

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES MEETING  
NOTICE AND AGENDA  
6:00 PM, MAY 19, 2020**

**TO BE CONDUCTED BY TELEPHONE AS PERMITTED**

**By CRS 24-6-402(1)(b)**

**THIS MEETING WILL BE ELECTRONIC ONLY**

**THE TOWN HALL WILL NOT BE OPEN**

**You can dial in using your phone.**

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 924-666-109

**1. WORK SESSION 5:00-6:00- CIRSA ETHICS TRAINING**

**2. Call To Order**

- 3. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey  
Trustees: Debora Jerome  
Mike DeJonge  
Katie Gill  
Matt Schweich  
Jen Singer  
Paul Sutton

**4. AMENDMENTS TO THE AGENDA**

**5. PUBLIC TO ADDRESS THE BOARD**

**6. PRESENTATIONS AND HEARINGS**

- a. Happy Shack business license- opportunity for Licensee to present evidence

**7. GENERAL BUSINESS**

- a. Ordinance 491- An Ordinance Amending The Morrison Municipal Code Chapter 7-5 Regarding Requirements, Terms And Conditions For Work In Public Ways  
b. Ordinance 492- An Ordinance Amending The Existing Gas And Electric Franchise With Public Service Company Of Colorado By Extending Its Expiration Date To And Including June 30, 2020  
c. Town Operations

**8. DEPARTMENTAL REPORTS**

- a. Court  
b. Accounting  
c. Town Manager  
d. Town Attorney  
e. Building Department

9. CONSENT AGENDA

- a. Minutes
  - i. May 5, 2020 Minutes
  - ii. May 7, 2020 Minutes
- b. Payroll
- c. Vouchers

10. BOARD COMMENTS

11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday June 2, 2020, at 6:00 P.M.

**TOWN OF MORRISON  
Board of Trustees**

**Notice of Opportunity to Request Reopening of Hearing**

Re: Business License of Happy Shack, 111 Bear Creek Avenue

On May 5, 2020, following a hearing under Section 3-1-12 of the Morrison Municipal Code, the Board of Trustees ordered the revocation of the business license for Happy Shack ("Licensee"). Because no representative of Licensee attended the May 5 hearing, the Board provides this notice of opportunity for Licensee to appear before the Board on **May 19, 2020 at 6:00 pm**. In the event Licensee does appear, the Board will reopen the hearing for the purpose of taking any testimony and evidence the Licensee wishes to present. To attend the hearing, which will take place virtually, call: [+1 \(571\) 317-3122](tel:+15713173122), **Access Code:** 924-666-109.

GIVEN by the Town Clerk of the Town of Morrison on this 14<sup>th</sup> day of May 2020.



**TOWN OF MORRISON:**

*Lyndsey Paavilainen*

Lyndsey Paavilainen, Town Clerk

**CERTIFICATE OF SERVICE**

I hereby certify that the above and foregoing Notice of Opportunity to Request Reopening of Hearing was served upon the business described herein by personally delivering a copy at the business location: Happy Shack, 111 Bear Creek Avenue, Morrison, CO 80465, and by placing a copy in the United States mail addressed as follows:

Justin Curtis  
Happy Shack  
111 Bear Creek Avenue  
Morrison, CO 80465

Justin Curtis  
PO Box 31  
Morrison, CO 80465

Lisa Curtis

and via email: [happyshack.co@gmail.com](mailto:happyshack.co@gmail.com)  
and [lnasbill@gmail.com](mailto:lnasbill@gmail.com)

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
May 19, 2020  
BOARD ACTION FORM

---

SUBJECT: Ordinance 491- An Ordinance Amending The Morrison Municipal Code Chapter 7-5 Regarding Requirements, Terms And Conditions For Work In Public Ways

PROCEDURE: Adopt Ordinance

TOWN ATTORNEY REVIEW:     Yes         No

TOWN MANAGER REVIEW:     Yes         No

MOTION: Motion to adopt Ordinance 491- An Ordinance Amending The Morrison Municipal Code Chapter 7-5 Regarding Requirements, Terms And Conditions For Work In Public Ways



## **MEMORANDUM**

TO: Mayor and Board of Trustees  
Kara Winter, Town Manager

FROM: Jane Greenfield, Special Counsel

DATE: May 13, 2020

RE: Revisions to Chapter 7-5 concerning work in public ways

---

By way of explanation, this memo is a follow-up to the confidential memo that you received dated March 18<sup>th</sup> regarding franchise renewal negotiations with Xcel/Public Service Company.

In the process of working with the Company on the franchise renewal's terms, and in reviewing the Town's permitting requirements for contractors working in the public ways, it became apparent that Chapter 7-5, *Requirements, Terms and Conditions for Work in Public Ways*, of the Morrison Code would benefit from some minor changes. They include the following:

- Clarifies the definitions of Work in the Public Way and Facilities
- Adds facility installers to the Permittee definition
- Expands the circumstances under which relocation of facilities may be required
- Makes consistent the terminology used for property owned by the Town, whether as right-of-way, easement, or fee ownership

The enforcement, appeals, and penalty provisions of the Chapter remain unchanged.

Attachment: Ordinance

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES**

**ORDINANCE NO. 491**

**AN ORDINANCE AMENDING THE MORRISON MUNICIPAL CODE CHAPTER 7-5  
REGARDING REQUIREMENTS, TERMS AND CONDITIONS FOR WORK IN  
PUBLIC WAYS**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter and C.R.S. §31-16-101, et seq. to adopt and enforce all ordinances; and

WHEREAS, the Board of Trustees desires to amend sections of Chapter 7-5 of the Morrison Municipal Code to clarify certain terms and conditions for work in the Town's public ways;

**NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado, that:**

**Section 1.** The following definition in Section 7-5-1 (DEFINITIONS) of the Morrison Code is amended as follows:

WORK IN ~~AT THE~~ PUBLIC WAY: Means, but is not limited to, construction of or within, streets AND OTHER PUBLIC WAYS and all related appurtenances, including, without limitation, curb or gutter, sidewalks, driveway openings, bus shelters, benches or loading pads, street lights or traffic signal devices. It shall also mean INSTALLATION, construction, maintenance, REPLACEMENT, and repair of all underground structures such as pipes, conduits, service, collection or distribution lines, ducts, manholes, vaults, buried cables, wire, or any other similar structureS located below the surface of any public way; and installation, CONSTRUCTION, MAINTENANCE, REPLACEMENT, AND REPAIR of ABOVE GROUND ~~overhead~~ poles, LINES, WIRES, CABLES OR OTHER SIMILAR STRUCTURES AND APPURTENACES used for any purpose.

**Section 2.** Section 7-5-2 (PERMIT REQUIRED: FEES) of the Morrison Code is amended as follows:

**7-5-2: PERMIT REQUIRED; FEES:**

A. No person shall perform work in a public way of the Town without first obtaining a permit from the Town. Work within a State highway will require both a State and A Town permit.

B. Any person performing work, in a PHYSICAL LOCATION ~~public way~~ intended to be dedicated to the Town AS A PUBLIC WAY upon completion OF THE WORK but not yet accepted by the Town, shall obtain a permit from the Town and permission of the PROPERTY owner.

C. Any person performing work in accordance with a public improvement agreement approved by the Town shall submit a set of plans and specifications approved by the Town with its permit application. No work shall be performed until plans and specifications are approved and a permit issued.

D. Each permit application shall be accompanied by a fee which may include an inspection fee, which fees shall be established, and may be revised from time to time, by resolution of the Board of Trustees.

**Section 3.** Subsections A, B, C, and D of Section 7-5-4 (RELOCATION OF FACILITIES) of the Morrison Code are amended as follows:

7-5-4: RELOCATION OF FACILITIES:

A. Legislative Findings And Declarations: The Board of Trustees finds and declares:

1. The underground relocation ("undergrounding") of overhead lines, wires and cables used for the distribution of electricity or the transmission of telecommunications services, along with the removal of utility poles from ANY PUBLIC WAY ~~Town-owned property~~ serves a wide variety of important public purposes.

2. Undergrounding enhances public safety by: removing obstructions in the public right-of-way, mitigating the risk of vehicular collisions with utility poles; improving the sight lines for vehicular and pedestrian traffic along roadways; and mitigating the risk of hazards associated with negligent or inadvertent contact with overhead lines.

3. Undergrounding enhances the appearance and aesthetics of the Town by: removing unsightly lines and poles from public view; improving scenic vistas in and around Town parks and natural areas, and within the Town's residential and commercial neighborhoods generally; and allowing the Town's tree canopy to flourish without conflict with overhead utility lines.

4. Undergrounding enhances the safety and security of the electric and telecommunications lines themselves by protecting the lines from damage due to inclement weather or accidents, and thus preserves the continuity and reliability of electric and telecommunications services to the public at large.

5. As a home rule municipality, Morrison exercises broad inherent authority to regulate the use of Town streets, alleys, EASEMENTS, parks, and other Town-owned property under the police power.

6. In addition, the Colorado Supreme Court has repeatedly recognized the authority of municipalities to require the relocation of public utilities at the utility's expense in conjunction with Municipal efforts to improve public property.

B. ADDITIONAL Definitions: The following terms are defined for purposes of this chapter:

FACILITIES: Means and includes any and all cables, lines, pipes and appurtenant and supporting equipment and structures located within ANY PUBLIC WAY ~~Town rights-of-way~~ or Town-owned property, WHEN SUCH ~~and which~~ facilities are not owned by the Town.

PERMITTEE: Means and includes all persons and entities who are the owners OR INSTALLERS of facilities located in ANY PUBLIC WAY OR ANY ~~Town rights-of-way~~ ~~and~~ Town property under this chapter.

C. Permit Required: Pursuant to section 7-5-2 of this chapter, a permit from the Town is required for the location OR RELOCATION of facilities within Town ~~rights-of-way~~ or property OR ANY PUBLIC WAY.

D. Relocation Required: The Town may request relocation of facilities under the following conditions:

1. In order to allow the Town to make any public use of OR COMPLETE A PUBLIC PROJECT IN TOWN streets or public ways, or
2. If at any time it shall become necessary because of a change in the grade or by reason of improving, repairing, constructing, maintaining any street or public way or WATER MAIN, SANITARY SEWER, OR storm sewer located therein, or FOR reasonS of traffic conditions, public safety or reason of installation of any type of structure of public improvement by the Town or other public agency or special district, or any general program for the undergrounding of such facilities, to move or change the permittee's facilities within or adjacent to streets or public ways in any manner, either temporarily or permanently.

**Section 4. Severability.** If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts are declared unconstitutional or invalid.

**Section 5. Effective Date.** This ordinance shall take effect fifteen (15) days after adoption, and publication as provided by Section 3.14 of the Home Rule Charter.

**INTRODUCED, READ, PASSED AND ADOPTED** this 19th day of May, 2020, by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

**TOWN OF MORRISON:**

---

Sean K. Forey, Mayor

**ATTEST:**

---

Lyndsey Paavilainen, Town Clerk

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
May 19, 2020  
BOARD ACTION FORM

---

SUBJECT: Ordinance 492- An Ordinance Amending The Existing Gas And Electric Franchise With Public Service Company Of Colorado By Extending Its Expiration Date To And Including June 30, 2020

PROCEDURE: Adopt Ordinance

TOWN ATTORNEY REVIEW:     Yes         No

TOWN MANAGER REVIEW:     Yes         No

MOTION: Motion to adopt Ordinance 492- An Ordinance Amending The Existing Gas And Electric Franchise With Public Service Company Of Colorado By Extending Its Expiration Date To And Including June 30, 2020

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES**

**ORDINANCE NO. 492**

**AN ORDINANCE AMENDING THE EXISTING GAS AND ELECTRIC  
FRANCHISE WITH PUBLIC SERVICE COMPANY OF COLORADO BY  
EXTENDING ITS EXPIRATION DATE TO AND INCLUDING JUNE 30,  
2020**

WHEREAS, the Town of Morrison is a Colorado home rule municipality operating under a Charter approved by the electorate pursuant to Article XX of the Colorado Constitution and governed by its elected Board of Trustees; and

WHEREAS, the Board of Trustees has authority pursuant to the Home Rule Charter to enter into, amend and extend franchises for public utilities by ordinance; and

WHEREAS, in the exercise of this authority, the Board has previously granted a franchise to Public Service Company of Colorado for the provision of gas and electric utility service to the Town and its residents; and

WHEREAS, said franchise agreement is currently set to expire on May 31, 2020 as a result of a prior extension pursuant to Ordinance No. 489; and

WHEREAS, the parties are and have been engaged in good faith negotiations concerning the renewal of and/or adoption of a new franchise, and these negotiations are on-going; and

WHEREAS, the outbreak in Colorado of the SARS-CoV-2, aka COVID-19, pandemic has created substantial interruptions and delays in both governmental and private functions, resulting in the need for additional time to conclude negotiations on this franchise renewal; and

WHEREAS, the Board finds that extending the current franchise to and including jUNE 30, 2020 will serve the public interest;

**NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Morrison, Colorado, that:**

**SECTION 1.** The franchise agreement with Public Service Company of Colorado, adopted by Ordinance No. 253, is hereby extended to and including June 30, 2020.

