

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES MEETING
NOTICE AND AGENDA
6:00 PM, AUGUST 4, 2020
TO BE CONDUCTED AS PERMITTED
By CRS 24-6-402(1)(b)**

**PUBLIC ATTENDANCE AT THIS MEETING WILL BE ELECTRONIC ONLY
THE MEMBERS OF THE BOARD OF TRUSTEES AND STAFF WILL MEET
ELECTRONICALLY AND THE TOWN HALL WILL NOT BE OPEN TO THE
PUBLIC**

**The public may attend this meeting in real time in either of the following ways:
You can dial in using your phone.
United States: +1 253 215 8782**

Meeting ID: 845 0840 0844

To Access Meeting Via Video: [CLICK HERE](#)

- 1. Call To Order**
- 2. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey
Trustees: Debora Jerome
Mike DeJonge
Katie Gill
Matt Schweich
Jen Singer
Paul Sutton
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD
5. PRESENTATIONS AND HEARINGS
6. GENERAL BUSINESS
 - a. Ordinance 497- Municipal Judge Compensation
 - b. Jefferson County CARES Act
7. DEPARTMENTAL REPORTS
 - a. Public Works
 - b. Police Department
 - c. Museum

- d. Town Manager
- e. Town Attorney

8. CONSENT AGENDA

- a. Minutes
 - i. July 21, 2020
 - ii. July 29, 2020 Special Meeting
- b. Payroll
- c. Vouchers

9. BOARD COMMENTS

10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning water treatment plant expansion, Mt. Falcon Feasibility Analysis and municipal center location options.

11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday August 18, 2020, at 6:00 P.M.

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
AUGUST 4, 2020
BOARD ACTION FORM

SUBJECT: Ordinance 497- Municipal Judge Compensation

PROCEDURE: Adopt Ordinance

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER REVIEW: Yes No

MOTION: Motion to adopt Ordinance 497- An Ordinance Amending Section 1-8-5 Of The
Municipal Code Concerning Compensation Of The Municipal Court Judge

**TOWN OF MORRISON, COLORADO
BOARD OF TRUSTEES**

ORDINANCE NO. 497

**AN ORDINANCE AMENDING SECTION 1-8-5 OF THE MUNICIPAL CODE
CONCERNING COMPENSATION OF THE MUNICIPAL COURT JUDGE**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, in this regard, the Board of Trustees wishes to amend Section 1-8-5 of the Code to refer to compensation of the municipal court judge in the manner provided by the Charter.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado, that:

Section 1. Municipal Code section 1-8-5 amended as follows:

1-8-5: ~~SALARY~~ COMPENSATION: The fixed annual ~~salary~~ COMPENSATION of the municipal court judge shall be established ~~annually by ordinance and shall be paid in biweekly installments~~ BY THE BOARD OF TRUSTEES PURSUANT TO CHARTER SECTION 6.2(d).

Section 2. Severability. If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts are declared unconstitutional or invalid.

Section 3. Effective Date. This ordinance shall take effect fifteen (15) days after adoption and publication as provided by Section 3.14 of the Home Rule Charter.

INTRODUCED, READ, PASSED AND ADOPTED this 4th day of August, 2020, by a vote of ___ ayes and _____ nays.

TOWN OF MORRISON:

Sean K. Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Department of Public Works
7/29/20

WATER

- The water plant is averaging 225,000 gal a day during the month of July.
- Fiore (Red Rocks Ranch construction water) has used 3,700,000 gal in the last month. They are currently pulling at 190 gpm.
- Due to the increase in production, we have now moved to performing our CIP's (clean in place.. a maintenance that is required for the membranes) every other Sunday instead of once a month.
- Total coliform samples 1-5 submitted on 7/9; 6-10 on 7/14. Water Quality Testing began 7/9. Quality samples are being grabbed on a weekly basis going forward.
- We are currently working on 3rd qtr. water tank inspections.

WASTEWATER

- EFF (treated water leaving the plant and entering Bear Creek) average flow .0567 MGD; INF (wastewater entering the wastewater plant to be treated) average flow .065 MGD.
- Red Rocks composite samples submitted on 7/2 and 7/15. WWTP composites submitted on 7/15. Results are pending.
- Nutrient levels have been in the low range for the entire month. EFF NTUs (how clear the water is exiting the plant after treatment) have also been relatively low. BOD (Biochemical Oxygen Demand) has increased slightly this month due to more activity in town which has been much needed.
- The sludge trailer is still out of commission. Finding parts and pumps for this trailer has seemed to be quite difficult. I am looking into pumping the digesters clean.

