNING THE ADOPTION AND AMENDMENT OF THE HOME RULE CHARTER.

Section 2. The Morrison Municipal Code is amended by the addition of a new Section 1-9-5, as follows:

Section 1-9-5. Complaints.

- A. ANY PERSON WHO BELIEVES A VIOLATION OF ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT (C.R.S.1-45-101 *ET SEQ.*, AS AMENDED BY THIS CODE, HAS OCCURRED RELATED TO A TOWN ELECTION MAY FILE A WRITTEN COMPLAINT WITH THE TOWN CLERK.
- B. COMPLAINTS MUST BE FILED NO LATER THAN NINETY (90) CALENDAR DAYS AFTER THE COMPLAINANT KNEW OR SHOULD HAVE KNOWN BY THE EXERCISE OF REASONABLE DILIGENCE OF THE ALLEGED VIOLATION.
- C. A WRITTEN COMPLAINT FILED WITH THE TOWN CLERK SHALL INCLUDE THE TOWN CLERK'S COMPLAINT COVER SHEET WHICH MUST INCLUDE THE FOLLOWING INFORMATION:
 - 1. THE NAME, ADDRESS, E-MAIL ADDRESS, TELEPHONE NUMBER AND SIGNATURE OF THE COMPLAINANT (IF THE COMPLAINANT IS REPRESENTED BY COUNSEL, INCLUDE THE COUNSEL'S NAME, ADDRESS, E-MAIL ADDRESS, TELEPHONE NUMBER AND SIGNATURE ALONG WITH THE NAME, ADDRESS, E-MAIL ADDRESS, TELEPHONE NUMBER AND SIGNATURE OF THE COMPLAINANT);
 - 2. THE NAME AND, IF KNOWN, THE TELEPHONE NUMBER AND ADDRESS OF THE RESPONDENT(S) (OR EACH PERSON ALLEGED TO HAVE COMMITTED A VIOLATION);
 - 3. THE PARTICULARS OF THE VIOLATION; AND

4. OPTIONALLY, DOCUMENTATION OR OTHER EVIDENCE SUPPORTING THE ALLEGATION.
- D. IF AN INCOMPLETE COMPLAINT IS RECEIVED, THE DATE ON WHICH THE ORIGINALLY FILED COMPLAINT WAS RECEIVED IS CONSIDERED THE FILED DATE IF A COMPLETE COPY IS RECEIVED WITHIN THREE (3) BUSINESS DAYS OF NOTIFICATION FROM THE TOWN CLERK THAT THE COMPLAINT WAS INCOMPLETE.
 - E. A COMPLAINT MAY BE SUBMITTED BY FAX OR ELECTRONIC MAIL IF A SIGNED ORIGINAL IS RECEIVED BY THE TOWN CLERK NO LATER THAN THREE (3) BUSINESS DAYS THEREAFTER.
 - F. INITIAL REVIEW.
 1. THE TOWN CLERK WILL REVIEW THE COMPLAINT TO DETERMINE:
 - a. WHETHER THE COMPLAINT WAS TIMELY FILED; AND
 - b. WHETHER THE COMPLAINANT HAS SPECIFICALLY IDENTIFIED ONE OR MORE VIOLATIONS OF ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT (C.R.S.1-45-101, *ET SEQ*) OR ANY RULES ADOPTED AND PROMULGATED BY THE TOWN CLERK.
 2. WITHIN TEN (10) BUSINESS DAYS OF RECEIVING THE COMPLAINT, THE TOWN CLERK MUST TAKE ONE (1) OR MORE OF THE FOLLOWING ACTIONS:
 - a. IF THE TOWN CLERK DETERMINES THAT THE COMPLAINT WAS NOT TIMELY FILED, OR HAS NOT SPECIFICALLY IDENTIFIED ONE (1) OR MORE VIOLATIONS OF ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT (C.R.S.1-45-101 *ET SEQ*), THE TOWN CLERK WILL DISMISS THE COMPLAINT AND NOTIFY THE COMPLAINANT AND RESPONDENT OF THE REASONS FOR DISMISSAL. THE TOWN CLERK'S DISMISSAL IS A FINAL DECISION, AND SUBJECT TO REVIEW UNDER RULE 106, C.R.C.P.
 - b. IF THE TOWN CLERK DETERMINES THAT THE COMPLAINT ALLEGES ONE (1) OR MORE CURABLE VIOLATIONS AS DESCRIBED IN SUBSECTION (G), THE TOWN CLERK WILL NOTIFY THE RESPONDENT(S) AND PROVIDE AN OPPORTUNITY TO CURE AS DESCRIBED IN SUBSECTION (G).

- c. IF THE TOWN CLERK DETERMINES THAT THE COMPLAINT ALLEGES (1) ONE OR MORE VIOLATIONS AND THAT THE ASSERTED VIOLATIONS MAY NOT BE CURABLE AS DESCRIBED IN SUBSECTION (G), THE TOWN CLERK WILL TAKE THE ACTIONS SET FORTH IN SUBSECTION (H).

G. CURING VIOLATIONS.

1. UPON THE TOWN CLERK'S DETERMINATION THAT A COMPLAINT ALLEGES A FAILURE TO FILE OR OTHERWISE DISCLOSE REQUIRED INFORMATION, OR OTHER CURABLE VIOLATION OF AN OBLIGATION UNDER ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT (C.R.S. 1-45-101 ET SEQ.), THE TOWN CLERK WILL NOTIFY THE RESPONDENT(S) BY EMAIL, OR BY UNITED STATES MAIL IF EMAIL IS UNAVAILABLE, OF THE CURABLE DEFICIENCIES ALLEGED IN THE COMPLAINT.
2. RESPONDENTS SHALL HAVE TEN (10) BUSINESS DAYS FROM THE DATE THE NOTICE IS MAILED TO FILE AN AMENDMENT TO THE RELEVANT REPORT OR REPORTS THAT CURES ANY DEFICIENCIES SPECIFIED IN THE NOTICE.
3. AFTER THE PERIOD FOR CURE, THE TOWN CLERK WILL DETERMINE, WITHIN FIVE (5) BUSINESS DAYS, WHETHER THE RESPONDENT(S) CURED THE VIOLATION(S).
 - a. IF THE CLERK DETERMINES THAT RESPONDENT CURED THE VIOLATIONS, THE CLERK SHALL DISMISS THE COMPLAINT AND NOTIFY COMPLAINANT AND RESPONDENT OF SUCH DISMISSAL.
 - b. IF THE CLERK DETERMINES THAT RESPONDENT FAILED TO CURE THE VIOLATION, THE CLERK SHALL NOTIFY RESPONDENT OF SUCH DETERMINATION, TOGETHER WITH THE FINE OR OTHER PENALTY IMPOSED.
 - c. THE RESPONDENT SHALL HAVE TEN (10) BUSINESS DAYS FROM THE DATE OF THE CLERK'S NOTICE OF DETERMINATION TO EITHER PAY THE FINE AND ACCEPT ANY PENALTY IMPOSED OR CONTEST THE VIOLATION BY SUBMITTING TO THE CLERK A REQUEST FOR A HEARING.

- H. UPON RECEIPT OF A REQUEST FOR A HEARING UNDER SUBSECTION (G)(3)C., OR UPON THE CLERK'S DETERMINATION THAT THE COMPLAINT FALLS UNDER SUBSECTION (F)(2)C., THE TOWN CLERK SHALL NOTIFY THE TOWN MANAGER OF THE COMPLAINT, AND THE TOWN MANAGER, IN CONSULTATION WITH THE TOWN CLERK AND

THE TOWN ATTORNEY, SHALL REFER THE COMPLAINT TO AN INDEPENDENT HEARING OFFICER TO HEAR AND DETERMINE SUCH

- I. AN INFORMAL HEARING SHALL BE SCHEDULED AS SOON AS PRACTICABLE WITH DUE REGARD FOR THE CONVENIENCE AND NECESSITY OF THE PARTIES BUT, UNLESS AN ENLARGEMENT OF TIME IS GRANTED AS SET FORTH IN SUBSECTION (K), THE HEARING SHALL BE HELD WITHIN FIFTEEN (15) CALENDAR DAYS OF REFERRAL OF THE COMPLAINT TO THE HEARING OFFICER.
- J. NOTICE OF THE HEARING AND ANY APPLICABLE RULES GOVERNING THE HEARING PROCESS SHALL BE SENT TO THE COMPLAINANT AND TO THE RESPONDENT(S), WHO SHALL ALSO RECEIVE A COPY OF THE ENTIRE COMPLAINT RECEIVED BY THE TOWN CLERK, WITHIN TWO (2) BUSINESS DAYS OF THE DATE OF REFERRAL OF THE COMPLETE COMPLAINT TO THE HEARING OFFICER AND MAY BE DELIVERED BY ELECTRONIC MAIL, OR BY UNITED STATES MAIL IF EMAIL IS UNAVAILABLE TO THE ADDRESS OF THE COMPLAINANT SHOWN ON THE COMPLAINT FORM AND TO THE RESPONDENT(S).
- K. UPON WRITTEN MOTION, THE HEARING OFFICER MAY GRANT THE SUBJECT OF THE COMPLAINT A CONTINUANCE OF THE HEARING OF UP TO THIRTY (30) CALENDAR DAYS UPON A SHOWING OF GOOD CAUSE.
- L. UPON THE REQUEST OF EITHER PARTY, THE HEARING OFFICER MAY ISSUE AN ADMINISTRATIVE SUBPOENA REQUIRING THE ATTENDANCE OF A WITNESS OR PARTY IN RELATION TO AN ALLEGED CAMPAIGN FINANCE VIOLATION, WHICH SHALL BE SERVED ON THE PARTY TO WHOM IT IS DIRECTED BY THE REQUESTING PARTY PURSUANT TO RULE 4 OF THE COLORADO RULES OF CIVIL PROCEDURE. IT SHALL BE UNLAWFUL FOR A WITNESS OR PARTY TO FAIL TO COMPLY WITH SUCH SUBPOENA, AND ANY PERSON CONVICTED OF A VIOLATION HEREOF SHALL BE PUNISHED IN ACCORDANCE WITH SECTION 1-5 OF THE CODE, PROVIDED, HOWEVER, THAT THE MUNICIPAL JUDGE SHALL NOT HAVE AUTHORITY TO IMPOSE ANY FORM OF IMPRISONMENT FOR THE SAME.
- M. THE HEARING SHALL BE ELECTRONICALLY AUDIBLY RECORDED AND HELD IN SUBSTANTIAL ACCORDANCE WITH THE PROVISIONS OF SECTION 24-4-105, C.R.S., OR SUCH OTHER RULES AS THE TOWN CLERK MAY HAVE PROMULGATED. THE HEARING MAY BE HELD VIRTUALLY, IN THE DISCRETION OF THE HEARING OFFICER. AT THE HEARING, THE COMPLAINANT AND THE RESPONDENT(S) SHALL BE PRESENT AND, IN ACCORDANCE WITH SECTION 24-4-105(7), C.R.S., THE

COMPLAINANT SHALL HAVE THE BURDEN OF PROOF IN SIMILAR MANNER AS THE PROPONENT OF AN ORDER.

- N. FOLLOWING HEARING, THE HEARING OFFICER SHALL ISSUE A DECISION WITHIN SEVEN (7) BUSINESS DAYS. THE DECISION MAY BE ISSUED ORALLY AT THE CONCLUSION OF THE HEARING OR MAY BE ISSUED IN WRITING, AT THE DISCRETION OF THE HEARING OFFICER.
- O. IF THE HEARING OFFICER DETERMINES AFTER A HEARING THAT A VIOLATION HAS OCCURRED, THE HEARING OFFICER'S DECISION SHALL INCLUDE ANY APPROPRIATE ORDER, SANCTION OR RELIEF AUTHORIZED HEREUNDER AND MAY INCLUDE, WITHOUT LIMITATION, SANCTIONS AS FOLLOWS:
 - 1. IMPOSE A CIVIL PENALTY OF AT LEAST DOUBLE AND UP TO FIVE (5) TIMES THE AMOUNT CONTRIBUTED, RECEIVED OR SPENT IN VIOLATION OF ANY CONTRIBUTION PROHIBITION OR LIMITATION OR IN VIOLATION OF A CONTRIBUTION REPORTING REQUIREMENT.
 - 2. IMPOSE A CIVIL PENALTY OF TWENTY-FIVE DOLLARS (\$25.00) PER DAY FOR EACH DAY THAT A STATEMENT OR OTHER INFORMATION REQUIRED TO BE FILED PURSUANT TO ARTICLE XXVIII OF THE COLORADO CONSTITUTION OR THE FAIR CAMPAIGN PRACTICES ACT (SECTION 1-45-101, ET SEQ., C.R.S.), AS AMENDED BY THIS CODE, IS NOT FILED BY THE CLOSE OF BUSINESS ON THE DAY DUE.
 - 3. ORDER DISCLOSURE OF THE SOURCE AND AMOUNT OF ANY UNDISCLOSED CONTRIBUTIONS OR EXPENDITURES.
 - 4. ORDER THE RETURN TO THE DONOR OF ANY CONTRIBUTION MADE WHICH WAS THE SUBJECT OF THE VIOLATION.
- P. THE HEARING OFFICER'S DETERMINATION UNDER SUBSECTIONS (O) AND (P) IS A FINAL DECISION SUBJECT TO REVIEW UNDER RULE 106, C.R.C.P.
- Q. CANDIDATES SHALL BE PERSONALLY LIABLE FOR PENALTIES IMPOSED UPON THE CANDIDATE'S COMMITTEE.
- R. CIVIL PENALTIES MAY BE COLLECTED IN THE SIMILAR MANNER AS A MUNICIPAL COURT JUDGMENT UNDER THIS CODE, INCLUDING THE USE OF A PRIVATE COLLECTION AGENCY.
- S. IN NO EVENT SHALL THE TOWN TAKE ANY ACTION, INCLUDING REFERRING THE PENALTY DEBT TO A COLLECTION AGENCY AS CONTEMPLATED BY SUBSECTION (R), BUT NOT INCLUDING ACTION

OF THE COLLECTION AGENCY, TO COLLECT CIVIL PENALTIES ASSESSED HEREUNDER AFTER THE DATE THAT IS MORE THAN ONE (1) YEAR FROM THE DATE THAT THE FILING WAS DUE.

- T. A PARTY IN ANY ACTION BROUGHT PURSUANT TO THIS SECTION SHALL BE ENTITLED TO RECOVERY OF THE PARTY'S REASONABLE ATTORNEY FEES AND COSTS FROM ANY ATTORNEY OR PARTY WHO HAS BROUGHT OR DEFENDED THE ACTION, EITHER IN WHOLE OR IN PART, IF THE HEARING OFFICER FINDS ANY OF THE FOLLOWING:
1. THE ACTION, OR ANY PART THEREOF, LACKED SUBSTANTIAL JUSTIFICATION;
 2. THE ACTION, OR ANY PART THEREOF, WAS INTERPOSED FOR DELAY OR HARASSMENT; OR
 3. THAT AN ATTORNEY OR PARTY UNNECESSARILY EXPANDED THE PROCEEDING BY OTHER IMPROPER CONDUCT, INCLUDING BUT NOT LIMITED TO ABUSES OF DISCOVERY PROCEDURES AUTHORIZED BY THIS SECTION.

NOTWITHSTANDING ANY OTHER PROVISION OF THIS SUBSECTION, NO ATTORNEY FEES SHALL BE AWARDED UNLESS THE HEARING OFFICER HAS FIRST CONSIDERED THE PROVISIONS OF SECTIONS 13-17-102(5) AND (6), C.R.S. AS USED HEREIN, *LACKED SUBSTANTIAL JUSTIFICATION* MEANS SUBSTANTIALLY FRIVOLOUS, SUBSTANTIALLY GROUNDLESS OR SUBSTANTIALLY VEXATIOUS.

Section 3. Severability. If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts are declared unconstitutional or invalid.

Section 4. Effective Date. This ordinance shall take effect fifteen (15) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

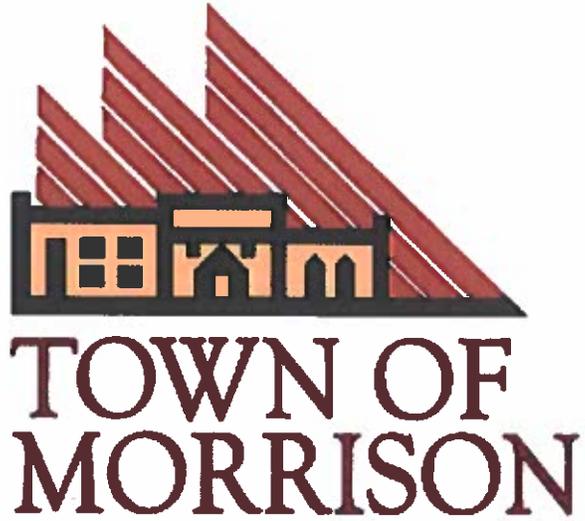
INTRODUCED, READ, PASSED AND ADOPTED this 20th day of October, 2020, by a vote of _____ ayes and _____ nays.