**SECTION 2. Severability.** If any article, section, paragraph, sentence, clause or phrase of this ordinance, or the standards adopted herein is held to be unconstitutional or invalid for any reason, such decision will not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**SECTION 3. Effective Date.** This ordinance shall take effect fifteen (15) days after final adoption and publication as provided by Section 3.14 of the Home Rule Charter.

**INTRODUCED, READ, PASSED AND ADOPTED** this 19th day of May 2020, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

**TOWN OF MORRISON:**

---

Sean K. Forey, Mayor

**ATTEST:**

---

Lyndsey Paavilainen, Town Clerk

Posted pursuant to Charter 3.14 on May 14, 2020

Published in the *Canyon Courier* on May 20, 2020

**Year 2018- Court Revenue Received**

<b>Month</b>	<b>Citations</b>				<b>Fee Summary</b>
January			570		\$98,944.25
February			367		\$75,191.25
March			404		\$68,657.25
April			502		\$66,561.92
May			536		\$62,195.25
June			615		\$79,507.05
July			549		\$83,341.00
August			746		\$99,598.75
September			654		\$94,420.37
October			650		\$101,302.00
November			439		\$76,819.50
December			495		\$83,317.50
			<b>6527</b>		<b>\$989,856.09</b>

**Year 2019- Court Revenue Received**

<b>Month</b>	<b>Citations</b>				<b>Fee Summary</b>
January			387		\$62,042.50
February			365		\$63,880.00
March			372		\$60,022.50
April			467		\$62,855.00
May			904		\$90,052.00
June			652		\$104,821.25
July			461		\$98,375.75
August			534		\$86,885.50
September			441		\$85,843.25
October			360		\$70,180.00
November			539		\$66,322.60
December			879		\$89,415.75
			<b>6361</b>		<b>\$940,696.10</b>

**Year 2020- Court Revenue Received**

<b>Month</b>	<b>Citations</b>				<b>Fee Summary</b>
January			776		\$114,644.75
February			548		\$103,812.50
March			440		\$92,548.75
April			172		\$49,878.75
May					
June					
July					
August					
September					
October					
November					
December					
			<b>1936</b>		<b>\$360,884.75</b>

TOWN OF MORRISON SALES TAX REVENUE								
	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04	\$58,821.36	\$50,752.64	\$56,106.54	\$201,442.28
February	\$43,800.73	\$37,040.24	\$47,288.25	\$60,845.17	\$49,053.63	\$45,620.70	\$65,690.70	\$15,758.22
March	\$37,691.56	\$50,203.25	\$47,727.29	\$52,308.98	\$52,899.04	\$67,656.20	\$97,312.48	\$91,269.68
April	\$44,777.06	\$61,706.62	\$46,774.18	\$61,830.55	\$91,771.87	\$60,107.17	\$102,541.41	
May	\$61,781.41	\$61,545.26	\$57,014.09	\$78,403.54	\$70,266.24	\$76,998.09	\$112,086.92	
June	\$74,675.87	\$82,292.34	\$66,549.55	\$101,820.71	\$72,153.72	\$95,022.00	\$141,729.18	
July	\$72,638.44	\$80,597.37	\$98,810.41	\$97,315.16	\$101,228.48	\$93,814.94	\$186,791.22	
August	\$58,618.90	\$76,198.47	\$92,191.59	\$79,992.89	\$78,070.27	\$91,689.61	\$152,892.52	
September	\$59,987.16	\$61,775.08	\$79,584.73	\$81,977.53	\$68,102.99	\$80,180.94	\$151,419.56	
October	\$50,287.24	\$53,101.38	\$66,638.82	\$55,602.80	\$76,638.09	\$65,461.49	\$108,150.44	
November	\$38,051.48	\$51,812.51	\$63,808.98	\$42,959.04	\$68,206.49	\$51,472.36	\$179,332.96	
December	\$60,970.14	\$60,179.62	\$49,619.70	\$51,645.76	\$52,704.94	\$87,271.03	\$147,375.53	
Total	\$631,496.66	\$715,610.84	\$761,748.21	\$819,557.17	\$839,917.12	\$866,047.17	\$1,501,429.46	\$308,470.18
Budget	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00	\$670,000.00	\$670,000.00	\$670,000.00	\$950,000.00
Budget Variance	\$151,496.66	\$95,610.84	\$117,748.21	\$189,557.17	\$169,917.12	\$196,047.17	\$831,429.46	-\$641,529.82
% of Budget	131.56%	115.42%	118.28%	130.09%	125.36%	129.26%	224.09%	32.47%

TOWN OF MORRISON  
 COMBINED CASH INVESTMENT  
 APRIL 30, 2020

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	113,500.93
01-10270	MONEY MARKET	1,033,643.98
01-10290	COLOTRUST	3,119,197.77
01-10780	UTILITY CLEARING	8.00
01-10790	A/R CLEARING	( 3,637.46)
01-10800	XPRESS BILL PAY ACCOUNT	18,574.39
01-10801	XPRESS BILL PAY CLEARING ACCOU	24,258.07
		<hr/>
	TOTAL COMBINED CASH	4,306,045.68
01-10100	CASH ALLOCATED TO OTHER FUNDS	( 4,306,045.68)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,869,050.58
20	ALLOCATION TO UTILITY FUND	436,995.10
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,306,045.68
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	( 4,306,045.68)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF MORRISON  
 BALANCE SHEET  
 APRIL 30, 2020

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	3,869,050.58	
10-10500	PAY PAL ACCOUNT	526.33	
10-12000	ACCOUNTS RECEIVABLE	13,914.00	
10-12001	ACCOUNTS RECEIVABLE - COURT	( 270.00)	
10-12040	A/R - GENERAL REVENUES	273,936.01	
10-12450	A/R PROPERTY TAXES	93,701.00	
10-13200	COURT CLEARING	( 690.21)	
	TOTAL ASSETS		<u>4,250,167.71</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	( 6,090.75)	
10-22050	DEFERRED TAXES	93,701.00	
10-22060	DEPOSITS ON DEVELOPMENT	36,620.00	
10-25310	FEDERAL PAYROLL TAXES	( 267.20)	
10-25330	STATE UNEMPLOYMENT	304.42	
10-25350	AFLAC	( 376.74)	
10-25360	401(K) PENSION	( 113.20)	
10-25370	INSURANCE PAYABLE	12,654.17	
	TOTAL LIABILITIES		136,431.70

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	FUND BALANCE--UNRESTRICTED	3,806,643.32	
10-29200	FUND BALANCE--RES'D FOR EMERG	84,000.00	
10-29300	FUND BALANCE--RESTR'D FOR O.S.	70,126.00	
	REVENUE OVER EXPENDITURES - YTD	152,966.69	
	BALANCE - CURRENT DATE	4,113,736.01	
	TOTAL FUND EQUITY		<u>4,113,736.01</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,250,167.71</u>

TOWN OF MORRISON  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	1,064.51	230.83	1,149.89	3,100.00	1,950.11	37.1
10-31-105 FRANCHISE TAX	11,648.19	3,189.55	9,873.37	33,000.00	23,126.63	29.9
10-31-110 PROPERTY TAXES	22,474.28	14,258.13	37,114.07	93,701.00	56,586.93	39.6
10-31-115 HIGHWAY USERS TAX	3,449.22	821.34	3,366.53	10,000.00	6,633.47	33.7
10-31-120 MOTOR VEHICLE USE TAX	14,533.43	2,981.92	7,926.42	25,000.00	17,073.58	31.7
10-31-125 OPEN SPACE SALES TAX	4,599.33	1,153.63	5,180.96	12,000.00	6,819.04	43.2
10-31-130 SALES TAX - MORRISON	208,432.51	74,616.27	497,136.89	800,000.00	302,863.11	62.1
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	1,714.32	432.16	2,275.63	5,000.00	2,724.37	45.5
10-31-140 CONSTRUCTION USE TAX	1,099.39	915.45	915.45	50,000.00	49,084.55	1.8
10-31-150 GENERAL USE TAX	3,325.86	1,617.19	8,379.97	10,000.00	1,620.03	83.8
<b>TOTAL TAXES</b>	<b>272,341.04</b>	<b>100,216.47</b>	<b>573,319.18</b>	<b>1,041,801.00</b>	<b>468,481.82</b>	<b>55.0</b>
<u>LICENSES &amp; PERMITS</u>						
10-32-200 BUILDING PERMITS	3,208.08	10.00	1,361.75	10,000.00	8,638.25	13.6
10-32-205 BUSINESS LICENSES	1,040.00	40.00	1,965.00	3,000.00	1,035.00	65.5
10-32-210 LIQUOR LICENSES	485.00	.00	222.50	2,500.00	2,277.50	8.9
10-32-215 MISCELLANEOUS LICENSES	.00	300.00	975.00	1,500.00	525.00	65.0
10-32-220 MISCELLANEOUS PERMITS	1,350.00	.00	.00	1,000.00	1,000.00	.0
10-32-225 SIGN PERMITS	600.00	.00	25.00	500.00	475.00	5.0
10-32-230 LAND DEVELOPMENT PERMIT	700.00	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>7,383.08</b>	<b>350.00</b>	<b>4,549.25</b>	<b>19,500.00</b>	<b>14,950.75</b>	<b>23.3</b>
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	1,628.64	1,072.03	1,072.03	4,000.00	2,927.97	26.8
10-33-405 GRANTS	1,035.50	9,000.00	9,000.00	40,500.00	31,500.00	22.2
10-33-410 ROAD AND BRIDGE	71.31	1,850.00	1,935.99	4,000.00	2,064.01	48.4
10-33-420 OTHER INTERGOVERNMENT REVENUE	.00	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL INTERGOVERNMENTAL</b>	<b>2,735.45</b>	<b>11,922.03</b>	<b>12,008.02</b>	<b>49,500.00</b>	<b>37,491.98</b>	<b>24.3</b>
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	296.83	84.50	437.99	1,400.00	962.01	31.3
10-34-510 PLAN CHECK FEES	117.81	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	1,042.22	135.00	420.00	.00	420.00	.0
10-34-525 TRAFFIC CONTROL FEES	800.00	.00	880.00	120,000.00	119,120.00	.7
10-34-530 VIN VERIFICATION FEES	.00	.00	11,880.00	.00	11,880.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>2,256.86</b>	<b>219.50</b>	<b>13,617.99</b>	<b>125,400.00</b>	<b>111,782.01</b>	<b>10.9</b>

TOWN OF MORRISON  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES &amp; FORFEITURES</u>						
10-35-600 COURT FINES	248,177.78	49,473.75	359,924.75	1,300,000.00	940,075.25	27.7
10-35-610 MISCELLANEOUS COURT REVENUE	597.25	323.82	948.28	1,000.00	51.72	94.8
10-35-615 PARKING TICKET REVENUE	250.75	.00	.00	2,000.00	2,000.00	.0
TOTAL FINES & FORFEITURES	249,025.78	49,797.57	360,873.03	1,303,000.00	942,126.97	27.7
<u>OTHER REVENUE</u>						
10-36-700 MNHM TICKET SALES	40,111.86	5.85	27,661.45	143,000.00	115,338.55	19.3
10-36-701 MNHM GIFT SHOP	1,322.00	.00	266.00	1,400.00	1,134.00	19.0
10-36-705 MISCELLANEOUS SERVICE REVENUE	987.25	3,230.00	3,370.00	3,000.00	370.00-	112.3
10-36-710 MISCELLANEOUS REVENUE	.00	.00	142.45	.00	142.45-	.0
10-36-805 DEPOSITS ON DEV.	5,362.80	.00	28.50	5,000.00	4,971.50	.6
10-36-815 EARNINGS ON DEPOSITS	32,476.43	2,831.86	16,378.10	75,000.00	58,621.90	21.8
10-36-816 EARNINGS ON CTF DEPOSITS	224.63	.00	.00	3,000.00	3,000.00	.0
10-36-825 POLICE DONATION	534.00	.00	.00	.00	.00	.0
10-36-880 SALES OF ASSETS	.00	.00	1,050.00	.00	1,050.00-	.0
TOTAL OTHER REVENUE	81,018.97	6,067.71	48,896.50	230,400.00	181,503.50	21.2
TOTAL FUND REVENUE	614,761.18	168,573.28	1,013,263.97	2,769,601.00	1,756,337.03	36.6

