

**TOWN OF MORRISON, COLORADO  
BOARD OF TRUSTEES MEETING  
NOTICE AND AGENDA  
6:00 PM, MAY 5, 2020**

**TO BE CONDUCTED BY TELEPHONE AS PERMITTED**

**By CRS 24-6-402(1)(b)**

**THIS MEETING WILL BE ELECTRONIC ONLY**

**THE TOWN HALL WILL NOT BE OPEN**

**You can dial in using your phone.**

United States: [+1 \(646\) 749-3122](tel:+16467493122)

**Access Code:** 170-476-045

**1. Call To Order**

- 2. Roll Call:** Town Clerk to call the roll of Board Members. Upon the advice of the Town Attorney, Board Members may attend by telephone.

Mayor: Sean Forey  
Trustees: Debora Jerome  
Mike DeJonge  
Katie Gill  
Matt Schweich  
Jen Singer  
Paul Sutton

**3. AMENDMENTS TO THE AGENDA**

**4. PUBLIC TO ADDRESS THE BOARD**

**5. PRESENTATIONS AND HEARINGS**

- a. Business License Hearing- Happy Shack

**6. GENERAL BUSINESS**

- a. Proclamation- Recognizing Municipal Clerks Week  
b. Resolution 2020-08- A Resolution Approving A One-Year Extension Of A Revocable License Agreement With DYK, Inc., D/B/A Morrison Holiday Bar, Allowing Occupation Of A Part Of Mill Street Right-Of-Way

**7. DEPARTMENTAL REPORTS**

- a. Public Works  
b. Police Department  
c. Museum  
d. Town Manager  
e. Attorney

8. CONSENT AGENDA

- a. Minutes
- b. Payroll
- c. Vouchers

9. BOARD COMMENTS

- a. Hogback Article Discussion

10. EXECUTIVE SESSION

For a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning City of Lakewood-related litigation and gas and electric franchise.

11. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday, May 19, 2020 at 6:00 P.M.

TOWN OF MORRISON  
BOARD OF TRUSTEES, REGULAR MEETING  
MAY 5, 2020  
Business License Hearing Procedure

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SUBJECT: Happy Shack Business License Hearing

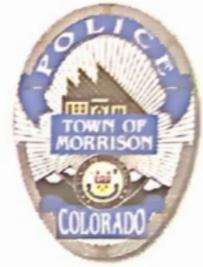
CALL HEARING TO ORDER.

- Mayor to describe the procedure that will be followed:
  - *Note- while the meeting is open to the public, as a business license hearing, there is no right to public testimony – all testimony must come from the Town Staff, the Licensee, and any witness specifically requested by either party*
- Introduce Order of Temporary Suspension and Notice of Hearing into the record
- Town Staff to present evidence and testimony
- Questions of Staff from the Board of Trustees
- Cross examination of Staff by the Licensee
- Licensee to present evidence and testimony
- Questions of Licensee from the Board of Trustees
- Cross examination of Licensee by Town Staff
- Closing comments – Town Staff
- Closing comments- Licensee
- Testimony and evidence portion of hearing closed
- Board of Trustees deliberation and action

# MORRISON POLICE DEPARTMENT



321 Colorado Highway 8  
Morrison, Colorado 80465-3001  
Phone: 303.697.8749  
Fax: 303.697.8752



George Mumma Jr.  
Chief of Police

April 30, 2020

Morrison Board of Trustees,

The following is the timeline associated with the Happy Shack situation and the events that led up to their closing.

- On April 5<sup>th</sup>, 2020 Officer Williams responded to the Happy Shack on a complaint by a passerby that the business was open in violation of the Governor's order. The business was advised and another case was generated (CR#20-171) for harassment by an intoxicated citizen.
- On April 8<sup>th</sup>, 2020 Chief Mumma made contact at the business and provided the clerk with a copy of the Town Memo, again asking for their compliance with the Governor's order. (See Exhibit A)
- On April 10, 2020 after seeing that the business had remained open, Chief Mumma referred the situation to the Jefferson County Health Department.
- On April 11, 2020 photos were taken of the business showing that the business had remained open.
- On April 14, 2020 Officer Williams served the business with the order to close; however, the business remained opened. (See exhibit B)
- On April 15, 2020 the business was closed.

If you need further information please contact me.

Sincerely,

George B. Mumma Jr.  
Chief of Police



MEMORANDUM

To: The Owners of:  
Happy Shack  
Country Store  
Herbin Alchemy

FROM: George Mumma Jr.; Chief of Police

DATE: April 8, 2020

RE: Business open in violation of the Governor's order

This memorandum is in regard to your violation of the Governor's order dated March 26, 2020 and extended to April 30, 2020. The Governor's order was explicit in that only critical businesses would be allowed to remain open. This includes grocery stores, liquor stores, gas stations, and other businesses considered critical. See, THIRD UPDATED PUBLIC HEALTH ORDER 20-24 IMPLEMENTING STAY AT HOME REQUIREMENTS, April 1, 2020 (copy attached).

Your business does not fall within the category of exempt critical businesses.

My officers have attempted to take a care and concern approach in asking for your compliance with the order; however, your business remain open. As a result of your actions your businesses have been referred to the Jefferson County Department of Health for enforcement action.

Please be advised that the Order of April 1, 2020 provides, in part: *"Failure to comply with this order could result in penalties including a fine of up to one thousand (1,000) dollars and imprisonment in the county jail for up to one year, pursuant to 25-1-114, CRS."*



April 14, 2020

Via email: [happyshack.co@gmail.com](mailto:happyshack.co@gmail.com) and US Mail to:

Ariane Carrel  
Happy Shack  
111 Bear Creek Avenue  
Morrison, CO, 80465

Ariane Carrel  
PO Box 31  
Morrison, CO 80465

**Re: Notice and Order for Immediate Closure**

Dear Ms. Carrel:

Pursuant to the authority granted to me by Town of Morrison Resolution No. 2020–05 on March 18, 2020, section 5, subsections A, E, Q and R, (copy attached), I hereby Order that you immediately cease the conduct of any retail operations, including, without limitation, in-person sales or deliveries to customers or the general public, of any of the business and inventories associated with your business: “Happy Shack,” located at 111 Bear Creek Avenue in the Town of Morrison, all as such prohibited activities are described in Fourth Updated Public Health Order 20–24, implementing stay-at-home requirements, issued by the Colorado Department of Public Health and Environment on April 9, 2020.

I take this action because your business, as fully described in the application for the issued business license for this operation, is described as: “retail and the operation will include the sale of gifts and supplies applicable to tourists and concert-goers.” Any change to your business model cannot be made unilaterally by you, and must receive business license review and approval by the Town.

This description of your business was executed by you beneath an affirmation which stated as follows:

“I swear or affirm, under penalty of perjury that, to the best of my knowledge, the foregoing is true, correct and complete. Further, I understand that I must promptly report any changes in the foregoing information to the Town of Morrison. Upon completion of a background check, the license, if granted, will be subject to any conditions imposed by the Town of Morrison, and I will not permit any operations, activities, or uses beyond the scope described in the application. I also understand that any false statements, misrepresentations or misstatements of facts are all grounds for suspension of this business license at any time.”

Ariane Carrel  
April 14, 2020  
Re: Notice and Order of Immediate Closure

Your business is not an exempt "critical business" within any of the categories of businesses permitted to operate under the Fourth Updated Public Health Order 20–24, implementing stay-at-home requirements, issued by the Colorado Department of Public Health and Environment on April 9, 2020.

You are required to immediately comply with this Order. Please be advised that your failure to do so will be in violation of Section 6 of Resolution 2020-05 and will subject you to citation into the Morrison Municipal Court for a misdemeanor offense which, upon conviction, is subject to the penalty set forth in Section 1–4–1 of the Morrison Municipal Code of a fine of up to \$2650. Each day of a continuing violation constitutes a separate offense.

I expect your prompt compliance with this Order. Thank you for your cooperation.