TOWN OF MORRISON:

Sean K. Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk



**FISCAL YEAR DRAFT
2021 BUDGET**

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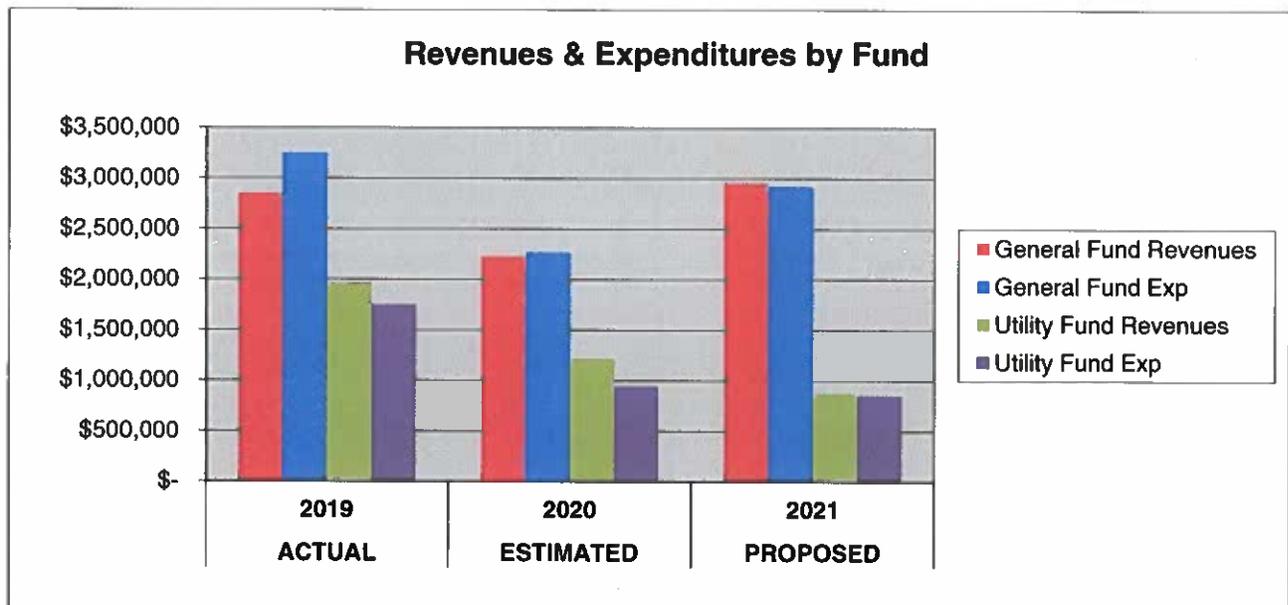
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**Town of Morrison
2021 Budget**

Staffing Summary - Full Time Equivalents (FTE's)		
DIVISION	2020	2021
Administrative Services		
Town Manager	1.00	1.00
Town Clerk	1.00	1.00
Deputy Town Clerk	0.50	0.30
Administrative Assistant	0.00	0.20
Court		
Judge	0.25	0.25
Deputy Town Clerk	0.50	0.00
Court Clerk	1.00	0.70
Administrative Assistant	0.00	0.30
Museum		
FT Museum Coordinator	1.00	1.00
FT Museum Assistant	1.00	1.00
PT Museum Assistant	0.50	0.50
Police		
Police Chief	1.00	1.00
Secretary	1.00	1.00
FT Police Officer	9.00	9.00
PT Police Officers	2.60	2.60
Parking Enforcement Officer	0.25	0.25
Public Works		
Public Works Director	0.33	0.33
Public Works Operators	2.50	2.50
Utilities		
Public Works Director	0.67	0.67
Sewer Plant Operators	1.50	1.50
Water Plant Operators	1.50	1.50
Red Rocks Operator	1.00	1.00
Total	28.10	27.60

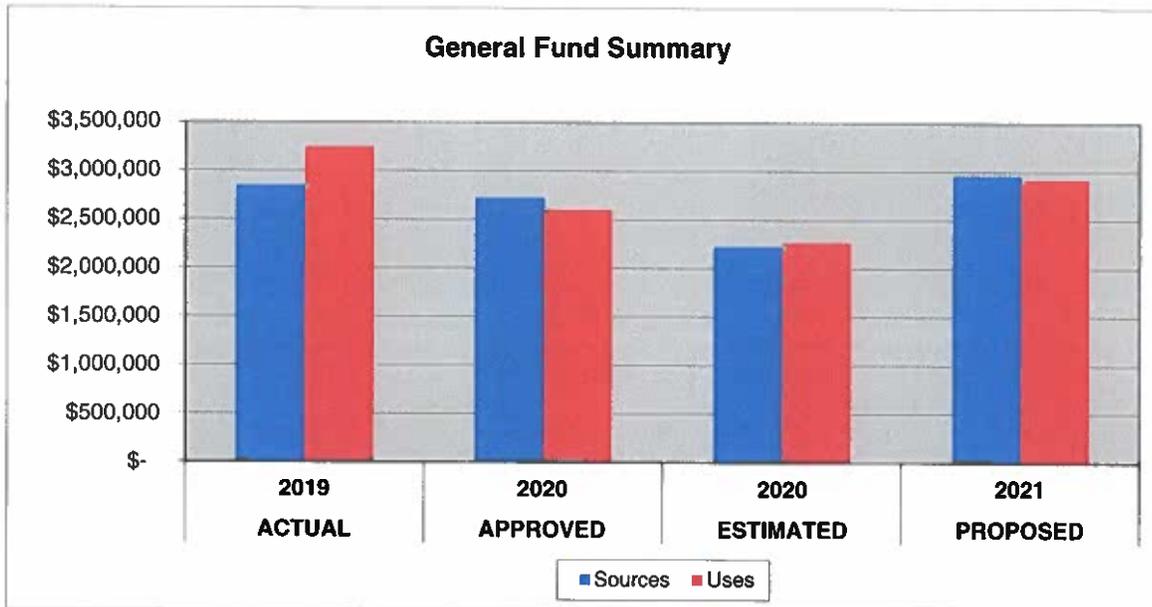
**Town of Morrison
2021 Budget**

	ACTUAL 2019	ESTIMATED 2020	PROPOSED 2021
GENERAL FUND			
Beginning Fund Balance	\$ 4,489,858	\$ 4,088,695	\$ 4,045,533
Total Revenues	2,848,411	2,227,101	2,960,748
Total Expenditures	3,249,575	2,270,263	2,923,009
Budget Surplus/(Deficit)	\$ (401,163)	\$ (43,162)	\$ 37,739
Ending Balance (unreserved)	\$ 4,088,695	\$ 4,045,533	\$ 4,083,272
	ACTUAL 2019	ESTIMATED 2020	PROPOSED 2021
UTILITY FUND			
Beginning Fund Balance	\$ 1,030,684	\$ 1,255,670	\$ 1,526,980
Total Revenues	1,975,968	1,215,260	872,900
Total Expenditures	1,750,982	943,950	852,300
Transfer To/From Reserves	224,986	271,310	20,600
Ending Balance (unreserved)	\$ 1,255,670	\$ 1,526,980	\$ 1,547,580



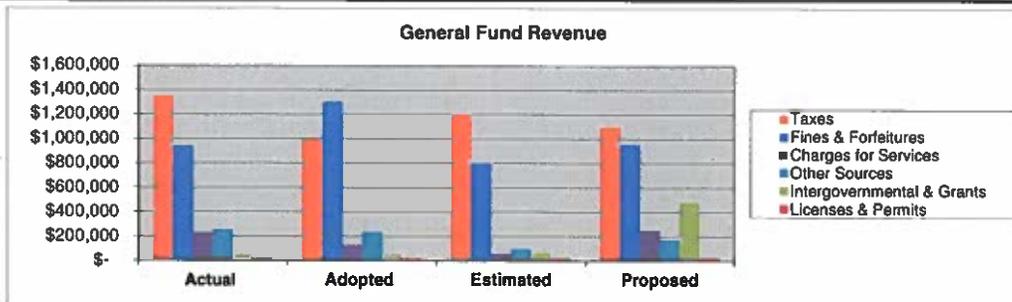
**Town of Morrison
2021 Budget**

General Fund Summary				
	ACTUAL 2019	APPROVED 2020	ESTIMATED 2020	PROPOSED 2021
SOURCE OF FUNDS:				
Taxes	\$ 1,353,756	\$ 996,801	\$ 1,200,801	\$ 1,095,748
Licenses & Permits	24,469	19,500	16,250	18,600
Intergovernmental	49,621	49,500	59,000	475,500
Charges for Services	227,415	125,400	53,400	250,400
Fines & Forfeitures	939,813	1,303,000	801,100	952,000
Other Revenue	253,336	230,400	96,550	168,500
Total Source of Funds	\$ 2,848,411	\$ 2,724,601	\$ 2,227,101	\$ 2,960,748
USE OF FUNDS:				
General Fund Capital Project	\$ 566,337	\$ 340,000	\$ 95,651	\$ 615,500
Administration	305,862	353,000	335,200	375,500
Board of Trustees	55,207	61,500	46,727	52,300
Building Inspection	15,352	13,500	10,000	13,500
Election	1,031	4,500	500	4,500
Municipal Court	200,428	209,200	185,050	159,709
Planning & Zoning	74,528	52,000	103,500	77,000
Police	1,438,419	999,978	991,520	1,270,200
Streets, Grounds & Bldgs.	346,167	343,300	298,900	354,800
Natural History Museum	246,244	230,760	203,215	-
Total Use of Funds	\$ 3,249,575	\$ 2,607,738	\$ 2,270,263	\$ 2,923,009
Annual Net	\$ (401,163)	\$ 116,863	\$ (43,162)	\$ 37,739



**Town of Morrison
2021 Budget**

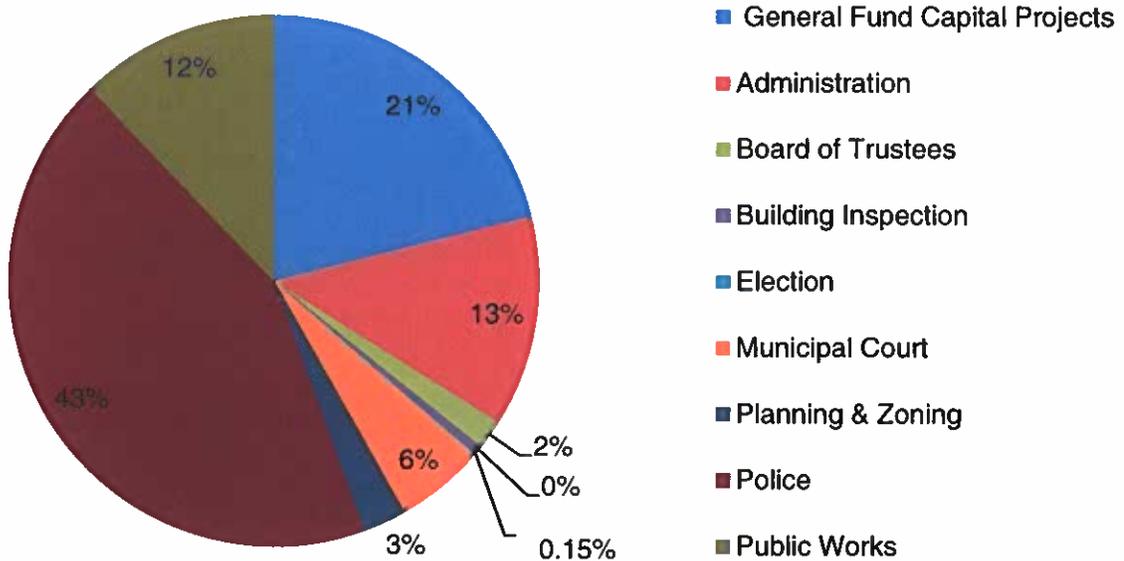
General Fund Revenue					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
TAXES					
10-31-100	Cigarette Taxes	\$ 3,362	\$ 3,100	\$ 3,100	\$ 3,100
10-31-105	Franchise Tax	38,912	33,000	33,000	33,000
10-31-110	Property Taxes	80,130	93,701	93,701	85,648
10-31-115	Highway Users Tax	13,598	10,000	10,000	10,000
10-31-120	Motor Vehicle Use Tax	34,984	25,000	25,000	25,000
10-31-125	Open Space Sales Tax	15,002	12,000	14,000	14,000
10-31-130	Sales Tax	1,139,347	800,000	1,000,000	900,000
10-31-135	Motor Vehicle Ownership Tax	5,811	5,000	5,000	5,000
10-31-140	Construction Use Tax	8,463	5,000	2,000	5,000
10-31-150	General Use Tax	14,147	10,000	15,000	15,000
Total Taxes		\$ 1,353,756	\$ 996,801	\$ 1,200,801	\$ 1,095,748
LICENSES & PERMITS					
10-32-200	Building Permits	\$ 13,483	\$ 10,000	\$ 10,000	\$ 10,000
10-32-205	Business Licenses	3,275	3,000	3,000	3,000
10-32-210	Liquor Licenses	1,593	2,500	1,500	2,000
10-32-215	Misc Licenses	1,369	1,500	1,500	1,500
10-32-220	Misc Permits	1,925	1,000	200	1,000
10-32-225	Sign Permits	1,875	500	50	100
10-32-230	Land Development Permit	950	1,000	-	1,000
Total Licenses & Permits		\$ 24,469	\$ 19,500	\$ 16,250	\$ 18,600
INTERGOVERNMENTAL & GRANTS					
10-33-400	Conservation Trust/Lottery	\$ 5,006	\$ 4,000	\$ 4,000	\$ 4,000
10-33-405	Grants	42,528	40,500	49,500	466,500
10-33-410	Road & Bridge	672	4,000	4,000	4,000
10-33-420	Other Intergovernmental Revenue	1,415	1,000	1,500	1,000
Total Intergovernmental & Grants		\$ 49,621	\$ 49,500	\$ 59,000	\$ 475,500
CHARGES FOR SERVICE					
10-34-505	Motor Vehicle Registration Fee	\$ 1,596	\$ 1,400	\$ 1,400	\$ 1,400
10-34-510	Plan Check Fees	2,332	3,000	3,000	3,000
10-34-515	Planning & Zoning Fees	500	1,000	1,000	1,000
10-34-520	Police Training Fees	2,227	-	500	-
10-34-525	Traffic Control Fees	218,535	120,000	7,500	200,000
10-34-530	VIN Verification Fees	2,225	-	40,000	45,000
Total Charges for Services		\$ 227,415	\$ 125,400	\$ 53,400	\$ 250,400
FINES & FORFEITURES					
10-35-600	Court Fines	\$ 935,934	\$ 1,300,000	\$ 800,000	\$ 950,000
10-35-610	Misc Court Revenue	2,979	1,000	1,000	1,000
10-35-615	Parking Ticket Revenue	901	2,000	100	1,000
Total Fines & Forfeitures		\$ 939,813	\$ 1,303,000	\$ 801,100	\$ 952,000
OTHER SOURCES					
10-36-700	Fees/Sales/Gifts - MNHM	\$ 145,395	\$ 143,000	\$ 60,000	\$ 143,000
10-36-701	MNHM Gift Shop	(1,028)	1,400	2,000	1,500
10-36-705	Misc Service Revenue	4,478	3,000	4,000	3,000
10-36-710	Misc Revenue	5,506	-	200	-
10-36-805	Deposits on Development	14,088	5,000	1,000	3,000
10-36-815	Earnings on Deposit	84,003	75,000	25,000	15,000
10-36-816	Earnings on CTF Deposits	359	3,000	3,000	3,000
10-36-825	Police Donation	534	-	-	-
10-36-835	Alley Fest	-	-	-	-
10-36-880	Sales of Assets	-	-	1,350	-
Total Other Sources		\$ 253,336	\$ 230,400	\$ 96,550	\$ 168,500
Total General Fund Revenue		\$ 2,848,411	\$ 2,724,601	\$ 2,227,101	\$ 2,960,748