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>CAPITAL PROJECTS - GF</u>						
10-40-903 SOUTH WALKWAY/HIGHWAY 8	12,195.00	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	.00	.00	.00	5,000.00	5,000.00	.0
10-40-905 POLICE VEHICLE	( 17,970.00)	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	501.12	.00	4,522.00	.00	4,522.00-	.0
10-40-908 UTILITY UNDERGROUNDING	568.07	.00	.00	.00	.00	.0
10-40-910 STREETS, GROUNDS & BUILDINGS	.00	.00	.00	20,000.00	20,000.00	.0
10-40-911 COMPUTER UPGRADES	11,271.27	10,825.00	27,730.95	62,000.00	34,269.05	44.7
10-40-912 MUNICIPAL BUILDING PLANNING	520.00	.00	.00	25,000.00	25,000.00	.0
10-40-914 BUILDING SECURITY KEYS	.00	24,663.78	24,663.78	.00	24,663.78-	.0
TOTAL CAPITAL PROJECTS - GF	7,085.46	35,488.78	56,916.73	112,000.00	55,083.27	50.8
<u>ADMIN</u>						
10-50-100 SALARIES & WAGES	53,650.72	13,956.08	53,821.58	180,000.00	126,178.42	29.9
10-50-105 PAYROLL TAXES	4,031.17	1,024.46	3,966.09	15,000.00	11,033.91	26.4
10-50-110 EMPLOYEE BENEFITS	6,965.70	1,582.59	6,600.05	25,000.00	18,399.95	26.4
10-50-115 WORKER'S COMPENSATION INS-CIRS	206.00	609.72	865.72	500.00	365.72-	173.1
10-50-200 OUTSIDE SERVICES	2,572.86	457.17	2,894.76	10,000.00	7,105.24	29.0
10-50-205 POSTAGE	282.37	33.00	203.75	1,500.00	1,296.25	13.6
10-50-210 PRINTING AND DUPLICATION	220.50	220.85	220.85	2,500.00	2,279.15	8.8
10-50-215 TELEPHONE/INTERNET	1,528.73	551.10	1,502.97	6,000.00	4,497.03	25.1
10-50-225 TRAVEL AND MEETINGS	469.38	.00	60.44	1,500.00	1,439.56	4.0
10-50-300 ACCOUNTING/AUDIT SERVICES	26,020.00	2,730.00	10,070.00	42,000.00	31,930.00	24.0
10-50-305 BANK FEES	533.62	107.30	516.12	1,500.00	983.88	34.4
10-50-340 DUES/MEMBERSHIP	270.00	.00	585.00	3,500.00	2,915.00	16.7
10-50-345 EDUCATION AND TRAINING	532.00	.00	537.00	7,500.00	6,963.00	7.2
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	454.53	103.83	533.59	2,000.00	1,466.41	26.7
10-50-380 LEGAL SERVICES	6,546.96	.00	4,885.83	26,000.00	21,114.17	18.8
10-50-385 MARKETING/EVENT CONTRIBUTIONS	2,279.03	.00	613.71	6,000.00	5,386.29	10.2
10-50-386 WEBSITE	.00	.00	4,186.27	7,000.00	2,813.73	59.8
10-50-387 PUBLICATION	811.72	20.24	589.32	3,500.00	2,910.68	16.8
10-50-395 OFFICE SUPPLIES	411.64	417.32-	126.70	3,500.00	3,373.30	3.6
10-50-397 OPERATING SUPPLIES	972.50	151.30	1,879.04	3,500.00	1,620.96	53.7
10-50-900 EQUIPMENT PURCHASE	.00	.00	1,289.66	3,500.00	2,210.34	36.9
TOTAL ADMIN	108,759.43	21,130.32	95,948.45	353,000.00	257,051.55	27.2

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	217.00	.00	256.00	300.00	44.00	85.3
10-55-200 OUTSIDE SERVICES	155.00	.00	.00	2,500.00	2,500.00	.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	720.18	480.12	720.18	4,000.00	3,279.82	18.0
10-55-225 TRAVEL AND MEETINGS	766.35	.00	.00	2,000.00	2,000.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	.00	.00	.00	1,000.00	1,000.00	.0
10-55-340 DUES/MEMBERSHIP	1,511.96	.00	1,527.35	1,500.00	27.35-	101.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	5,000.00	5,000.00	.0
10-55-355 INSURANCE CIRSA	7,760.44	.00	7,285.70	8,000.00	714.30	91.1
10-55-380 LEGAL SERVICES	3,657.50	.00	1,946.25	20,000.00	18,053.75	9.7
10-55-385 MARKETING/EVENT CONTRIBUTIONS	9,600.00	200.00	8,680.00	15,500.00	6,820.00	56.0
10-55-397 OPERATING SUPPLIES	147.79	.00	.00	1,000.00	1,000.00	.0
10-55-900 EQUIPMENT PURCHASE	.00	.00	.00	500.00	500.00	.0
<b>TOTAL BOARD OF TRUSTEES</b>	<b>24,536.22</b>	<b>680.12</b>	<b>20,415.48</b>	<b>61,500.00</b>	<b>41,084.52</b>	<b>33.2</b>
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	780.63	.00	.00	10,000.00	10,000.00	.0
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	570.00	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL BUILDING INSPECTION</b>	<b>1,350.63</b>	<b>.00</b>	<b>.00</b>	<b>13,500.00</b>	<b>13,500.00</b>	<b>.0</b>
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	.00	.00	1,000.00	1,000.00	.0
10-65-380 LEGAL SERVICES	.00	.00	266.00	2,000.00	1,734.00	13.3
10-65-395 OFFICE SUPPLIES	284.76	.00	.00	500.00	500.00	.0
<b>TOTAL ELECTION</b>	<b>284.76</b>	<b>.00</b>	<b>266.00</b>	<b>4,500.00</b>	<b>4,234.00</b>	<b>5.9</b>

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	34,570.70	8,460.66	32,244.50	117,000.00	84,755.50	27.6
10-70-101 SPECIAL OFFICER WAGES	396.28	.00	.00	1,000.00	1,000.00	.0
10-70-105 PAYROLL TAXES	2,662.27	643.60	2,453.75	10,000.00	7,546.25	24.5
10-70-110 EMPLOYEE BENEFITS	6,932.49	1,403.44	6,020.39	23,000.00	16,979.61	26.2
10-70-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	256.00	500.00	244.00	51.2
10-70-200 OUTSIDE SERVICES	4,150.57	528.57	3,468.95	15,000.00	11,531.05	23.1
10-70-205 POSTAGE	275.21	.00	48.30	1,200.00	1,151.70	4.0
10-70-210 PRINTING AND DUPLICATION	220.51	220.85	220.85	800.00	579.15	27.6
10-70-215 TELEPHONE/INTERNET	940.11	184.19	848.87	3,000.00	2,151.13	28.3
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	4,084.74	1,421.10	5,835.07	14,000.00	8,164.93	41.7
10-70-340 DUES/MEMBERSHIP	.00	.00	.00	200.00	200.00	.0
10-70-345 EDUCATION AND TRAINING	100.00	.00	.00	500.00	500.00	.0
10-70-375 UTILITIES	454.53	103.83	351.67	1,500.00	1,148.33	23.4
10-70-380 LEGAL SERVICES	4,747.50	.00	2,400.00	14,000.00	11,600.00	17.1
10-70-395 OFFICE SUPPLIES	76.35	.00	246.28	2,500.00	2,253.72	9.9
10-70-397 OPERATING SUPPLIES	273.83	13.63	68.08	2,000.00	1,931.92	3.4
10-70-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL COURT</b>	<b>60,090.09</b>	<b>12,979.87</b>	<b>54,462.71</b>	<b>209,200.00</b>	<b>154,737.29</b>	<b>26.0</b>
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	.00	2,500.00	2,500.00	4,000.00	1,500.00	62.5
10-75-214 DEVELOPER RETAINAGE EXPENSES	4,233.83	161.50	1,852.50	5,000.00	3,147.50	37.1
10-75-216 RED ROCKS CENTRE	814.30	.00	.00	1,000.00	1,000.00	.0
10-75-217 SMALL CELL DESIGN GUIDELINES	.00	.00	919.00	.00	919.00-	.0
10-75-219 CODE ENFORCEMENT	1,023.00	.00	944.00	6,000.00	5,056.00	15.7
10-75-225 TRAVEL AND MEETINGS	232.00	.00	.00	500.00	500.00	.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	361.00	.00	142.50	5,000.00	4,857.50	2.9
10-75-410 ENGINEERING SERVICES	3,170.00	796.45	1,943.08	5,000.00	3,056.92	38.9
10-75-415 PLANNING AND ZONING SERVICES	7,871.50	2,000.00	4,000.00	25,000.00	21,000.00	16.0
10-75-420 COMPREHENSIVE PLAN	3,505.50	.00	4,446.50	.00	4,446.50-	.0
<b>TOTAL PLANNING</b>	<b>21,211.13</b>	<b>5,457.95</b>	<b>16,747.58</b>	<b>52,000.00</b>	<b>35,252.42</b>	<b>32.2</b>

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	240,475.63	58,031.78	236,394.83	550,578.00	314,183.17	42.9
10-80-101 SPECIAL OFFICER WAGES	2,406.25	.00	775.00	110,000.00	109,225.00	.7
10-80-105 PAYROLL TAXES	18,373.30	4,385.18	18,007.65	55,300.00	37,292.35	32.6
10-80-110 EMPLOYEE BENEFITS	30,731.41	8,782.65	35,321.87	60,000.00	24,678.13	58.9
10-80-115 WORKER'S COMPENSATION INS-CIRS	21,586.26	.00	33,971.45	35,000.00	1,028.55	97.1
10-80-118 UNIFORM EXPENSE	2,473.04	258.86	1,070.05	.00	1,070.05-	.0
10-80-200 OUTSIDE SERVICES	6,306.23	1,071.57	3,593.94	7,000.00	3,406.06	51.3
10-80-205 POSTAGE	3.50	.00	93.42	300.00	206.58	31.1
10-80-210 PRINTING AND DUPLICATION	1,776.32	.00	707.25	6,000.00	5,292.75	11.8
10-80-215 TELEPHONE/INTERNET	3,597.67	2,091.39	3,783.97	6,500.00	2,716.03	58.2
10-80-340 DUES/MEMBERSHIP	3,732.94	5,629.25-	2,585.38	1,000.00	1,585.38-	258.5
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	10,277.85	.00	4,679.99	.00	4,679.99-	.0
10-80-355 INSURANCE CIRSA	58,305.62	.00	53,282.67	60,000.00	6,717.33	88.8
10-80-360 GAS, OIL, AND VEHICLE REPAIR	6,698.47	1,274.38	8,116.80	25,000.00	16,883.20	32.5
10-80-370 REPAIR AND MAINTENANCE	3,101.65	.00	195.88	4,000.00	3,804.12	4.9
10-80-375 UTILITIES	909.04	207.66	703.30	2,200.00	1,496.70	32.0
10-80-380 LEGAL SERVICES	294.50	.00	321.60	3,000.00	2,678.40	10.7
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	1,643.04	580.14	1,396.17	5,000.00	3,603.83	27.9
10-80-397 OPERATING SUPPLIES	3,138.98	13.63	155.36	9,000.00	8,844.64	1.7
10-80-605 ORDINANCE, FIREARMS SUPPLIES	4,916.30	.00	2,300.83	3,900.00	1,599.17	59.0
10-80-610 HAZARDOUS WASTE AUTHORITY	229.85	1,320.00	1,320.00	200.00	1,120.00-	660.0
10-80-700 JEFFCO INTERNET	41,923.50	6,123.00	31,354.25	55,000.00	23,645.75	57.0
10-80-900 EQUIPMENT PURCHASE	2,659.69	.00	710.95	.00	710.95-	.0
<b>TOTAL POLICE</b>	<b>465,561.04</b>	<b>78,510.99</b>	<b>440,842.61</b>	<b>999,978.00</b>	<b>559,135.39</b>	<b>44.1</b>