Sincerely,

Kara Winters  
Town Manager

Ariane Carrel  
April 14, 2020  
Re: Notice and Order of Immediate Closure

### **Certificate of Service**

I hereby certify that I served the above and foregoing Notice and Order for Immediate Closure upon the business described herein, by personally handing a copy to \_\_\_\_\_ at the business location: Happy Shack, 111 Bear Creek Avenue, Morrison, Colorado 80465.

Police Officer: \_\_\_\_\_

Date: \_\_\_\_\_

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR MEETING  
MAY 5, 2020  
BOARD ACTION FORM

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SUBJECT: Proclamation- Recognizing Municipal Clerks Week

PROCEDURE: Approval of Proclamation

TOWN ATTORNEY REVIEW:  Yes  No

TOWN MANAGER REVIEW:  Yes  No

MOTION: Motion to approve Proclamation recognizing Municipal Clerks Week, May 3-9, 2020.

# Proclamation

51st ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 3 - May 9, 2020

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Sean Forey, Mayor of the Town of Morrison, do recognize the week of May 3 through May 9, 2020, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerks, Lyndsey Paavilainen and Charla Bryant, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 5<sup>th</sup> day of May, 2020*

*Mayor*

*Attest: \_\_\_\_\_*

TOWN OF MORRISON  
BOARD OF TRUSTEE REGULAR  
MEETING MAY 5, 2020  
BOARD ACTION FORM

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SUBJECT: A Resolution Approving a One-Year Extension of a Revocable License Agreement with DYK, Inc., DBA Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street Right-Of-Way

PROCEDURE: Approval of Resolution

TOWN ATTORNEY REVIEW:  Yes  No

TOWN MANAGER REVIEW:  Yes  No

MOTION: Motion to approve Resolution 2020-08- A Resolution Approving a One-Year Extension of a Revocable License Agreement with DYK, Inc., DBA Morrison Holiday Bar, Allowing Occupation of a Part of Mill Street Right-Of-Way .

**TOWN OF MORRISON  
BOARD OF TRUSTEES**

**RESOLUTION 2020-08**

**A RESOLUTION APPROVING A ONE-YEAR EXTENSION OF A  
REVOCABLE LICENSE AGREEMENT WITH DYK, INC., D/B/A  
MORRISON HOLIDAY BAR, ALLOWING OCCUPATION OF A  
PART OF MILL STREET RIGHT-OF-WAY**

**WHEREAS**, the Town of Morrison (the "Town"), entered into the Revocable License Agreement attached hereto as Exhibit A (the "Agreement"), with DYK, Inc., d/b/a the Holiday Bar (the "Licensee"), for a portion of Mill Street more fully described in the Agreement on or about June 19, 2012; and

**WHEREAS**, the Agreement was for a one-year term, and the parties wish to renew the Agreement for an additional one-year term which shall commence at 12:01 A.M. on July 1, 2020, and shall terminate at 11:59 P.M. on June 30, 2021, unless sooner terminated; and

**WHEREAS**, pursuant to the Agreement, the Licensee shall pay to the Town a fee for the one-year license renewal of One Thousand One Hundred and No/100 Dollars (\$1,100.00), not later than July 9, 2020.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON, COLORADO, THAT:**

**Section 1. Agreement Renewed.** The Revocable License Agreement attached hereto as Exhibit A, shall be renewed on terms and conditions set forth therein for a period of one-year commencing at 12:01 A.M. July 1, 2020, and ending at 11:59 P.M. on June 30, 2021.

**Section 2. Conditions to Renewal.** The renewal of the Agreement is conditional upon payment to the Town of a fee for the additional term of One Thousand One Hundred and No/100 Dollars (\$1,100.00), on or before 4:30 P.M. July 9, 2020, and shall provide a current Certificate of Insurance as required by Paragraph 6 of the Revocable License Agreement.

**Section 3. Effective Date.** This Resolution shall be effective upon its adoption by the Board of Trustees.

**INTRODUCED, READ, PASSED AND ADOPTED** by the Board of Trustees of the Town of Morrison, Colorado, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays, this 5<sup>th</sup> day of May, 2020.

**TOWN OF MORRISON**

\_\_\_\_\_  
Sean Forey, Mayor

**ATTEST:**

\_\_\_\_\_  
Lyndsey Paavilainen, Town Clerk

**REVOCABLE LICENSE AGREEMENT**

**THIS AGREEMENT**, made and entered into this 19 day of June, 2012, by and between the TOWN OF MORRISON, a municipal corporation of the State of Colorado, with offices at 321 Colorado Highway 8, Morrison, Colorado 80465, hereinafter referred to as the "Town", and DYK, INC., dba MORRISON HOLIDAY BAR, whose address is 403 Bear Creek Avenue, Morrison, Colorado 80465, hereinafter referred to as the "Licensee". The Town and the Licensee shall hereinafter be referred to collectively as the "Parties".

**WITNESSETH**

**WHEREAS**, the Licensee leases property at 403 Bear Creek Avenue, in the Town of Morrison, Jefferson County, Colorado, known as the Holiday Bar; and

**WHEREAS**, Licensee has requested a License to use a portion of the land owned by the Town along Mount Vernon Creek, known as Mill Street, said portion being more particularly described as follows and shown on Exhibit A attached hereto and made a part hereof:

A ten (10) foot wide by one hundred ten (110) foot long portion of Mill Street on the west side of Mount Vernon Creek beginning at the southern limit of Mill Street right of way and proceeding one hundred ten (110) feet north, (the "Licensed Property");

**WHEREAS**, the Licensee accepts the responsibility for maintenance and insurance of the Licensed Property and shall hold harmless and indemnify the Town from any loss, cost, claim, expense or liability of whatsoever kind arising from Licensee's use.

**WHEREAS**, the Board of Trustees has passed Resolution \_\_\_\_\_, which resolution approves the occupancy and use of the aforementioned Licensed Property by the Licensee in accordance with the terms of this License.

**NOW, THEREFORE**, in consideration of the mutual promises herein contained and of the grants herein provided, the Town and the Licensee hereby agree as follows:

**1. USE AND IMPROVEMENTS.** Town and Licensee agree that Licensee shall use the Property for the outdoor serving and consumption of food and beverages, which may include alcoholic beverages. Such use shall be exclusive and the public shall be excluded from use of any portion of the Licensed Property. Licensee hereby agrees to install, maintain and replace if necessary, any barriers or fencing along the eastern edge of the Licensed Property necessary or appropriate for the safe use of the Licensed Property, according to the Town's

## Exhibit A

specifications and subject to approval of the Town as to cost, design, material and construction, and Licensee shall be responsible for maintenance and upkeep of the surface of all of the Licensed Property above described, for the term of this License Agreement, at Licensee's sole cost and expense.

2. **MAINTENANCE.** The Town as the owner of the Licensed Property grants to the Licensee a revocable license and permit to occupy and use the Licensed Property for the uses described in Paragraph 1, subject to all of the terms and conditions contained herein. The Licensee, its successors and assigns shall be totally responsible to maintain the Licensed Property and all improvements therein. In the event that the Licensee is not, in the Town's opinion, adequately performing its maintenance and other responsibilities with respect to the Licensed Property, the Town may, at its option perform the necessary maintenance or other related work. Should the Town incur any cost with respect to its assumption of the Licensee's maintenance and other responsibilities as described herein, the Licensee agrees that the Town shall have the right to bill and collect from the Licensee all costs associated with the Town's activities. In the event that the Licensee fails to reimburse the Town within 30 days after submission of the bill totaling the costs incurred, the Licensee agrees that the Town shall have the right to place a lien against Licensee's interest in Licensee's property adjoining the Licensed Property to the full extent of all costs incurred, or pursue collection in a court of law and shall be entitled to its reasonable costs and attorney fees. However, the exercise of the rights contained herein shall not, in and of themselves, constitute termination of this License Agreement unless the Town takes specific action to terminate in accordance with the procedures set forth in paragraph 3 of this Agreement.