BCWA

- *Joni Nuttle of CDPHE provided an update on the status of the Bear Creek Watershed TMDL*
 - *The EPA hired Tetra Tech to do a review of the TMDL model that was prepared by Black and Veatch and GEI Consultants. One of the primary comments is that the model is too reliant on the impacts from the estimated 11,000 Onsite Wastewater Treatment Systems (OWTS) in the watershed. Tetra Tech is considering reducing the 200' OWTS buffer to decrease the overall influence of OWTS.*
 - *The Bear Creek Watershed TMDL is a top priority for Joni and she plans to have the full review from Tetra Tech completed by September / October.*
 - *CDPHE plans to have a DRAFT of the Bear Creek Reservoir TMDL in January 2021*
 - *The next tri-annual review is scheduled for 2022*
- *Charlotte Hampson with Clear Creek County is moving on, the County will be looking for a new Environmental Health Specialist.*

STREETS, GROUNDS AND BUILDINGS

- All trash collected
- Water trees, shrubs, flowers
- The speed bump on Summer St was installed.



- Collected more limbs from residents
- Mowed and trimmed grass and weeds around town.
- Worked on retaining wall near Park St. Bridge. This will be completed by the end of August.
- We removed sucker growth from trees around town
- Weed control and removal from landscape and hardscape areas
- Vehicle inspections completed
- Playground inspection completed
- AC inspection and repair for office is ongoing.
- Sweep and clean gutters throughout town completed.

Thank you,

Fritz Fouts

Public Works Director

Mayor and Board of Trustees:

The Morrison Police Department Report for July 2020.

1. The police department is still responding to level 1 & 2 calls with traffic patrol in between. We did not have any new cases of COVID in June within our department.
2. We have a dedicated Motorcycle Officer again! The officer attended a trying 2-week training course. After many falls, bumps, and bruises, the officer passed and is a certified motorcycle cop and graduated first in their class! Congrats!
3. Red Rocks has a limited amount of activities allowed. Hiking, and biking, and supposedly opening for small concerts, but the police department has not been advised of a schedule or staffing requests.
4. Street closures are still in place to only allow access to residents. This measure was taken in an effort to keep our community safe and limit unnecessary exposure caused by motorists utilizing town roadways to access nearby recreation areas that remain open, such as Mt Falcon.
5. Bandimere hosted Jet Car Nationals on July 4th followed by a fireworks show. They had a record number of attendees, and subsequently had to go to court regarding CDC guidelines. They cancelled their event on July 27.
6. Officers have been performing noise ordinance enforcement in Town as requested by residents and Board Members. Officers spend a portion of their shift in the downtown area. Prior to the arrival of the decibel reader, 1 ticket was issued to a crotch rocket type motorcycle, as well as several warnings given. Since receiving the decibel reader, no warnings or tickets have been issued.
7. Our VIN Inspection Officer has been very busy this month generating over \$8000.00 in law enforcement revenue.
8. Speed limit has been changed to 20 mph speed and is being actively enforced in the downtown area.

Crimes/calls for service handled by Morrison Police Officers in July:

- A resident made a report to MPD and their bank regarding unauthorized charges from their debit card. An investigation has been launched to assist in finding the identity thief.
- During regular traffic patrol, one of our Sergeants spotted a grass fire and quickly took action using the extinguishers from the patrol car to control the flames until the fire department arrived. Sergeant had the fire almost out by the time they arrived. The fire fighters said the efforts saved the fire from spreading to Bear Creek Lake Park.
- DUID on SB Hwy 285 at mm 247. A vehicle was pulled over on the shoulder. MPD contacted the driver on a welfare check and observed a pipe with burned marijuana and a lighter in the cup holder. The driver had glossy, red eyes and when questioned about the marijuana, admitted to smoking just before the officer walked up to the vehicle. The driver said they'd pulled over to look at their phone to find camping areas and decided to smoke. The officer asked if they'd be willing to perform voluntary roadsides, which they agreed to, but id not complete to the officer's satisfaction. The driver was taken into custody and transported to Jefferson County Jail to be "booked thru" and released to a sober

party. The vehicle was parked safely off the shoulder, so it was left there until the driver could pick it up later when they were sober.