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>PUBLIC WORKS</u>						
10-85-100 SALARIES & WAGES	41,885.83	10,306.26	41,302.29	153,000.00	111,697.71	27.0
10-85-105 PAYROLL TAXES	3,178.10	763.96	3,073.98	13,000.00	9,926.02	23.7
10-85-110 EMPLOYEE BENEFITS	6,957.31	1,919.29	7,679.71	21,000.00	13,320.29	36.6
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,835.00	.00	8,683.00	8,500.00	183.00-	102.2
10-85-200 OUTSIDE SERVICES	5,432.36	1,507.42	5,519.73	15,000.00	9,480.27	36.8
10-85-215 TELEPHONE/INTERNET	1,373.16	428.67	1,061.59	5,000.00	3,938.41	21.2
10-85-220 TRASH REMOVAL - SG&B	9,226.06	2,364.28	9,493.57	23,000.00	13,506.43	41.3
10-85-340 DUES/MEMBERSHIP	45.00	.00	.00	300.00	300.00	.0
10-85-350 EQUIPMENT RENTAL	86.28	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	11,522.31	.00	28,343.65	13,000.00	15,343.65-	218.0
10-85-360 GAS, OIL, AND VEHICLE REPAIR	2,302.12	.00	1,530.30	7,500.00	5,969.70	20.4
10-85-365 BUILDING AND REPAIR MATERIALS	118.42	.00	9.95	10,000.00	9,990.05	.1
10-85-370 REPAIR AND MAINTENANCE	652.97	.00	1,812.78	8,000.00	6,187.22	22.7
10-85-373 TREE MAINTENANCE & PLANTING	.00	.00	.00	5,000.00	5,000.00	.0
10-85-375 UTILITIES	1,310.45	309.80	1,291.20	10,000.00	8,708.80	12.9
10-85-380 LEGAL SERVICES	1,951.00	.00	3,562.50	5,000.00	1,437.50	71.3
10-85-395 OFFICE SUPPLIES	9.40	.00	192.43	.00	192.43-	.0
10-85-397 OPERATING SUPPLIES	2,101.09	94.47	2,138.36	15,000.00	12,861.64	14.3
10-85-410 ENGINEERING SERVICES	.00	.00	.00	7,000.00	7,000.00	.0
10-85-702 STREETS, REPAIRS & MAINTENANCE	2,983.15	233.50	451.71	20,000.00	19,548.29	2.3
10-85-900 EQUIPMENT PURCHASE	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	95,970.01	17,927.65	116,146.75	343,300.00	227,153.25	33.8

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>HISTORY MUSEUM</u>						
10-90-100 SALARIES & WAGES	39,622.83	9,665.68	40,125.71	135,000.00	94,874.29	29.7
10-90-105 PAYROLL TAXES	3,024.80	736.92	3,060.86	12,000.00	8,939.14	25.5
10-90-110 EMPLOYEE BENEFITS	3,328.49	893.07	3,576.64	11,550.00	7,973.36	31.0
10-90-115 WORKER'S COMPENSATION INS-CIRS	205.00	.00	255.00	250.00	5.00-	102.0
10-90-200 OUTSIDE SERVICES	2,613.57	606.57	1,938.71	7,000.00	5,061.29	27.7
10-90-205 POSTAGE	108.30	.00	114.00	200.00	86.00	57.0
10-90-210 PRINTING AND DUPLICATION	.00	.00	40.68	1,000.00	959.32	4.1
10-90-215 TELEPHONE	401.09	191.35	452.44	1,500.00	1,047.56	30.2
10-90-225 TRAVEL AND MEETINGS	37.70	.00	59.65	100.00	40.35	59.7
10-90-305 BANK FEES	1,582.57	389.84	1,991.10	5,000.00	3,008.90	39.8
10-90-340 DUES/MEMBERSHIP	.00	.00	195.00	200.00	5.00	97.5
10-90-345 EDUCATION AND TRAINING	.00	.00	51.00	200.00	149.00	25.5
10-90-358 INVENTORY - EXPENSE	6,169.33	167.24	2,724.57	20,000.00	17,275.43	13.6
10-90-365 BUILDING AND REPAIR MATERIALS	.00	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	900.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	841.57	197.21	712.85	3,000.00	2,287.15	23.8
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	228.00	.00	228.00	4,800.00	4,572.00	4.8
10-90-387 ADVERTISING	4,451.35	.00	2,121.30	8,200.00	6,078.70	25.9
10-90-395 OFFICE SUPPLIES	1,240.13	172.96	639.61	2,500.00	1,860.39	25.6
10-90-397 OPERATING SUPPLIES	1,768.52	13.63	263.85	3,600.00	3,336.15	7.3
10-90-805 SALES TAX - EXPENSE	.00	.00	.00	2,000.00	2,000.00	.0
10-90-806 DIG EXPENSE	.00	.00	.00	11,160.00	11,160.00	.0
TOTAL HISTORY MUSEUM	66,523.25	13,034.47	58,550.97	230,760.00	172,209.03	25.4
TOTAL FUND EXPENDITURES	851,372.02	185,210.15	860,297.28	2,379,738.00	1,519,440.72	36.2
NET REVENUE OVER EXPENDITURES	( 236,610.84)	16,636.87-	152,966.69	389,863.00	236,896.31	39.2

TOWN OF MORRISON  
BALANCE SHEET  
APRIL 30, 2020

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	436,995.10	
20-12000	ACCOUNTS RECEIVABLE	14,261.78	
20-12040	A/R - GENERAL REVENUES	65,341.70	
20-12600	A/R UTILITIES	58,846.42	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	8,046,902.74	
20-17150	SEWER TREATMENT PLANT	4,987,674.00	
20-17250	TRANS.,EQUIP.,TOOLS., ETC.	236,105.89	
20-17270	VEHICLES, EQUIPMENT & TOOLS	137,149.26	
20-17980	ACCUMULATED DEPRECIATION	( 4,940,337.69)	
	TOTAL ASSETS		9,173,717.20

LIABILITIES AND EQUITY

LIABILITIES

20-22010	DEFERRED REVENUE	100,000.00	
20-22060	DEPOSITS ON DEVELOPMENT	475.00	
20-25330	STATE UNEMPLOYMENT	69.12	
20-25370	INSURANCE PAYABLE	617.84	
20-25390	ACCRUED VACATION/SICK LEAVE LT	26,828.24	
20-25391	ACCRUED VACATION/SICK LEAVE CU	2,980.92	
	TOTAL LIABILITIES		130,971.12

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29100	NET ASSETS	441,955.36	
20-29200	EMERGENCY RESERVE FUND	44,842.00	
20-29500	INVEST CAP ASSETS - NET OF DEB	8,520,173.00	
	REVENUE OVER EXPENDITURES - YTD	35,775.72	
	BALANCE - CURRENT DATE	9,042,746.08	
	TOTAL FUND EQUITY		9,042,746.08
	TOTAL LIABILITIES AND EQUITY		9,173,717.20

TOWN OF MORRISON  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
20-31-130 SALES TAX - CAPITAL PROJECTS	52,108.12	18,654.06	124,284.21	150,000.00	25,715.79	82.9
TOTAL TAXES	52,108.12	18,654.06	124,284.21	150,000.00	25,715.79	82.9
<u>INTERGOVERNMENTAL</u>						
20-33-405 GRANTS	75,713.31	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL	75,713.31	.00	.00	.00	.00	.0
<u>OTHER REVENUE</u>						
20-36-805 DEPOSITS ON DEV.	.00	.00	.00	2,500.00	2,500.00	.0
20-36-815 EARNINGS ON DEPOSITS	1,655.58	.00	1,676.75	4,000.00	2,323.25	41.9
TOTAL OTHER REVENUE	1,655.58	.00	1,676.75	6,500.00	4,823.25	25.8
<u>OPERATING REVENUE</u>						
20-37-905 SEWER CONTRACTS - RED ROCKS AM	91,411.95	.00	.00	85,000.00	85,000.00	.0
20-37-910 SEWER REVENUE - FLAT FEES	39,889.38	9,945.25	39,781.00	120,000.00	80,219.00	33.2
20-37-915 TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00	.0
20-37-930 WATER USE REVENUE	78,282.47	18,238.96	90,966.30	215,000.00	124,033.70	42.3
20-37-935 MISCELLANEOUS WATER/SEWER REVE	1,458.91	.00	926.50	3,000.00	2,073.50	30.9
20-37-937 MOUNT CARBON CONST. WATER	.00	.00	.00	100,000.00	100,000.00	.0
20-37-938 MOUNT CARBON LOCATING SERVICES	2,000.00	.00	.00	5,000.00	5,000.00	.0
20-37-939 MOUNT CARBON ENGINEERING REIMB	1,116.99	6,894.92-	2,615.88-	5,000.00	7,615.88	( 52.3)
20-37-940 MT CARBON OPERATING COST REVEN	88,490.79	.00	.00	120,000.00	120,000.00	.0
20-37-942 RED ROCKS WW ENGINEERING REVEN	105,143.86	.00	2,965.50	.00	2,965.50-	.0
20-37-943 RED ROCKS WATER EMPLOYEE REV	12,441.60	8,294.40	12,441.60	43,000.00	30,558.40	28.9
TOTAL OPERATING REVENUE	420,235.95	29,583.69	144,465.02	714,400.00	569,934.98	20.2
TOTAL FUND REVENUE	549,712.96	48,237.75	270,425.98	870,900.00	600,474.02	31.1

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SEWER EXPENDITURES</u>						
20-40-100 SALARIES & WAGES	43,925.63	11,487.08	45,936.03	143,000.00	97,063.97	32.1
20-40-105 PAYROLL TAXES	3,366.69	880.56	3,520.42	13,000.00	9,479.58	27.1
20-40-110 EMPLOYEE BENEFITS	7,151.54	1,969.39	7,877.17	23,100.00	15,222.83	34.1
20-40-115 WORKER'S COMPENSATION INS-CIRSA	3,259.37	.00	4,471.00	9,000.00	4,529.00	49.7
20-40-200 OUTSIDE SERVICES	2,456.10	734.41	2,360.71	6,500.00	4,139.29	36.3
20-40-205 POSTAGE	275.21	.00	48.30	900.00	851.70	5.4
20-40-215 TELEPHONE/INTERNET	3,080.64	596.61	2,293.71	8,000.00	5,706.29	28.7
20-40-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-40-340 DUES/MEMBERSHIP	2,080.00	.00	.00	4,100.00	4,100.00	.0
20-40-345 EDUCATION AND TRAINING	310.00	.00	.00	3,000.00	3,000.00	.0
20-40-355 INSURANCE CIRSA	11,502.32	.00	6,414.00	13,000.00	6,586.00	49.3
20-40-360 GAS, OIL, AND VEHICLE REPAIR	300.49	.00	462.06	2,500.00	2,037.94	18.5
20-40-375 UTILITIES	9,745.25	3,048.03	9,370.57	22,000.00	12,629.43	42.6
20-40-380 LEGAL SERVICES	2,756.00	.00	741.00	7,000.00	6,259.00	10.6
20-40-395 OFFICE SUPPLIES	64.71	.00	98.69	1,000.00	901.31	9.9
20-40-397 OPERATING SUPPLIES	1,218.51	128.94	444.70	10,000.00	9,555.30	4.5
20-40-401 SCADA	.00	.00	1,220.80	5,000.00	3,779.20	24.4
20-40-402 LAB EQUIP/SUPPLIES	.00	.00	471.99	2,500.00	2,028.01	18.9
20-40-410 ENGINEERING SERVICES	803.99	300.00	300.00	8,000.00	7,700.00	3.8
20-40-411 MT. CARBON ENGINEERING	954.99	.00	2,613.19	2,000.00	613.19-	130.7
20-40-500 CHEMICALS	1,839.32	465.96	3,812.26	10,000.00	6,187.74	38.1
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	.00	.00	6,500.00	6,500.00	.0
20-40-510 LAB FEES	1,344.06	1,395.00	2,915.48	8,000.00	5,084.52	36.4
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	202.48	.00	.00	8,000.00	8,000.00	.0
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	5,000.00	5,000.00	.0
20-40-900 EQUIPMENT PURCHASE	.00	.00	902.97	10,000.00	9,097.03	9.0
<b>TOTAL SEWER EXPENDITURES</b>	<b>96,637.30</b>	<b>21,005.98</b>	<b>96,275.05</b>	<b>354,500.00</b>	<b>258,224.95</b>	<b>27.2</b>
<u>CAPITAL PROJECTS - UF</u>						
20-42-901 GIS	7,140.00	.00	.00	.00	.00	.0
20-42-902 LOW ZONE RECOATING/MIXER	274,489.06	.00	.00	.00	.00	.0
20-42-906 MEMBRANE MODULES FOR WTP	.00	.00	.00	48,000.00	48,000.00	.0
20-42-909 RED ROCKS AMP. WW ENGINEERING	70,928.41	.00	4,825.00	.00	4,825.00-	.0
<b>TOTAL CAPITAL PROJECTS - UF</b>	<b>352,557.47</b>	<b>.00</b>	<b>4,825.00</b>	<b>48,000.00</b>	<b>43,175.00</b>	<b>10.1</b>