3. **TERMINATION.** This License shall not constitute an interest in land; however, this License Agreement shall run with the land owned by Licensee. This License shall terminate without further action by the Town unless renewed by resolution of the Board of Trustees on or before the beginning of a new license year or upon a violation of the terms of this License and failure to cure after fifteen (15) days written notice. All notices under this Agreement shall be deemed to have been delivered when hand delivered or when deposited in the United States mail, certified, return receipt requested, postage prepaid. Licensee shall have an absolute right to cancel this License Agreement upon Licensee removing its furniture and ceasing its use and giving written notice thereof to the Town, effective as of the time stated in said notice. All improvements made are the property of the Town. All notices under this Agreement shall be deemed to have been delivered when deposited in the United States mail, certified, return receipt requested, postage prepaid.

4. **AMORTIZATION.** It is anticipated that Licensee shall incur expense in installing the fence and other improvements referred to in paragraph 1. The parties agree that these improvements shall be amortized over a four (4) year life. In the event that the Town shall terminate this License before the expiration of the four (4) year period, it shall refund to the Licensee the unamortized agreed cost of the improvements without interest. For example, if the Town shall terminate the Licensee after year three (3), it shall pay to the Licensee the last unamortized year (1/4 of the original agreed cost) upon termination.

5. **SAVE HARMLESS.** The Licensee agrees to exonerate, save harmless, protect and indemnify the Town from and against any and all losses, damages, claims, suits, judgments and costs, including reasonable attorney fees, which may arise during the term hereof for personal injury, loss of life or damaged property arising out of Licensee's use of the property described above and this Agreement, and from and against all costs, counsel fees, expenses and liabilities incurred in and about any such claims, the investigation thereof or the defense of any action or proceeding brought thereon, and from and against any judgments, orders, decrees or liens resultant therefrom and any fines levied by any authority for violation of any law, regulation or ordinance by virtue of Licensee's use of the land and appurtenances described above and this Agreement.

6. **INSURANCE.** During all times that this License is in effect, Licensee shall maintain commercial general liability insurance in the amount of not less than One Million Dollars (\$1,000,000.00) single limit, which shall provide thirty (30) days notice of cancellation and shall show the Town as an additional insured licensee, and shall maintain in the Town Offices a Certificate of Insurance to this effect.

7. **REMOVAL OF IMPROVEMENTS, PERSONAL PROPERTY.** Upon termination of this License Agreement by either party as provided in Section 3 above, Licensee agrees to remove all of its property permitted hereby and described above, except the improvements which are the property of the Town upon termination, described at Paragraph 4, at Licensee's sole cost and expense, upon demand by the Town. Such removal shall be performed in the period of time allowed by the Town in its demand for the removal, or if not so removed, the Town may, at its option, remove the property encroaching upon the Town's land and bill the Licensee for the cost of such removal. In the event that the Licensee fails to reimburse the Town within 30 days after submission of the bill totaling the costs incurred, the Licensee agrees that the Town shall have the right to take whatever action is necessary to collect said costs including placing a lien against Licensee's interest in Licensee's property adjoining the Property, or initiating a judicial collection proceeding, for all costs incurred, and shall be entitled to all its costs and reasonable attorney fees.

8. **FEES.** In addition to the cost of the improvements set forth in Paragraph 1 above, which shall be the Property of the Town after termination of the License, Licensee shall pay to the Town as rental for the Licensed Property the sum of One Thousand One Hundred and No/100 Dollars (\$1,100.00) for the first license year, which shall be due upon execution of this Agreement by all parties. This license fee may be increased by the Town at the time of license renewal, but not until after the improvements described above have been amortized in accordance with Paragraph 4. Additionally, Licensee shall pay to the Town within fifteen (15) days of billing therefore, the Town's attorney fees in preparing this Agreement.



Department of Public Works  
4/30/20

**WATER**

- Water plant is averaging .048 MGD. Water usage has remained pretty consistent this month even though restaurants have slowed down. Possible due to the fact that more people are home during the day.
- Total coliform samples submitted: Museum – 4/2; Denver Parks 4/10
- April 1<sup>st</sup> to April 13<sup>th</sup> we pumped 2,199,676 gallons from MQR#2 to water plant. In total we have treated 8,763,005 gallons from MQR#2 beginning 2/26/20.
- Red Rocks water usage at a bare minimum. West tank being filled to 7-7.5'. Ball valve is then opened to reduce level to 5.8- 6' and then refilled once again. This procedure takes place three times a week to add fresh water and maintain adequate chlorine residual.

**WASTEWATER**

- INF average wastewater flow - .0625 MGD (Million Gallons a Day); EFF average wastewater flow - .058 MGD
- So far this month Red Rocks has sent us 31331 gallons of wastewater.
- Composite samples were taken on 4/14/20. **BOD** (Biological Oxygen Demand) - 99% removal; **TSS** (Total Suspended Solids)- 98% removal. **NH3** (Ammonia) - 0.07 mg/l; **Total P** (Phosphorus) - 0.23 mg/l.
- Dewatering trailer continues to have issues. The pump has gone out and will need to be replaced.
- FEB will need to be cleaned in upcoming days. Perhaps copper sulfate or some other means of algae control could be an option in the future

## **BCWA**

- I tried calling into the meeting but they were having conference line issue. Morrison was still counted as participating in the meeting.

## **STREETS, GROUNDS AND BUILDINGS**

- We would like to get started on the retaining wall planter that is set to go in on the west corner of South Park after the bridge and Bear Creek/Morrison Rd. Due to the spending freeze we have held off on purchasing the retaining wall blocks. We would like to purchase this now as well as the soil and the weed barrier and start constructing it. Total cost will be \$1,000 – \$1,500.
- All lines in town have been re-stripped.
- We have started to seal coat both town hall and the town office parking lots. Due to the shutdown, we feel this is the perfect time to shutdown these lots for maintenance.

**Thank you,**

**Fritz Fouts**

**Public Works Director**

## Mayor and Board of Trustees:

### The Morrison Police Department Report for April 2020.

1. April has been a long month. With COVID still controlling our lives, there hasn't been a ton happening in the Town of Morrison. The police department is still functioning on a pretty normal schedule, but have had 5 officers quarantined due to COVID symptoms. 3 out of 5 tested positive for the virus, but all have recovered fully and returned to work.
2. Red Rocks has been shut down. Morrison PD is assisting to keep the parking lots of the park clear and contacting individuals who are there to advise of the closures and ask them to move on. As of now, we have not been ordered to issue citations/fines to anyone in the park. Mt Falcon remains open per Jeffco Open Space.
3. Street closures have been put in place to only allow access to residents. This measure was taken in an effort to keep our community safe and limit unnecessary exposure caused by motorists utilizing town roadways to access nearby recreation areas that remain open, such as Mt Falcon.
4. Happy Shack was still running their operation and after several attempts, MPD finally ordered their closure. Their business license has been suspended until the Board conducts a hearing and allows them to have it reinstated.
5. FROM JEFFERSON COUNTY COURTS: "Based upon the very large number of traffic and misdemeanor summons cases that have not been able to be arraigned due to court closures since March 20<sup>th</sup>, our arraignment docket numbers are extraordinarily high. Earlier this week, we were told that arraignments set in early June are over ten times the normal numbers with one day having 900 arraignment cases set in the duty and traffic divisions. With the announcement today by Chief Judge Pilkington that the courts in the 1<sup>st</sup> JD will remain closed until May 18<sup>th</sup>, the arraignments set between now and that opening date will be continued on top of these extremely large arraignment dates. Based upon public health concerns which limit public gatherings to only ten people, court appearances will be dramatically impacted. The courts cannot handle this enormous number of citizens appearing on their tickets nor do we have enough attorneys to prosecute all of these cases. Therefore, we are instituting emergency measures today to start reviewing the county court arraignment dockets which are set for May 18<sup>th</sup> and beyond to identify cases for dismissal immediately. This is a temporary measure that we will discontinue as soon as dockets appear to level out which we hope will be in July. Our attorneys will be dismissing cases that are not priorities for prosecution to include low level traffic matters, petty offenses and certain non-VRA, non-DV, low level misdemeanors. To the extent your patrol and traffic officers can exercise their discretion to give warnings instead of tickets/summons to appropriate individuals on appropriate cases, that would assist in helping us handle this crisis."

