

REGULAR TOWN BOARD MEETING
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, APRIL 19, 2016
6:00 P.M. – 9:00 P.M.

(NOTE: ALL AGENDA ITEMS ARE ELIGIBLE FOR DISCUSSION AND POSSIBLE VOTE BY THE BOARD OF TRUSTEES. ADDITIONAL ITEMS MAY BE ADDED & VOTED UPON)

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS AND HEARINGS
PUBLIC HEARINGS
 - a) Resolution 2016-06, A Resolution Amending the Fiscal Year 2015 Budget for the Town of Morrison and Making Appropriation in accordance therewith
4. GENERAL BUSINESS
 - a) Resolution 2016-05, a Resolution Memorializing a Loan Between the Town or Morrison General Fund and the Town of Morrison Utility Fund
5. ADJOURNMENT

ORGANIZATIONAL MEETING OF THE NEW BOARD OF TRUSTEES

6. OATHS OF OFFICE – Administered by Charla Bryant, Town Clerk
Trustees: Christopher Wolfe
Venessa Angell
Katie Gill
7. CALL TO ORDER
8. ROLL CALL
9. ELECTION OF MAYOR PRO TEM - BY BOARD OF TRUSTEES
10. APPOINTMENTS
 - a) Appointment of Town Officers (Clerk, Administrator, Town Attorney, Judge, Water Attorney and Chief of Police)
 - b) Other Appointments (Planning Commission, Board of Adjustment, DRCOG Representative and Alternate, Three JPRC Representatives)
11. AMENDMENTS TO THE AGENDA
12. PUBLIC TO ADDRESS THE BOARD/COMMUNICATIONS

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday May 3, 2016, at 6:00 P.M.

13. DEPARTMENTAL REPORTS

- a. Court
- b. Accounting
- c. Administrator
- d. Attorney
- e. Planning Commission Minutes

14. GENERAL BUSINESS

- a) Interwest Safety Supply LLC

15. CONSENT AGENDA

- a. Minutes
- b. Payroll
- c. Vouchers

16. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday May 3, 2016, at 6:00 P.M.

TOWN BOARD MEETING
 ROLL CALL/AGENDA ITEMS
 6:00 P.M. TUESDAY, _____
 Call to Order At: _____
 Adjourned At:: _____

Amendments to the Agenda:

Roll Call

Present	Absent	Board Member
		Mayor Sean Forey
		Brewster Caesar
		Vanessa Angell
		Debora Jerome
		Ronald Metzler
		Allen Williams
		Christopher Wolfe

Present	Absent	Town Employee
		Matt Mossbrucker
		DeWayne Rhodig
		Anthony Joiner
		Rudy Sandoval
		Kathleen Dichter
		Gerald Dahl
		Kara Zabilansky
		Charla Bryant

Public to Address the Board:

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
April 19, 2016
Board Action Form

SUBJECT: Adopt Resolution 2016-06 approving the 2015 Amended Budget.

Open the Public Hearing.

Take public comments.

TOWN ATTORNEY REVIEW: [] YES [x] NO

MOTION: Motion to adopt Resolution 2016-06, a resolution amending the Fiscal Year 2015 Budget for the Town of Morrison and making appropriation in accordance therewith.

Close Public Hearing.

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION 2016 -- 06

A RESOLUTION AMENDING THE FISCAL YEAR 2016 BUDGET FOR THE TOWN OF MORRISON AND MAKING APPROPRIATION IN ACCORDANCE THEREWITH

WHEREAS, Section 8.2 of the Morrison Home Rule Charter and CRS 29-1-103 require the Board of Trustees to adopt an annual budget; and

WHEREAS, The Board of Trustees, acting by Resolution 2015-13, adopted a budget for the Town for fiscal year 2015; and

WHEREAS, Section 8.2 of the Home Rule Charter authorizes adoption of the budget and appropriations in connection therewith to be taken by resolution adopted by the Board of Trustees; and

WHEREAS, CRS 29-1-109 authorizes the Board of Trustees to adopt an amended budget and appropriation; and