**Town of Morrison
2021 Budget**

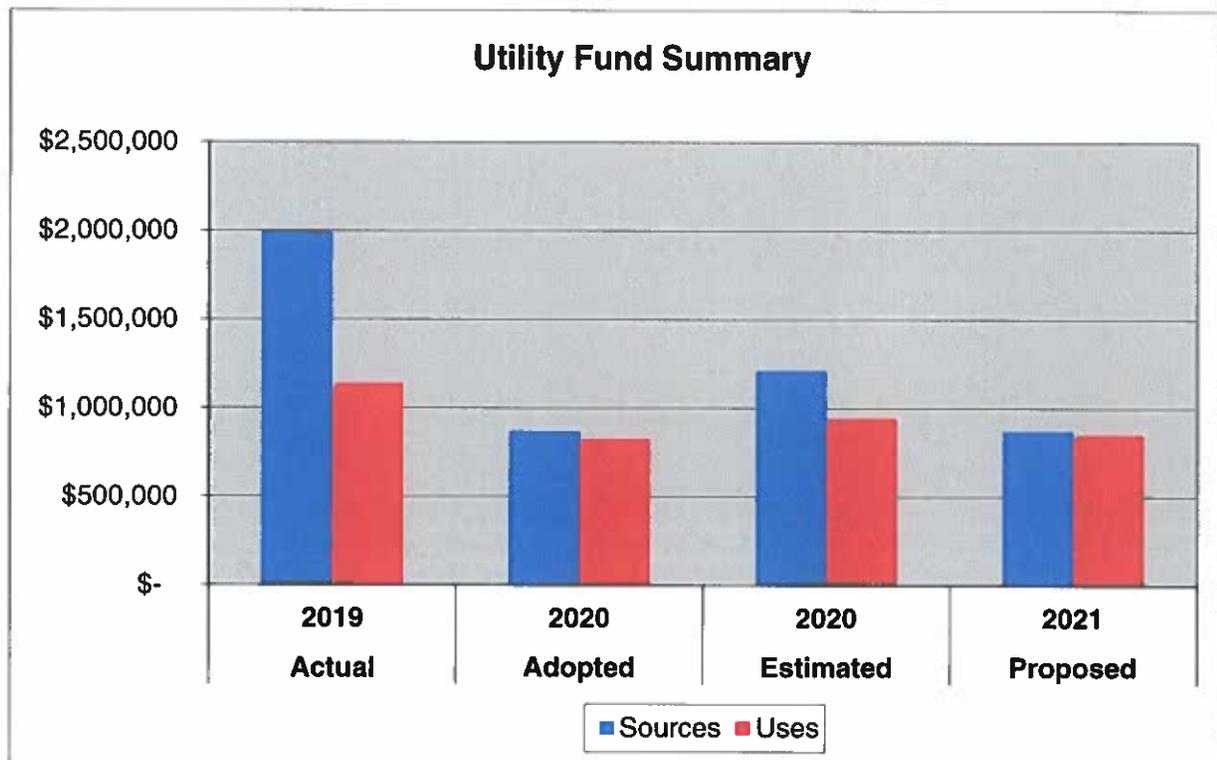
General Fund NET Revenue vs. Expenditures				
	ACTUAL 2019	ADOPTED 2020	ESTIMATED 2020	PROPOSED 2021
Total Revenue	\$ 2,635,464	\$ 2,450,307	\$ 2,227,101	\$ 2,960,748
EXPENDITURES BY DEPARTMENT				
General Fund Capital Projects	\$ 566,337	\$ 340,000	\$ 95,651	\$ 615,500
Administration	305,862	353,000	335,200	375,500.00
Board of Trustees	55,207	61,500	46,727	52,300.00
Building Inspection	15,352	13,500	10,000	13,500.00
Election	1,031	4,500	500	4,500.00
Municipal Court	200,428	209,200	185,050	159,708.82
Planning & Zoning	74,528	52,000	103,500	77,000.00
Police	1,438,419	999,978	991,520	1,270,200.00
Public Works	346,167	343,300	298,900	354,800.00
Morrison Natural History Museum	246,244	230,760	203,215	-
Total Expenditures	\$ 3,249,575	\$ 2,607,738	\$ 2,270,263	\$ 2,923,009
GF NET Revenue vs Expenditures	\$ (614,111)	\$ (157,431)	\$ (43,162)	\$ 37,739

2021 General Fund Expenditures by Department



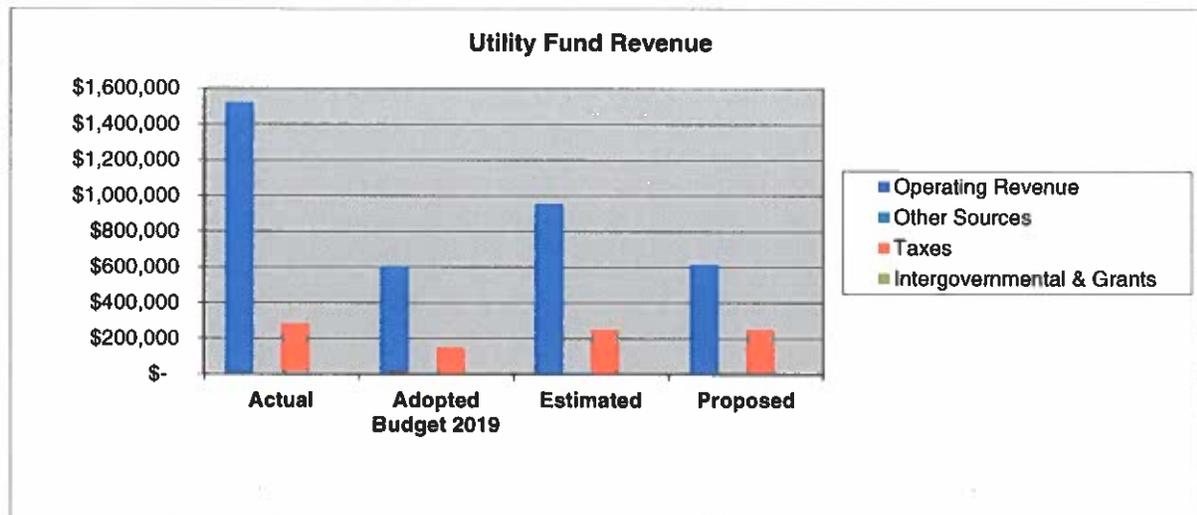
**Town of Morrison
2021 Budget**

Utility Fund Summary				
	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
SOURCE OF FUNDS				
Taxes	\$ 284,837	\$ 150,000	\$ 250,000	\$ 250,000
Operating Revenue	1,712,128	720,900	965,260	622,900
Total Source of Funds	\$ 1,996,965	\$ 870,900	\$ 1,215,260	\$ 872,900
USE OF FUNDS				
Utility Fund Capital Projects	\$ 397,070	\$ 48,000	\$ 240,000	\$ 48,000
Water Dept. Expenses	416,226	425,400	405,300	452,700
Sewer Dept. Expenses	327,606	354,500	298,650	351,600
Total Use of Funds	\$ 1,140,902	\$ 827,900	\$ 943,950	\$ 852,300
Annual Net	\$ 856,063	\$ 43,000	\$ 271,310	\$ 20,600



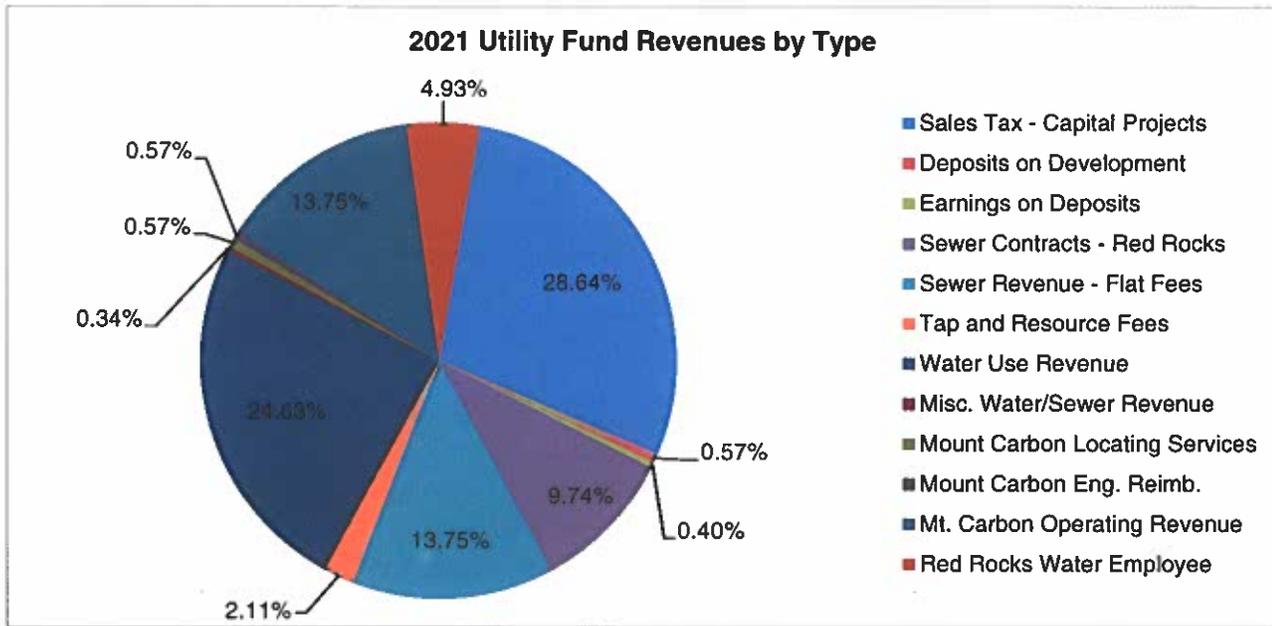
**Town of Morrison
2021 Budget**

Utility Fund Revenue					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
TAXES					
20-31-110	Property Taxes	\$ -	\$ -	\$ -	\$ -
20-31-130	Sales Tax - Capital Projects	284,837	150,000	250,000	250,000
Total Taxes		\$ 284,837	\$ 150,000	\$ 250,000	\$ 250,000
INTERGOVERNMENTAL & GRANTS					
20-33-405	Grants	\$ 164,877	\$ -	\$ -	\$ -
Total Intergovernmental & Grants		\$ 164,877	\$ -	\$ -	\$ -
OTHER REVENUE					
20-36-710	Misc Revenue	\$ 1,290	\$ -	\$ -	\$ -
20-36-715	Transfers In	-	-	-	-
20-36-800	Contractual Revenue	-	-	-	-
20-36-805	Deposits on Development	-	2,500	5,000	5,000
20-36-815	Earnings on Deposits	4,128	4,000	3,500	3,500
Total Other Revenue		\$ 5,418	\$ 6,500	\$ 8,500	\$ 8,500
OPERATING REVENUE					
20-37-905	Sewer Contracts	\$ 91,412	\$ 85,000	\$ 93,760	\$ 85,000
20-37-910	Sewer Revenue - Flat Fees	119,326	120,000	120,000	120,000
20-37-915	Tap & Resource Fees	-	18,400	-	18,400
20-37-925	Water Revenue - Contracts	-	-	-	-
20-37-930	Water Use Revenue	285,370	215,000	215,000	215,000
20-37-935	Misc Water/Sewer Revenue	8,821	3,000	5,000	3,000
20-37-937	Mount Carbon Const. Water	-	-	100,000	-
20-37-938	Mount Carbon Locating Services	-	-	5,000	5,000
20-37-939	Mount Carbon Eng. Reimbursement	-	-	5,000	5,000
20-37-940	Mt. Carbon Operating Revenue	209,061	120,000	140,000	120,000
20-37-941	Red Rocks Water Infra.	5,141	-	-	-
20-37-942	Red Rocks WW Engineering	755,187	-	230,000	-
20-37-943	Red Rocks Water Employee Rev	46,519	43,000	43,000	43,000
Total Operating Revenue		\$ 1,520,836	\$ 604,400	\$ 956,760	\$ 614,400
Total Utility Fund		\$ 1,975,968	\$ 760,900	\$ 1,215,260	\$ 872,900



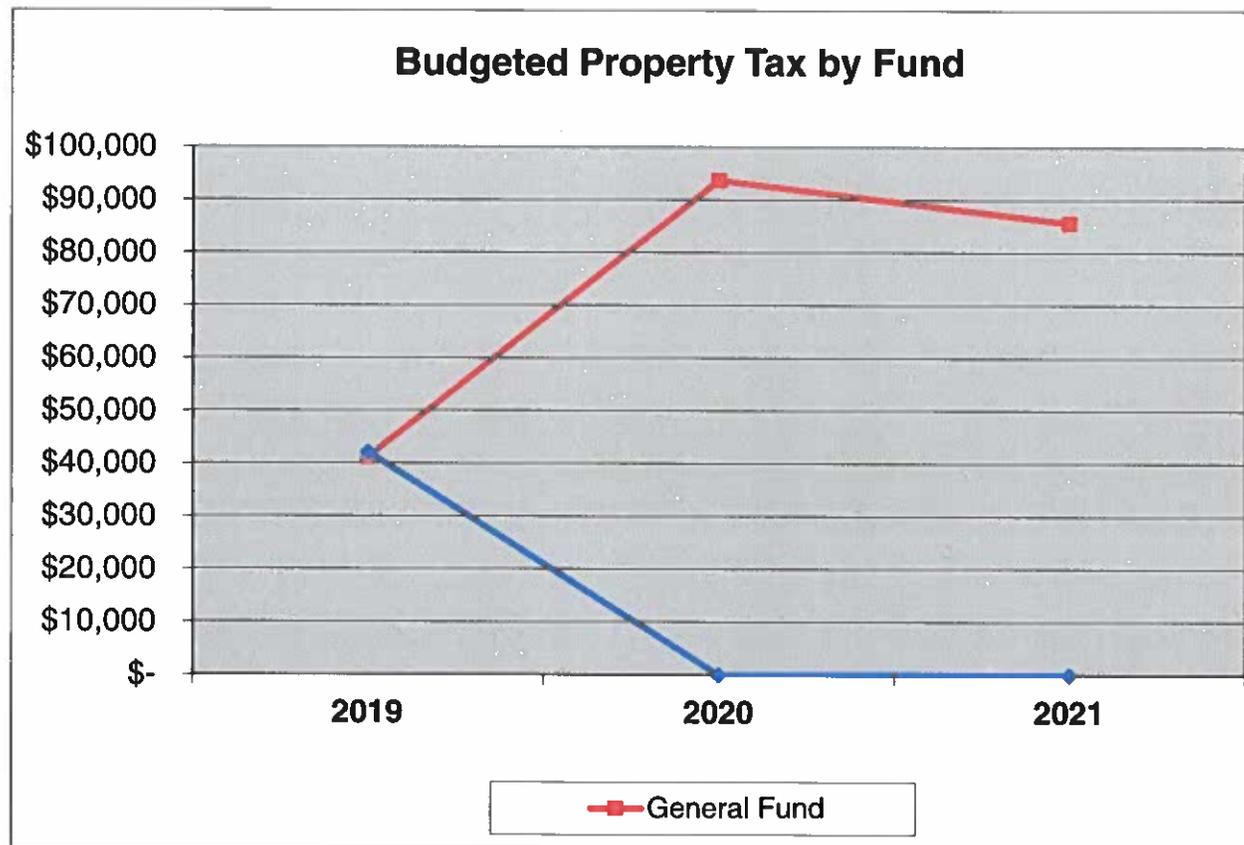
**Town of Morrison
2021 Budget**

UTILITY FUND NET INCOME (LOSS)					
GL		ACTUAL	ADOPTED	ESTIMATED	PROPOSED
Account	Description	2019	2020	2020	2021
20-31-110	Property Taxes	\$ -	\$ -	\$ -	\$ -
20-31-130	Sales Tax - Capital Projects	284,837	150,000	250,000	250,000
20-33-405	Grants	164,877	-	-	-
20-36-705	Miscellaneous Service Rev	1,290	-	-	-
20-36-805	Deposits on Development	-	2,500	5,000	5,000
20-36-815	Earnings on Deposits	4,128	4,000	3,500	3,500
20-37-905	Sewer Contracts - Red Rocks	91,412	85,000	93,760	85,000
20-37-910	Sewer Revenue - Flat Fees	119,326	120,000	120,000	120,000
20-37-915	Tap and Resource Fees	-	18,400	-	18,400
20-37-925	Water Use Revenue - Contracts	-	-	-	-
20-37-930	Water Use Revenue	285,370	215,000	215,000	215,000
20-37-935	Misc. Water/Sewer Revenue	8,821	3,000	5,000	3,000
20-37-937	Mount Carbon Const. Water	-	-	100,000	-
20-37-938	Mount Carbon Locating Services	-	-	5,000	5,000
20-37-939	Mount Carbon Eng. Reimb.	-	-	5,000	5,000
20-37-940	Mt. Carbon Operating Revenue	209,061	120,000	140,000	120,000
20-37-941	Red Rocks Water Infrastructure	5,141	-	-	-
20-37-942	Red Rocks WW Engineering	755,187	50,000	230,000	-
20-37-942	Red Rocks Water Employee	46,519	-	43,000	43,000
Total		\$ 1,975,968	\$ 767,900	\$ 1,215,260	\$ 872,900
EXPENDITURES WATER & SEWER					
	Utility Fund Capital Projects	\$ 599,299	\$ 48,000	\$ 240,000	\$ 48,000
	Water Department Expenditures	684,012	425,400	405,300	452,700
	Sewer Department Expenditures	467,671	354,500	298,650	351,600
Total Utility Fund Expenditures		\$ 1,750,982	\$ 827,900	\$ 943,950	\$ 852,300
Utility Fund NET Income/ (Loss)		\$ 224,986	\$ (60,000)	\$ 271,310	\$ 20,600



**Town of Morrison
2021 Budget**

FY 2021 BUDGET						
FY 2020 PROPERTY TAX CALCULATIONS						
GENERAL FUND		2019		2020		2021
Assessed Value	\$	12,024,578	\$	13,889,862	\$	12,696,154
Approved Mill Levy		6.746		6.746		6.746
Budget Revenue	\$	41,184	\$	93,701	\$	85,648
UTILITY FUND						
Assessed Value	\$	12,679,586	\$	-	\$	-
Approved Mill Levy		0.000		0.000		0.000
Budget Revenue	\$	42,109	\$	-	\$	-