TOWN OF MORRISON  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2020

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>WATER EXPENDITURES</u>						
20-45-100 SALARIES & WAGES	44,216.96	11,562.16	46,236.25	143,000.00	96,763.75	32.3
20-45-105 PAYROLL TAXES	3,388.71	886.28	3,543.27	13,000.00	9,456.73	27.3
20-45-110 EMPLOYEE BENEFITS	7,180.29	1,977.06	7,907.83	23,100.00	15,192.17	34.2
20-45-115 WORKER'S COMPENSATION INS-CIRSA	4,599.37	.00	7,363.00	7,500.00	137.00	98.2
20-45-200 OUTSIDE SERVICES	2,456.10	734.44	2,360.75	7,000.00	4,639.25	33.7
20-45-205 POSTAGE	275.21	.00	56.30	1,000.00	943.70	5.6
20-45-215 TELEPHONE/INTERNET	2,217.21	576.12	2,085.67	8,000.00	5,914.33	26.1
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-340 DUES/MEMBERSHIP	2,080.00	.00	4,160.00	4,000.00	160.00-	104.0
20-45-345 EDUCATION AND TRAINING	270.00	.00	.00	3,000.00	3,000.00	.0
20-45-355 INSURANCE CIRSA	11,502.31	.00	6,413.97	13,000.00	6,586.03	49.3
20-45-360 GAS, OIL, AND VEHICLE REPAIR	300.49	.00	195.60	2,700.00	2,504.40	7.2
20-45-375 UTILITIES	14,141.11	3,324.77	8,391.90	45,000.00	36,608.10	18.7
20-45-380 LEGAL SERVICES	5,718.00	3,598.55	12,772.90	10,000.00	2,772.90-	127.7
20-45-381 MOUNT CARBON	582.25	.00	1,140.00	600.00	540.00-	190.0
20-45-395 OFFICE SUPPLIES	77.01	.00	133.80	500.00	366.20	26.8
20-45-397 OPERATING SUPPLIES	2,191.61	1,395.16	2,762.13	6,000.00	3,237.87	46.0
20-45-398 METERS	.00	.00	.00	3,000.00	3,000.00	.0
20-45-401 SCADA	4,966.10	.00	419.00	13,000.00	12,581.00	3.2
20-45-402 LAB EQUIP./SUPPLIES	.00	.00	.00	4,000.00	4,000.00	.0
20-45-410 ENGINEERING SERVICES	17,693.06	16,143.05	16,143.05	20,000.00	3,856.95	80.7
20-45-411 MT. CARBON ENGINEERING	1,279.49	836.80	3,449.99	4,000.00	550.01	86.3
20-45-500 CHEMICALS	2,544.86	2,834.66	3,930.66	10,000.00	6,069.34	39.3
20-45-510 LAB FEES	939.00	46.00	2,271.23	3,500.00	1,228.77	64.9
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,000.00	4,000.00	.0
20-45-703 RAW WATER SUPPLY COSTS	765.60	.00	.00	12,000.00	12,000.00	.0
20-45-705 LINE REPAIR AND MAINTENANCE	1,172.44	.00	.00	15,000.00	15,000.00	.0
20-45-708 PLANT REPAIR AND MAINTENANCE	1,216.25	.00	1,812.91	10,000.00	8,187.09	18.1
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-900 EQUIPMENT PURCHASE	3,604.33	.00	.00	13,500.00	13,500.00	.0
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,000.00	5,000.00	.0
TOTAL WATER EXPENDITURES	135,377.76	43,915.05	133,550.21	425,400.00	291,849.79	31.4
TOTAL FUND EXPENDITURES	584,572.53	64,921.03	234,650.26	827,900.00	593,249.74	28.3
NET REVENUE OVER EXPENDITURES	( 34,859.57)	16,683.28-	35,775.72	43,000.00	7,224.28	83.2



TOWN OF MORRISON  
PLANNING COMMISSION MEETING  
MAY 19, 2020  
BOARD ACTION FORM

---

SUBJECT: Approval of Consent Agenda

PROCEDURE: Approve the Consent Agenda

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW:  YES  NO

TOWN MANAGER REVUEW:  YES  NO

MOTION: Motion to approve the consent agenda for May 19, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL, 110 STONE STREET  
REGULAR MEETING OF THE BOARD OF  
TRUSTEES TUESDAY, MAY 5, 2020  
6:00 P.M.**

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:01 P.M.

**Roll Call.** Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Katie Gill, Matt Schweich, Jennifer Singer, and Paul Sutton were present. A quorum was established. Trustee Mike DeJonge entered the meeting at 6:09 P.M. It is to be noted this meeting was held electronically as permitted by CRS 24-6-402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

**Staff Present.** Kara Winters (Town Manager), Gerald Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

**Amendments to the Agenda.** Item, Demolition Proposal, was added under General Business of the Agenda.

**Public to Address the Board.** None.

**Presentations and Hearings.**

**Business License Hearing- Happy Shack.**

Mayor Forey called the hearing to order at 6:02 P.M. and asked if a representative of the Licensee, Happy Shack, Inc. was present. No representative was identified.

Due to the Happy Shack Licensee not having representation at the time the meeting was called to order, the hearing was recessed, and the Board proceeded through the remaining public Agenda.

After Agenda item: Board Comments, Dahl advised the Board on its options, as it was determined a representative of the Licensee was not in attendance for the hearing. DeJonge made a motion to proceed with the business license hearing. Singer seconded the motion. Forey, Jerome, Gill and Sutton voted in favor. Schweich voted opposed. The motion passed 6 ayes to 1 nay.

The hearing was reconvened at 7:22 P.M. Mayor Forey again asked if a representative of the Licensee, Happy Shack, Inc. was present. No representative was identified.

**Staff Report.** Winters first provided the Board with a timeline of events of when notices and orders to the Licensee close due to COVID were delivered, and when the business was officially closed. Winters also summarized her correspondence with the Department of Revenue and Secretary of State regarding the Licensee's sales tax license and corporation filings. Winters stated from this communication with State, it was determined Happy Shack did not have a valid sales tax license, was behind in sales tax payments, and had failed to file the appropriate periodic corporate reports. Winters entered into the record: Happy Shack's Business License renewal application, Chief Mumma's memorandum to Happy Shack dated April 8, 2020, Morrison Police Department's memorandum to the Board of Trustees dated April 30, 2020, Notice and Order for Immediate Closure dated April 14, 2020, Order of Temporary Suspension of Business License and Notice of Hearing issuance dated April 21, 2020, direct email correspondence with Colorado Department of Revenue dated April 22, 2020 and May 5,

2020, email correspondence from Happy Shack admitting the business was behind on sales tax dated April 21, 2020, and documentation from Colorado Secretary of State showing corporate history. Winters concluded the Staff Report by stating she had direct communication with Justin Curtis, Happy Shack business owner, earlier today, and that he had been provided with documentation regarding the hearing and time of the Board meeting.

**Licensee to present evidence and report.** Mayor Forey again asked if a representative of the Licensee, Happy Shack, Inc. was present. No representative was identified. The Board continued with the Hearing.

**Board deliberation and Action.** In response to Board questions regarding sales tax filings, Winters relayed that the State collects sales tax remittance and it is the State's responsibility to ensure timely and appropriate collection. In response to Board questions regarding the non-remittance of sales taxes and if this situation is common with other businesses in Town; Winters stated, this is an abnormal situation in Town.

Gill stated the business has displayed a constant pattern of non-compliance and non-response that equates to disrespect to other Town businesses, the community and residents.

Schweich wanted to note the Town had attempted to work with the business owner and due to his non-responsiveness, the Board has been put in a unique situation.

Sutton made a motion to revoke the business license of Happy Shack, Inc., based upon Section 3-1-12 of the Morrison Municipal Code for the following reasons: 1) the Licensee fails to meet the qualifications required of an applicant for a business license in that (a) the Licensee does not possess a valid state of Colorado Department of Revenue sales tax license and (b) the Licensee is not a corporation in good standing with the office of the Colorado Secretary of State; 2) that the Licensee has violated state and local stay-at-home orders, and state statutes requiring remittance of local and state sales taxes; and 3) the Licensee has misrepresented to the Town the Licensee's lack of a state sales tax license and the fact that its corporate status with the office of the Colorado Secretary of State is delinquent. I further move that each ground for revocation listed is independently sufficient to revoke the business license of Happy Shack, that the pending business license renewal application of Happy Shack be denied, and that no new business license application may be processed or approved for the Licensee, Happy Shack, Inc., its principals or any related individuals or entities for one year. I further move to direct the Town Attorney to prepare, and the Mayor and Town Clerk to execute, written findings and order memorializing this motion as the final action of the Board of Trustees. Singer seconded the motion. All present voted in favor of the motion.

Mayor Forey closed the hearing at 7:47 P.M.

### **General Business.**

**Proclamation- Recognizing Municipal Clerks Week.** Gill made a motion to approve the Proclamation Recognizing Municipal Clerks Week, May 3-9, 2020. Jerome seconded the motion. All present voted in favor of the motion.

**Resolution 2020-08- A Resolution Approving a One Year Extension of a Revocable License Agreement with DYK, Inc., DBA Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street.** Jerome made a motion to approve Resolution 2020-08- A Resolution Approving a One-Year Extension of a Revocable License Agreement with DYK, Inc., dba Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street Right-of-Way with the amendment to reduce the annual payment by

1/12 each month the business is not fully operational due to COVID-19 closure orders. Singer seconded the motion. All present voted in favor of the motion.

**Demolition Proposal.** Winters explained the demolition of the main house located at 105 Canon Street has been ordered to be demolished by May 15, 2020 and in the event the property owner does not demolish the house by that date, this proposal is for the Town to complete the demolishment. Forey proposed since backfill costs are not included in the proposal and due to possible unforeseen expenses, the amount to approve should be \$22,000. Sutton made a motion to approve the demolition proposal for 105 Canon Street as quoted by Enviropro Services Inc., with the cost not to exceed \$22,000. DeJonge seconded the motion. All present voted in favor of the motion.

### **Department Reports.**

**Public Works.** In general the Board approved for the Town to purchase flowers and hanging flowers along the bike path and Town. Schweich did add a comment that while the flowers are nice, he is concerned with money and the lack of revenue due to COVID closures.

**Police Department.** Chief Mumma explained the number of DUI's has increased during the Stay-At-Home period.

**Museum.** Forey stated the Museum will have different guidelines to follow upon reopening.

**Town Manager.** Due to Board questions, Winters explained funding relief the Town may be eligible for through the CARES Act and stated the Town has already been tracking expenses directly related to COVID.

Winters informed the Board Town staff will be working remotely for another two weeks. Forey supported this decision and added since the Town Office has a smaller staff, the Town should wait to see how the initial stages of reopening unfold before the Town goes back to normal operations.

Due to Board questions, Winters verified the second May meeting will be held virtually but will look into options for how the Board can meeting safely in-person.

**Attorney.** No questions. No comments.

**Consent Agenda.** Schweich made a motion to approve the Consent Agenda for May 5, 2020. Singer seconded the motion. Sutton abstained. Forey, Jerome, Gill and DeJonge voted in favor of the motion. The motion passed with 5 ayes, 0 nays and 1 abstention.

**Board Comments.** Gill thanked the Town Staff for their efforts in reducing crowds in Town to help mitigate health concerns.

**Hogback Article Discussion.** Singer suggested to highlight good neighborly actions. Sutton stated he will brainstorm some ideas.