WHEREAS, the Board of Trustees has determined that it is necessary to amend the fiscal year 2015 budget in order to allow for additional funds for General Fund operating expenses; and

WHEREAS, upon due and proper notice, published and posted in accordance with CRS 29-1-106, said proposed budget amendment was open for inspection by the public at a designated place, a public hearing was held on April 19, 2016, and all members of the public and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, to the extent increases may have been made in expenditures, like increases were added to revenues from fund balances or other resources so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON, COLORADO THAT:

Section 1. The Annual Budget for the Town of Morrison, Colorado for the fiscal year beginning January 1, 2015 and ending December 31, 2015, as approved by Resolution 2015-13, is hereby amended as follows:

General Fund expenditures has been increased by \$10,000.00 to allow for expenses that were unexpected.

Section 2. Pursuant to Section 8.5(b) of the Home Rule Charter, adoption of the foregoing amendment to the fiscal year 2015 budget hereby constitutes appropriation of the amounts specified therein as expenditures from the funds indicated.

Section 3. The budget amendment hereby approved and adopted shall be signed by the appropriate officials and made a part of the public records of the Town of Morrison, Colorado.

Section 4. This Resolution shall be effective upon its adoption pursuant to C.R.S. § 29-1-108.

INTRODUCED, READ, PASSED AND ADOPTED this _____ day of _____ 2016, by a vote of ___ ayes and ___ nays.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Charla Bryant, Town Clerk



FISCAL YEAR
2015 BUDGET

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2015 BUDGET MESSAGE

The Budget for the Town of Morrison has been developed by the Board of Trustees to control operating expenditures for current day-to-day activities, long term capital expenditures and the optimization of limited revenues. The planning and eventual development in the Rooney Valley is an integral component to the budget process and to the financial well being of the Town in the future. This Budget is designed to maintain, preserve and protect the integrity and assets of the Town of Morrison. The Budget is balanced through a limited use of reserves. In the event that revenues fail to meet expectations, or expenditures exceed expectations, the Board is prepared to cut expenditures, if necessary. The Town utilized the modified accrual basis of accounting.

The 2015 Budget Contains these Elements:

Administration and Courts: The Administration and Court departments continue providing delivery of services to the community, while balancing increased workloads in the Town Office, and the Municipal Court. We anticipate traffic enforcement caseloads for 2015 to remain high.

Police: Morrison Police Department will continue to provide outstanding service for the community and will address the increased number of visitors that come through Town. Capital Improvements include the construction of a garage, evidence locker, and storage area for the Town.

Museums: In 2014, the Morrison Museum served more visitors and generated more revenue than at any other point in its history. Looking ahead, staff and the Museum Foundation are planning to build on past success and enhance the program and facility. A part-time staff person will be moved to full-time in 2015.

Planning and Streets, Grounds & Buildings: The Town of Morrison has planned for downtown improvements including a sign wayfinding plan to provide for more clear, consistent, and minimal/efficient signage that will improve the visitor experience in Morrison. Morrison has applied for grants and will use town reserves to revise the Rooney Valley Masterplan with Lakewood and amend the Town of Morrison Comprehensive Plan for the South Planning Area.

Water/Wastewater Utilities: The Town is planning an upgrade for chemical feeding at the water treatment plant to comply with new regulations. A grant for \$165,000 from the Colorado Dept. of Public Health and Environment has been approved which will fully fund the relocation of the sewer line from below the Canon St. Bridge (where it is susceptible to damage from flooding) to the north side of Bear Creek. Due to the Utility Department's relatively small service area, coupled with high fixed costs, the Utility Department has often been subsidized by the General Fund. The Utility Fund has borrowed \$546,863 from the General Fund as of December 31, 2013. As development occurs (in the Rooney Valley and/or in the South Planning Area), the Utility Department will pay back the balance owed to the general fund.

Finally, Morrison is proud to continue providing public administration, water and wastewater utilities, police protection, maintenance and enhancement of streets, trails maintenance, cultural experiences, and enforcement of Town ordinances for residents and visitors to our town.