**Town of Morrison
2021 Budget**

GENERAL FUND CAPITAL PROJECTS					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-40-901	Jones Property Purchase	\$ 425,013	\$ -	\$ -	\$ -
10-40-902	HVAC Town Office/Police Dept.	-	-	-	13,000
10-40-903	South Walkway/Highway 8	12,195	-	-	-
10-40-904	Downtown Crosswalk Improvem	-	5,000	-	532,500
10-40-905	Police Vehicle	20,602	-	-	-
10-40-907	Rooney Valley Masterplan	13,710	-	4,600	-
10-40-908	Utility Undergrounding & Ped Liq	568	-	-	-
10-40-909	Car Charging Station	12,628	-	-	-
10-40-910	Streets, Grounds and Buildings	-	20,000	20,000	-
10-40-911	Computer Upgrades	43,379	62,000	40,000	45,000
10-40-912	Municipal Building Planning	13,578	25,000	7,500	25,000
10-40-914	Building Security Keys	24,664	-	23,551	-
TOTAL		\$ 566,337	\$ 112,000	\$ 95,651	\$ 615,500

**Town of Morrison
2021 Budget**

ADMINISTRATION					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-50-100	Salaries & Wages	\$ 161,925	\$ 180,000	\$ 180,000	\$ 200,000
10-50-105	Payroll Taxes	12,089	15,000	15,000	16,500
10-50-110	Employee Benefits	20,682	25,000	21,000	25,000
10-50-115	Worker's Comp - CIRSA	206	500	900	1,000
10-50-200	Outside Services	8,612	10,000	10,000	12,000
10-50-205	Postage	1,169	1,500	600	1,500
10-50-210	Printing and Duplication	892	2,500	600	2,500
10-50-211	Grant Expense	-	-	-	-
10-50-215	Telephone/Internet	6,152	6,000	6,000	6,000
10-50-225	Travel and Meetings	1,098	1,500	100	1,500
10-50-300	Accounting Services/Audit	44,419	42,000	42,000	42,000
10-50-305	Bank Fees	1,474	1,500	1,500	1,500
10-50-340	Dues/Membership	2,198	3,500	3,000	3,000
10-50-345	Education and Training	2,490	7,500	6,000	7,500
10-50-350	Equipment Rental	2	500	-	500
10-50-370	Repair and Maintenance	-	1,000	-	1,000
10-50-375	Utilities	1,716	2,000	2,000	2,000
10-50-380	Legal Services	26,885	26,000	26,000	26,000
10-50-384	Alley Fest	500	-	-	-
10-50-385	Marketing/Event Contributions	3,733	6,000	3,000	5,000
10-50-386	Website	4,215	7,000	7,000	7,000
10-50-387	Publication	2,107	3,500	3,500	3,500
10-50-395	Office Supplies	1,075	3,500	1,500	3,500
10-50-397	Operating Supplies	2,225	3,500	3,500	3,500
10-50-900	Equipment Purchase	-	3,500	2,000	3,500
TOTAL		\$ 305,862	\$ 353,000	\$ 335,200	\$ 375,500

**Town of Morrison
2021 Budget**

BOARD OF TRUSTEES					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
10-55-115	Worker's Compensation - CIRSA	\$ 217	\$ 300	\$ 300	\$ 300
10-55-200	Outside Services	828	2,500	2,500	2,500
10-55-210	Printing and Duplication	-	200	-	-
10-55-215	Telephone/Internet	3,163	4,000	4,000	4,000
10-55-225	Travel and Meetings	1,536	2,000	-	2,000
10-55-310	Contributions to Organizations	1,100	1,000	-	1,000
10-55-340	Dues/Membership	1,512	1,500	1,527	1,500
10-55-345	Education and Training	-	5,000	-	5,000
10-55-355	CIRSA	7,760	8,000	7,300	8,000
10-55-380	Legal Services	14,412	20,000	15,000	20,000
10-55-385	Marketing/Event Contributions	12,713	15,500	15,500	6,500
10-55-397	Operating Supplies	542	1,000	100	1,000
10-55-400	Citizen Survey	10,760	-	-	-
10-55-900	Equipment Purchase	664	500	500	500
TOTAL		\$ 55,207	\$ 61,500	\$ 46,727	\$ 52,300

**Town of Morrison
2021 Budget**

BUILDING INSPECTION					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-60-200	Outside Services	\$12,762	\$10,000	\$10,000	\$10,000
10-60-210	Printing and Duplication	82	500	-	500
10-60-380	Legal Services	2,508	3,000	-	3,000
TOTAL		\$ 15,352	\$ 13,500	\$ 10,000	\$ 13,500

**Town of Morrison
2021 Budget**

ELECTION					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-65-200	Outside Services	\$ -	\$ 1,000	\$ -	\$ 1,000
10-65-210	Printing and Duplication	-	1,000	-	1,000
10-65-380	Legal Services	747	2,000	500	2,000
10-65-395	Office Supplies	285	500	-	500
TOTAL		\$ 1,031	\$ 4,500	\$ 500	\$ 4,500

**Town of Morrison
2021 Budget**

MUNICIPAL COURT					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
10-70-100	Salaries and Wages	\$ 110,447	\$ 117,000	\$ 112,000	\$ 53,598
10-70-101	Special Officer Wages	933	1,000	-	1,500
10-70-102	Judge Salary	-	-	-	28,411
10-70-105	Payroll Taxes	8,525	10,000	10,000	5,000
10-70-110	Employee Benefits	21,483	23,000	16,000	12,000
10-70-115	Worker's Comp Insurance - CIRSA	205	500	300	500
10-70-200	Outside Services	16,945	15,000	10,000	15,000
10-70-205	Postage	1,039	1,200	500	1,200
10-70-210	Printing and Duplication	892	800	600	800
10-70-215	Telephone/Internet	3,621	3,000	3,000	3,000
10-70-225	Travel and Meetings	117	1,000	200	1,000
10-70-305	Bank Fees	14,982	14,000	15,000	15,000
10-70-340	Dues/Membership	216	200	200	200
10-70-345	Education and Training	498	500	200	500
10-70-375	Utilities	1,716	1,500	1,500	1,500
10-70-380	Legal Services	17,054	14,000	14,000	14,000
10-70-395	Office Supplies	702	2,500	1,000	2,500
10-70-397	Operating Supplies	660	2,000	250	2,000
10-70-900	Equipment Purchase	394	2,000	300	2,000
TOTAL		\$ 200,428	\$ 209,200	\$ 185,050	\$ 159,709

**Town of Morrison
2021 Budget**

PLANNING & ZONING					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-75-200	Outside Services	\$ 1,988	\$ 4,000	\$ 4,000	\$ 4,000
10-75-214	Developer Retainage Expense	18,478	5,000	7,500	5,000
10-75-216	Red Rocks Centre - Dep. Dev.	916	1,000	-	-
10-75-217	Small Cell Design Guidelines	3,563	-	-	-
10-75-218	Rooney Valley Commission/IGA	43	-	50,000	25,000
10-75-219	Code Enforcement	4,599	6,000	3,000	6,000
10-75-225	Travel and Meetings	250	500	-	500
10-75-345	Education and Training	-	500	-	500
10-75-380	Legal Services	7,218	5,000	3,000	5,000
10-75-410	Engineering Services	6,598	5,000	6,000	6,000
10-75-415	Planning and Zoning Services	23,927	25,000	25,000	25,000
10-75-420	Comprehensive Plan	6,949	-	5,000	-
TOTAL		\$ 74,528	\$ 52,000	\$ 103,500	\$ 77,000

**Town of Morrison
2021 Budget**

POLICE DEPARTMENT					
POLICE REVENUES					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Adopted 2021
10-34-520	Police Training Fees	\$ 2,332	\$ -	\$ 500	\$ -
10-34-525	Traffic Control Fees	218,535	140,000	7,500	200,000
10-35-600	Court Fines	935,934	1,300,000	800,000	1,100,000
10-35-615	Parking Ticket Revenue	901	2,000	100	1,000
TOTAL REVENUES		\$ 1,157,702	\$ 1,442,000	\$ 808,100	\$ 1,301,000
POLICE EXPENDITURES					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-80-100	Salaries and Wages	\$ 734,117	\$ 550,578	\$ 600,000	\$ 670,000
10-80-101	Special Officer Wages	184,800	110,000	6,000	180,000
10-80-102	Parking Enforcement Wages	4,331	-	2,000	4,500
10-80-105	Payroll Taxes	70,141	55,300	60,000	72,000
10-80-110	Employee Benefits	92,271	60,000	95,000	99,000
10-80-115	Worker's Compensation - CIR	33,565	35,000	35,000	35,000
10-80-118	Uniform Expense	5,895	-	1,200	-
10-80-200	Outside Services	19,293	7,000	12,000	12,000
10-80-205	Postage	363	300	300	300
10-80-210	Printing and Duplication	5,219	6,000	3,000	6,000
10-80-215	Telephone/Internet	13,470	6,500	13,000	12,000
10-80-340	Dues/Membership	6,466	1,000	3,200	3,000
10-80-345	Education and Training/VIN	23,109	-	10,000	10,000
10-80-355	Insurance Cirsa	60,713	60,000	53,500	60,000
10-80-360	Gas, Oil and Vehicle Repair	53,492	25,000	25,000	25,000
10-80-370	Repair and Maintenance	3,957	4,000	500	3,500
10-80-375	Utilities	2,911	2,200	2,200	2,200
10-80-380	Legal Services	16,611	3,000	3,000	3,000
10-80-391	Parking Ticket Expense	-	1,000	500	500
10-80-395	Office Supplies	5,345	5,000	4,000	5,000
10-80-397	Operating Supplies	16,118	9,000	1,000	9,000
10-80-605	Ordinance, Firearms Supplies	5,778	3,900	3,900	3,000
10-80-610	Hazardous Waste Authority	660	200	200	200
10-80-615	Animal Control	348	-	-	-
10-80-700	Jeffcom/RMS	54,105	55,000	55,000	55,000
10-80-900	Equipment Purchase	25,341	-	-	-
TOTAL EXPENDITURES		\$ 1,438,419	\$ 999,978	\$ 991,520	\$ 1,270,200
NET INCOME/(SUBSIDY)		\$ (280,717)	\$ 442,022	\$ (183,420)	\$ 30,800

**Town of Morrison
2021 Budget**

PUBLIC WORKS					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
10-85-100	Salaries and Wages	\$ 143,134	\$ 153,000	\$ 140,000	\$ 154,000
10-85-105	Payroll Taxes	10,724	13,000	11,000	13,000
10-85-110	Benefits	25,988	21,000	21,000	23,000
10-85-115	Worker's Comp. - CIRSA	4,835	8,500	8,700	9,000
10-85-200	Outside Services	17,915	15,000	15,000	15,000
10-85-215	Telephone/Internet	5,099	5,000	4,000	4,000
10-85-220	Trash Removal - SG&B	26,860	23,000	23,000	27,000
10-85-340	Dues/Membership	90	300	300	300
10-85-350	Equipment Rental	817	2,000	1,000	2,000
10-85-355	Insurance CIRSA - PC	11,655	13,000	28,500	30,000
10-85-360	Gas, Oil, and Vehicle Repair	7,973	7,500	4,000	7,500
10-85-365	Building and Repair Materials	1,178	10,000	2,000	10,000
10-85-370	Repair and Maintenance	2,564	8,000	2,000	6,000
10-85-373	Tree Trimming & Planting	7,579	5,000	-	5,000
10-85-375	Utilities	27,688	10,000	5,000	10,000
10-85-380	Legal Services	4,450	5,000	10,000	5,000
10-85-395	Office Supplies	403	-	400	-
10-85-397	Operating Supplies	19,846	15,000	15,000	15,000
10-85-410	Engineering Services	-	7,000	2,000	7,000
10-85-702	Streets, Repairs & Maintenance	25,308	20,000	6,000	10,000
10-85-900	Equipment Purchase	2,062	2,000	-	2,000
TOTAL		\$ 346,167	\$ 343,300	\$ 298,900	\$ 354,800

**Town of Morrison
2021 Budget**

MORRISON NATURAL HISTORY MUSEUM					
MNHM REVENUES					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
10-33-405	SCFD Grant	\$ 42,528	\$ 40,500	\$ 40,500	\$ 32,699
10-36-700	Sales & Admission	145,395	167,257	\$ 62,000	167,257
TOTAL REVENUES		\$ 187,923	\$ 207,757	\$ 102,500	\$ 199,956
MNHM EXPENDITURES					
GL		Actual	Adopted	Estimated	Adopted
Account	Description	2019	2020	2020	2021
10-90-100	Salaries and Wages	\$ 131,339	\$ 135,000	\$ 125,000	\$ 136,000
10-90-105	Payroll Taxes	10,023	12,000	10,000	12,000
10-90-110	Employee Benefits	10,480	11,550	11,550	11,500
10-90-115	Worker's Comp. - CIRSA	205	250	255	250
10-90-200	Outside Services	6,580	7,000	6,000	7,000
10-90-205	Postage	138	200	200	200
10-90-210	Printing and Duplication	-	1,000	250	1,000
10-90-215	Telephone/Internet	1,918	1,500	1,500	1,500
10-90-225	Travel and Meetings	70	100	100	100
10-90-305	Bank Fees	5,213	5,000	5,000	5,000
10-90-340	Dues/Membership	-	200	200	200
10-90-345	Education and Training	50	200	100	200
10-90-358	Inventory - Expense	23,889	20,000	10,000	20,000
10-90-365	Building and Repair Materials	159	500	600	500
10-90-370	Repair and Maintenance	1,233	500	500	500
10-90-375	Utilities	3,287	3,000	3,000	3,000
10-90-380	Legal Services	-	500	500	500
10-90-386	Website	1,058	4,800	4,800	4,800
10-90-387	Advertising	25,824	8,200	7,500	8,200
10-90-395	Office Supplies	2,728	2,500	2,000	2,500
10-90-397	Operating Supplies	4,059	3,600	3,000	3,600
10-90-805	Sales Tax - Expense	-	2,000	-	2,000
10-90-806	Dig Expense	17,990	11,160	11,160	11,160
TOTAL EXPENDITURES		\$ 246,244	\$ 230,760	\$ 203,215	\$ 231,710
NET INCOME/(SUBSIDY)		\$ (58,320)	\$ (23,003)	\$ (100,715)	\$ (31,754)

**Town of Morrison
2021 Budget**

UTILITY FUND CAPITAL PROJECTS					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
20-42-901	GIS	\$ -	\$ -	\$ -	\$ -
20-42-902	Low Zone Recoating/Mixer	-	-	-	-
20-42-905	Sewer Jetter	-	-	-	-
20-42-906	Membrane Modules for WTP	-	48,000	-	48,000
20-42-907	Clearwell	-	-	-	-
20-42-908	Red Rocks Water Infrastructur	-	-	-	-
20-42-909	Red Rocks Amp. WW Enginee	599,299	-	240,000	-
TOTAL		\$ 599,299	\$ 48,000	\$ 240,000	\$ 48,000

**Town of Morrison
2021 Budget**

SEWER DEPARTMENT					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
20-40-100	Salaries and Wages	\$ 144,087	\$ 143,000	\$ 143,000	\$ 144,000
20-40-105	Payroll Taxes	11,050	13,000	13,000	13,000
20-40-110	Employee Benefits	22,420	23,100	23,100	24,000
20-40-115	Worker's Compensation - CIRSA	8,794	9,000	4,500	5,000
20-40-190	Compensated Absence Expense	4,493	-	-	-
20-40-200	Outside Services	8,327	6,500	6,500	6,500
20-40-205	Postage	1,039	900	250	900
20-40-211	Grant Expense	-	-	-	-
20-40-215	Telephone/Internet	10,671	8,000	8,000	8,000
20-40-225	Travel and Meetings	-	400	-	400
20-40-335	Depreciation	135,752	-	-	-
20-40-340	Dues/Membership	3,130	4,100	4,100	4,100
20-40-345	Education and Training	906	3,000	3,000	3,000
20-40-355	Insurance CIRSA	11,691	13,000	6,450	7,500
20-40-360	Gas, Oil and Vehicle Repair	2,628	2,500	1,000	2,500
20-40-375	Utilities	31,244	22,000	22,000	24,000
20-40-380	Legal Services	16,894	7,000	3,500	5,000
20-40-381	Legal Services - WWTP	-	-	-	-
20-40-395	Office Supplies	811	1,000	250	1,000
20-40-397	Operating Supplies	6,045	10,000	2,000	10,000
20-40-401	SCADA	985	5,000	5,000	5,000
20-40-402	Lab Equip/Supplies	1,160	2,500	2,000	2,500
20-40-410	Engineering Services	3,009	8,000	4,000	5,000
20-40-411	Mt. Carbon Engineering	6,875	2,000	6,500	4,000
20-40-500	Chemicals	16,371	10,000	10,000	12,000
20-40-505	Discharge Permit	2,825	2,500	2,500	2,500
20-40-508	Sludge Hauling	7,043	6,500	6,500	6,500
20-40-510	Lab Fees	3,496	8,000	6,000	8,000
20-40-511	Red Rocks Amp. Lab Fees	-	-	1,000	3,700
20-40-705	Line Repair and Maintenance	-	5,000	-	5,000
20-40-708	Plant Repair and Maintenance	261	8,000	7,000	8,000
20-40-709	Contingency Fund	-	15,500	-	15,500
20-40-803	Mobile Dewatering Unit Expense	2,736	5,000	5,000	5,000
20-40-900	Equipment Purchase	2,928	10,000	2,500	10,000
TOTAL		\$ 467,671	\$ 354,500	\$ 298,650	\$ 351,600