### Crimes/calls for service handled by Morrison Police Officers in April:

- DUI on Bear Creek Ave at Market St. MPD observed a vehicle weaving over the double yellow line multiple times. Upon contact, the driver showed signs of intoxication and agreed to voluntary roadblocks, but did not perform them to the officer's satisfaction. The driver was transported to West Metro Fire Station for a blood draw (results pending) and then to Jeffco to be booked through Jail and released to a sober party. Summons issued for weaving and DUI.

- DUI at the 100 block of Bear Creek Ave. The driver drove the wrong way on a one-way street and was then observed weaving across the double yellow lines on Bear Creek Ave. Upon contact, the driver showed signs of intoxication, had an open alcoholic beverage in the cup holder, and refused voluntary roadsides. The driver did not have insurance or a valid license. The vehicle was towed and the driver was transported to Jeffco Jail to be booked through and then released. Summons issued for weaving, wrong way on one-way, driving while license under restraint, DUI, open alcoholic container and no proof of insurance.
- DUI on EB C470 at mm 4. Driver was contacted for speeding. Upon contact, the driver showed signs of intoxication and agreed to voluntary roadsides, but did not complete them to the officer's satisfaction. The driver was transported to West Metro Fire Station for a blood draw (results pending) and then to Jeffco to be booked through Jail and released. Summons issued for speeding and DUI.
- Trespass notice issued to an individual that was harassing a local business for being open during COVID lockdowns. The person made a big scene and then breathed on and spit on the employee. The individual was issued a harassment ticket and will be arrested if they return to the Happy Shack.
- DUI just outside of Phillips 66 parking lot. Driver pulled out of the lot and into a ditch and could not get out. Upon MPD's arrival, an open alcoholic container was observed and the driver showed signs of intoxication, but refused voluntary roadsides. The vehicle was towed and the driver was transported to Jeffco Jail for book through and released. Summons was issued for careless driving, DUI and open alcoholic container.
- DUI at the 400 blk of Bear Creek Ave. MPD observed a vehicle weaving over the double yellow line multiple times. Upon contact, the driver showed signs of intoxication and agreed to voluntary roadsides, but did not perform them to the officer's satisfaction. The driver was transported to West Metro Fire Station for a blood draw (results pending) and then to Jeffco to be booked through Jail and released to a sober party. Summons issued for weaving and DUI.
- A semi-truck was traveling uphill on Highway 285 during a snow storm and did not follow the chain-up laws. The semi got stuck, causing a lane of the highway to be shut down. The driver was issued a zero point violation into Morrison Municipal Court that holds a fine of \$2,000.
- An elder walked out of the nursing home, getting lost in the Town. MPD located the individual who was returned safely, but snuck out again. The staff requested MPD to place the individual on a 72-hour mental health hold, but the officers did not feel there was probable cause to do so and sneaking out is not a crime.
- Investigations is working on 3 cases from the nursing home for financial exploitation of an at-risk adult of an elder.
- MPD was dispatched to a residence on a report of a disturbance between family members. Upon arrival, they were separated and medical treatment was refused. It was determined that both were responsible for the fight that occurred so both parties were issued a summons for disorderly conduct.
- Assault at Cliff House. 5 people were staying in the same room who were highly intoxicated at 9am. One of the occupants attacked the others and was transported to detox where a breath test was administered and yielded a result of 0.198. The individual was issued a summons for criminal mischief and 3<sup>rd</sup> degree assault.
- Officers were dispatched to a residence for a possible suicidal party. The individual admitted to being suicidal in the past, but was not anymore. Then stated the person that called 911 had been physically abusive, showing bruises on their forearm/wrist. They had gotten in an argument over texts with other people. When confronted with the texts, the argument became physical and multiple items within the household had been broken. The suspect also disabled the victim's vehicle so they could not leave the scene. Both parties records were run and the suspect came back with an active warrant out of Lakewood for domestic violence and was placed in custody. Additionally, MPD is charging the suspect

with criminal mischief (damage of property), 3<sup>rd</sup> degree assault (DV), false imprisonment, and harassment.

- A vehicle was broken in to in the lot across from Phillips 66. Investigations is working on the case to try and find the culprit to charge them with criminal trespass of motor vehicle.

#### Traffic Incidents:

- MPD assisted other jurisdictions on multiple occasions, including traffic control for accidents as well as covering officers on traffic stops such as warrant arrests and DUIs.
- MPD did not have any accidents within our jurisdiction in the month of April.
- As of 04/29/20, 150 citations have been issued into Morrison Municipal Court in the month of April.  
2 for 40 or more over the limit – 1 was 113 mph and the other 115 on C470  
18 for 25 or more over the limit  
85 for 20-24 over the limit  
The rest are 10-19 over

Additionally, 15 cases were sent to Jefferson County for prosecution, including the cases listed above. Many of those stops were conducted for speeding, wrong way on one-way, stop sign violations, etc. Some examples of those are listed below.

- 5 stops for speeding resulted in drivers with no Driver's License, or were suspended.

Respectfully Submitted by Jennifer Spornick; Chief's Secretary

**To: Mayor and Board of Trustees**

**From: Matthew T. Mossbrucker, Director, MNHM**

**Subject: Monthly Report – April 2020**

**Date: April 29, 2020**

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**Marketing:** Social media ads were scaled back in early February and are currently not running.

A college intern was hired as a volunteer to evaluate our social media outreach and provide future direction. She has issued a multi-page preliminary analysis and questionnaire for staff which has proved to be illuminating and beneficial.

The museum's planned special events to mark the 25<sup>th</sup> anniversary as a department of the Town are all still on the back burner and not rescheduled. The annual foundation benefit brunch scheduled for April 18<sup>th</sup> is postponed with a reschedule date that has yet to be determined, but will likely take place in the spring of 2021 due to pandemic and economic concerns.

**Reopening Procedures:** A couple of drafts of potential reopening procedures have been created. As new information is provided from the State, CDPHE, CDC, and models and methods adopted from other organizations, the museum has adapted their own draft document. Once completed, the document will be submitted for review before reopening.

In essence, the document involves staff and volunteer education, mask requirements, limiting tour size, enforcing physical distancing between workers and visitors, staggering public groups touring the museum, creating self-guided tours, and cleaning/sterilization protocols.

We are having a difficult time procuring new cleaning/sterilization products, however we do have some in inventory.

**Museum Maintenance:** One positive opportunity in this closure, is that we have been able to tackle projects otherwise not possible when open to the public.

The old, broken entryway tile, worn linoleum in the main restroom, and worn-out carpeting in the gift shop was removed along with the adhesive binding it to the concrete. The bare cement was etched, sealed, and painted with a gritty epoxy paint throughout the entry, bathroom, office, and gift shop areas. The shop's walls were repainted.

The wooden floors in the lab and Ice Age Colorado exhibit were stained.

Next, the carpeting and rugs in the museum will be deep cleaned by staff. Touch-up painting on walls throughout the museum will happen next week.

**Outreach Efforts:** As an effort to adhere to the museum's mission, we have engaged in different forms of digital outreach. Daily posts on Facebook and Instagram that spark public and private conversations with the audience to a program. We have promoted a program where our patrons can schedule a video conference with staff to ask and answer questions about paleontology and science. A donation is suggested but not required. When the contents of the office and gift shop are out of the Jurassic Room, we will film short educational videos promoting the museum.

Some of these efforts have led to potential future partnerships with colleagues at the Colorado School of Mines Museum and Denver Museum of Nature and Science.

Follow along with these programs and other museum posts on Facebook, Instagram (@morrisonmuseum), and Twitter for larger announcements (@morrisonmuseum).

**2020 Dinosaur Digs:** Twenty-three participants have enrolled in the program for 2020. This is only a third of the participants of last year. At this time, we are still planning to host these programs as the groups are small and physical distancing will be easy in the field.

**Exhibits & Lab:** In advance of the MNHM's silver anniversary, we are renovating exhibits. More so now, than originally planned. A first round of labels for the Cretaceous room were printed and installed. A second round is being written and edited. Door-sized custom graphics to place local rocks and fossils in time have been created and will be printed soon.

New labels were created and will be sent to the printer for the entry exhibit. Two more stands were welded for the *Stegosaurus* and Jurassic crocodylian skulls, for a total of eight new armatures. We are in the process of mounting the *Velociraptor* skeleton.