**Executive Session.** Gill made a motion for a conference under Charter Section 3.4 and Section 24-6-404(4)(b) and (e) CRS with the Town Attorney, Town Manager, special counsel and appropriate staff to receive legal advice and instruct negotiators concerning City of Lakewood litigation and gas and electric franchise. Gill further motioned to adjourn the Regular Meeting at the conclusion of the Executive Session. Jerome seconded the motion. All present voted in favor of the motion.

**Adjournment.** The Executive Session concluded and meeting was adjourned at 9:01 P.M.

TOWN OF MORRISON

---

Sean Forey, Mayor

ATTEST:

---

Lyndsey Paavilainen, Town Clerk

**TOWN OF MORRISON BOARD OF TRUSTEES  
SPECIAL MEETING OF THE BOARD OF  
TRUSTEES THURSDAY MAY 7, 2020  
4:30 P.M.**

**Call to Order.** Mayor Pro Tem Jerome called the Special Board Meeting to order at 4:40 P.M.

**Roll Call.** Mayor Pro Tem Debora Jerome, Trustees Katie Gill, Matt Schweich, and Paul Sutton were present. Mayor Sean Forey and Trustee Jennifer Singer were absent. A quorum was established. Trustee Michael DeJonge entered the meeting at 4:42 P.M. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b).

**Staff Present.** Kara Winters (Town Manager), Jerry Dahl (Town Attorney), and Lyndsey Paavilainen (Town Clerk).

Dahl stated this meeting was called pursuant to Charter section 3.2 which allows for a special meeting. Gill made a motion to approve the holding of a Section 3.2 special meeting on shorter notice than 48 hours. Schweich seconded the motion. All present voted in favor of the motion.

**Jefferson County CARES IGA.** Dahl explained Jefferson County has allocated funds to Morrison from the County's received distribution of funds from the CARES Act. Dahl explained an intergovernmental agreement (IGA) is required as a pre-condition to Morrison receiving the funds and that funds are only to be used on eligible COVID related expenses. Winters added the Town has incurred expenses related to COVID and they have been coded to their own separate line item to ensure proper accounting. Schweich made a motion to approve the Intergovernmental Agreement for CARES Act Local Government Distribution between Jefferson County and the Town of Morrison. Sutton seconded the motion. All present voted in favor of the motion.

**Adjournment.** The Special Meeting was adjourned at 5:05 P.M.

TOWN OF MORRISON

\_\_\_\_\_  
Sean Forey, Mayor

ATTEST:

\_\_\_\_\_  
Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>05/01/2020</b>																
<b>PC</b>																
Total PC:		8503	34	34		62,155.05	.00		4,692.63-	5,153.00-	2,367.00-	5,141.78-	44,800.64-		108.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,171.50	.00	Direct Deposit Net	44,800.64-	D	Informational	.00
3-00	Vacation Pay	10.00	.00	Net	.00		Info Tips Reported	.00
9-01	Comp Time Earned	1.00	.00				Fringe Benefit	108.25
Grand Totals:		2,182.50	.00		44,800.64-			108.25

Total 05/01/2020:		8503	34	34	62,155.05	.00	4,692.63-	5,153.00-	2,367.00-	5,141.78-	44,800.64-	108.25
-------------------	--	------	----	----	-----------	-----	-----------	-----------	-----------	-----------	------------	--------

05/01/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,171.50	.00	Direct Deposit Net	44,800.64-	D	Informational	.00
3-00	Vacation Pay	10.00	.00	Net	.00		Info Tips Reported	.00
9-01	Comp Time Earned	1.00	.00				Fringe Benefit	108.25
Grand Totals:		2,182.50	.00		44,800.64-			108.25

Grand Totals:		8503	34	34	62,155.05	.00	4,692.63-	5,153.00-	2,367.00-	5,141.78-	44,800.64-	108.25
---------------	--	------	----	----	-----------	-----	-----------	-----------	-----------	-----------	------------	--------

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
------	-------	-----------------	------------------	--------------	---	-------	---------	---	------	-----	-----	--------	-----	---	------	-----

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,171.50	.00	Direct Deposit Net	44,800.64-	D	Informational	.00
3-00	Vacation Pay	10.00	.00	Net	.00		Info Tips Reported	.00
9-01	Comp Time Earned	1.00	.00				Fringe Benefit	108.25
Grand Totals:		2,182.50	.00		44,800.64-			108.25