We are pleased to report to citizens and businesses of the Town that the Town's financial position has been preserved and improved during difficult economic times and oversight is provided by Town staff and a volunteer Board to assure the Town's financial sustainability. The 2015 Budget will maintain or improve the level of services provided in 2014.

Sincerely,

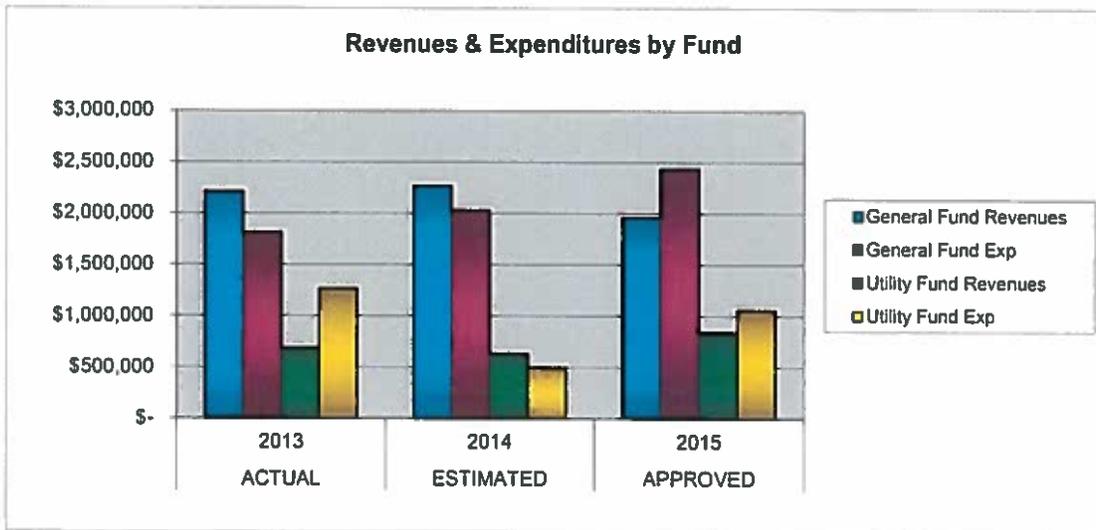
Kara Zabilansky, Town Administrator
Town of Morrison

Staffing Summary - Full Time Equivalents (FTE's)		
Department / Office	2014	2015
Administrative Services		
Town Administrator	0.50	1.00
Town Clerk	0.50	0.50
Administrative Assistant	0.50	0.50
Court		
Judge	0.25	0.25
Court Clerk	0.50	0.50
Administrative Assistant	0.50	0.50
Temporary Help		0.25
Museum		
FT Museum Coordinator	1.00	1.00
FT Museum Assistant	0.50	1.00
Police		
Police Chief	1.00	1.00
Secretary	1.00	1.00
FT Police Officer	5.00	6.00
PT Police Officers	2.00	1.00
Parking Enforcement Officer	0.25	0.25
Public Works		
Supervisor of Streets, Grounds, & Bldgs.	1.00	1.00
Building Maintenance Workers	1.50	1.50
Utilities		
Supervisor of Utilities	1.00	1.00
Sewer Plant Operator	1.00	1.20
Water Plant Operator	1.00	1.20
Total	19.00	20.65