The *Stegosaurus* tail & limb project is wrapping-up, and the fossils appear to belong to a new species. We are planning to renovate that dinosaur's exhibit on the first floor of the museum. Casts of a complete stegosaur tail and limbs are being mounted by another organization for the Jurassic room, thanks to the Museum Foundation. A new case display, including welded mounts are being created for the fossils belonging to the first-ever discovered *Stegosaurus* skeleton.

**Collections:** All cabinets and shelves are in place, mapped, and painted. A plan for a new labeling protocol has been established. Work from this point onward is slow, shelf by shelf. Overall, this process will take the next year to complete. The Foundation has underwritten the associated expenses of this massive project.

**Accreditation:** The museum has gathered the basic needs and requirements of accreditation with the American Alliance for Museums, using their MAP program. Work in collections must proceed to completion prior to seeking accreditation.

TOWN OF MORRISON  
BOARD OF TRUSTEES REGULAR MEETING  
MAY 5, 2020  
BOARD ACTION FORM

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SUBJECT: Approval of Consent Agenda.

PROCEDURE: Approve the minutes, vouchers, and payroll.

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW:  YES  NO

TOWN MANAGER REVUEW:  YES  NO

MOTION: Motion to approve the Consent Agenda for May 5, 2020

**TOWN OF MORRISON BOARD OF TRUSTEES  
REGULAR MEETING OF THE BOARD OF  
TRUSTEES WEDNESDAY, APRIL 21, 2020  
6:00 P.M.**

**Call to Order.** Mayor Sean Forey called the regular Town Board Meeting to order at 6:01 P.M.

**Roll Call.** Mayor Sean Forey, Mayor Pro Tem Christopher Wolfe, Trustees Venessa Angell, Katie Gill, Debora Jerome, and Matt Schweich were present. Paul Sutton was absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda. Also, an audio recording of this meeting was made and is available at request.

**Staff Present.** Kara Winters (Town Manager), Jerry Dahl (Town Attorney), George Mumma (Police Chief), and Lyndsey Paavilainen (Town Clerk).

**Amendments to the Agenda.** None.

**General Business.** None.

**Consent Agenda.** Angell made a motion to approve the Consent Agenda for April 21, 2020 to include the minutes from March 18, 2020, March 24, 2020 and April 7, 2020. Wolfe seconded the motion. All present voted in favor of the motion.

Mayor Forey thanked Angell and Wolfe for volunteering their time to the Board and highlighted several large projects Wolfe and Angell were apart of during their 8 years as Trustees. Forey stated their visions and expertise benefitted the Town and with their help, a lot was accomplished during their terms. Forey concluded that it was a pleasure working with Angell and Wolfe and the Board harmonized they will be missed.

**Adjournment.** The meeting was adjourned at 6:13 P.M.

**ORGANIZATIONAL MEETING OF THE NEW BOARD OF TRUSTEES**

**Call to Order.** Mayor Sean Forey called the Organizational Meeting of the New Board of Trustees to Order at 6:13 P.M.

**Oaths of Office.** Paavilainen administered Oaths of Office to: Mike DeJonge, Katie Gill, Matt Schweich, and Jennifer Singer.

**Roll Call.** Mayor Sean Forey, Trustees Mike DeJonge, Katie Gill, Debora Jerome, Matt Schweich, and Jennifer Singer were present. Paul Sutton was absent. A quorum was established. It is to be noted this meeting was held electronically as permitted by CRS 24-6- 402(1)(b) and the public was able to participate by calling the provided phone number and access code found on the posted Agenda.

**Amendments to the Agenda.** Items, Town Operations and new Municipal Judge Hiring Committee were added to General Business.

**Public to Address the Board.**

**Mike Thyne, 19271 Hwy 8.** Thyne inquired about the Aggregate Industries PUD Amendment Application. Winters informed Thyne the Town had received a formal application submittal and it is currently being reviewed by Town Staff for completeness. Winters added, once the application is deemed complete, documents will be available on the Town website.

**Kathleen Dichter, 109 Spring Street.** Dichter thanked the Police Department for their assistance and Public Works for the “Residents Only” signs and barricades.

**Presentations and Hearings.** None.

**Election of Mayor Pro Tem by the Board of Trustees.** Gill made a motion to nominate Debora Jerome for Mayor Pro Tem. Schweich seconded the motion. All present voted in favor of the motion.

**Appointment of Authorized Signers.** Gill made a motion to appoint, Sean Forey, Debora Jerome, Katie Gill, Matt Schweich, Paul Sutton, Jennifer Singer, and Michael DeJonge as authorized signers for 1<sup>st</sup> Bank and Mayor Sean Forey and Mayor Pro Tem Debora Jerome for COLOTrust. Schweich seconded the motion. All present voted in favor of the motion.

**Appointments.**

**Appointment of Town Officers.**

**Town Manager.** Jerome made a motion to appoint Kara Winters as the Town Manager. Gill seconded the motion. All present voted in favor of the motion.

**Town Attorney.** Schweich made a motion to appoint Gerald Dahl as the Town Attorney. Jerome seconded the motion. All present voted in favor of the motion.

**Municipal Court Judge.** Jerome made a motion to appoint Ford Wheatley, IV as the Municipal Court Judge. Schweich seconded the motion. All present voted in favor of the motion.

**Water Attorney.** Gill made a motion to appoint Cindy Covell as the Town Water Attorney. Schweich seconded the motion. All present voted in favor of the motion.

**Other Appointments.**

**Planning Commission.** Schweich made a motion to appoint Todd Mercord, Ann Pitinga, and Petra Bute as Regular Planning Commissioners for a term of 6 years, and appoint Stacy Feehery as an Alternate Planning Commissioner for a term of 2 years. DeJonge seconded the motion. All present voted in favor.

**General Business.**

**Sign Board Discussion (tabled from 2/18/2020).** The Board discussed resident’s complaints and feedback regarding noise levels and enforcement techniques. There was agreement that the use of sign boards decreased the noise levels at first, but for long term effectiveness, there needs to be enforcement. Due to current circumstances, Jerome questioned if the Police Department would be able actively enforce the noise levels given its current man power. DeJonge stated he would like to see a return to a state of normalcy before measures are taken as the Town should support the local businesses

and economy. Singer stated she does not understand with the Town's limited resources why this issue should be a current focus.

Chief Mumma educated the Board that the Town is uniquely situated with four main highways, which are controlled by CDOT, so there are some enforcement limitations. Mumma added that the Department would not be able to actively enforce the noise levels due to acceleration issues and increase of excessive speeds experienced on C-470 and limited man power.

Forey stated hopefully the Town can return to a state of normalcy and when that happens, the enforcement issue can be reviewed again.

The discussion was tabled to the June 2, 2020 Board meeting.

**Resolution 2020-06- Recognizing Venessa Angell for her Service to the Town.** Gill made a motion to approve Resolution 2020-06, A Resolution of the Town of Morrison, Colorado, Honoring Venessa Angell for her service to the residents of Morrison, Colorado. Jerome seconded the motion. All present voted in favor of the motion.

**Resolution 2020-07- Recognizing Christopher Wolfe for his Service to the Town.** Schweich made a motion to approve Resolution 2020-07, A Resolution of the Town of Morrison, Colorado, Honoring Christopher Wolfe for his service to the residents of Morrison, Colorado. Jerome seconded the motion. All present voted in favor of the motion.

**Reschedule Town Clean Up Days.** Town Clean Up Days were rescheduled for June 6<sup>th</sup> and 7<sup>th</sup>.

**Notice and Order for Immediate Closure- Happy Shack.** Winters first reviewed the order of events starting with the first report of the business being open despite not being deemed an essential business on April 5<sup>th</sup> to when the Business was served with the order to close on April 13<sup>th</sup>.

Justin Curtis, business owner, stated there has been a misunderstanding and confusion about the status of the store's sales tax filing and if it is considered a retail store or convenience store by the State and County Health Department and in turn the Town of Morrison.

Dahl noted the Town has not received a Statement of Facts from Jefferson County Health Department on whether or not the store presents itself as an essential store.