**Town of Morrison
2021 Budget**

WATER DEPARTMENT					
GL		Actual	Adopted	Estimated	Proposed
Account	Description	2019	2020	2020	2021
20-45-100	Salaries and Wages	\$ 145,034	\$ 143,000	\$ 144,000	\$ 144,000
20-45-105	Payroll Taxes	11,122	13,000	13,000	13,000
20-45-110	Employee Benefits	22,509	23,100	23,100	24,000
20-45-115	Worker's Compensation - CIRSA	4,599	7,500	7,400	8,000
20-45-190	Compensated Absence Expense	4,492	-	-	-
20-45-200	Outside Services	8,968	7,000	7,000	7,000
20-45-205	Postage	1,039	1,000	250	1,000
20-45-215	Telephone/Internet	10,095	8,000	8,000	8,000
20-45-225	Travel and Meetings	-	400	-	400
20-45-335	Depreciation	217,320	-	-	-
20-45-340	Dues/Membership	4,345	4,000	4,200	4,500
20-45-345	Education and Training	601	3,000	3,000	3,000
20-45-355	Insurance CIRSA	12,740	13,000	6,500	7,000
20-45-360	Gas, Oil and Vehicle Repair	2,159	2,700	750	2,700
20-45-370	Repair and Maintenance	-	-	-	-
20-45-375	Utilities	46,130	45,000	45,000	45,000
20-45-380	Legal Services	32,757	10,000	30,000	30,000
20-45-381	Legal Services -Mount Carbon	2,397	600	10,000	8,000
20-45-395	Office Supplies	695	500	500	500
20-45-397	Operating Supplies	3,801	6,000	6,000	7,000
20-45-398	Meters	1,263	3,000	1,500	1,000
20-45-401	SCADA	12,542	13,000	1,000	13,000
20-45-402	Lab Equip/Supplies	-	4,000	1,000	4,000
20-45-410	Engineering Services	89,253	20,000	40,000	25,000
20-45-411	Mt. Carbon Engineering	7,869	4,000	12,000	8,000
20-45-500	Chemicals	19,054	10,000	10,000	10,000
20-45-510	Lab Fees	4,087	3,500	7,000	7,000
20-45-700	Ditch Assessments	1,272	4,000	4,000	4,000
20-45-703	Raw Water Supply Costs	766	12,000	1,000	12,000
20-45-705	Line Repair and Maintenance	3,016	15,000	1,000	15,000
20-45-708	Plant Repair and Maintenance	7,179	10,000	5,000	10,000
20-45-709	Contingency Fund	-	15,000	-	15,000
20-45-710	Water Storage Assessment	-	5,600	5,600	5,600
20-45-713	Water Monitoring Prog.	-	-	-	-
20-45-900	Equipment Purchase	6,908	13,500	2,500	5,000
20-45-912	Reservoir II	-	5,000	5,000	5,000
TOTAL		\$ 684,012	\$ 425,400	\$ 405,300	\$ 452,700

**Town of Morrison
2021 Budget**

UTILITY FUND REVENUES					
GL Account	Description	Actual 2019	Adopted 2020	Estimated 2020	Proposed 2021
20-31-130	Sales Tax - Capital Projects	284,837	150,000	250,000	250,000
20-33-405	Grants	164,877	-	-	-
20-36-710	Miscellaneous Service Rev.	1,290	-	-	-
20-36-805	Deposits on Development	-	2,500	5,000	5,000
20-36-815	Earnings on Deposits	4,128	4,000	3,500	3,500
20-37-905	Sewer Contracts - Red Rocks	91,412	85,000	93,760	85,000
20-37-910	Sewer Revenue - Flat Fees	119,326	120,000	120,000	120,000
20-37-915	Tap and Resource Fees	-	18,400	-	18,400
20-37-930	Water Use Revenue	285,370	215,000	215,000	215,000
20-37-935	Misc. Water/Sewer Revenue	8,821	3,000	5,000	3,000
20-37-937	Mount Carbon Const. Water	-	100,000	100,000	-
20-37-938	Mount Carbon Locating Serv	8,700	5,000	5,000	5,000
20-37-939	Mount Carbon Eng. Reimb.	12,297	5,000	5,000	5,000
20-37-940	Mt. Carbon Operating Cost Re	209,061	120,000	140,000	120,000
20-37-941	Red Rocks Water Infrastructur	5,141	-	-	-
30-37-942	Red Rocks WW Engineering	755,187	-	230,000	-
20-37-943	Red Rocks Water Employee	46,519	43,000	43,000	43,000
TOTAL		\$ 1,996,965	\$ 870,900	\$ 1,215,260	\$ 872,900



**2021-2025 CAPITAL
IMPROVEMENT PROGRAM**

**Town of Morrison
2021 Budget**

**FIVE YEAR CAPITAL IMPROVEMENTS PLAN
GENERAL FUND**

NO.	DEPARTMENT	PROJECT TITLE	Est. Cost 2021	Est. Cost 2022	Est. Cost 2023	Est. Cost 2024	Est. Cost 2025	Total Through 2021-2025
1	Planning/SG&B	Downtown Crosswalk Improvements	532,500	10,000	10,000	10,000	10,000	572,500
2	Planning/SG&B	Highway 74 Trail to Downtown			50,000			50,000
5	Police	Police Vehicles		45,000	45,000	45,000	45,000	180,000
3	Planning/SG&B	Municipal Property/Building	25,000	4,000,000				4,025,000
4	SG&B	HVAC Town Office/Police Department	13,000	40,000	40,000	40,000	40,000	173,000
5	SG&B	Spring Street Bridge		250,000				
6	Various	Computer Upgrades	45,000	25,000	25,000	25,000	25,000	145,000
TOTAL			615,500	4,370,000	170,000	120,000	120,000	5,145,500

**Town of Morrison
2021 Budget**

**FIVE YEAR CAPITAL IMPROVEMENTS PLAN
UTILITY FUND**

NO.	DEPARTMENT	PROJECT TITLE	Est. Cost 2021	Est. Cost 2022	Est. Cost 2023	Est. Cost 2024	Est. Cost 2025	Total Through 2020-2024
1	Utility	New Membrane Modules for WTP	48,000					48,000
2	Utility	Mixer For High Zone Tank		60,000				60,000
3	Utility	Bear Creek Div/PS/RW		1,134,114				1,134,114
4	Utility	Raw water from cooley to OR			3,899,914			3,899,914
5	Utility	Line from WTP to OR				1,976,682		1,976,682
6	Utility	RW from exist to diversion to WTP					1,712,994	1,712,994
7	Utility	Cooley Res Intake					4,082,919	4,082,919
		TOTAL	48,000	1,194,114	3,899,914	1,976,682	5,795,913	12,914,623

Year 2018- Court Revenue Received

Month	Citations				Fee Summary
January			570		\$98,944.25
February			367		\$75,191.25
March			404		\$68,657.25
April			502		\$66,561.92
May			536		\$62,195.25
June			615		\$79,507.05
July			549		\$83,341.00
August			746		\$99,598.75
September			654		\$94,420.37
October			650		\$101,302.00
November			439		\$76,819.50
December			495		\$83,317.50
			6527		\$989,856.09

Year 2019- Court Revenue Received

Month	Citations				Fee Summary
January			387		\$62,042.50
February			365		\$63,880.00
March			372		\$60,022.50
April			467		\$62,855.00
May			904		\$90,052.00
June			652		\$104,821.25
July			461		\$98,375.75
August			534		\$86,885.50
September			441		\$85,843.25
October			360		\$70,180.00
November			539		\$66,322.60
December			879		\$89,415.75
			6361		\$940,696.10

Year 2020- Court Revenue Received

Month	Citations				Fee Summary
January			776		\$114,644.75
February			548		\$103,812.50
March			440		\$92,548.75
April			172		\$49,878.75
May			372		\$67,710.00
June			429		\$68,764.25
July			245		\$60,721.25
August			346		\$54,903.75
September			353		\$51,686.25
October					
November					
December					
			3681		\$664,670.25

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 SEPTEMBER 30, 2020

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	55,054.06
01-10270	MONEY MARKET	1,239,254.28
01-10290	COLOTRUST	3,124,811.33
01-10780	UTILITY CLEARING	(76,694.49)
01-10790	A/R CLEARING	(189.99)
01-10800	XPRESS BILL PAY ACCOUNT	20,818.55
01-10801	XPRESS BILL PAY CLEARING ACCOU	25,546.97

	TOTAL COMBINED CASH	4,389,100.71
01-10100	CASH ALLOCATED TO OTHER FUNDS	(4,389,100.71)

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,980,465.06
20	ALLOCATION TO UTILITY FUND	408,635.65

	TOTAL ALLOCATIONS TO OTHER FUNDS	4,389,100.71
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(4,389,100.71)

ZERO PROOF IF ALLOCATIONS BALANCE .00

TOWN OF MORRISON
BALANCE SHEET
SEPTEMBER 30, 2020

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,980,465.06	
10-10500	PAY PAL ACCOUNT	3,020.87	
10-12000	ACCOUNTS RECEIVABLE	13,909.06	
10-12001	ACCOUNTS RECEIVABLE - COURT	135.00	
10-12040	A/R - GENERAL REVENUES	273,936.01	
10-12450	A/R PROPERTY TAXES	93,701.00	
10-13200	COURT CLEARING	(615.21)	
	TOTAL ASSETS		4,364,551.79

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	23,443.82	
10-22000	SALES TAX PAYABLE	(627.65)	
10-22050	DEFERRED TAXES	93,701.00	
10-22060	DEPOSITS ON DEVELOPMENT	26,620.00	
10-25310	FEDERAL PAYROLL TAXES	(267.20)	
10-25330	STATE UNEMPLOYMENT	3.14	
10-25350	AFLAC	(376.74)	
10-25360	401(K) PENSION	(113.20)	
10-25370	INSURANCE PAYABLE	15,365.46	
	TOTAL LIABILITIES		157,748.63

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	FUND BALANCE--UNRESTRICTED	3,781,979.54	
10-29200	FUND BALANCE--RES'D FOR EMERG	84,000.00	
10-29300	FUND BALANCE--RESTR'D FOR O.S.	70,126.00	
	REVENUE OVER EXPENDITURES - YTD	270,697.62	
	BALANCE - CURRENT DATE	4,206,803.16	
	TOTAL FUND EQUITY		4,206,803.16
	TOTAL LIABILITIES AND EQUITY		4,364,551.79

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	2,407.22	419.84	2,719.81	3,100.00	380.19	87.7
10-31-105 FRANCHISE TAX	28,971.85	6,558.07	28,474.15	33,000.00	4,525.85	86.3
10-31-110 PROPERTY TAXES	78,767.68	4,311.55	92,267.36	93,701.00	1,433.64	98.5
10-31-115 HIGHWAY USERS TAX	10,548.89	941.85	7,283.45	10,000.00	2,716.55	72.8
10-31-120 MOTOR VEHICLE USE TAX	34,497.00	4,623.19	16,551.33	25,000.00	8,448.67	66.2
10-31-125 OPEN SPACE SALES TAX	10,697.19	1,362.34	11,682.56	12,000.00	317.44	97.4
10-31-130 SALES TAX - MORRISON	721,014.33	130,404.74	1,106,234.77	800,000.00	306,234.77	138.3
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	4,640.12	561.62	5,089.15	5,000.00	89.15	101.8
10-31-140 CONSTRUCTION USE TAX	2,567.09	.00	915.45	5,000.00	4,084.55	18.3
10-31-150 GENERAL USE TAX	8,777.47	58.00	13,692.02	10,000.00	3,692.02	136.9
TOTAL TAXES	900,888.84	149,241.20	1,284,910.05	996,801.00	288,109.05	128.9
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	9,812.51	568.76	6,134.86	10,000.00	3,865.14	61.4
10-32-205 BUSINESS LICENSES	2,604.92	390.00	3,363.75	3,000.00	363.75	112.1
10-32-210 LIQUOR LICENSES	1,242.50	.00	1,283.75	2,500.00	1,216.25	51.4
10-32-215 MISCELLANEOUS LICENSES	1,368.70	.00	750.00	1,500.00	750.00	50.0
10-32-220 MISCELLANEOUS PERMITS	1,675.00	.00	50.00	1,000.00	950.00	5.0
10-32-225 SIGN PERMITS	1,850.00	.00	25.00	500.00	475.00	5.0
10-32-230 LAND DEVELOPMENT PERMIT	950.00	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES & PERMITS	19,503.63	958.76	11,607.36	19,500.00	7,892.64	59.5
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	3,978.98	1,186.41	3,340.08	4,000.00	659.92	83.5
10-33-405 GRANTS	2,030.00	.00	9,000.00	40,500.00	31,500.00	22.2
10-33-410 ROAD AND BRIDGE	331.37	2,500.00	8,931.50	4,000.00	4,931.50	223.3
10-33-420 OTHER INTERGOVERNMENT REVENUE	1,415.20	99.95	2,957.98	1,000.00	1,957.98	295.8
10-33-425 CARES ACT REVENUES	.00	.00	17,157.00	.00	17,157.00	.0
TOTAL INTERGOVERNMENTAL	7,755.55	3,786.36	41,386.56	49,500.00	8,113.44	83.6
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	872.63	96.50	934.61	1,400.00	465.39	66.8
10-34-510 PLAN CHECK FEES	807.50	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	300.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	1,807.22	85.00	925.00	.00	925.00	.0
10-34-525 TRAFFIC CONTROL FEES	176,775.00	.00	11,165.00	120,000.00	108,835.00	9.3
10-34-530 VIN VERIFICATION FEES	.00	5,500.00	51,000.00	.00	51,000.00	.0
TOTAL CHARGES FOR SERVICES	180,562.55	5,681.50	64,024.61	125,400.00	61,375.39	51.1

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITURES</u>						
10-35-600 COURT FINES	711,670.53	51,911.25	643,650.75	1,300,000.00	656,349.25	49.5
10-35-610 MISCELLANEOUS COURT REVENUE	2,438.39	434.50	2,390.38	1,000.00	1,390.38	239.0
10-35-615 PARKING TICKET REVENUE	745.75	170.00	235.00	2,000.00	1,765.00	11.8
TOTAL FINES & FORFEITURES	714,854.67	52,515.75	646,276.13	1,303,000.00	656,723.87	49.6
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	120,147.50	5,955.87	59,102.74	143,000.00	83,897.26	41.3
10-36-701 MNHM GIFT SHOP	2,182.00	260.00	4,534.70	1,400.00	3,134.70	323.9
10-36-705 MISCELLANEOUS SERVICE REVENUE	2,706.63	1,810.00	6,282.90	3,000.00	3,282.90	209.4
10-36-710 MISCELLANEOUS REVENUE	86.00	.00	282.45	.00	282.45	.0
10-36-805 DEPOSITS ON DEV.	13,736.30	.00	893.00	5,000.00	4,107.00	17.9
10-36-815 EARNINGS ON DEPOSITS	67,594.16	652.84	21,664.76	75,000.00	53,335.24	28.9
10-36-816 EARNINGS ON CTF DEPOSITS	358.76	.00	.00	3,000.00	3,000.00	.0
10-36-825 POLICE DONATION	534.00	.00	.00	.00	.00	.0
10-36-880 SALES OF ASSETS	.00	.00	1,350.00	.00	1,350.00	.0
TOTAL OTHER REVENUE	207,345.35	8,678.71	94,110.55	230,400.00	136,289.45	40.9
TOTAL FUND REVENUE	2,030,910.59	220,862.28	2,142,315.26	2,724,601.00	582,285.74	78.6