**Town of Morrison
2015 Budget**

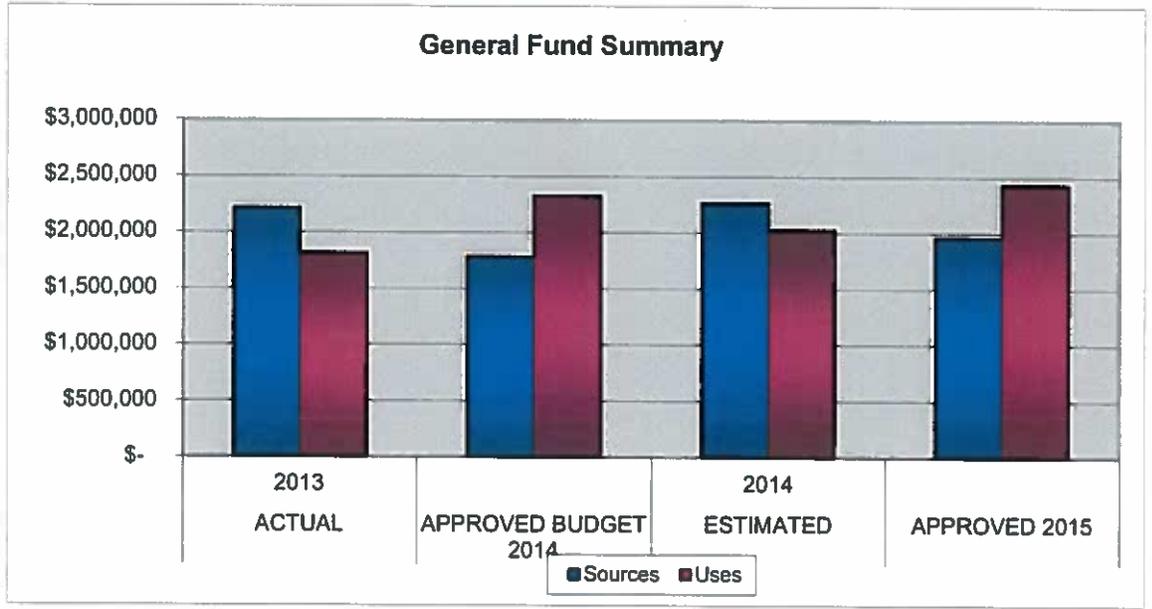
	ACTUAL 2013	ESTIMATED 2014	APPROVED 2015
GENERAL FUND			
Beginning Fund Balance	\$ 3,667,344	\$ 4,064,023	\$ 4,299,940
Total Revenues	2,212,130	2,265,382	1,962,769
Total Expenditures	1,815,451	2,029,465	2,433,604
Transfer To/From Reserves			470,835
Budget Surplus/(Deficit)	396,679	235,917	-
Ending Balance (unreserved)	\$ 4,064,023	\$ 4,299,940	\$ 3,829,105

	ACTUAL 2013	ESTIMATED 2014	APPROVED 2015
UTILITY FUND			
Beginning Fund Balance	\$ 1,053,485	\$ 477,084	\$ 611,823
Total Revenues	685,922	632,486	842,550
Total Expenditures	1,262,323	497,747	1,054,462
Transfer To/From Reserves			211,912
Budget Surplus/(Deficit)	(576,401)	134,739	-
Ending Balance (unreserved)	\$ 477,084	\$ 611,823	\$ 399,911