Dahl then reviewed the authority the Board has in revoking or suspending a business license due to noncompliance. In the options Dahl presented to the Board, as outlined in the Municipal Code section 3-1-12, the proof of a valid sales tax license is required to operate a business in the Town of Morrison for the protection of public health and safety.

Schweich made a motion pursuant to section 3-1-12.C. of the Morrison Municipal Code, the business license issued to Happy Shack, 111 Bear Creek Avenue, is temporarily suspended for a period not to exceed 30 days based on the Board's determination that the suspension is necessary for the immediate protection of the public health, safety and welfare, in that: (1) it appears the business does not have the required sales tax license, making the business ineligible to operate within the Town; and (2) there is a substantial likelihood that the business will continue in operation despite restrictions of the Governor's Stay-at-Home order as well as the orders of the Town. Schweich further motioned to schedule a hearing regarding the renewal, nonrenewal, suspension, and/or revocation of the business license for May 5, 2020 at 6:00 P.M. Jerome seconded the motion. All present voted in favor.

Dahl stated he will prepare a summary of the meeting and the required documents to be provided either before or at the hearing and send it to the licensee.

Forey added, if the licensee is able to provide the Town with the required documents prior to the hearing date, a special meeting can be convened for the hearing.

**Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements of the Morrison Municipal Code Concerning Signs, and Declaring an Emergency.** Winters explained this Ordinance is for a temporary waiver of certain requirements for signage in an effort to allow banners and temporary signage in the downtown area for restaurant advertisements. Dahl added that since this is an emergency ordinance, the ordinance will be effective immediately following adoption. Due to Board questions, the Ordinance language will be expanded to include retail businesses or other businesses that have restricted operations. From Board discussion it was decided: there will be a 32 square foot limit to any temporary signage; sandwich boards can be used as long as they do not impair vehicle or pedestrian traffic; a June 1, 2020 expiration date will be added; and a waiver of any sign permit or banner permit fees for the time being. Forey made a motion to adopt Ordinance 490- An Ordinance Temporarily Waiving Certain Requirements of the Morrison Municipal Code Concerning Signs, and Declaring an Emergency with the following amendments as noted. DeJonge seconded the motion. All present voted in favor of the motion.

**Town Operations.** Winters stated Town personnel will continue working from home for another two weeks and operations will be re-evaluated at the May 5, 2020 Board meeting.

**New Municipal Judge Hiring Committee.** Winters stated since Judge Wheatley would like to retire, a RFP has been send out that is due to close on April 30, 2020 and she would like to create a hiring committee for the new Judge. DeJonge made a motion to designate Sean Forey, Jerry Dahl, Kara Winters, and Debora Jerome to the new Municipal Judge Hiring Committee. Gill seconded the motion. All present voted in favor of the motion.

## **Departmental Reports**

**Court.** No questions. No comments.

**Accounting.** Winters stated the Sales Tax reporting issue has been reconciled in which there will need to be an adjustment of about \$81,000 for 2019. Winters relayed this reconciliation was anticipated.

**Police Department- March Report.** Gill stated she has noticed the few times she has been out that speeds have increased on C-470. Mumma added that all departments are dealing with excessive speeds and that it is an unintended consequence of less traffic on the roads.

**Town Manager.** Winters relayed the 2020 REVEL Rockies Marathon, which was scheduled for June 6, 2020 with an estimated 2,500 participants, has been cancelled. Winters added Anna Ryan, Race Director, will make a request to the Board for the event's 2021 date soon.

**Attorney.** Dahl welcomed DeJonge and Singer and stated he is looking forward to working with this Board.

**Board Comments.** Gill thanked DeJonge and Singer for their willingness to volunteer their time to be a part of the Board. Gill also thanked Tom's Upholstery for their civic service in making and providing many businesses and residents in Town with masks, including to the Town of Morrison

employees. As a way to show gratitude and to thank them for going above and beyond, Gill requested that each Tom's Upholstery employee is issued a Town Gift Certificate in the amount of \$50.00. The Board unanimously agreed and directed Winters to issue the gift certificates.

Schweich stated he has received a lot of positive comments from residents regarding the Residents Only barricades.

Forey thanked all the Town staff and Board for their willingness to conduct meetings virtually and welcomed the new Board members.

**Adjournment.** The Regular Meeting was adjourned at 8:21 P.M.

TOWN OF MORRISON

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Sean Forey, Mayor

ATTEST:

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Lyndsey Paavilainen, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>04/17/2020</b>																
<b>PC</b>																
Total PC:		8980	36	36		61,942.72	.00		4,676.37-	5,074.00-	2,367.00-	5,070.66-	44,754.69-		108.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,200.00	.00	Direct Deposit Net	44,754.69-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	10.00	.00				Fringe Benefit	108.25
5-05	PD Misc Wages	17.50	.00					
9-01	Comp Time Earned	2.00	.00					
Grand Totals:		2,240.50	.00		44,754.69-			108.25

Total 04/17/2020:		8980	36	36		61,942.72	.00		4,676.37-	5,074.00-	2,367.00-	5,070.66-	44,754.69-		108.25	
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04/17/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,200.00	.00	Direct Deposit Net	44,754.69-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	10.00	.00				Fringe Benefit	108.25
5-05	PD Misc Wages	17.50	.00					
9-01	Comp Time Earned	2.00	.00					
Grand Totals:		2,240.50	.00		44,754.69-			108.25

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount				
Grand Totals:		8980	36	36	61,942.72	.00	4,676.37-	5,074.00-	2,367.00-	5,070.66-	44,754.69-	108.25

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	2,200.00	.00	Direct Deposit Net	44,754.69-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	10.00	.00				Fringe Benefit	108.25
5-05	PD Misc Wages	17.50	.00					
9-01	Comp Time Earned	2.00	.00					
Grand Totals:		2,240.50	.00		44,754.69-			108.25

## Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>10-13200 Court Clearing</b>							
1258	Neat Transport LLC	92289	Refund from Court, S/B Jefferson	02/07/2020	133.00	133.00	05/05/2020
<b>10-22000 Sales Tax Payable</b>							
58	Colorado Department Of Revenue	01312020	1st Quarter Sales Tax	01/31/2020	514.86	514.86	05/05/2020
<b>10-25370 Insurance Payable</b>							
1110	Joe Leo	03112020	Retirement Kaiser Payment	03/11/2020	1,014.84	1,014.84	05/05/2020
126	Kaiser Permanente	0023865101	Employee Benefits	05/01/2020	7,858.97	7,858.97	05/05/2020
<b>10-32-210 Liquor Licenses</b>							
893	Brooksee	04222020	Refund	04/22/2020	100.00	100.00	05/05/2020
<b>10-32-215 Miscellaneous Licenses</b>							
893	Brooksee	042220	Refund	04/22/2020	225.00	225.00	05/05/2020
<b>Total :</b>					<b>9,846.67</b>	<b>9,846.67</b>	
<b>CAPITAL PROJECTS - GF</b>							
<b>10-40-915 COVID Response Expenses</b>							
1257	Genesis Reference Laboratories L	FXRK1676625	NCOV Coronavirus	04/06/2020	110.00	110.00	05/05/2020
1257	Genesis Reference Laboratories L	HWUX6722284	NCOV Coronavirus	04/06/2020	110.00	110.00	05/05/2020
1063	Goliath Tech LLC	408833	Dell Precision 3541	04/16/2020	5,757.00	5,757.00	05/05/2020
1259	Potomac Square Family Medicine	517017	Office Evaluation	04/13/2020	150.00	150.00	05/05/2020
1259	Potomac Square Family Medicine	517040	Office Evaluation	04/13/2020	150.00	150.00	05/05/2020
1028	Rocky Mountain BioHazard	3674	Decontamination	04/26/2020	365.00	365.00	05/05/2020
<b>Total CAPITAL PROJECTS - GF:</b>					<b>6,642.00</b>	<b>6,642.00</b>	
<b>ADMIN</b>							
<b>10-50-110 EMPLOYEE BENEFITS</b>							
50	Cobrahelp	205696	Monthly COBRA	04/15/2020	18.00	18.00	05/05/2020
<b>10-50-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Adobe	03/26/2020	33.48	33.48	05/05/2020
2	1st Bank - Lakewood	03262020	SOS	03/26/2020	10.00	10.00	05/05/2020
<b>10-50-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
990	Lyndsey Paavilainen	04232020	Employee Reimbursement	04/23/2020	100.00	100.00	05/05/2020
<b>10-50-225 Travel and Meetings</b>							
2	1st Bank - Lakewood	03262020	Sheraton	03/26/2020	24.00	24.00	05/05/2020
<b>10-50-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Administration	04/03/2020	2,259.67	2,259.67	05/05/2020
<b>10-50-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	10.53	10.53	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	28.70	28.70	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	37.98	37.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	39.99	39.99	05/05/2020
2	1st Bank - Lakewood	03262020	Target	03/26/2020	89.82	89.82	05/05/2020
127	Kara Winters	03272020	employee reimbursement	03/27/2020	19.59	19.59	05/05/2020
<b>10-50-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	15.87	15.87	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	18.30	18.30	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	45.98	45.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	39.98	39.98	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	24.99	24.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	80.82	80.82	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	31.59	31.59	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	30.36	30.36	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	45.90	45.90	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	20.65	20.65	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	13.99	13.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	40.99	40.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	37.99	37.99	05/05/2020
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	9.54	9.54	05/05/2020
2	1st Bank - Lakewood	03262020	Santiago's	03/26/2020	109.44	109.44	05/05/2020
2	1st Bank - Lakewood	03262020	LogMein, Inc.	03/26/2020	192.00	192.00	05/05/2020
2	1st Bank - Lakewood	03262020	LogMein	03/26/2020	192.00	192.00	05/05/2020
1260	Personnel Concepts	R76908	Employment Posters	04/28/2020	35.85	35.85	05/05/2020
Total ADMIN:					3,773.61	3,773.61	
<b>BOARD OF TRUSTEES</b>							
<b>10-55-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Board of Trustees	04/03/2020	1,543.00	1,543.00	05/05/2020
<b>10-55-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	apple.com	03/26/2020	11.99	11.99	05/05/2020
<b>10-55-900 Equipment Purchase</b>							
355	Verizon Wireless	7173401	IPads	04/01/2020	259.99	259.99	05/05/2020
Total BOARD OF TRUSTEES:					1,814.98	1,814.98	
<b>COURT</b>							
<b>10-70-200 Outside Services</b>							
781	Charla Bryant	04172020	Employee Reimbursement	04/17/2020	47.83	47.83	05/05/2020
<b>10-70-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
<b>10-70-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	court	04/03/2020	1,789.00	1,789.00	05/05/2020
Total COURT:					1,952.44	1,952.44	
<b>PLANNING</b>							
<b>10-75-214 Developer Retainage Expenses</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Developer Ret	04/03/2020	969.00	969.00	05/05/2020
790	Murray Dahl Beery & Renaud LLP	15956	Developer Ret	04/22/2020	1,016.50	1,016.50	05/05/2020
<b>10-75-218 Rooney Valley Commission/IGA</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Rooney Valley Commission	04/03/2020	6,497.00	6,497.00	05/05/2020
Total PLANNING:					8,482.50	8,482.50	
<b>POLICE</b>							
<b>10-80-118 Uniform Expense</b>							
1083	Ryders Public Safety	7803	Shirt Alteration Shoulder Patches	04/15/2020	12.00	12.00	05/05/2020
<b>10-80-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Adobe	03/26/2020	34.48	34.48	05/05/2020
<b>10-80-210 Printing and Duplication</b>							
252	Xerox Corporation	099939493	Meter	05/01/2020	232.69	232.69	05/05/2020
<b>10-80-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
<b>10-80-340 Dues/Membership</b>							
849	Jefferson County Hazardous Subs	2020-11	annual contribution	03/18/2020	179.85	179.85	05/05/2020
<b>10-80-345 Edu., Training &amp; Equip. Surchar</b>							
2	1st Bank - Lakewood	03262020	IACP	03/26/2020	375.00	375.00	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-80-360 Gas, Oil, and Vehicle Repair</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	14.95	14.95	05/05/2020
2	1st Bank - Lakewood	03262020	Car Wash	03/26/2020	11.00	11.00	05/05/2020
2	1st Bank - Lakewood	03262020	Car Wash	03/26/2020	11.00	11.00	05/05/2020
1229	Action Auto Glass Inc	00061229	Windshield	04/21/2020	610.00	610.00	05/05/2020
869	E-470 PUBLIC HIGHWAY AUTHO	2054827727	TOLL CHARGE	04/14/2020	17.20	17.20	05/05/2020
461	Jefferson County Sheriff's Office	80864	Fuel	03/12/2020	1,761.36	1,761.36	05/05/2020
461	Jefferson County Sheriff's Office	80930	Bulk Fuel	04/02/2020	88.31	88.31	05/05/2020
461	Jefferson County Sheriff's Office	80968	Fuel	04/08/2020	406.46	406.46	05/05/2020
149	Morrison Carworks II Inc	WIP # 30123	Unit 5 vehicle repairs	03/17/2020	41.36	41.36	05/05/2020
149	Morrison Carworks II Inc	WIP # 30124	Unit 8 vehicle repairs	04/28/2020	41.36	41.36	05/05/2020
149	Morrison Carworks II Inc	WIP # 30133	Unit 6	03/17/2020	91.57	91.57	05/05/2020
149	Morrison Carworks II Inc	WIP # 30137	Unit 9 Vehicle Repairs	02/11/2020	60.63	60.63	05/05/2020
149	Morrison Carworks II Inc	WIP # 30137	Unit 11 Vehicle Repairs	02/11/2020	91.57	91.57	05/05/2020
149	Morrison Carworks II Inc	WIP # 30189	Unit 2 Vehicle Repairs	02/26/2020	76.08	76.08	05/05/2020
149	Morrison Carworks II Inc	WIP # 30180	Unit 5 vehicle repairs	02/26/2020	167.91	167.91	05/05/2020
<b>10-80-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Police	04/03/2020	528.25	528.25	05/05/2020
<b>10-80-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Office Supplies	03/26/2020	7.35	7.35	05/05/2020
<b>10-80-397 Operating Supplies</b>							
463	Dash Medical Gloves	INV1188506	Medical Gloves	03/12/2020	71.90	71.90	05/05/2020