- A routine traffic stop resulted in an arrest. The driver was cleared through dispatch and came back with a protection order out of Denver of no contact with an individual who was in the passenger seat of the vehicle. Both parties were advised of the protection order and knew it was in place, saying they'd worked out their differences, but hadn't taken the steps to remove the orders. The driver was taken into custody for violation of protection order and "booked thru" Jefferson County Jail.
- Disturbance at Tony Rigatoni's. A regular patron of the establishment became verbally aggressive with staff and took a staff member by the arm to get their attention. The patron was upset that their loyalty card wasn't swiped when they paid their bill. Prior to MPD's arrival, the customer left. The owner was made aware of the situation and said the customer is well known and will handle the situation internally.
- The nursing home had incidents multiple days in a row with a patient saying they'd been physically abused by staff. The nurses were interviewed by phone and sent documentation showing the patient suffers from dementia and schizophrenia. MPD did not find any reason to respond to the scene and closed the case.
- Multiple stores reported 4 individuals shoplifting from their businesses. One owner was able to provide detailed information about the individuals and an investigation has been launched.

Traffic Incidents:

- MPD assisted other jurisdictions on multiple occasions, including traffic control for accidents as well as covering officers on traffic stops such as warrant arrests and DUIs.
- 1 driver was arrested for a warrant. After being contacted for speeding, a clearance check was run that revealed a Nationwide warrant with full extradition out of Oregon. The driver was issued a citation and then transported to Jefferson County Jail and booked in.
- MPD responded to 2 accidents within our jurisdiction. 1 non-injury and 1 with minor injuries on NB Hwy 285. The driver failed to negotiate the curve and lost control making contact with the concrete barrier, bouncing off and crossed all lanes and colliding with the metal guardrail. This sequence happened a second time before the vehicle came to rest against the metal guardrail on the shoulder. Upon contact, the driver was very disoriented and complaining of left eye and back pain. The officers did not believe there were signs of intoxication. EMS arrived on scene and their preliminary finding was a medical emergency caused by low blood sugar. The driver was transported for evaluation.
- As of 07/28/20, 200 citations have been issued into Morrison Municipal Court in the month of July.
 - 14 for 25 or more over the limit (1 was over 100 mph)
 - 46 for 20-24 over the limit
 - 119 for 10-19 over the limit
 - 12 Stop Sign Violations
 - 1 Red Light Violation
 - 5 for Seat Belt Violations
 - 2 for Careless Driving
 - 1 for Reckless Driving

The traffic has been much lighter on the highways, but the speeds have been faster!

Additionally, 8 cases were sent to Jefferson County for prosecution, including the cases listed above. All of those stops for speeding resulted in drivers with no Driver's License, or were suspended for being a Habitual Traffic Offender.

Morrison Officers have been working hard and we are proud of them as they continue to work through COVID quarantines. We have continued to work with the other small agencies to provide mental health services.

We hope everyone stays safe and healthy!

Respectfully Submitted by Jennifer Spornick; Chief's Secretary

To: Mayor and Board of Trustees

From: Matthew T. Mossbrucker, Director, MNHM

Subject: Monthly Report – June/July 2020

Date: July 28, 2020

At A Glance: MNHM is open daily and the new operations plan is running smoothly. Generally, sales are down by 50% compared to the same period last year. This pattern is reported by other local attractions like Dinosaur Ridge.

Reopening: The reopening strategy has gone well, satisfying a balance between safety and carrying out our mission and fundraising. MNHM reopened on July third with the minimum amount of returning volunteers necessary to operate. We are turning away a group of visitors per day on average due to the restriction of not mixing groups of visitors.

Here is a review of specific aspects of our new operations:

Online Ticket Sales – Ticket sales with FareHarbor are performing as expected. Visitors and staff find it easy to use, whether sales are direct from the consumer or made over the telephone. Discount codes have been sent to members who are verified at the front desk during check-in. Six of the seven available daily tour slots are regularly filled on average. As more volunteer staff return and restrictions lift, more daily tours will be added.

MNHM Tour App – this new digital tour guide has been received positively, but visitors prefer our guided tours which are requested more often than not. While the app currently supports the basic MNHM tour, more tours are planned along with the addition of video clips. The app is free and can be found in the Apple App Store or Google Play.

School tours have been canceled by Jeffco Public Schools for the fall, and presumably for the spring of 2021. Using our pilot programs from this past spring in conjunction with webinar trainings and collegial advice. We got so far as to outline elementary school programs and tie them in with State science standards. With Chenoa's departure progress on this front has slowed.

Covid-19 Related Expenses – we incurred expenses in both of material and in staff time related to the pandemic. Signs throughout the museum and grounds, cleaning/sanitizing supplies, PPE, and related items were purchased. Staff began researching and drafting a new operations strategy in April, and updating and revising until June. New protocols for ticket sales and public interaction were researched, approved, and implemented. A marketing strategy reliant on social media and email campaigns was developed and conducted with the assistance of our social marketing intern.

Public Reaction – Visitor reviews indicate that they enjoy having the museum to themselves for the private experience. No issues with the mandatory masking requirements, as ticket sales require the purchaser to acknowledge the policy prior to buying tickets, our signage, and our social media educational campaign.