## Report Criteria:

Invoices with totals above \$0.00 included.  
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Combined Cash Fund</b>							
<b>01-10790 A/R Clearing</b>							
1261	Ardel Rooney Valley Limited	05122020	A/R Clearing	05/12/2020	3,395.28	3,395.28	05/19/2020
1261	Ardel Rooney Valley Limited	05122020	A/R Clearing	05/12/2020	3,395.28	3,395.28	05/19/2020
1262	Big Sky Metro District	05122020	A/R Clearing	05/12/2020	3,395.28	3,395.28	05/19/2020
Total :					10,185.84	10,185.84	
Total Combined Cash Fund:					10,185.84	10,185.84	
<b>GENERAL FUND</b>							
<b>10-13200 Court Clearing</b>							
1258	Neat Transport LLC	92289	Refund from Court; S/B Jefferson	02/07/2020	133.00	133.00	05/05/2020
<b>10-20270 Accrued Interest Payable</b>							
2	1st Bank - Lakewood	052020	Interest	04/24/2020	152.79	152.79	05/19/2020
<b>10-22000 Sales Tax Payable</b>							
58	Colorado Department Of Revenue	01312020	1st Quarter Sales Tax	01/31/2020	514.86	514.86	05/05/2020
<b>10-25370 Insurance Payable</b>							
1110	Joe Leo	03112020	Retirement Kaiser Payment	03/11/2020	1,014.84	1,014.84	05/05/2020
126	Kaiser Permanente	0023865101	Employee Benefits	05/01/2020	7,858.97	7,858.97	05/05/2020
1056	Lincoln Financial Group	05012020	Employee Benefits	05/01/2020	1,791.23	1,791.23	05/19/2020
<b>10-32-210 Liquor Licenses</b>							
893	Brooksee	04222020	Refund	04/22/2020	100.00	100.00	05/05/2020
<b>10-32-215 Miscellaneous Licenses</b>							
893	Brooksee	042220	Refund	04/22/2020	225.00	225.00	05/05/2020
Total :					11,790.69	11,790.69	
<b>CAPITAL PROJECTS - GF</b>							
<b>10-40-915 COVID Response Expenses</b>							
1256	Colorado Sanitizing Solutions	4455	MPD Cruiser	04/29/2020	225.00	225.00	05/19/2020
1145	Dash Holding LLC	INV1197936	COVID	05/13/2020	71.90	71.90	05/19/2020
1257	Genesis Reference Laboratories L	FXRK1676625	NCOV Coronavirus	04/06/2020	110.00	110.00	05/05/2020
1257	Genesis Reference Laboratories L	HWUX6722284	NCOV Coronavirus	04/06/2020	110.00	110.00	05/05/2020
1063	Goliath Tech LLC	408833	Dell Precision 3541	04/16/2020	5,757.00	5,757.00	05/05/2020
1259	Potomac Square Family Medicine	517017	Office Evaluation	04/13/2020	150.00	150.00	05/05/2020
1259	Potomac Square Family Medicine	517040	Office Evaluation	04/13/2020	150.00	150.00	05/05/2020
1028	Rocky Mountain BioHazard	3674	Decontamination	04/26/2020	365.00	365.00	05/05/2020
1028	Rocky Mountain BioHazard	3675	biohazard remediation	05/05/2020	365.00	365.00	05/19/2020
Total CAPITAL PROJECTS - GF:					7,303.90	7,303.90	
<b>ADMIN</b>							
<b>10-50-110 EMPLOYEE BENEFITS</b>							
50	Cobrahelp	205696	Monthly COBRA	04/15/2020	18.00	18.00	05/05/2020
<b>10-50-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Adobe	03/26/2020	33.48	33.48	05/05/2020
2	1st Bank - Lakewood	03262020	SOS	03/26/2020	10.00	10.00	05/05/2020
2	1st Bank - Lakewood	052020	Adobe	04/24/2020	33.98	33.98	05/19/2020
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
252	Xerox Corporation	010317664	Meter	05/08/2020	73.49	73.49	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-50-210	Printing and Duplication						
252	Xerox Corporation	010076098	Meter	05/11/2020	73.60	73.60	05/19/2020
<b>10-50-215</b>	<b>Telephone/Internet</b>						
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
2	1st Bank - Lakewood	052020	Vonage	04/24/2020	115.52	115.52	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
990	Lyndsey Paavilainen	04232020	Employee Reimbursement	04/23/2020	100.00	100.00	05/05/2020
355	Verizon Wireless	9853098322	Service for Admin	04/22/2020	999.37	999.37	05/19/2020
355	Verizon Wireless	9853098322	Service for Admin	04/22/2020	100.00-	100.00-	05/19/2020
<b>10-50-225</b>	<b>Travel and Meetings</b>						
2	1st Bank - Lakewood	03262020	Sheraton	03/26/2020	24.00	24.00	05/05/2020
<b>10-50-300</b>	<b>Accounting/Audit Services</b>						
1193	Hinkle & Company	04142020	Professional Services - Audit of Fi	04/14/2020	5,000.00	5,000.00	05/19/2020
1161	Professional Management System	84425	Accounting Services	05/13/2020	4,113.75	4,113.75	05/19/2020
<b>10-50-340</b>	<b>Dues/Membership</b>						
2	1st Bank - Lakewood	052020	SOS Registration Fee	04/24/2020	5.00	5.00	05/19/2020
<b>10-50-345</b>	<b>Education and Training</b>						
990	Lyndsey Paavilainen	HR*6350-X73	Employee Reimbursement	05/03/2020	2,781.00	2,781.00	05/19/2020
<b>10-50-375</b>	<b>Utilities</b>						
251	Xcel Energy	682149976	321 Hwy 8 unit Park	04/24/2020	29.86	29.86	05/19/2020
251	Xcel Energy	682966573	321 Hwy 8 Town Office Admin	04/30/2020	18.83	18.83	05/19/2020
<b>10-50-380</b>	<b>Legal Services</b>						
790	Murray Dahl Beery & Renaud LLP	04032020	Administration	04/03/2020	2,259.67	2,259.67	05/05/2020
<b>10-50-385</b>	<b>Marketing/Event Contributions</b>						
2	1st Bank - Lakewood	052020	Morrison Mercantile	04/24/2020	277.20	277.20	05/19/2020
2	1st Bank - Lakewood	052020	Meadowsweet Gifts	04/24/2020	261.36	261.36	05/19/2020
<b>10-50-387</b>	<b>Publication</b>						
85	Evergreen Newspapers	000YBO6-2020	Legal Advertising	04/29/2020	19.36	19.36	05/19/2020
<b>10-50-395</b>	<b>Office Supplies</b>						
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	10.53	10.53	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	28.70	28.70	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	37.98	37.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	39.99	39.99	05/05/2020
2	1st Bank - Lakewood	03262020	Target	03/26/2020	89.82	89.82	05/05/2020
2	1st Bank - Lakewood	052020	Amazon	04/24/2020	11.99	11.99	05/19/2020
2	1st Bank - Lakewood	052020	amazon	04/24/2020	23.99	23.99	05/19/2020
2	1st Bank - Lakewood	052020	Amazon	04/24/2020	29.44	29.44	05/19/2020
2	1st Bank - Lakewood	052020	Amazon	04/24/2020	40.99	40.99	05/19/2020
2	1st Bank - Lakewood	052020	Amazon	04/24/2020	51.99	51.99	05/19/2020
127	Kara Winters	03272020	employee reimbursement	03/27/2020	19.59	19.59	05/05/2020
<b>10-50-397</b>	<b>Operating Supplies</b>						
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	15.87	15.87	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	18.30	18.30	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	45.98	45.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	39.98	39.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	24.99	24.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	80.82	80.82	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	31.59	31.59	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	30.36	30.36	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	45.90	45.90	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	20.65	20.65	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	13.99	13.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	40.99	40.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	37.99	37.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	9.54	9.54	05/05/2020
2	1st Bank - Lakewood	03262020	Santiago's	03/26/2020	109.44	109.44	05/05/2020
2	1st Bank - Lakewood	03262020	LogMein, Inc.	03/26/2020	192.00	192.00	05/05/2020
2	1st Bank - Lakewood	03262020	LogMein	03/26/2020	192.00	192.00	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1260	Personnel Concepts	R76906	Employment Posters	04/28/2020	35.85	35.85	05/05/2020
Total ADMIN:					18,370.53	18,370.53	
<b>BOARD OF TRUSTEES</b>							
<b>10-55-215 Telephone</b>							
355	Verizon Wireless	9853098322	Service for Board	04/22/2020	240.06	240.06	05/19/2020
<b>10-55-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Board of Trustees	04/03/2020	1,543.00	1,543.00	05/05/2020
<b>10-55-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	apple.com	03/26/2020	11.99	11.99	05/05/2020
<b>10-55-900 Equipment Purchase</b>							
355	Verizon Wireless	7173401	IPads	04/01/2020	259.99	259.99	05/05/2020
Total BOARD OF TRUSTEES:					2,055.04	2,055.04	
<b>COURT</b>							
<b>10-70-200 Outside Services</b>							
2	1st Bank - Lakewood	052020	Indeed	04/24/2020	171.34	171.34	05/19/2020
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
781	Charla Bryant	04172020	Employee Reimbursement	04/17/2020	47.83	47.83	05/05/2020
252	Xerox Corporation	010317664	Meter	05/08/2020	73.49	73.49	05/19/2020
<b>10-70-210 Printing and Duplication</b>							
252	Xerox Corporation	010076098	Meter	05/11/2020	73.60	73.60	05/19/2020
<b>10-70-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
2	1st Bank - Lakewood	052020	vonage	04/24/2020	115.52	115.52	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
<b>10-70-375 Utilities</b>							
251	Xcel Energy	682149976	321 Hwy 8 unit Park	04/24/2020	29.86	29.86	05/19/2020
251	Xcel Energy	682966573	321 Hwy 8 Town Office Court	04/30/2020	18.83	18.83	05/19/2020
<b>10-70-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	court	04/03/2020	1,789.00	1,789.00	05/05/2020
Total COURT:					3,171.28	3,171.28	
<b>PLANNING</b>							
<b>10-75-214 Developer Retainage Expenses</b>							
142	McCool Development Solutions	2020-144	Aggregate Industries PUD amend	05/06/2020	893.00	893.00	05/19/2020
790	Murray Dahl Beery & Renaud LLP	04032020	Developer Ret	04/03/2020	969.00	969.00	05/05/2020
790	Murray Dahl Beery & Renaud LLP	15956	Developer Ret	04/22/2020	1,016.50	1,016.50	05/05/2020
<b>10-75-218 Rooney Valley Commission/IGA</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Rooney Valley Commission	04/03/2020	6,497.00	6,497.00	05/05/2020
<b>10-75-410 Engineering Services</b>							
361	IMEG CORP	19000106.01-1	Professional services	04/27/2020	1,445.00	1,445.00	05/19/2020
<b>10-75-415 Planning and Zoning Services</b>							
142	McCool Development Solutions	2020-145	Gelato & Tony Rigatoni	05/06/2020	190.00	190.00	05/19/2020
142	McCool Development Solutions	2020-146	General Planning Services	05/06/2020	2,000.00	2,000.00	05/19/2020
Total PLANNING:					13,010.50	13,010.50	
<b>POLICE</b>							
<b>10-80-118 Uniform Expense</b>							
1083	Ryders Public Safety	7803	Shirt Alteration Shoulder Patches	04/15/2020	12.00	12.00	05/05/2020
<b>10-80-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Adobe	03/26/2020	34.48	34.48	05/05/2020
2	1st Bank - Lakewood	052020	Adobe	04/24/2020	33.98	33.98	05/19/2020
2	1st Bank - Lakewood	052020	Internet Co	04/24/2020	379.80	379.80	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
694	Mountain Alarm	2070931	Alarm & Monitoring Police Dept	05/01/2020	103.00	103.00	05/19/2020
858	Safe Systems	804155-1014	MPD quarterly charges	05/10/2020	205.50	205.50	05/19/2020
<b>10-80-210 Printing and Duplication</b>							
252	Xerox Corporation	010211127	PD Meter Read	05/01/2020	204.14	204.14	05/19/2020
252	Xerox Corporation	099939493	Meter	05/01/2020	232.69	232.69	05/05/2020
<b>10-80-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
2	1st Bank - Lakewood	052020	vonage	04/24/2020	115.52	115.52	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
355	Verizon Wireless	9853098322	Service for Morrison Police Dept	04/22/2020	939.74	939.74	05/19/2020
<b>10-80-340 Dues/Membership</b>							
849	Jefferson County Hazardous Subs	2020-11	annual contribution	03/18/2020	179.85	179.85	05/05/2020
<b>10-80-345 Edu.,Training &amp; Equip. Surchar</b>							
2	1st Bank - Lakewood	03262020	IACP	03/26/2020	375.00	375.00	05/05/2020
2	1st Bank - Lakewood	052020	IACP	04/24/2020	375.00-	375.00-	05/19/2020
<b>10-80-360 Gas, Oil, and Vehicle Repair</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	14.95	14.95	05/05/2020
2	1st Bank - Lakewood	03262020	Car Wash	03/26/2020	11.00	11.00	05/05/2020
2	1st Bank - Lakewood	03262020	Car Wash	03/26/2020	11.00	11.00	05/05/2020
2	1st Bank - Lakewood	052020	Car Wash	04/24/2020	11.00	11.00	05/19/2020
2	1st Bank - Lakewood	052020	Car Wash	04/24/2020	11.00	11.00	05/19/2020
1229	Action Auto Glass Inc	00061229	Windshield	04/21/2020	610.00	610.00	05/05/2020
869	E-470 PUBLIC HIGHWAY AUTHO	2054827727	TOLL CHARGE	04/14/2020	17.20	17.20	05/05/2020
869	E-470 PUBLIC HIGHWAY AUTHO	2055504698	TOLL CHARGE	04/15/2020	17.90	17.90	05/19/2020
461	Jefferson County Sheriff's Office	05052020	Fuel	05/05/2020	32.58	32.58	05/19/2020
461	Jefferson County Sheriff's Office	80664	Fuel	03/12/2020	1,761.36	1,761.36	05/05/2020
461	Jefferson County Sheriff's Office	80930	Bulk Fuel	04/02/2020	88.31	88.31	05/05/2020
461	Jefferson County Sheriff's Office	80968	Fuel	04/08/2020	406.46	406.46	05/05/2020
149	Morrison Carworks II Inc	WIP # 30123	Unit 5 vehicle repairs	03/17/2020	41.36	41.36	05/05/2020
149	Morrison Carworks II Inc	WIP # 30124	Unit 8 vehicle repairs	04/28/2020	41.36	41.36	05/05/2020
149	Morrison Carworks II Inc	WIP # 30133	Unit 6	03/17/2020	91.57	91.57	05/05/2020
149	Morrison Carworks II Inc	WIP # 30137	Unit 9 Vehicle Repairs	02/11/2020	60.63	60.63	05/05/2020
149	Morrison Carworks II Inc	WIP # 30137	Unit 11 Vehicle Repairs	02/11/2020	91.57	91.57	05/05/2020
149	Morrison Carworks II Inc	WIP # 30180	Unit 11 Vehicle Repairs	02/25/2020	91.57	91.57	05/19/2020
149	Morrison Carworks II Inc	WIP # 30189	Unit 2 Vehicle Repairs	02/26/2020	76.08	76.08	05/05/2020
149	Morrison Carworks II Inc	WIP # 30190	Unit 5 vehicle repairs	02/26/2020	167.91	167.91	05/05/2020
<b>10-80-375 Utilities</b>							
251	Xcel Energy	682149976	321 Hwy 8 unit Park	04/24/2020	59.75	59.75	05/19/2020
251	Xcel Energy	682966573	321 Hwy 8 Police Dept	04/30/2020	37.66	37.66	05/19/2020
<b>10-80-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Police	04/03/2020	528.25	528.25	05/05/2020
<b>10-80-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	7.35	7.35	05/05/2020
<b>10-80-397 Operating Supplies</b>							
463	Dash Medical Gloves	INV1188506	Medical Gloves	03/12/2020	71.90	71.90	05/05/2020
463	Dash Medical Gloves	INV1195182	Medical Supplies	04/20/2020	243.28	243.28	05/05/2020
<b>10-80-605 Ordinance, Firearms Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Firearm Supplies	03/26/2020	37.50	37.50	05/05/2020
2	1st Bank - Lakewood	03262020	Internet Accredited Safety	03/26/2020	299.80	299.80	05/05/2020