463	Dash Medical Gloves	INV1195182	Medical Supplies	04/20/2020	243.28	243.28	05/05/2020
<b>10-80-605 Ordinance, Firearms Supplies</b>							
2	1st Bank - Lakewood	03262020	Amazon - Firearm Supplies	03/26/2020	37.50	37.50	05/05/2020
2	1st Bank - Lakewood	03262020	Internet Accredited Safety	03/26/2020	299.80	299.80	05/05/2020
<b>10-80-610 Hazardous Waste Authority</b>							
1028	Rocky Mountain BioHazard	3673	Decontamination	04/19/2020	365.00	365.00	05/05/2020
Total POLICE:					5,993.47	5,993.47	
<b>PUBLIC WORKS</b>							
<b>10-85-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Indeed	03/26/2020	145.45	145.45	05/05/2020
<b>10-85-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.61	115.61	05/05/2020
2	1st Bank - Lakewood	03262020	apple.com	03/26/2020	.99	.99	05/05/2020
<b>10-85-220 Trash Removal - SG&amp;B</b>							
1011	Republic Services #535	0535-0049412	Trash Service	04/25/2020	1,557.24	1,557.24	05/05/2020
1011	Republic Services #535	0535-0049412	Trash Service	04/25/2020	793.10	793.10	05/05/2020
<b>10-85-355 Insurance CIRSA</b>							
43	Cirsa	200915	Electric Vehicle Charging Station	04/20/2020	20.99	20.99	05/05/2020
43	Cirsa	W20189	Deductible Portion J.Hunter	03/16/2020	111.23	111.23	05/05/2020
<b>10-85-360 Gas, Oil, and Vehicle Repair</b>							
2	1st Bank - Lakewood	03262020	Advance Auto	03/26/2020	41.04	41.04	05/05/2020
2	1st Bank - Lakewood	03262020	Advance Auto Parts	03/26/2020	10.44	10.44	05/05/2020
<b>10-85-375 Utilities</b>							
251	Xcel Energy	678236598	99 Bear Creek Ave	04/14/2020	108.19	108.19	05/05/2020
<b>10-85-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Streets & Grounds	04/03/2020	1,776.50	1,776.50	05/05/2020
<b>10-85-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	Return	03/26/2020	15.52-	15.52-	05/05/2020
2	1st Bank - Lakewood	03262020	DBC Irrigation	03/26/2020	383.71	383.71	05/05/2020
2	1st Bank - Lakewood	03262020	Ace Hardware	03/26/2020	21.99	21.99	05/05/2020
2	1st Bank - Lakewood	03262020	Ace Hardware	03/26/2020	21.99	21.99	05/05/2020
571	Fastsigns of Lakewood	INV-82952	Reflective Aluminum	04/22/2020	655.98	655.98	05/05/2020
<b>10-85-702 Streets, Repairs &amp; Maintenance</b>							
2	1st Bank - Lakewood	03262020	Pioneer Sand	03/26/2020	656.72	656.72	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	264.97	264.97	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	464.67	464.67	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	399.60	399.60	05/05/2020
2	1st Bank - Lakewood	03262020	MMM Special	03/26/2020	222.46	222.46	05/05/2020
2	1st Bank - Lakewood	03262020	Denver Industrial Sales	03/26/2020	509.58	509.58	05/05/2020
Total PUBLIC WORKS:					8,266.93	8,266.93	
<b>HISTORY MUSEUM</b>							
<b>10-90-200 Outside Services</b>							
2	1st Bank - Lakewood	03262020	Kum & Go	03/26/2020	23.30	23.30	05/05/2020
2	1st Bank - Lakewood	03262020	Shell	03/26/2020	24.20	24.20	05/05/2020
<b>10-90-210 Printing and Duplication</b>							
2	1st Bank - Lakewood	03262020	Got Print	03/26/2020	51.22	51.22	05/05/2020
<b>10-90-358 Inventory - Expense</b>							
2	1st Bank - Lakewood	03262020	SilverStreak	03/26/2020	802.38	802.38	05/05/2020
2	1st Bank - Lakewood	03262020	NuAmerican	03/26/2020	576.32	576.32	05/05/2020
2	1st Bank - Lakewood	03262020	Gaston Design	03/26/2020	410.00	410.00	05/05/2020
<b>10-90-387 Advertising</b>							
2	1st Bank - Lakewood	03262020	Google	03/26/2020	500.00	500.00	05/05/2020
2	1st Bank - Lakewood	03262020	FaceBook	03/26/2020	489.79	489.79	05/05/2020
2	1st Bank - Lakewood	03262020	MailChimp	03/26/2020	29.99	29.99	05/05/2020
2	1st Bank - Lakewood	03262020	FaceBook	03/26/2020	170.57	170.57	05/05/2020
2	1st Bank - Lakewood	03262020	Google	03/26/2020	1.99	1.99	05/05/2020
2	1st Bank - Lakewood	03262020	Google	03/26/2020	500.00	500.00	05/05/2020
<b>10-90-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Reynolds Advanced	03/26/2020	46.30	46.30	05/05/2020
<b>10-90-397 Operating Supplies</b>							
2	1st Bank - Lakewood	03262020	Home Depot	03/26/2020	72.72	72.72	05/05/2020
Total HISTORY MUSEUM:					3,698.78	3,698.78	
Total GENERAL FUND:					50,471.38	50,471.38	
<b>UTILITY FUND</b>							
<b>20-25370 Insurance Payable</b>							
126	Kaiser Permanente	0023865101	Employee Benefits	05/01/2020	4,477.92	4,477.92	05/05/2020
Total :					4,477.92	4,477.92	
<b>SEWER EXPENDITURES</b>							
<b>20-40-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.60	115.60	05/05/2020
2	1st Bank - Lakewood	03262020	Rise Broadband Wastewater	03/26/2020	179.38	179.38	05/05/2020
<b>20-40-380 Legal Services</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Sewer	04/03/2020	997.50	997.50	05/05/2020
<b>20-40-397 Operating Supplies</b>							
7	Ace Hardware	256469/1	Fasteners	04/25/2020	6.74	6.74	05/05/2020
238	Usa Blue Book	200503	Electric Cleaning	04/08/2020	45.47	45.47	05/05/2020
238	Usa Blue Book	201115	chemicals	04/08/2020	301.88	301.88	05/05/2020
<b>20-40-402 Lab Equip./Supplies</b>							
2	1st Bank - Lakewood	03262020	Hach	03/26/2020	471.99	471.99	05/05/2020
<b>20-40-500 Chemicals</b>							
872	Treatment Technology	182199	wastewater supplies	03/26/2020	408.75	408.75	05/05/2020
872	Treatment Technology	182286	wastewater supplies	04/14/2020	1,785.29	1,785.29	05/05/2020
<b>20-40-511 Red Rocks Amp. Lab Fees</b>							
286	Colorado Analytical Lab	200408078	wastewater	04/14/2020	95.00	95.00	05/05/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
286	Colorado Analytical Lab	200409048	wastewater	04/15/2020	58.00	58.00	05/05/2020
286	Colorado Analytical Lab	200415057	wastewater	04/21/2020	95.00	95.00	05/05/2020
<b>20-40-708 Plant Repair and Maintenance</b>							
1255	Ambiente H2o, Inc.	200140	Sensor	02/27/2020	3,715.00	3,715.00	05/05/2020
<b>Total SEWER EXPENDITURES:</b>					<b>8,275.60</b>	<b>8,275.60</b>	
<b>CAPITAL PROJECTS - UF</b>							
<b>20-42-909 Red Rocks Amp. WW Engineering</b>							
1200	Aslan Construction, Inc.	112019	Red Rocks Eq Basin Improvemen	11/20/2019	86,605.00	86,605.00	05/05/2020
930	Stantec Consulting Services Inc	1643719	TM wastewater sys improv	04/10/2020	2,259.51	2,259.51	05/05/2020
<b>Total CAPITAL PROJECTS - UF:</b>					<b>88,864.51</b>	<b>88,864.51</b>	
<b>WATER EXPENDITURES</b>							
<b>20-45-215 Telephone/Internet</b>							
2	1st Bank - Lakewood	03262020	Rise Broadband water	03/26/2020	159.38	159.38	05/05/2020
<b>20-45-381 Mount Carbon</b>							
790	Murray Dahl Beery & Renaud LLP	04032020	Mt Carbon	04/03/2020	2,346.50	2,346.50	05/05/2020
<b>20-45-395 Office Supplies</b>							
2	1st Bank - Lakewood	03262020	Vonage	03/26/2020	115.60	115.60	05/05/2020
<b>20-45-397 Operating Supplies</b>							
1255	Ambiente H2o, Inc.	V200181	SACIQ 7.0	03/09/2020	126.00	126.00	05/05/2020
238	Usa Blue Book	200503	Electric Cleaning	04/08/2020	45.47	45.47	05/05/2020
238	Usa Blue Book	201115	chemicals	04/08/2020	301.88	301.88	05/05/2020
<b>20-45-510 Lab Fees</b>							
286	Colorado Analytical Lab	200327035	Water	04/09/2020	1,340.00	1,340.00	05/05/2020
286	Colorado Analytical Lab	200410041	Water	04/13/2020	23.00	23.00	05/05/2020
<b>20-45-900 Equipment Purchase</b>							
1181	Core & Main	03272020	water supplies	03/27/2020	914.31	914.31	05/05/2020
1181	Core & Main	M058326	water supplies	04/14/2020	58.84	58.84	05/05/2020
<b>Total WATER EXPENDITURES:</b>					<b>5,430.98</b>	<b>5,430.98</b>	
<b>Total UTILITY FUND:</b>					<b>107,049.01</b>	<b>107,049.01</b>	
<b>Grand Totals:</b>					<b>157,520.39</b>	<b>157,520.39</b>	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
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Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

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