Staff Resignation – Our part-time Paleontology Interpreter Chenoa Ellinghaus-Blair has resigned due to health concerns. At this time, I will not be filling this slot.

2020 Dinosaur Digs: Since the end of June, I have spent 16.5 days in Wyoming coordinating and leading the dinosaur dig fundraisers. With the departure of key Wyoming museum staff, the bulk of coordinating and leading these programs falls to me. Thirty-three participants have enrolled in the program for 2020, but participants drop or add with each dig. This is half of the participants of last year due to the pandemic. Participants have worn facemasks and have taken basic Covid-19 safety precautions.

Feedback from the participants has been very positive. The unanticipated staff and programming changes have resulted in positive growth of the experience. An unprecedented trio new bonebeds have been discovered, a unique fossil plant locale, and rare fossils of turtles, birds, and baby dinosaurs were unearthed.

As the Morrison Museum is now shouldering a greater burden of work, I intend to renegotiate the profit division for the next field season.

Marketing: Social media ads were scaled back in early February and are currently not running. During the reopening process, the themes shifted from mission-based educational posts to educating and preparing visitors of what to expect.

The museum's planned special events to mark the 25th anniversary as a department of the Town are all still on the back burner and not rescheduled but will likely take place next year pending pandemic conditions.

Museum Maintenance: One positive opportunity during the closure was that project were completed that otherwise would not have been possible when open to the public.

The main entryway was refurbished, with new epoxy paint covering bare cement and what was worn-out carpeting, tile, and linoleum. Walls throughout the museum were repainted or touched-up. Wooden floors were stained. Carpets and rugs were cleaned. Small general tasks have also been completed.

Exhibits & Lab: In advance of the MNHM's delayed silver anniversary, we are renovating exhibits. The primary and secondary labels were created, printed (thanks to the Foundation) and installed in the Cretaceous room.

Labels were created, printed, and installed for the museum's introductory exhibit.

MNHMF underwrote the acquisition of an American Mastodon skull for the Ice Age exhibit. The cast will help to round out our discussion of local fossil elephants as fragmentary remains have been found in our valley. It will also provide a marketing opportunity to encourage visitation.

Future plans include a renovation of the Ice Age room that will include new specimens, mounts, labels and general exhibit flow. Next would be a long-planned renovation of the Jurassic exhibits.

Collections: Work in collections is progressing, shelf by shelf. The Foundation purchased archival materials for collections, and staff are busy rehousing specimens. A small donated fossil collection from the Humphry House Museum included a rare mammal jaw.

TOWN OF MORRISON
BOARD OF TRUSTEES MEETING
AUGUST 4, 2020
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda

PROCEDURE: Approve the Consent Agenda

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: YES NO

TOWN MANAGER REVUEW: YES NO

MOTION: Motion to approve the consent agenda for August 4, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF
TRUSTEES TUESDAY, JULY 21, 2020
6:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:02 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Katie Gill, Matt Schweich, and Paul Sutton were present. Trustees Mike DeJonge and Jen Singer were absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

Staff Present. Kara Winters (Town Manager), Gerald Dahl (Town Attorney), Jane Greenfield (Special Counsel), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. Items, Mt. Falcon Feasibility Study and Municipal Center Locations were removed from the Executive Session.

Public to Address the Board.

Dan Giles, 169 Canyon Vista Drive. Giles stated he is concerned with the State and Jefferson County's actions in their attempt to exercise control over individuals in their response to COVID. Giles believes the Town of Morrison should not enforce their public health orders.

Presentations and Hearings.

Xcel Energy Franchise Agreement Hearing.

Mayor Forey called the Hearing to order at 6:09 P.M.

Winters first entered into the record, Ordinance 496 was posted in accordance to Charter section 3.9 A.2.

Staff Report. Greenfield reviewed major terms of the agreement which included the grant of non-exclusive rights to use Town streets, public utility easements and other Town property, payment of a 3% franchise fee, the 20-year term commencing July 22, 2020 , and Xcel's agreement to include RTD and UDFCD as available funding agencies for public projects, among other terms. Greenfield also took the opportunity to discuss and review the terms of Xcel's undergrounding conversion program.

Applicant Response. Preston Gibson (Xcel Area Manager, Community and Local Governmental Affairs) and Fran Folin (Xcel Principal Attorney) were in attendance by Zoom. Gibson stated Xcel and the Town of Morrison have come to resolution about the terms of the agreement. Gibson provided further detail about Xcel's undergrounding conversion program, including the current available balance in the Town's undergrounding account, and stated Xcel's commitment that the Town was able to use funds from any source to complete undergrounding projects if its available undergrounding account balance was insufficient to cover project costs.