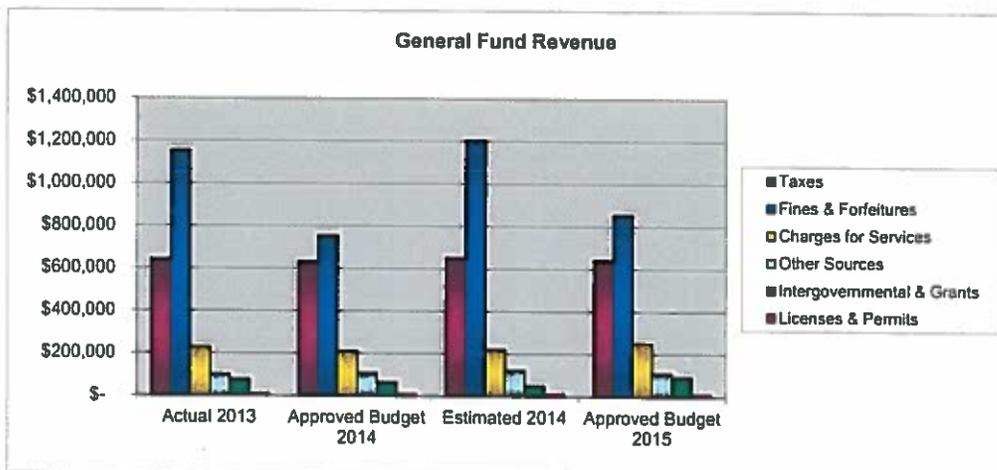


General Fund Summary

	ACTUAL 2013	APPROVED BUDGET 2014	ESTIMATED 2014	APPROVED 2015
SOURCES OF FUNDS:				
Taxes	\$ 642,076	\$ 630,625	\$ 652,225	\$ 641,819
Licenses & Permits	12,859	12,750	13,750	12,750
Intergovernmental	77,445	66,000	50,000	93,000
Charges for Services	226,645	209,200	221,200	250,200
Fines & Forfeitures	1,152,280	754,400	1,203,900	854,500
Other Revenue	100,826	108,424	124,307	110,500
Total Sources of Funds	\$ 2,212,131	\$ 1,781,399	\$ 2,265,382	\$ 1,962,769
USES OF FUNDS				
General Fund Capital Project	\$ -	\$ -	\$ 333,500	\$ 521,054
Administration	200,963	298,475	205,425	272,400
Board of Trustees	29,864	38,650	37,776	43,600
Building Inspection	5,432	13,500	7,800	13,500
Election	-	5,000	1,624	4,000
Municipal Court	148,025	179,250	147,950	158,200
Planning & Zoning	67,154	75,750	68,750	74,750
Police	846,112	1,170,540	902,750	942,650
Streets, Grounds & Bldgs.	412,995	430,700	213,990	273,700
Natural History Museum	104,906	113,592	109,900	129,750
Total Uses of Funds	\$ 1,815,451	\$ 2,325,457	\$ 2,029,465	\$ 2,433,604
Annual Net	\$ 396,680	\$ (544,058)	\$ 235,917	\$ (470,835)