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>CAPITAL PROJECTS - GF</u>						
10-40-901 JONES PROPERTY PURCHASE	6,822.71	.00	.00	.00	.00	.0
10-40-903 SOUTH WALKWAY/HIGHWAY 8	12,195.00	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN CROSSWALK IMPROVEMENT	.00	8,000.00	8,000.00	5,000.00	3,000.00	160.0
10-40-905 POLICE VEHICLE	7,079.52	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	1,053.37	.00	4,522.00	.00	4,522.00	.0
10-40-908 UTILITY UNDERGROUNDING	568.07	.00	.00	.00	.00	.0
10-40-910 STREETS, GROUNDS & BUILDINGS	.00	.00	.00	20,000.00	20,000.00	.0
10-40-911 COMPUTER UPGRADES	42,984.02	2,919.96	35,479.71	62,000.00	26,520.29	57.2
10-40-912 MUNICIPAL BUILDING PLANNING	12,845.38	.00	4,972.15	25,000.00	20,027.85	19.9
10-40-914 BUILDING SECURITY KEYS	.00	.00	23,550.96	.00	23,550.96	.0
10-40-915 COVID RESPONSE EXPENSES	.00	1,486.40	29,761.90	.00	29,761.90	.0
TOTAL CAPITAL PROJECTS - GF	83,548.07	12,406.36	106,286.72	112,000.00	5,713.28	94.9
<u>ADMIN</u>						
10-50-100 SALARIES & WAGES	120,516.51	13,469.88	129,485.61	180,000.00	50,514.39	71.9
10-50-105 PAYROLL TAXES	9,059.50	986.96	9,537.91	15,000.00	5,462.09	63.6
10-50-110 EMPLOYEE BENEFITS	15,417.36	1,542.18	14,687.74	25,000.00	10,312.26	58.8
10-50-115 WORKER'S COMPENSATION INS-CIRS	206.00	.00	1,014.72	500.00	514.72	202.9
10-50-200 OUTSIDE SERVICES	5,160.05	886.96	6,689.42	10,000.00	3,310.58	66.9
10-50-205 POSTAGE	857.30	24.30	569.80	1,500.00	930.20	38.0
10-50-210 PRINTING AND DUPLICATION	585.60	.00	294.45	2,500.00	2,205.55	11.8
10-50-215 TELEPHONE/INTERNET	3,923.45	2,320.14	6,562.26	6,000.00	562.26	109.4
10-50-225 TRAVEL AND MEETINGS	888.13	.00	84.44	1,500.00	1,415.56	5.6
10-50-300 ACCOUNTING/AUDIT SERVICES	41,058.75	4,740.00	33,060.00	42,000.00	8,940.00	78.7
10-50-305 BANK FEES	1,124.95	150.45	1,149.38	1,500.00	350.62	76.6
10-50-340 DUES/MEMBERSHIP	1,643.50	.00	1,652.49	3,500.00	1,847.51	47.2
10-50-345 EDUCATION AND TRAINING	2,489.64	.00	5,550.00	7,500.00	1,950.00	74.0
10-50-350 EQUIPMENT RENTAL	1.57	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	1,206.10	37.57	1,026.09	2,000.00	973.91	51.3
10-50-380 LEGAL SERVICES	18,553.13	1,891.90	22,815.16	26,000.00	3,184.84	87.8
10-50-385 MARKETING/EVENT CONTRIBUTIONS	3,233.38	.00	1,265.41	6,000.00	4,734.59	21.1
10-50-386 WEBSITE	4,214.92	.00	4,186.27	7,000.00	2,813.73	59.8
10-50-387 PUBLICATION	1,716.24	43.12	1,784.74	3,500.00	1,715.26	51.0
10-50-395 OFFICE SUPPLIES	861.70	28.78	756.45	3,500.00	2,743.55	21.6
10-50-397 OPERATING SUPPLIES	2,024.57	451.69	4,157.84	3,500.00	657.84	118.8
10-50-900 EQUIPMENT PURCHASE	.00	.00	1,289.66	3,500.00	2,210.34	36.9
TOTAL ADMIN	234,742.35	26,573.73	247,619.84	353,000.00	105,380.16	70.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	217.00	.00	256.00	300.00	44.00	85.3
10-55-200 OUTSIDE SERVICES	730.00	.00	1,050.00	2,500.00	1,450.00	42.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	1,996.21	240.06	2,440.46	4,000.00	1,559.54	61.0
10-55-225 TRAVEL AND MEETINGS	1,116.35	.00	.00	2,000.00	2,000.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	1,100.00	.00	.00	1,000.00	1,000.00	.0
10-55-340 DUES/MEMBERSHIP	1,511.96	.00	1,527.35	1,500.00	27.35	101.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	5,000.00	5,000.00	.0
10-55-355 INSURANCE CIRSA	7,760.44	.00	7,285.70	8,000.00	714.30	91.1
10-55-380 LEGAL SERVICES	10,830.00	1,938.00	10,671.25	20,000.00	9,328.75	53.4
10-55-385 MARKETING/EVENT CONTRIBUTIONS	11,300.00	.00	9,128.00	15,500.00	6,372.00	58.9
10-55-397 OPERATING SUPPLIES	396.39	.00	26.94	1,000.00	973.06	2.7
10-55-400 CITIZEN SURVEY	10,760.00	.00	.00	.00	.00	.0
10-55-900 EQUIPMENT PURCHASE	664.00	80.02	420.03	500.00	79.97	84.0
TOTAL BOARD OF TRUSTEES	48,382.35	2,258.08	32,805.73	61,500.00	28,694.27	53.3
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	7,733.74	.00	247.22	10,000.00	9,752.78	2.5
10-60-210 PRINTING AND DUPLICATION	81.67	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	2,508.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	10,323.41	.00	247.22	13,500.00	13,252.78	1.8
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	.00	266.00	2,000.00	1,734.00	13.3
10-65-395 OFFICE SUPPLIES	284.76	.00	.00	500.00	500.00	.0
TOTAL ELECTION	284.76	.00	266.00	4,500.00	4,234.00	5.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	79,714.19	5,768.16	70,927.90	117,000.00	46,072.10	60.6
10-70-101 SPECIAL OFFICER WAGES	933.03	.00	.00	1,000.00	1,000.00	.0
10-70-102 MUNICIPAL JUDGE SALARY	.00	2,367.57	7,102.72	.00	7,102.72-	.0
10-70-105 PAYROLL TAXES	6,138.40	437.15	5,393.88	10,000.00	4,606.12	53.9
10-70-110 EMPLOYEE BENEFITS	15,784.55	1,299.10	12,919.85	23,000.00	10,080.15	56.2
10-70-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	256.00	500.00	244.00	51.2
10-70-200 OUTSIDE SERVICES	10,062.75	4,023.71	11,415.15	15,000.00	3,584.85	76.1
10-70-205 POSTAGE	735.41	24.30	245.10	1,200.00	954.90	20.4
10-70-210 PRINTING AND DUPLICATION	585.64	.00	294.45	800.00	505.55	36.8
10-70-215 TELEPHONE/INTERNET	2,234.97	301.50	2,343.87	3,000.00	656.13	78.1
10-70-225 TRAVEL AND MEETINGS	117.06	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	11,199.27	981.24	10,503.30	14,000.00	3,496.70	75.0
10-70-340 DUES/MEMBERSHIP	146.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	448.00	.00	22.00	500.00	478.00	4.4
10-70-375 UTILITIES	1,206.09	37.57	956.23	1,500.00	543.77	63.8
10-70-380 LEGAL SERVICES	10,959.25	1,865.00	12,238.00	14,000.00	1,762.00	87.4
10-70-395 OFFICE SUPPLIES	487.18	28.78	368.70	2,500.00	2,131.30	14.8
10-70-397 OPERATING SUPPLIES	707.40	226.64	608.70	2,000.00	1,391.30	30.4
10-70-900 EQUIPMENT PURCHASE	.00	.00	165.00	2,000.00	1,835.00	8.3
TOTAL COURT	141,664.19	17,360.72	135,760.85	209,200.00	73,439.15	64.9
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	1,835.50	.00	2,500.00	4,000.00	1,500.00	62.5
10-75-214 DEVELOPER RETAINAGE EXPENSES	15,296.83	1,349.00	9,674.50	5,000.00	4,674.50-	193.5
10-75-216 RED ROCKS CENTRE	915.55	.00	.00	1,000.00	1,000.00	.0
10-75-217 SMALL CELL DESIGN GUIDELINES	1,092.50	.00	919.00	.00	919.00-	.0
10-75-218 ROONEY VALLEY COMMISSION/IGA	.00	9,489.00	34,820.50	.00	34,820.50-	.0
10-75-219 CODE ENFORCEMENT	3,655.25	.00	1,416.00	6,000.00	4,584.00	23.6
10-75-225 TRAVEL AND MEETINGS	249.70	.00	.00	500.00	500.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	5,464.50	1,102.00	2,403.50	5,000.00	2,596.50	48.1
10-75-410 ENGINEERING SERVICES	5,358.81	65.00	5,028.08	5,000.00	28.08-	100.6
10-75-415 PLANNING AND ZONING SERVICES	15,926.75	2,000.00	12,190.00	25,000.00	12,810.00	48.8
10-75-420 COMPREHENSIVE PLAN	6,037.25	.00	4,446.50	.00	4,446.50-	.0
TOTAL PLANNING	55,832.64	14,005.00	73,398.08	52,000.00	21,398.08-	141.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	552,376.39	48,453.84	557,465.79	550,578.00	6,887.79-	101.3
10-80-101 SPECIAL OFFICER WAGES	162,124.82	.00	8,937.50	110,000.00	101,062.50	8.1
10-80-102 PARKING ENFORCEMENT WAGES	3,971.25	1,128.75	2,726.25	.00	2,726.25-	0
10-80-105 PAYROLL TAXES	54,662.77	3,736.52	43,126.42	55,300.00	12,173.58	78.0
10-80-110 EMPLOYEE BENEFITS	66,629.90	8,180.14	77,752.74	60,000.00	17,752.74-	129.6
10-80-115 WORKER'S COMPENSATION INS-CIRS	32,548.12	.00	45,869.45	35,000.00	10,869.45-	131.1
10-80-118 UNIFORM EXPENSE	4,685.45	.00	1,058.15	.00	1,058.15-	0
10-80-200 OUTSIDE SERVICES	12,064.28	787.58	8,970.39	7,000.00	1,970.39-	128.2
10-80-205 POSTAGE	349.20	154.30	420.22	300.00	120.22-	140.1
10-80-210 PRINTING AND DUPLICATION	4,036.09	1,008.78	3,066.64	6,000.00	2,933.36	51.1
10-80-215 TELEPHONE/INTERNET	8,416.20	1,216.86	9,885.35	6,500.00	3,385.35-	152.1
10-80-225 TRAVEL AND MEETINGS	.00	.00	123.58	.00	123.58-	0
10-80-340 DUES/MEMBERSHIP	6,062.44	.00	3,165.73	1,000.00	2,165.73-	316.6
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	16,827.72	3,700.00	9,851.72	.00	9,851.72-	0
10-80-355 INSURANCE CIRSA	61,055.62	.00	53,282.67	60,000.00	6,717.33	88.8
10-80-360 GAS, OIL, AND VEHICLE REPAIR	30,349.96	1,341.33	25,399.73	25,000.00	399.73-	101.6
10-80-370 REPAIR AND MAINTENANCE	3,512.45	.00	381.88	4,000.00	3,618.12	9.6
10-80-375 UTILITIES	1,890.80	75.14	1,754.06	2,200.00	445.94	79.7
10-80-380 LEGAL SERVICES	12,383.99	576.25	1,920.10	3,000.00	1,079.90	64.0
10-80-391 PARKING TICKET EXPENSE	.00	.00	840.00	1,000.00	160.00	84.0
10-80-395 OFFICE SUPPLIES	3,719.52	47.09	2,503.08	5,000.00	2,496.92	50.1
10-80-397 OPERATING SUPPLIES	8,914.40	362.45	1,461.90	9,000.00	7,538.10	16.2
10-80-605 ORDINANCE, FIREARMS SUPPLIES	5,329.65	.00	2,813.13	3,900.00	1,086.87	72.1
10-80-610 HAZARDOUS WASTE AUTHORITY	359.85	.00	.00	200.00	200.00	0
10-80-615 ANIMAL CONTROL	116.00	.00	.00	.00	.00	0
10-80-700 JEFFCO INTERNET	48,014.25	5,231.25	41,816.75	55,000.00	13,183.25	76.0
10-80-900 EQUIPMENT PURCHASE	19,358.26	.00	2,789.05-	.00	2,789.05	0
TOTAL POLICE	1,119,759.38	76,000.28	901,804.18	999,978.00	98,173.82	90.2

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
PUBLIC WORKS						
10-85-100 SALARIES & WAGES	103,747.21	9,990.59	92,858.48	153,000.00	60,141.52	60.7
10-85-105 PAYROLL TAXES	7,796.35	766.03	6,960.10	13,000.00	6,039.90	53.5
10-85-110 EMPLOYEE BENEFITS	16,087.63	2,095.54	15,705.44	21,000.00	5,294.56	74.8
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,835.00	.00	13,244.00	8,500.00	4,744.00	155.8
10-85-200 OUTSIDE SERVICES	11,716.97	1,379.96	13,533.92	15,000.00	1,466.08	90.2
10-85-215 TELEPHONE/INTERNET	3,449.02	356.52	2,881.48	5,000.00	2,118.52	57.6
10-85-220 TRASH REMOVAL - SG&B	20,042.04	2,330.69	22,712.50	23,000.00	287.50	98.8
10-85-340 DUES/MEMBERSHIP	90.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	576.63	.00	717.60	2,000.00	1,282.40	35.9
10-85-355 INSURANCE CIRSA	11,522.31	.00	28,475.87	13,000.00	15,475.87	219.1
10-85-360 GAS, OIL, AND VEHICLE REPAIR	4,699.38	237.58	2,100.76	7,500.00	5,399.24	28.0
10-85-365 BUILDING AND REPAIR MATERIALS	720.42	.00	3,420.86	10,000.00	6,579.14	34.2
10-85-370 REPAIR AND MAINTENANCE	2,397.66	.00	1,812.78	8,000.00	6,187.22	22.7
10-85-373 TREE MAINTENANCE & PLANTING	7,502.96	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	26,217.46	228.48	2,772.07	10,000.00	7,227.93	27.7
10-85-380 LEGAL SERVICES	2,245.50	1,323.19	11,398.33	5,000.00	6,398.33	228.0
10-85-395 OFFICE SUPPLIES	323.03	.00	192.43	.00	192.43	.0
10-85-397 OPERATING SUPPLIES	12,872.05	1,026.09	10,479.75	15,000.00	4,520.25	69.9
10-85-410 ENGINEERING SERVICES	.00	.00	.00	7,000.00	7,000.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	18,085.04	.00	3,475.11	20,000.00	16,524.89	17.4
10-85-900 EQUIPMENT PURCHASE	1,532.57	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	256,459.23	19,734.67	232,741.48	343,300.00	110,558.52	67.8

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>HISTORY MUSEUM</u>						
10-90-100 SALARIES & WAGES	95,841.26	9,623.20	92,693.82	135,000.00	42,306.18	68.7
10-90-105 PAYROLL TAXES	7,315.74	733.68	7,069.83	12,000.00	4,930.17	58.9
10-90-110 EMPLOYEE BENEFITS	7,700.80	893.14	8,186.19	11,550.00	3,363.81	70.9
10-90-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	255.00	250.00	5.00	102.0
10-90-200 OUTSIDE SERVICES	4,745.85	513.57	4,713.13	7,000.00	2,286.87	67.3
10-90-205 POSTAGE	123.00	.00	114.00	200.00	86.00	57.0
10-90-210 PRINTING AND DUPLICATION	.00	.00	91.90	1,000.00	908.10	9.2
10-90-215 TELEPHONE	991.79	177.92	1,235.70	1,500.00	264.30	82.4
10-90-225 TRAVEL AND MEETINGS	37.70	.00	59.65	100.00	40.35	59.7
10-90-305 BANK FEES	4,296.37	479.37	3,682.85	5,000.00	1,317.15	73.7
10-90-340 DUES/MEMBERSHIP	.00	100.00	295.00	200.00	95.00	147.5
10-90-345 EDUCATION AND TRAINING	50.00	.00	51.00	200.00	149.00	25.5
10-90-358 INVENTORY - EXPENSE	16,785.18	1,185.31	5,822.48	20,000.00	14,177.52	29.1
10-90-365 BUILDING AND REPAIR MATERIALS	97.39	.00	600.86	500.00	100.86	120.2
10-90-370 REPAIR AND MAINTENANCE	989.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	2,250.84	56.90	1,545.97	3,000.00	1,454.03	51.5
10-90-380 LEGAL SERVICES	.00	.00	190.00	500.00	310.00	38.0
10-90-386 WEBSITE	1,057.58	871.06	1,493.49	4,800.00	3,306.51	31.1
10-90-387 ADVERTISING	15,327.72	1.99	5,727.43	8,200.00	2,472.57	69.9
10-90-395 OFFICE SUPPLIES	2,281.45	.00	1,913.53	2,500.00	586.47	76.5
10-90-397 OPERATING SUPPLIES	3,697.05	74.31	1,973.34	3,600.00	1,626.66	54.8
10-90-805 SALES TAX - EXPENSE	772.64	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	4,727.42	786.35	2,972.37	11,160.00	8,187.63	26.6
TOTAL HISTORY MUSEUM	169,293.78	15,496.80	140,687.54	230,760.00	90,072.46	61.0
TOTAL FUND EXPENDITURES	2,120,290.16	183,835.64	1,871,617.64	2,379,738.00	508,120.36	78.7
NET REVENUE OVER EXPENDITURES	(89,379.57)	37,026.64	270,697.62	344,863.00	74,165.38	78.5