Public Comment. None.

Mayor Forey closed the Hearing at 6:49 P.M.

Ordinance 496- Granting Franchise to Public Service Company for the Right to Provide, Sell, and Deliver Gas and Electricity to the Town of Morrison. Schweich made a motion to adopt ordinance 496- An Ordinance Granting A Franchise to Public Service Company of Colorado for the Non-Exclusive Right to Provide, Sell, And Deliver Gas and Electricity to the Town of Morrison, Its Residents and Occupants Through the Reasonable Use of Its Streets, Public Utility Easements, and Other Town Property, Pursuant to Article 11 of the Morrison Municipal Charter. Jerome seconded the motion. All present voted in favor of the motion.

General Business.

2021 Budget Schedule. No questions. No comments.

Department Reports.

Court. No questions. No comments.

Accounting. Due to Board questions, Winters explained while there is still a reporting issue regarding sales tax receipts, the majority of the receipts are meant for the Town of Morrison. Winters also explained the funds from the CARES Act will cover COVID related expenses and the Town will have the ability to apply for FEMA assistance if needed.

Town Manager. Winters relayed she will be on vacation from July 31st -August 6th but will attend the next regular Board Meeting if needed.

Town Attorney. No questions. No comments.

Consent Agenda. Jerome made a motion to approve the Consent Agenda for July 21, 2020. Sutton seconded the motion. All present voted in favor of the motion.

Board Comments. Mayor Forey stated a discussion regarding the distribution of CARES Act funds will be on the next Agenda.

Gill stated she has received complaints from residents that the new reservoir signage is too harsh.

Hogback Article. Board directed Staff to prepare a write up for the next Hogback Newsletter.

Executive Session. Jerome made a motion for an conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning water treatment plant expansion. Jerome further motioned to adjourn the regular meeting at the conclusion of the executive session. Schweich seconded the motion. All present voted in favor of the motion.

Adjournment. The Executive Session and Regular meeting were adjourned at 8:14 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON BOARD OF TRUSTEES
SPECIAL MEETING OF THE BOARD OF TRUSTEES
110 STONE STREET MORRISON, CO
WEDNESDAY JULY 29, 2020**

Call to Order. Mayor Pro Sean Forey called the Special Board Meeting to order at 6:02 P.M.

Roll Call. Mayor Sean Forey, Trustees Katie Gill, Debora Jerome, Matt Schweich, and Paul Sutton were present. Mayor Pro Tem Debora Jerome and Trustee Jennifer Singer were absent. A quorum was established. Trustee Mike DeJonge entered the meeting at 6:04 P.M. It is to be noted this meeting was held electronically for the public as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda.

Staff Present. Kara Winters (Town Manager), Carrie McCool (Town Planner), and Lyndsey Paavilainen (Town Clerk).

Amendments to the Agenda. Items, Mt. Falcon Feasibility Analysis and Municipal Center Locations were removed from the Executive Session.

CDOT/DRCOG Safer Main Streets Initiative Grant. McCool reviewed the intent, scope, available funding, and application deadlines for both the CDOT/ DRCOG Safer Main Street Initiative Grant and the Revitalizing Main Street Grant. McCool iterated both grant applications have the requirement for a detailed Concept Plan that includes modeling and technical analysis, cost estimates, and demonstrated readiness for the proposed project. McCool stated the cost to prepare the detailed Concept plan will be \$16,120.00.

Winters explained these grants are rare funding opportunities from CDOT for projects that align with the Town's long range planning and its 2013 Downtown Revitalization Plan. Winters also conveyed the technical information that would be gathered can be used for future projects and grant applications.

DeJonge made a motion to authorize Town Manager to enter into grant writing contracts not to exceed \$16,120.00 Schweich seconded the motion. Mayor Forey and Sutton voted in favor. Gill voted opposed. The motion passed 4 to 1.

Executive Session. Gill made a motion for a conference under Charter Section 3.4 and Section 24-6-402 (4)(b) and (e), C.R.S with the Town Attorney, Town Manager and appropriate staff to receive legal advice and instruct negotiators, concerning the Water Treatment Plant Expansion. Sutton seconded the motion. All present voted in favor of the motion.