<b>10-80-610 Hazardous Waste Authority</b>							
1028	Rocky Mountain BioHazard	3673	Decontamination	04/19/2020	365.00	365.00	05/05/2020
<b>10-80-700 Jeffco Internet</b>							
1263	Jefferson County Communications	MP-2020-2	2nd Quarter User Contribution	04/01/2020	5,231.25	5,231.25	05/19/2020
Total POLICE:					13,829.06	13,829.06	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PUBLIC WORKS</b>							
<b>10-85-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Indeed	03/26/2020	145.45	145.45	05/05/2020
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
1165	Denver Janitorial Company Inc	2458	Janitorial srv Town Office	05/01/2020	600.00	600.00	05/19/2020
694	Mountain Alarm	2070931	Alarm & Monitoring Town Offices	05/01/2020	53.00	53.00	05/19/2020
252	Xerox Corporation	010076098	Meter	05/11/2020	73.60	73.60	05/19/2020
252	Xerox Corporation	010317664	Meter	05/08/2020	73.49	73.49	05/19/2020
<b>10-85-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
2	1st Bank - Lakewood	03262020	apple.com	03/26/2020	.99	.99	05/05/2020
2	1st Bank - Lakewood	052020	vonage	04/24/2020	115.52	115.52	05/19/2020
2	1st Bank - Lakewood	052020	apple.com	04/24/2020	.99	.99	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
355	Verizon Wireless	9853098322	Service for Public Works	04/22/2020	158.22	158.22	05/19/2020
<b>10-85-220 Trash Removal - SG&amp;B</b>							
1011	Republic Services #535	0535-0045941	Trash Service	04/25/2020	793.10	793.10	05/19/2020
1011	Republic Services #535	0535-0045977	Trash Service	04/25/2020	1,157.24	1,157.24	05/19/2020
1011	Republic Services #535	0535-0049412	Trash Service	04/25/2020	1,557.24	1,557.24	05/05/2020
1011	Republic Services #535	0535-0049412	Trash Service	04/25/2020	793.10	793.10	05/05/2020
<b>10-85-355 Insurance CIRSA</b>							
43	Cirsa	200915	Electric Vehicle Charging Station	04/20/2020	20.99	20.99	05/05/2020
43	Cirsa	W20189	Deductible Portion J.Hunter	03/16/2020	111.23	111.23	05/05/2020
<b>10-85-360 Gas, Oil, and Vehicle Repair</b>							
2	1st Bank - Lakewood	03262020	Advance Auto	03/26/2020	41.04	41.04	05/05/2020
2	1st Bank - Lakewood	03262020	Advance Auto Parts	03/26/2020	10.44	10.44	05/05/2020
711	Voyager Fleet Systems Inc	05092020	fleet fuel	05/09/2020	54.13	54.13	05/19/2020
<b>10-85-375 Utilities</b>							
251	Xcel Energy	678236598	99 Bear Creek Ave	04/14/2020	108.19	108.19	05/05/2020
251	Xcel Energy	682266783	99 Bear Creek Ave	04/24/2020	29.62	29.62	05/19/2020
251	Xcel Energy	682309168	110 Mill Street Unit Lighting	04/27/2020	31.55	31.55	05/19/2020
251	Xcel Energy	682876519	700 Bear Creek Bldg Shop	04/30/2020	21.89	21.89	05/19/2020
251	Xcel Energy	682876519	110 Stone Street	04/30/2020	163.87	163.87	05/19/2020
<b>10-85-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Streets & Grounds	04/03/2020	1,776.50	1,776.50	05/05/2020
<b>10-85-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	Return	03/26/2020	15.52-	15.52-	05/05/2020
2	1st Bank - Lakewood	03262020	DBC Irrigation	03/26/2020	383.71	383.71	05/05/2020
2	1st Bank - Lakewood	03262020	Ace Hardware	03/26/2020	21.99	21.99	05/05/2020
2	1st Bank - Lakewood	03262020	Ace Hardware	03/26/2020	21.99	21.99	05/05/2020
571	Fastsigns of Lakewood	INV-82952	Reflective Aluminum	04/22/2020	655.98	655.98	05/05/2020
<b>10-85-702 Streets, Repairs &amp; Maintenance</b>							
2	1st Bank - Lakewood	03262020	Pioneer Sand	03/26/2020	656.72	656.72	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	264.97	264.97	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	464.67	464.67	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	399.60	399.60	05/05/2020
2	1st Bank - Lakewood	03262020	MMM Special	03/26/2020	222.46	222.46	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	509.58	509.58	05/05/2020
Total PUBLIC WORKS:					12,329.35	12,329.35	
<b>HISTORY MUSEUM</b>							
<b>10-90-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Kum & Go	03/26/2020	23.30	23.30	05/05/2020
2	1st Bank - Lakewood	03262020	Shell	03/26/2020	24.20	24.20	05/05/2020
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
<b>10-90-210 Printing and Duplication</b>							
2	1st Bank - Lakewood	03262020	Got Print	03/26/2020	51.22	51.22	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-90-215	Telephone						
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
355	Verizon Wireless	9853098322	Service for MNHM	04/22/2020	40.01	40.01	05/19/2020
<b>10-90-358</b>	<b>Inventory - Expense</b>						
2	1st Bank - Lakewood	03262020	SilverStreak	03/26/2020	802.38	802.38	05/05/2020
2	1st Bank - Lakewood	03262020	NuAmerican	03/26/2020	576.32	576.32	05/05/2020
2	1st Bank - Lakewood	03262020	Gaston Design	03/26/2020	410.00	410.00	05/05/2020
<b>10-90-365</b>	<b>Building and Repair Materials</b>						
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	32.33-	32.33-	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	27.12-	27.12-	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	15.94-	15.94-	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	20.35	20.35	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	47.21	47.21	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	16.56	16.56	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	47.93	47.93	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	89.91	89.91	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	67.49	67.49	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	9.04	9.04	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	18.08	18.08	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	5.47	5.47	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	48.12	48.12	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	37.88	37.88	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	28.73	28.73	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	148.75	148.75	05/19/2020
2	1st Bank - Lakewood	052020	Home Depot	04/24/2020	90.73	90.73	05/19/2020
<b>10-90-375</b>	<b>Utilities</b>						
251	Xcel Energy	682876519	501 Hwy 8	04/30/2020	97.33	97.33	05/19/2020
<b>10-90-386</b>	<b>Website</b>						
2	1st Bank - Lakewood	052020	Webmasters	04/24/2020	164.44	164.44	05/19/2020
<b>10-90-387</b>	<b>Advertising</b>						
2	1st Bank - Lakewood	03262020	Google	03/26/2020	500.00	500.00	05/05/2020
2	1st Bank - Lakewood	03262020	FaceBook	03/26/2020	489.79	489.79	05/05/2020
2	1st Bank - Lakewood	03262020	MailChimp	03/26/2020	29.99	29.99	05/05/2020
2	1st Bank - Lakewood	03262020	FaceBook	03/26/2020	170.57	170.57	05/05/2020
2	1st Bank - Lakewood	03262020	Google	03/26/2020	1.99	1.99	05/05/2020
2	1st Bank - Lakewood	03262020	Google	03/26/2020	500.00	500.00	05/05/2020
2	1st Bank - Lakewood	052020	MailChimp	04/24/2020	29.99	29.99	05/19/2020
2	1st Bank - Lakewood	052020	FaceBook	04/24/2020	340.03	340.03	05/19/2020
2	1st Bank - Lakewood	052020	FaceBook	04/24/2020	30.00	30.00	05/19/2020
2	1st Bank - Lakewood	052020	Google	04/24/2020	500.00	500.00	05/19/2020
2	1st Bank - Lakewood	052020	Google	04/24/2020	1.99	1.99	05/19/2020
<b>10-90-395</b>	<b>Office Supplies</b>						
2	1st Bank - Lakewood	03262020	Reynolds Advanced	03/26/2020	46.30	46.30	05/05/2020
183	Quill	160277670-00	MNHM Office Supplies	03/09/2020	75.24	75.24	05/19/2020
<b>10-90-397</b>	<b>Operating Supplies</b>						
2	1st Bank - Lakewood	03262020	Home Depot	03/26/2020	72.72	72.72	05/05/2020
Total HISTORY MUSEUM:					6,314.87	6,314.87	
Total GENERAL FUND:					88,175.22	88,175.22	
<b>UTILITY FUND</b>							
<b>20-25370</b>	<b>Insurance Payable</b>						
126	Kaiser Permanente	0023865101	Employee Benefits	05/01/2020	4,477.92	4,477.92	05/05/2020
1056	Lincoln Financial Group	05012020	Employee Benefits	05/01/2020	422.21	422.21	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total :					4,900.13	4,900.13	
<b>SEWER EXPENDITURES</b>							
<b>20-40-200 Outside Services</b>							
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.57	513.57	05/19/2020
252	Xerox Corporation	010076098	Meter	05/11/2020	73.60	73.60	05/19/2020
252	Xerox Corporation	010317664	Meter	05/08/2020	73.50	73.50	05/19/2020
<b>20-40-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.60	115.60	05/05/2020
2	1st Bank - Lakewood	03262020	Rise Broadband Wastewater	03/26/2020	179.38	179.38	05/05/2020
2	1st Bank - Lakewood	052020	vonage	04/24/2020	115.52	115.52	05/19/2020
2	1st Bank - Lakewood	052020	Rise Broadband	04/24/2020	179.38	179.38	05/19/2020
185	CENTURYLINK	04222020	3036973001230M Water trtmnt w	04/22/2020	129.48	129.48	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.63	222.63	05/19/2020
355	Verizon Wireless	9853098322	Service for Sewer Dept	04/22/2020	115.32	115.32	05/19/2020
<b>20-40-375 Utilities</b>							
251	Xcel Energy	682876519	16101 Morrison Rd unit B	04/30/2020	268.03	268.03	05/19/2020
251	Xcel Energy	682876519	16099 Morrison Rd	04/30/2020	46.81	46.81	05/19/2020
<b>20-40-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Sewer	04/03/2020	997.50	997.50	05/05/2020
<b>20-40-397 Operating Supplies</b>							
7	Ace Hardware	255756	Supplies	04/30/2020	5.97	5.97	05/19/2020
7	Ace Hardware	256469/1	Fasteners	04/25/2020	6.74	6.74	05/05/2020
238	Usa Blue Book	200503	Electric Cleaning	04/08/2020	45.47	45.47	05/05/2020
238	Usa Blue Book	201115	chemicals	04/08/2020	301.88	301.88	05/05/2020
<b>20-40-401 SCADA</b>							
965	Timber Line Electric & Control	4607	Field Service Computer Service	04/30/2020	1,505.00	1,505.00	05/19/2020
<b>20-40-402 Lab Equip./Supplies</b>							
2	1st Bank - Lakewood	03262020	Hach	03/26/2020	471.99	471.99	05/05/2020
<b>20-40-410 Engineering Services</b>							
361	IMEG CORP	01390200.00-3	Red Rocks Sewer Outfall	04/26/2020	840.00	840.00	05/19/2020
<b>20-40-500 Chemicals</b>							
872	Treatment Technology	182199	wastewater supplis	03/26/2020	408.75	408.75	05/05/2020
872	Treatment Technology	182286	wastewater supplis	04/14/2020	1,785.29	1,785.29	05/05/2020
<b>20-40-510 Lab Fees</b>							
286	Colorado Analytical Lab	200414070	wastewater	04/21/2020	169.00	169.00	05/19/2020
286	Colorado Analytical Lab	200416034	wastewater	04/23/2020	58.00	58.00	05/19/2020
<b>20-40-511 Red Rocks Amp. Lab Fees</b>							
286	Colorado Analytical Lab	200408078	wastewater	04/14/2020	95.00	95.00	05/05/2020
286	Colorado Analytical Lab	200409048	wastewater	04/15/2020	58.00	58.00	05/05/2020
286	Colorado Analytical Lab	200415057	wastewater	04/21/2020	95.00	95.00	05/05/2020
<b>20-40-708 Plant Repair and Maintenance</b>							
1255	Ambiente H2o, Inc.	200140	Sensor	02/27/2020	3,715.00	3,715.00	05/05/2020
Total SEWER EXPENDITURES:					12,591.41	12,591.41	
<b>CAPITAL PROJECTS - UF</b>							
<b>20-42-909 Red Rocks Amp. WW Engineering</b>							
1200	Aslan Construction, Inc.	112019	Red Rocks Eq Basin Improvemen	11/20/2019	86,605.00	86,605.00	05/05/2020
930	Stantec Consulting Services Inc	1643719	TM wastewater sys improv	04/10/2020	2,259.51	2,259.51	05/05/2020
Total CAPITAL PROJECTS - UF:					88,864.51	88,864.51	
<b>WATER EXPENDITURES</b>							
<b>20-45-200 Outside Services</b>							
1057	Axiom Group LLC	3227	Agreement 2020 Full Service Me	05/01/2020	513.58	513.58	05/19/2020
252	Xerox Corporation	010076098	Meter	05/11/2020	73.61	73.61	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
252	Xerox Corporation	010317664	Meter	05/08/2020	73.50	73.50	05/19/2020
<b>20-45-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Rise Broadband water	03/26/2020	159.38	159.38	05/05/2020
2	1st Bank - Lakewood	052020	vonage	04/24/2020	115.52	115.52	05/19/2020
2	1st Bank - Lakewood	052020	Rise Broadband	04/24/2020	159.38	159.38	05/19/2020
185	CENTURYLINK	04192020	3036974857295B DSL Line water	04/19/2020	61.01	61.01	05/19/2020
66	Comcast	04192020	Internet Services	04/19/2020	222.64	222.64	05/19/2020
355	Verizon Wireless	9853098322	Service for Water Dept	04/22/2020	179.24	179.24	05/19/2020
<b>20-45-375 Utilities</b>							
251	Xcel Energy	682876519	17811 Union Ave - Water Plant	04/30/2020	513.28	513.28	05/19/2020
251	Xcel Energy	682876519	330 Red Rocks Ricks Dr	04/30/2020	2,066.75	2,066.75	05/19/2020
251	Xcel Energy	682966573	18131 Hwy 8 Unit pump	04/30/2020	13.15	13.15	05/19/2020
251	Xcel Energy	682966573	17199 Hwy 74 Bldg Water Pump	04/30/2020	314.15	314.15	05/19/2020
<b>20-45-381 Mount Carbon</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Mt Carbon	04/03/2020	2,346.50	2,346.50	05/05/2020
<b>20-45-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.60	115.60	05/05/2020
<b>20-45-397 Operating Supplies</b>							
1255	Ambiente H2o, Inc.	V200181	SACIQ 7.0	03/09/2020	126.00	126.00	05/05/2020
300	Municipal Treatment Equipment	19135	Supplies	05/01/2020	138.00	138.00	05/19/2020
238	Usa Blue Book	200503	Electric Cleaning	04/08/2020	45.47	45.47	05/05/2020
238	Usa Blue Book	201115	chemicals	04/08/2020	301.88	301.88	05/05/2020
<b>20-45-410 Engineering Services</b>							
715	RESPEC Consulting & Services	INV-0320-506	Water Engineering	03/31/2020	13,570.00	13,570.00	05/19/2020
<b>20-45-411 Mt. Carbon Engineering</b>							
361	IMEG CORP	18003036.04-1	Professional services	04/27/2020	3,055.00	3,055.00	05/19/2020
<b>20-45-510 Lab Fees</b>							
286	Colorado Analytical Lab	200213073	Water	04/28/2020	296.08	296.08	05/19/2020
286	Colorado Analytical Lab	200327035	Water	04/09/2020	1,340.00	1,340.00	05/05/2020
286	Colorado Analytical Lab	200327036	Water	05/04/2020	302.56	302.56	05/19/2020
286	Colorado Analytical Lab	200410041	Water	04/13/2020	23.00	23.00	05/05/2020
<b>20-45-900 Equipment Purchase</b>							
1181	Core & Main	03272020	water supplies	03/27/2020	914.31	914.31	05/05/2020
1181	Core & Main	M058326	water supplies	04/14/2020	58.84	58.84	05/05/2020
Total WATER EXPENDITURES:					27,098.43	27,098.43	
Total UTILITY FUND:					133,454.48	133,454.48	
Grand Totals:					231,815.54	231,815.54	

---

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

---

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

---

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

---