TOWN OF MORRISON
BALANCE SHEET
SEPTEMBER 30, 2020

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	408,635.65	
20-12000	ACCOUNTS RECEIVABLE	208,880.41	
20-12040	A/R - GENERAL REVENUES	65,341.70	
20-12600	A/R UTILITIES	98,171.62	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	8,046,902.74	
20-17150	SEWER TREATMENT PLANT	5,112,537.00	
20-17250	TRANS.,EQUIP.,TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	137,149.26	
20-17980	ACCUMULATED DEPRECIATION	(4,933,753.18)	
	TOTAL ASSETS		<u><u>9,510,749.09</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-20000	ACCOUNTS PAYABLE	(445.27)	
20-22010	DEFERRED REVENUE	100,000.00	
20-22060	DEPOSITS ON DEVELOPMENT	475.00	
20-25370	INSURANCE PAYABLE	(1,797.87)	
20-25390	ACCRUED VACATION/SICK LEAVE LT	28,828.24	
20-25391	ACCRUED VACATION/SICK LEAVE CU	2,980.92	
	TOTAL LIABILITIES		128,041.02

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29100	NET ASSETS	573,402.87	
20-29200	EMERGENCY RESERVE FUND	44,842.00	
20-29500	INVEST CAP ASSETS - NET OF DEB	8,520,173.00	
	REVENUE OVER EXPENDITURES - YTD	244,290.20	
	BALANCE - CURRENT DATE		<u>9,382,708.07</u>
	TOTAL FUND EQUITY		<u>9,382,708.07</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>9,510,749.09</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

UTILITY FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>						
20-31-130 SALES TAX - CAPITAL PROJECTS	180,253.56	35,564.93	279,522.42	150,000.00	129,522.42-	186.4
TOTAL TAXES	180,253.56	35,564.93	279,522.42	150,000.00	129,522.42-	186.4
<u>INTERGOVERNMENTAL</u>						
20-33-405 GRANTS	164,877.00	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL	164,877.00	.00	.00	.00	.00	.0
<u>OTHER REVENUE</u>						
20-36-710 MISCELLANEOUS REVENUE	1,289.79	.00	.00	.00	.00	.0
20-36-805 DEPOSITS ON DEV.	.00	.00	3,741.45	2,500.00	1,241.45-	149.7
20-36-815 EARNINGS ON DEPOSITS	2,406.36	.00	2,268.02	4,000.00	1,731.98	56.7
TOTAL OTHER REVENUE	3,696.15	.00	6,009.47	6,500.00	490.53	92.5
<u>OPERATING REVENUE</u>						
20-37-905 SEWER CONTRACTS - RED ROCKS AM	91,411.95	.00	93,760.00	85,000.00	8,760.00-	110.3
20-37-910 SEWER REVENUE - FLAT FEES	89,487.81	.00	73,721.73	120,000.00	46,278.27	61.4
20-37-915 TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00	.0
20-37-930 WATER USE REVENUE	223,230.98	.00	191,417.33	215,000.00	23,582.67	89.0
20-37-935 MISCELLANEOUS WATER/SEWER REVE	4,774.74	.00	5,102.50	3,000.00	2,102.50-	170.1
20-37-937 MOUNT CARBON CONST. WATER	.00	.00	40,928.99	100,000.00	59,071.01	40.9
20-37-938 MOUNT CARBON LOCATING SERVICES	2,000.00	8,531.25	8,531.25	5,000.00	3,531.25-	170.6
20-37-939 MOUNT CARBON ENGINEERING REIMB	6,456.07	3,990.00	7,015.34	5,000.00	2,015.34-	140.3
20-37-940 MT CARBON OPERATING COST REVEN	125,216.46	.00	75,373.95	120,000.00	44,626.05	62.8
20-37-942 RED ROCKS WW ENGINEERING REVEN	734,956.46	.00	236,401.90	.00	236,401.90-	.0
20-37-943 RED ROCKS WATER EMPLOYEE REV	29,929.84	4,147.20	24,883.20	43,000.00	18,116.80	57.9
TOTAL OPERATING REVENUE	1,307,464.31	16,668.45	757,136.19	714,400.00	42,736.19-	106.0
TOTAL FUND REVENUE	1,656,291.02	52,233.38	1,042,668.08	870,900.00	171,768.08-	119.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
SEWER EXPENDITURES						
20-40-100 SALARIES & WAGES	105,080.89	11,437.86	108,992.72	143,000.00	34,007.28	76.2
20-40-105 PAYROLL TAXES	8,054.22	876.78	8,353.20	13,000.00	4,646.80	64.3
20-40-110 EMPLOYEE BENEFITS	16,476.41	1,968.00	17,909.87	23,100.00	5,190.13	77.5
20-40-115 WORKER'S COMPENSATION INS-CIRS	8,793.83	.00	5,830.00	9,000.00	3,370.00	62.6
20-40-200 OUTSIDE SERVICES	4,884.60	586.96	5,222.63	6,500.00	1,277.37	80.4
20-40-205 POSTAGE	735.41	24.30	245.10	900.00	654.90	27.2
20-40-215 TELEPHONE/INTERNET	7,224.53	762.56	6,316.84	8,000.00	1,683.16	79.0
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	3,130.00	92.00	92.00	4,100.00	4,008.00	2.2
20-40-345 EDUCATION AND TRAINING	586.25	85.00	85.00	3,000.00	2,915.00	2.8
20-40-355 INSURANCE CIRSA	11,502.32	.00	6,414.00	13,000.00	6,586.00	49.3
20-40-360 GAS, OIL, AND VEHICLE REPAIR	1,914.80	54.07	624.29	2,500.00	1,875.71	25.0
20-40-370 REPAIR AND MAINTENANCE	.00	.00	897.50	.00	897.50-	.0
20-40-375 UTILITIES	17,695.65	378.82	18,997.12	22,000.00	3,002.88	86.4
20-40-380 LEGAL SERVICES	5,226.00	.00	1,738.50	7,000.00	5,261.50	24.8
20-40-395 OFFICE SUPPLIES	731.38	.00	98.69	1,000.00	901.31	9.9
20-40-397 OPERATING SUPPLIES	4,707.80	649.30	2,482.60	10,000.00	7,517.40	24.8
20-40-401 SCADA	175.00	174.99	2,900.79	5,000.00	2,099.21	58.0
20-40-402 LAB EQUIP./SUPPLIES	568.84	.00	943.98	2,500.00	1,556.02	37.8
20-40-410 ENGINEERING SERVICES	1,569.21	.00	1,855.00	8,000.00	6,145.00	23.2
20-40-411 MT. CARBON ENGINEERING	3,754.17	.00	3,130.69	2,000.00	1,130.69-	156.5
20-40-500 CHEMICALS	12,731.04	.00	9,558.08	10,000.00	441.92	95.6
20-40-505 DISCHARGE PERMIT	2,825.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	7,042.90	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	2,189.06	475.00	4,124.48	8,000.00	3,875.52	51.6
20-40-511 RED ROCKS AMP. LAB FEES	.00	.00	1,166.00	.00	1,166.00-	.0
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	202.48	.00	3,715.00	8,000.00	4,285.00	46.4
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	2,595.42	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	6,845.45	.00	902.97	10,000.00	9,097.03	9.0
TOTAL SEWER EXPENDITURES	237,242.46	17,565.64	212,397.05	354,500.00	142,102.95	59.9
CAPITAL PROJECTS - UF						
20-42-901 GIS	7,140.00	.00	.00	.00	.00	.0
20-42-902 LOW ZONE RECOATING/MIXER	362,522.34	.00	.00	.00	.00	.0
20-42-905 SEWER JETTER	59,480.00	.00	.00	.00	.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	703,092.59	.00	234,416.90	.00	234,416.90-	.0
TOTAL CAPITAL PROJECTS - UF	1,132,234.93	.00	234,416.90	48,000.00	186,416.90-	488.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	105,772.87	11,512.92	109,705.81	143,000.00	33,294.19	76.7
20-45-105 PAYROLL TAXES	8,106.44	882.51	8,407.56	13,000.00	4,592.44	64.7
20-45-110 EMPLOYEE BENEFITS	16,542.25	1,975.68	17,980.10	23,100.00	5,119.90	77.8
20-45-115 WORKER'S COMPENSATION INS-CIRS	4,599.37	.00	9,797.00	7,500.00	2,297.00	130.6
20-45-200 OUTSIDE SERVICES	4,875.51	586.99	5,222.78	7,000.00	1,777.22	74.6
20-45-205 POSTAGE	735.41	24.30	253.10	1,000.00	746.90	25.3
20-45-215 TELEPHONE/INTERNET	6,960.42	868.12	5,835.81	8,000.00	2,164.19	73.0
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	3,995.00	.00	7,758.00	4,000.00	3,758.00	194.0
20-45-345 EDUCATION AND TRAINING	431.25	85.00	277.50	3,000.00	2,722.50	9.3
20-45-355 INSURANCE CIRSA	11,502.31	.00	6,413.97	13,000.00	6,586.03	49.3
20-45-360 GAS, OIL, AND VEHICLE REPAIR	1,446.04	54.08	357.86	2,700.00	2,342.14	13.3
20-45-370 REPAIR AND MAINTENANCE	.00	.00	831.50	.00	831.50	.0
20-45-375 UTILITIES	32,673.46	1,060.61	20,610.43	45,000.00	24,389.57	45.8
20-45-380 LEGAL SERVICES	13,889.80	247.00	24,376.40	10,000.00	14,376.40	243.8
20-45-381 MOUNT CARBON	582.25	2,479.50	9,044.00	600.00	8,444.00	1507.3
20-45-395 OFFICE SUPPLIES	614.96	.00	249.40	500.00	250.60	49.9
20-45-397 OPERATING SUPPLIES	2,995.53	22.33	3,621.38	6,000.00	2,378.62	60.4
20-45-398 METERS	1,263.00	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	11,710.26	1,977.00	2,609.00	13,000.00	10,391.00	20.1
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	4,000.00	4,000.00	.0
20-45-410 ENGINEERING SERVICES	57,688.42	14,810.00	69,554.10	20,000.00	49,554.10	347.8
20-45-411 MT. CARBON ENGINEERING	4,813.68	2,600.00	12,549.99	4,000.00	8,549.99	313.8
20-45-500 CHEMICALS	14,895.40	1,272.09	16,344.79	10,000.00	6,344.79	163.5
20-45-510 LAB FEES	3,414.00	2,870.00	11,467.87	3,500.00	7,967.87	327.7
20-45-700 DITCH ASSESSMENTS	1,271.88	.00	3,440.63	4,000.00	559.37	86.0
20-45-703 RAW WATER SUPPLY COSTS	765.60	.00	.00	12,000.00	12,000.00	.0
20-45-705 LINE REPAIR AND MAINTENANCE	3,015.81	.00	1,222.64	15,000.00	13,777.36	8.2
20-45-708 PLANT REPAIR AND MAINTENANCE	3,275.11	.00	2,659.16	10,000.00	7,340.84	26.6
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	10,505.92	.00	973.15	13,500.00	12,526.85	7.2
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL WATER EXPENDITURES	328,341.95	43,328.13	351,563.93	425,400.00	73,836.07	82.6
TOTAL FUND EXPENDITURES	1,697,819.34	60,893.77	798,377.88	827,900.00	29,522.12	96.4
NET REVENUE OVER EXPENDITURES	(41,528.32)	8,660.39	244,290.20	43,000.00	201,290.20	568.1

TOWN OF MORRISON SALES TAX REVENUE								
	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54	\$201,442.28
February	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	\$65,690.70	\$15,758.22
March	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	\$97,312.48	\$91,269.68
April	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	\$102,541.41	\$164,532.83
May	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	\$112,086.92	\$147,055.81
June	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	\$141,729.18	\$195,508.10
July	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	\$186,791.22	\$165,813.41
August	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	\$152,892.52	\$167,032.90
September	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	\$151,419.56	
October	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	\$108,150.44	
November	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	\$179,332.96	
December	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	\$147,375.53	
Total	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$1,501,429.46	\$1,148,413.23
Budget	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00	\$950,000.00
Budget Variance	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$831,429.46	\$198,413.23
% of Budget	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	224.09%	120.89%

TOWN OF MORRISON
BOARD OF TRUSTEES MEETING
OCTOBER 20, 2020
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda

PROCEDURE: Approve the Consent Agenda

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: YES NO

TOWN MANAGER REVUEW: YES NO

MOTION: Motion to approve the consent agenda for October 20, 2020

**TOWN OF MORRISON
BOARD OF TRUSTEES MORRISON
TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 6, 2020
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Mike DeJonge, Katie Gill, Matt Schweich, and Paul Sutton were present. Trustee Jennifer Singer was absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6-402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), Carrie McCool (Town Planner), Phillip Baca (Interim Police Chief) and Lyndsey Paavilainen (Town Clerk.)

Amendments to the Agenda. None.

Public to Address the Board. None.

Presentations and Hearings.

Comprehensive Plan Update- McCool gave a brief over view of the edits and changes the Planning Commission have focused on since tasked with the update. McCool stated the Comprehensive Plan is in need of technical updating. McCool requested for Board support and direction on how to continue with the review process. The Board authorized the Planning Commission to continue their review of the Comprehensive Plan and requested for an update in 6 months.

905 Bear Creek Avenue- Encroachment License Agreement. Applicant and property owner, Justin Clark, stated he is planning to convert the use back to a wedding chapel. Due to this change of use and Special Use process, Clark is improving the parking lot and is hoping to replace the gate at the property entrance.

Gill made a motion to approve the Encroachment License Agreement with JR Clark Enterprises, LLC with the corrections to paragraph 8 as discussed. Sutton seconded the motion. All present voted in favor of the motion.

General Business.

Draft 2021 Budget.

Public Works. Winters stated there are no major changes to this budget, but there is an increase in insurance rates.

Museum Winters stated the Museum received the SCFD Grant and there are no major changes in the expenses of the Museum budget.

Sewer. Winters stated there is a decrease in expenses related to Mt. Carbon Engineering.

Water. Winters stated due to forthcoming projects, Legal Services have been increased.

Town Financial Policy Changes. Sutton made the motion to approve amendments to the Town Financial Policies, Section 5- Grants, authorizing the Town Manager to administratively approve grant awards up to \$5,000 which do not require matching funds from the Town.

Virtual Public Meeting Protocols. Dahl reviewed virtual meeting etiquette and protocols with the Board.

Department Reports.

Public Works. No questions. No comments.

Police Department. No questions. No comments.

Museum. No questions. No comments.

Town Manager. No questions. No comments.

Town Attorney. Dahl stated the Ordinance regarding changes to the hearing process for Campaign Finance Complaints during elections will be before the Board next meeting.

Consent Agenda. Sutton made a motion to approve the Consent Agenda for October 6, 2020. Schweich seconded the motion. All present voted in favor of the motion.

Board Comments. No questions. No comments.

Executive Session. Jerome made a motion for a conference under Charter Section 3.4 and Section 24-6-402 (4)(b) and (e), C.R.S with the Town Attorney, Town Manager and appropriate staff to receive legal advice and instruct negotiators, concerning the development in the Rooney Valley. Schweich seconded the motion. All present voted in favor of the motion.