The Executive Session concluded and the meeting was adjourned at 8:03 P.M.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
07/24/2020																
PC																
Total PC:		7476	29	29		56,205.57	.00		4,299.74-	5,151.00-	2,218.00-	2,945.33-	41,591.50-			.00

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,830.00	.00	Direct Deposit Net	41,591.50-	D	Informational	.00
2-00	Overtime Pay	3.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	8.00	.00				Fringe Benefit	.00
5-01	PD Parking Enforcement W	30.25	.00					
5-05	PD Misc Wages	50.00	.00					
7-01	Holiday Pay	30.00	.00					
7-02	Holiday - Floating	20.00	.00					
9-01	Comp Time Earned	16.00	.00					
Grand Totals:		1,987.25	.00		41,591.50-			.00

Total 07/24/2020:		7476	29	29		56,205.57	.00		4,299.74-	5,151.00-	2,218.00-	2,945.33-	41,591.50-			.00
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Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
07/24/2020 Hours/Units/Types Summary																
PC	Title	Hours	Units	Net Type		Amount		D	Info Type	Amount						
1-00	Regular Pay	1,830.00	.00	Direct Deposit Net		41,591.50-		D	Informational	.00						
2-00	Overtime Pay	3.00	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	8.00	.00						Fringe Benefit	.00						
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2-00	Overtime Pay	3.00	.00	Net		.00			Info Tips Reported	.00						
3-00	Vacation Pay	8.00	.00						Fringe Benefit	.00						
5-01	PD Parking Enforcement W	30.25	.00													
5-05	PD Misc Wages	50.00	.00													
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9-01	Comp Time Earned	16.00	.00													
Grand Totals:		1,987.25	.00			41,591.50-				.00						