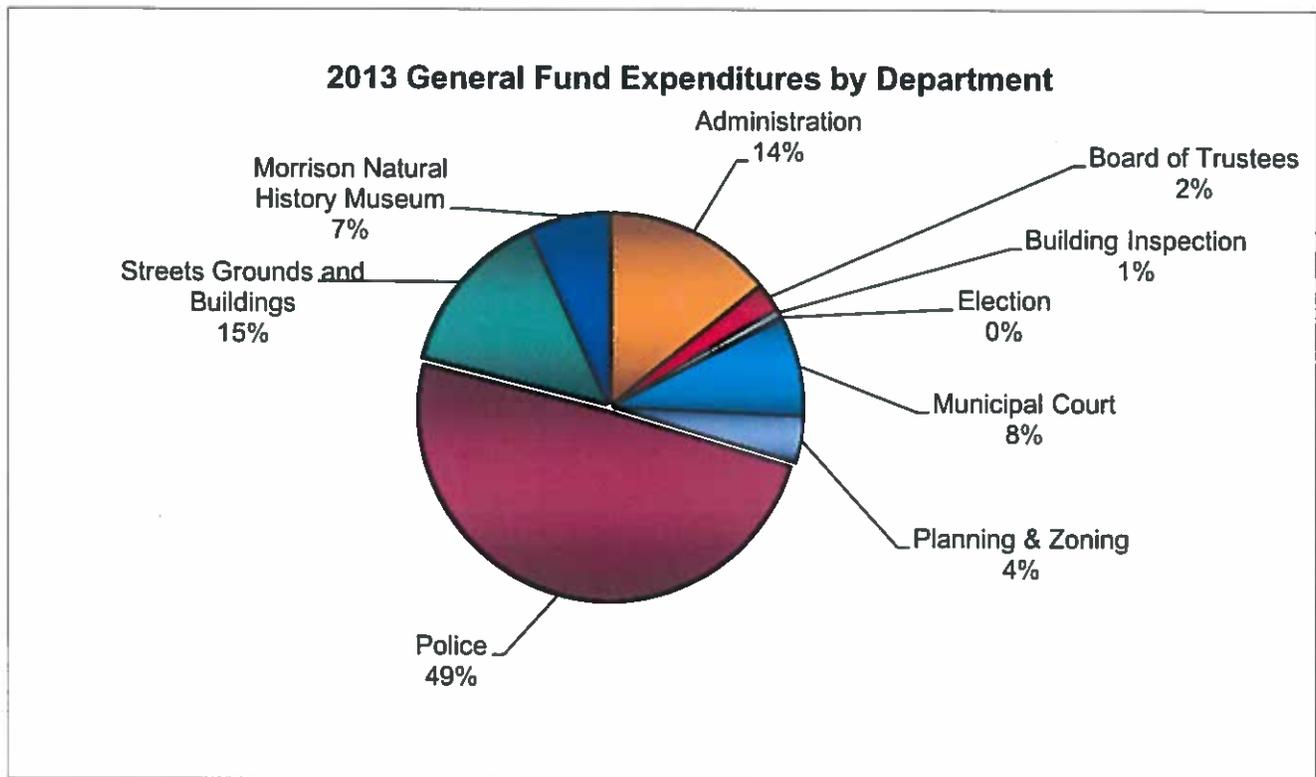


General Fund Revenue				
GL Account	Actual 2013	Approved Budget 2014	Estimated 2014	Approved Budget 2015
Taxes				
10-31-100 Cigarette Taxes	\$ 4,004	\$ 3,000	\$ 3,600	\$ 3,600
10-31-105 Franchise Tax	34,658	30,000	36,000	33,000
10-31-110 Property Taxes	34,266	32,625	32,625	35,219
10-31-115 Highway Users Tax	10,133	10,000	10,000	10,000
10-31-120 Motor Vehicle Use Tax	21,969	15,000	13,000	15,000
10-31-125 Open Space Sales Tax	11,088	10,000	11,000	10,000
10-31-130 Sales Tax	505,229	500,000	518,000	510,000
10-31-135 Motor Vehicle Ownership Tax	5,093	5,000	5,000	5,000
10-31-140 Construction Use Tax	3,749	5,000	15,000	10,000
10-31-150 General Use Tax	11,887	20,000	8,000	10,000
Total Taxes	\$ 642,076	\$ 630,625	\$ 652,225	\$ 641,819
Licenses & Permits				
10-32-200 Building Permits	\$ 4,241	\$ 5,000	\$ 7,000	\$ 5,000
10-32-205 Business Licenses	3,370	3,000	3,000	3,000
10-32-210 Liquor Licenses	2,614	2,000	2,000	2,000
10-32-215 Misc Licenses	509	250	250	250
10-32-220 Misc Permits	-	1,000	1,000	1,000
10-32-225 Sign Permits	775	500	500	500
10-32-230 Land Development Permit	1,350	1,000	-	1,000
Total Licenses & Permits	\$ 12,859	\$ 12,750	\$ 13,750	\$ 12,750
Intergovernmental & Grant Revenue				
10-33-400 Conservation Trust/Lottery	\$ 4,650	\$ 4,000	\$ 4,000	\$ 4,000
10-33-405 Grants	35,429	40,000	28,000	74,000
10-33-410 Road & Bridge	6,877	12,000	5,000	5,000
10-33-420 Other Intergovernmental Revenue	30,488	10,000	13,000	10,000
Total Intergovernmental & Grants	\$ 77,445	\$ 66,000	\$ 50,000	\$ 93,000
Charges for Services				
10-34-505 Motor Vehicle Registration Fee	\$ 1,448	\$ 1,200	\$ 1,200	\$ 1,200
10-34-510 Plan Check Fees	1,502	2,000	4,000	3,000
10-34-515 Planning & Zoning Fees	-	1,000	1,000	1,000
10-34-520 Police Training Fees	133,938	110,000	120,000	125,000
10-34-525 Traffic Control Fees	89,757	95,000	95,000	120,000
Total Charges for Services	\$ 226,645	\$ 209,200	\$ 221,200	\$ 250,200
Fines & Forfeitures				
10-35-600 Court Fines	\$ 1,147,340	\$ 750,000	\$ 1,200,000	\$ 850,000
10-35-610 Misc. Court Revenue	3,708	4,000	3,500	4,000
10-35-615 Parking Ticket Revenue	1,232	400	400	500
Total Fines & Forfeitures	\$ 1,152,280	\$ 754,400	\$ 1,203,900	\$ 854,500
Other Sources				
10-36-700 Fees/Sales/Gifts - MNHM	\$ 77,714	\$ 87,924	\$ 87,924	\$ 90,000
10-36-705 Misc Service Revenue	2,230	2,500	2,500	2,500
10-36-805 Deposits on Development	4,969	2,500	4,500	3,000
10-36-815 Earnings on Deposit	5,913	5,500	5,000	5,000
10-36-825 Lowrie Foundation Donation	10,000	10,000	10,000	10,000
10-36-835 Alley Fest	-	-	14,383	-
Total Other Sources	\$ 100,826	\$ 108,424	\$ 124,307	\$ 110,500
Total General Fund Revenue	\$ 2,212,130	\$ 1,781,399	\$ 2,265,382	\$ 1,962,769