Adjournment. The Executive Session concluded and meeting was adjourned at 8:39 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Report Criteria:

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
Total PC:		7309				54,012.29	.00	4,081.29-	4,882.00-	2,095.00-	3,434.58-	39,519.42-		93.25	
			29	29											

PC Hours Units Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,809.50	.00	Direct Deposit Net	39,519.42-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	39.24	.00				Fringe Benefit	93.25
4-01	Sick Leave Pay	36.62	.00					
5-05	PD Misc Wages	16.50	.00					
7-01	Holiday Pay	34.00	.00					
9-01	Comp Time Earned	10.25	.00					
9-02	Comp Time Used	8.00	.00					
Totals:		1,965.11	.00		39,519.42-			93.25

Total 10/02/2020:		7309				54,012.29	.00	4,081.29-	4,882.00-	2,095.00-	3,434.58-	39,519.42-		93.25	
			29	29											

10/02/2020 Hours Units Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,809.50	.00	Direct Deposit Net	39,519.42-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	39.24	.00				Fringe Benefit	93.25
4-01	Sick Leave Pay	36.62	.00					
5-05	PD Misc Wages	16.50	.00					
7-01	Holiday Pay	34.00	.00					
9-01	Comp Time Earned	10.25	.00					
9-02	Comp Time Used	8.00	.00					
Totals:		1,965.11	.00		39,519.42-			93.25

Grand Totals:	7309		54,012.29	.00	4,081.29-	4,882.00-	2,095.00-	3,434.58-	39,519.42-	93.25
		29	29							

Grand Totals Hours Units Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,809.50	.00	Direct Deposit Net	39,519.42-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	39.24	.00				Fringe Benefit	93.25
4-01	Sick Leave Pay	36.62	.00					
5-05	PD Misc Wages	16.50	.00					
7-01	Holiday Pay	34.00	.00					
9-01	Comp Time Earned	10.25	.00					
9-02	Comp Time Used	8.00	.00					
Totals:		1,965.11	.00		39,519.42-			93.25

Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-22000 Sales Tax Payable							
58	Colorado Department Of Revenue	09302020	3rd Quarter Sales Tax	09/30/2020	925.51	925.51	10/20/2020
10-25370 Insurance Payable							
1056	Lincoln Financial Group	10012020	Employee Benefits	10/01/2020	1,556.27	1,556.27	10/20/2020
Total :					2,481.78	2,481.78	
CAPITAL PROJECTS - GF							
10-40-904 Downtown Crosswalk Improvement							
1286	Ulteig	98335	Professional Services	09/23/2020	8,060.14	8,060.14	10/20/2020
10-40-911 Computer Upgrades							
1057	Axiom Group LLC	3366	Computer Upgrades	10/01/2020	9,231.00	9,231.00	10/20/2020
10-40-915 COVID Response Expenses							
2	1st Bank - Lakewood	09252020	Zoom	09/25/2020	216.40	216.40	10/20/2020
1057	Axiom Group LLC	3364	Covid Court Support	10/01/2020	300.00	300.00	10/20/2020
971	US Recognition	10821	MPD Supplies	10/01/2020	309.00	309.00	10/20/2020
Total CAPITAL PROJECTS - GF:					18,116.54	18,116.54	
ADMIN							
10-50-200 Outside Services							
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
200	Safebuilt Inc	0071994-IN	Business License	09/30/2020	2.40	2.40	10/20/2020
252	Xerox Corporation	011656776	Meter	10/09/2020	73.29	73.29	10/20/2020
10-50-205 Postage							
2	1st Bank - Lakewood	09252020	postage	09/25/2020	258.75	258.75	10/20/2020
10-50-215 Telephone/Internet							
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
185	CENTURYLINK	100420201	3036970681617B Town DSL line	10/04/2020	123.81	123.81	10/20/2020
1172	Granite Telecommunications	499687375	Town Office fax service	10/01/2020	40.21	40.21	10/20/2020
10-50-300 Accounting/Audit Services							
1161	Professional Management System	84470	Accounting Services	10/02/2020	840.00	840.00	10/20/2020
10-50-305 Bank Fees							
2	1st Bank - Lakewood	09252020	Interest	09/25/2020	78.70	78.70	10/20/2020
10-50-375 Utilities							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30117935	08/26/2020	50.05	50.05	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30117935	09/17/2020	67.98	67.98	10/20/2020
251	Xcel Energy	702681005	321 Hwy 8 Town Office Admin	09/30/2020	88.82	88.82	10/20/2020
10-50-395 Office Supplies							
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	15.50	15.50	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	23.99	23.99	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	17.98	17.98	10/20/2020
10-50-397 Operating Supplies							
2	1st Bank - Lakewood	09252020	Office Supplies	09/25/2020	20.97	20.97	10/20/2020
2	1st Bank - Lakewood	09252020	Office Supplies	09/25/2020	40.88	40.88	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	17.92	17.92	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	59.25	59.25	10/20/2020
2	1st Bank - Lakewood	09252020	Adobe	09/25/2020	67.96	67.96	10/20/2020
Total ADMIN:					2,517.60	2,517.60	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BOARD OF TRUSTEES							
10-55-397 Operating Supplies							
1284	Katie Gill	10082020	Board Reimbursement	10/08/2020	37.87	37.87	10/20/2020
Total BOARD OF TRUSTEES:					37.87	37.87	
BUILDING INSPECTION							
10-60-200 Outside Services							
200	Safebuilt Inc	0071994-IN	Bldg Permits	09/30/2020	188.32	188.32	10/20/2020
200	Safebuilt Inc	0071994-IN	plan review services	09/30/2020	131.83	131.83	10/20/2020
Total BUILDING INSPECTION:					320.15	320.15	
COURT							
10-70-102 Municipal Judge Salary							
1272	David J. Thrower	110	Legal Services - Judge	09/30/2020	2,367.57	2,367.57	10/20/2020
10-70-200 Outside Services							
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
59	Colorado Dept Of Revenue - Dmv	10012020	Clearances	10/01/2020	75.00	75.00	10/20/2020
252	Xerox Corporation	011656776	Meter	10/09/2020	73.39	73.39	10/20/2020
10-70-205 Postage							
2	1st Bank - Lakewood	09252020	postage	09/25/2020	258.75	258.75	10/20/2020
10-70-215 Telephone/Internet							
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
1172	Granite Telecommunications	499687375	Court fax service	10/01/2020	40.21	40.21	10/20/2020
10-70-375 Utilities							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30117935	08/26/2020	50.05	50.05	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30117935	09/17/2020	67.98	67.98	10/20/2020
251	Xcel Energy	702681005	321 Hwy 8 Town Office Court	09/30/2020	88.82	88.82	10/20/2020
10-70-395 Office Supplies							
2	1st Bank - Lakewood	09252020	Office Supplies	09/25/2020	35.98	35.98	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	17.92	17.92	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	23.99	23.99	10/20/2020
10-70-397 Operating Supplies							
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	15.49	15.49	10/20/2020
Total COURT:					3,744.29	3,744.29	
PLANNING							
10-75-200 Outside Services							
1285	RAQC	10142020	Regional Air Quality Council	10/14/2020	100.00	100.00	10/20/2020
10-75-219 Code Enforcement							
200	Safebuilt Inc	0072020-IN	Code Enforcement Services	09/30/2020	472.00	472.00	10/20/2020
10-75-410 Engineering Services							
361	IMEG CORP	19000106.01 -	Morrison Review Services	09/28/2020	520.00	520.00	10/20/2020
Total PLANNING:					1,092.00	1,092.00	
POLICE							
10-80-200 Outside Services							
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
694	Mountain Alarm	2211155	MPD evidence room	10/01/2020	50.00	50.00	10/20/2020
694	Mountain Alarm	2211155	Alarm & Monitoring Police Dept	10/01/2020	53.00	53.00	10/20/2020
10-80-205 Postage							
2	1st Bank - Lakewood	09252020	postage	09/25/2020	258.75	258.75	10/20/2020
10-80-210 Printing and Duplication							
752	Kelley Design	2483	MPD Letterhead	07/22/2020	510.46	510.46	10/20/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-80-215	Telephone/Internet						
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
1172	Granite Telecommunications	499687375	MPD fax service	10/01/2020	40.23	40.23	10/20/2020
10-80-375	Utilities						
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30117935	08/26/2020	100.13	100.13	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30117935	09/17/2020	135.97	135.97	10/20/2020
251	Xcel Energy	702681005	321 Hwy 8 Police Dept	09/30/2020	177.62	177.62	10/20/2020
10-80-395	Office Supplies						
343	Staples Advantage	1631081814	MPD office supplies	09/25/2020	227.90	227.90	10/20/2020
343	Staples Advantage	7315395050	MPD office supplies	10/07/2020	46.00	46.00	10/20/2020
343	Staples Advantage	7315634294	MPD office supplies	10/13/2020	33.99	33.99	10/20/2020
343	Staples Advantage	7315634300	MPD office supplies	10/12/2020	53.71	53.71	10/20/2020
10-80-397	Operating Supplies						
2	1st Bank - Lakewood	09252020	MPD Supplies	09/25/2020	52.88	52.88	10/20/2020
2	1st Bank - Lakewood	09252020	MPD	09/25/2020	95.64	95.64	10/20/2020
1129	Lynn Peavey Company	373379	police supplies	09/23/2020	187.90	187.90	10/20/2020
Total POLICE:					2,653.32	2,653.32	
PUBLIC WORKS							
10-85-200	Outside Services						
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
1165	Denver Janitorial Company Inc	2620	Janitorial Service	10/01/2020	600.00	600.00	10/20/2020
694	Mountain Alarm	2211155	Alarm & Monitoring Town Hall	10/01/2020	120.00	120.00	10/20/2020
694	Mountain Alarm	2211155	Alarm & Monitoring Town Offices	10/01/2020	53.00	53.00	10/20/2020
252	Xerox Corporation	011656776	Meter	10/09/2020	73.39	73.39	10/20/2020
10-85-215	Telephone/Internet						
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
10-85-360	Gas, Oil, and Vehicle Repair						
2	1st Bank - Lakewood	09252020	Advanced AutoParts	09/25/2020	83.65	83.65	10/20/2020
10-85-370	Repair and Maintenance						
2	1st Bank - Lakewood	09252020	S&G Repairs	09/25/2020	446.00	446.00	10/20/2020
10-85-373	Tree Maintenance & Planting						
2	1st Bank - Lakewood	09252020	Landscape Material	09/25/2020	201.78	201.78	10/20/2020
10-85-375	Utilities						
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30085989	08/26/2020	24.60	24.60	10/20/2020
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30432245	08/26/2020	13.03	13.03	10/20/2020
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30160279	08/26/2020	23.91	23.91	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30085989	09/17/2020	33.41	33.41	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30432245	09/17/2020	17.69	17.69	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30160279	09/17/2020	32.48	32.48	10/20/2020
251	Xcel Energy	702684546	700 Bear Creek Bldg Shop	09/30/2020	10.72	10.72	10/20/2020
251	Xcel Energy	702684546	110 Stone Street	09/30/2020	118.23	118.23	10/20/2020
10-85-397	Operating Supplies						
2	1st Bank - Lakewood	09252020	Supplies	09/25/2020	25.94	25.94	10/20/2020
2	1st Bank - Lakewood	09252020	Amazon	09/25/2020	30.44	30.44	10/20/2020
113	Home Depot Credit Services	1515002	Supplies	09/21/2020	86.39	86.39	10/20/2020
113	Home Depot Credit Services	22562	Supplies	09/21/2020	127.81	127.81	10/20/2020
113	Home Depot Credit Services	2511259	Supplies	09/21/2020	104.15	104.15	10/20/2020
113	Home Depot Credit Services	8283541	Supplies	09/21/2020	309.70	309.70	10/20/2020
113	Home Depot Credit Services	9513177	Supplies	09/21/2020	191.13	191.13	10/20/2020
Total PUBLIC WORKS:					3,356.59	3,356.59	
HISTORY MUSEUM							
10-90-200	Outside Services						
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
694	Mountain Alarm	2211155	MNHM monitoring	10/01/2020	93.00	93.00	10/20/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-90-358 Inventory - Expense							
2	1st Bank - Lakewood	09252020	Faire Funware	09/25/2020	119.70	119.70	10/20/2020
2	1st Bank - Lakewood	09252020	Genesee Candy Land	09/25/2020	118.74	118.74	10/20/2020
2	1st Bank - Lakewood	09252020	Jabebo	09/25/2020	147.00	147.00	10/20/2020
10-90-375 Utilities							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 301611128	08/26/2020	76.66	76.66	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 301611128	09/17/2020	104.11	104.11	10/20/2020
251	Xcel Energy	702684546	501 Hwy 8 - MNHM	09/30/2020	154.14	154.14	10/20/2020
10-90-386 Website							
2	1st Bank - Lakewood	09252020	Google	09/25/2020	1.99	1.99	10/20/2020
10-90-387 Advertising							
2	1st Bank - Lakewood	09252020	Mailchimp	09/25/2020	29.99	29.99	10/20/2020
2	1st Bank - Lakewood	09252020	mailchimp	09/25/2020	29.99	29.99	10/20/2020
10-90-397 Operating Supplies							
2	1st Bank - Lakewood	09252020	MPD Office Supplies	09/25/2020	27.98	27.98	10/20/2020
Total HISTORY MUSEUM:					1,416.87	1,416.87	
Total GENERAL FUND:					35,737.01	35,737.01	
UTILITY FUND							
20-25370 Insurance Payable							
1056	Lincoln Financial Group	10012020	Employee Benefits	10/01/2020	422.21	422.21	10/20/2020
Total :					422.21	422.21	
SEWER EXPENDITURES							
20-40-200 Outside Services							
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.57	513.57	10/20/2020
252	Xerox Corporation	011656776	Meter	10/09/2020	73.39	73.39	10/20/2020
20-40-205 Postage							
2	1st Bank - Lakewood	09252020	postage	09/25/2020	129.37	129.37	10/20/2020
20-40-215 Telephone/Internet							
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
2	1st Bank - Lakewood	09252020	Rise Broadband	09/25/2020	165.29	165.29	10/20/2020
2	1st Bank - Lakewood	09252020	Apple	09/25/2020	.99	.99	10/20/2020
185	CENTURYLINK	100420203	3036975319287B Sewer treatmen	10/04/2020	142.63	142.63	10/20/2020
185	CENTURYLINK	100420204	3036973001230M Water trtmnt w	10/04/2020	129.48	129.48	10/20/2020
20-40-370 Repair and Maintenance							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30459109	08/26/2020	137.30	137.30	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30459109	09/17/2020	186.47	186.47	10/20/2020
20-40-375 Utilities							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30437072	08/26/2020	1,256.85	1,256.85	10/20/2020
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30189072	08/26/2020	299.60	299.60	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30437072	09/17/2020	1,466.98	1,466.98	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30189072	09/17/2020	406.88	406.88	10/20/2020
251	Xcel Energy	702684546	16101 Morrison Rd unit B	09/30/2020	1,056.08	1,056.08	10/20/2020
251	Xcel Energy	702684546	16099 Morrison Rd	09/30/2020	47.02	47.02	10/20/2020
20-40-511 Red Rocks Amp. Lab Fees							
286	Colorado Analytical Lab	200921048	wastewater	09/30/2020	153.00	153.00	10/20/2020
Total SEWER EXPENDITURES:					6,280.47	6,280.47	
WATER EXPENDITURES							
20-45-200 Outside Services							
1057	Axiom Group LLC	3347	Agreement 2020 Full Service Me	10/01/2020	513.58	513.58	10/20/2020
252	Xerox Corporation	011656776	Meter	10/09/2020	73.39	73.39	10/20/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-45-205 Postage							
2	1st Bank - Lakewood	09252020	postage	09/25/2020	129.38	129.38	10/20/2020
20-45-215 Telephone/Internet							
2	1st Bank - Lakewood	09252020	Phone/Internet	09/25/2020	115.57	115.57	10/20/2020
2	1st Bank - Lakewood	09252020	Rise Broadband	09/25/2020	189.29	189.29	10/20/2020
185	CENTURYLINK	100420202	3036976101239B Water treatmen	10/04/2020	76.94	76.94	10/20/2020
185	CENTURYLINK	10242020	3036978112866B Fire Alarms &	10/04/2020	266.26	266.26	10/20/2020
20-45-375 Utilities							
1212	Colorado CSG II LLC	25B5D2D2	Solar Premise Number 30069444	08/26/2020	218.70	218.70	10/20/2020
1212	Colorado CSG II LLC	4B3BFCC4	Solar Premise Number 30069444	09/17/2020	297.02	297.02	10/20/2020
251	Xcel Energy	702681005	18131 Hwy 8 Unit pump	09/30/2020	14.00	14.00	10/20/2020
251	Xcel Energy	702681005	17199 Hwy 74 Bldg Water Pump	09/30/2020	346.90	346.90	10/20/2020
251	Xcel Energy	702684546	17811 Union Ave - Water Plant	09/30/2020	793.94	793.94	10/20/2020
251	Xcel Energy	702684546	330 Red Rocks Vista Dr	09/30/2020	295.31	295.31	10/20/2020
20-45-380 Legal Services							
14	Alperstein & Covell PC	977	Evans Ranch	09/30/2020	160.00	160.00	10/20/2020
14	Alperstein & Covell PC	977	Evergreen Metro	09/30/2020	940.00	940.00	10/20/2020
14	Alperstein & Covell PC	977	General	09/30/2020	160.00	160.00	10/20/2020
14	Alperstein & Covell PC	977	Ledge Lane	09/30/2020	20.00	20.00	10/20/2020
14	Alperstein & Covell PC	977	MMRC	09/30/2020	60.00	60.00	10/20/2020
14	Alperstein & Covell PC	977	Quarry Reservoirs	09/30/2020	24.00	24.00	10/20/2020
14	Alperstein & Covell PC	977	Semper Genus	09/30/2020	100.00	100.00	10/20/2020
14	Alperstein & Covell PC	977	Expenses	09/30/2020	24.00	24.00	10/20/2020
14	Alperstein & Covell PC	977	Strain Gulch Diligence 19CW3258	09/30/2020	1,160.00	1,160.00	10/20/2020
14	Alperstein & Covell PC	977	Expenses	09/30/2020	24.00	24.00	10/20/2020
14	Alperstein & Covell PC	977	Williams Development & MMRC	09/30/2020	60.00	60.00	10/20/2020
20-45-397 Operating Supplies							
7	Ace Hardware	257669/1	Supplies	10/05/2020	27.88	27.88	10/20/2020
20-45-411 Mt. Carbon Engineering							
361	IMEG CORP	18003036.04 -	Mt Carbon infrastructure review s	09/28/2020	7,492.84	7,492.84	10/20/2020
20-45-510 Lab Fees							
286	Colorado Analytical Lab	200924049	Water	10/02/2020	540.00	540.00	10/20/2020
286	Colorado Analytical Lab	201008059	Water	10/09/2020	23.00	23.00	10/20/2020
Total WATER EXPENDITURES:					14,146.00	14,146.00	
Total UTILITY FUND:					20,848.68	20,848.68	
Grand Totals:					56,585.69	56,585.69	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.