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
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Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-25370 Insurance Payable							
1110	Joe Leo	07312020	Employee Reimbursement	07/31/2020	2,029.68	2,029.68	08/04/2020
126	Kaiser Permanente	0024178045	Employee Benefits	07/10/2020	8,404.89	8,404.89	08/04/2020
1056	Lincoln Financial Group	08012020	Employee Benefits	08/01/2020	1,294.82	1,294.82	08/04/2020
Total :					11,729.39	11,729.39	
CAPITAL PROJECTS - GF							
10-40-912 Municipal Building Planning							
142	McCool Development Solutions	2020-203	Jeffco OpenSpace Parking Lot	07/16/2020	142.50	142.50	08/04/2020
10-40-915 COVID Response Expenses							
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	10.84	10.84	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	29.98	29.98	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	13.72	13.72	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	95.82	95.82	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	51.96	51.96	08/04/2020
2	1st Bank - Lakewood	07202020	Zoom	07/20/2020	216.40	216.40	08/04/2020
183	Quill	8713820	MNHM Office Supplies	07/17/2020	13.99	13.99	08/04/2020
1028	Rocky Mountain BioHazard	3684	bio-waste disposal	07/05/2020	365.00	365.00	08/04/2020
1028	Rocky Mountain BioHazard	3685	bio-waste disposal	07/12/2020	365.00	365.00	08/04/2020
1028	Rocky Mountain BioHazard	3686	bio-waste disposal	07/19/2020	365.00	365.00	08/04/2020
1028	Rocky Mountain BioHazard	3687	bio-waste disposal	07/28/2020	365.00	365.00	08/04/2020
1268	Rocky Mountain Urgent Care	968	Urgent Care	05/12/2020	1,890.00	1,890.00	08/04/2020
Total CAPITAL PROJECTS - GF:					3,925.21	3,925.21	
ADMIN							
10-50-110 EMPLOYEE BENEFITS							
50	Cobrahelp	211939	Monthly COBRA	08/01/2020	47.50	47.50	08/04/2020
10-50-205 Postage							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
10-50-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.04	116.04	08/04/2020
10-50-340 Dues/Membership							
795	International Institute of Muni Cler	06302020CB	Annual Membership	06/30/2020	135.00	135.00	08/04/2020
795	International Institute of Muni Cler	06302020KW	Annual Membership	06/30/2020	135.00	135.00	08/04/2020
10-50-345 Education and Training							
2	1st Bank - Lakewood	07202020	CML	07/20/2020	317.00-	317.00-	08/04/2020
10-50-387 Publication							
85	Evergreen Newspapers	000YQ1X2020	Ordinance	07/15/2020	18.92	18.92	08/04/2020
10-50-395 Office Supplies							
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	49.98	49.98	08/04/2020
2	1st Bank - Lakewood	07202020	Adobe	07/20/2020	13.99	13.99	08/04/2020
10-50-397 Operating Supplies							
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	21.97	21.97	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	23.98	23.98	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	6.98	6.98	08/04/2020
2	1st Bank - Lakewood	07202020	Acrobat	07/20/2020	67.96	67.96	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	20.67	20.67	08/04/2020
752	Kelley Design	2484	Letterhead	07/22/2020	295.98	295.98	08/04/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ADMIN:					809.47	809.47	
BOARD OF TRUSTEES							
10-55-385 Marketing/Event Contributions							
2	1st Bank - Lakewood	07202020	Michaels	07/20/2020	348.00	348.00	08/04/2020
Total BOARD OF TRUSTEES:					348.00	348.00	
COURT							
10-70-200 Outside Services							
1274	Foreign Locals, LLC	2027	Interpretors - 2	07/23/2020	280.00	280.00	08/04/2020
116	Integral Recoveries	44413	Collections	06/30/2020	48.75	48.75	08/04/2020
10-70-205 Postage							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
10-70-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.04	116.04	08/04/2020
10-70-397 Operating Supplies							
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	20.67	20.67	08/04/2020
2	1st Bank - Lakewood	07202020	Amazon	07/20/2020	95.00	95.00	08/04/2020
571	Fastsigns of Lakewood	INV-83968	Name Plate	07/22/2020	28.60	28.60	08/04/2020
Total COURT:					761.56	761.56	
PLANNING							
10-75-214 Developer Retainage Expenses							
142	McCool Development Solutions	2020-201	Aggregate Industries PUD amend	07/16/2020	95.00	95.00	08/04/2020
142	McCool Development Solutions	2020-204	Justin's Chapel 905 Bear Creek	07/16/2020	190.00	190.00	08/04/2020
142	McCool Development Solutions	2020-205	Ozzie's Redevelopment	07/16/2020	304.00	304.00	08/04/2020
142	McCool Development Solutions	2020-206	Ranko Hotel	07/16/2020	152.00	152.00	08/04/2020
10-75-415 Planning and Zoning Services							
142	McCool Development Solutions	2020-202	General Planning Services	07/16/2020	2,000.00	2,000.00	08/04/2020
Total PLANNING:					2,741.00	2,741.00	
POLICE							
10-80-118 Uniform Expense							
1083	Ryders Public Safety	8314	Uniform	07/14/2020	214.85	214.85	08/04/2020
10-80-200 Outside Services							
694	Mountain Alarm	217430	MPD evidence room	07/13/2020	135.00	135.00	08/04/2020
246	West Metro Fire Protection Dis	MPD062020	Blood Draws	07/31/2020	270.00	270.00	08/04/2020
10-80-205 Postage							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
10-80-210 Printing and Duplication							
252	Xerox Corporation	010867740	PD Meter Read	07/11/2020	171.01	171.01	08/04/2020
10-80-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.04	116.04	08/04/2020
10-80-345 Edu., Training & Equip. Surchar							
2	1st Bank - Lakewood	07202020	Chipotle	07/20/2020	64.00	64.00	08/04/2020
2	1st Bank - Lakewood	07202020	Chick Fil A	07/20/2020	128.73	128.73	08/04/2020
10-80-360 Gas, Oil, and Vehicle Repair							
2	1st Bank - Lakewood	07202020	Discount Tire	07/20/2020	982.33	982.33	08/04/2020
2	1st Bank - Lakewood	07202020	Batteries	07/20/2020	37.90	37.90	08/04/2020
2	1st Bank - Lakewood	07202020	Car Wash	07/20/2020	11.00	11.00	08/04/2020
889	E-470 PUBLIC HIGHWAY AUTHO	2057156974	TOLL CHARGE	07/15/2020	11.35	11.35	08/04/2020
481	Jefferson County Sheriff's Office	82136	Bulk Fuel	07/17/2020	363.32	363.32	08/04/2020
481	Jefferson County Sheriff's Office	82140	Bulk Fuel	07/17/2020	1,514.16	1,514.16	08/04/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-80-370 Repair and Maintenance							
2	1st Bank - Lakewood	07202020	Colorado Barricade	07/20/2020	130.00	130.00	08/04/2020
10-80-395 Office Supplies							
343	Staples Advantage	07312020	MPD office supplies	07/31/2020	289.42	289.42	08/04/2020
10-80-397 Operating Supplies							
2	1st Bank - Lakewood	07202020	American Target Company	07/20/2020	180.00	180.00	08/04/2020
1271	Colorado Department of Agriculture	4063	Laser Speed Units	07/22/2020	96.00	96.00	08/04/2020
Total POLICE:					4,887.61	4,887.61	
PUBLIC WORKS							
10-85-200 Outside Services							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
2	1st Bank - Lakewood	07202020	Indeed	07/20/2020	157.34	157.34	08/04/2020
10-85-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.03	116.03	08/04/2020
10-85-220 Trash Removal - SG&B							
1011	Republic Services #535	305350086647	Trash Service	07/31/2020	781.66	781.66	08/04/2020
1011	Republic Services #535	305359535270	Trash Service	07/31/2020	1,557.24	1,557.24	08/04/2020
10-85-350 Equipment Rental							
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	100.00	100.00	08/04/2020
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	617.60	617.60	08/04/2020
Total PUBLIC WORKS:					3,502.37	3,502.37	
HISTORY MUSEUM							
10-90-358 Inventory - Expense							
1266	Rex Tooth	1522-	Rex	02/26/2020	61.95	61.95	08/04/2020
10-90-387 Advertising							
2	1st Bank - Lakewood	07202020	FaceBook	07/20/2020	143.91	143.91	08/04/2020
2	1st Bank - Lakewood	07202020	Google	07/20/2020	32.02	32.02	08/04/2020
2	1st Bank - Lakewood	07202020	Google	07/20/2020	1.99	1.99	08/04/2020
10-90-395 Office Supplies							
2	1st Bank - Lakewood	07202020	Drop Box	07/20/2020	199.00	199.00	08/04/2020
2	1st Bank - Lakewood	07202020	NameTags	07/20/2020	118.00	118.00	08/04/2020
2	1st Bank - Lakewood	07202020	BuildASign	07/20/2020	650.74	650.74	08/04/2020
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	26.11	26.11	08/04/2020
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	11.94	11.94	08/04/2020
10-90-397 Operating Supplies							
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	18.31-	18.31-	08/04/2020
2	1st Bank - Lakewood	07202020	MailChimp	07/20/2020	29.99	29.99	08/04/2020
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	103.37	103.37	08/04/2020
2	1st Bank - Lakewood	07202020	Walmart	07/20/2020	24.64	24.64	08/04/2020
2	1st Bank - Lakewood	07202020	Home Depot	07/20/2020	51.54	51.54	08/04/2020
2	1st Bank - Lakewood	07202020	BuildASign	07/20/2020	106.37	106.37	08/04/2020
Total HISTORY MUSEUM:					1,543.26	1,543.26	
Total GENERAL FUND:					30,247.87	30,247.87	
UTILITY FUND							
20-25370 Insurance Payable							
126	Kaiser Permanente	0024178045	Employee Benefits	07/10/2020	2,938.94	2,938.94	08/04/2020
1056	Lincoln Financial Group	08012020	Employee Benefits	08/01/2020	422.91	422.91	08/04/2020
Total :					3,361.85	3,361.85	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SEWER EXPENDITURES							
20-40-205 Postage							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
20-40-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.03	116.03	08/04/2020
2	1st Bank - Lakewood	07202020	RiseBroadband	07/20/2020	179.38	179.38	08/04/2020
20-40-510 Lab Fees							
286	Colorado Analytical Lab	200715093	Chemicals	07/24/2020	169.00	169.00	08/04/2020
20-40-511 Red Rocks Amp. Lab Fees							
286	Colorado Analytical Lab	200715096	Chemicals	07/24/2020	153.00	153.00	08/04/2020
Total SEWER EXPENDITURES:					789.91	789.91	
WATER EXPENDITURES							
20-45-205 Postage							
2	1st Bank - Lakewood	07202020	FP Mailing Solutions	07/20/2020	172.50	172.50	08/04/2020
20-45-215 Telephone/Internet							
2	1st Bank - Lakewood	07202020	vonage	07/20/2020	116.03	116.03	08/04/2020
2	1st Bank - Lakewood	07202020	RiseBroadband	07/20/2020	159.38	159.38	08/04/2020
2	1st Bank - Lakewood	07202020	apple.com	07/20/2020	.99	.99	08/04/2020
20-45-340 Dues/Membership							
1273	Colorado Department of Public He	WU211109425	Annual Billing	07/15/2020	2,733.00	2,733.00	08/04/2020
20-45-410 Engineering Services							
715	RESPEC Consulting & Services	INV-0620-371	Water Engineering	06/30/2020	9,575.00	9,575.00	08/04/2020
20-45-500 Chemicals							
872	Treatment Technology	182797	SUPPLIES	07/23/2020	1,107.55	1,107.55	08/04/2020
20-45-510 Lab Fees							
286	Colorado Analytical Lab	200709097	Water - Drinking	07/20/2020	489.00	489.00	08/04/2020
286	Colorado Analytical Lab	200714116	Water - Drinking	07/16/2020	115.00	115.00	08/04/2020
286	Colorado Analytical Lab	200716072	Chemicals	07/24/2020	489.00	489.00	08/04/2020
Total WATER EXPENDITURES:					14,957.45	14,957.45	
Total UTILITY FUND:					19,109.21	19,109.21	
Grand Totals:					49,357.08	49,357.08	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.