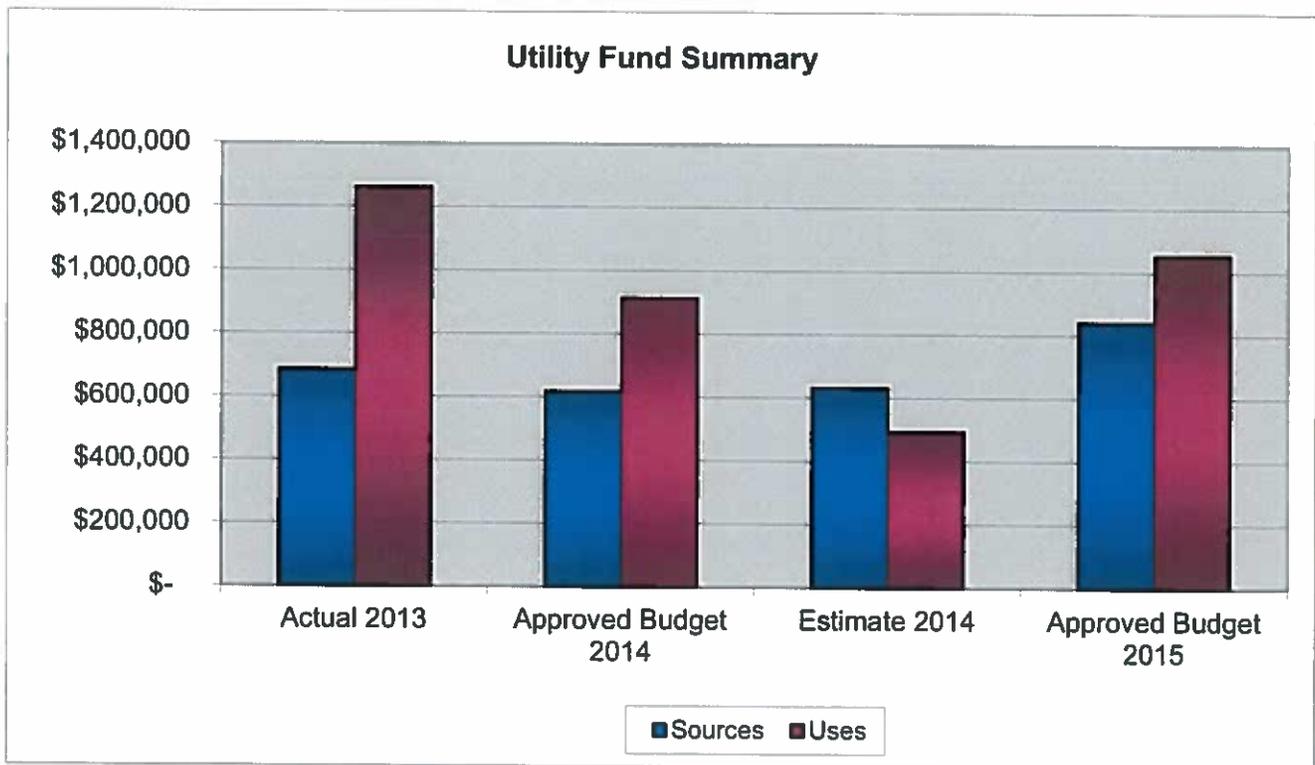


**Town of Morrison
2015 Budget
GENERAL FUND
NET REVENUE vs. EXPENDITURES**

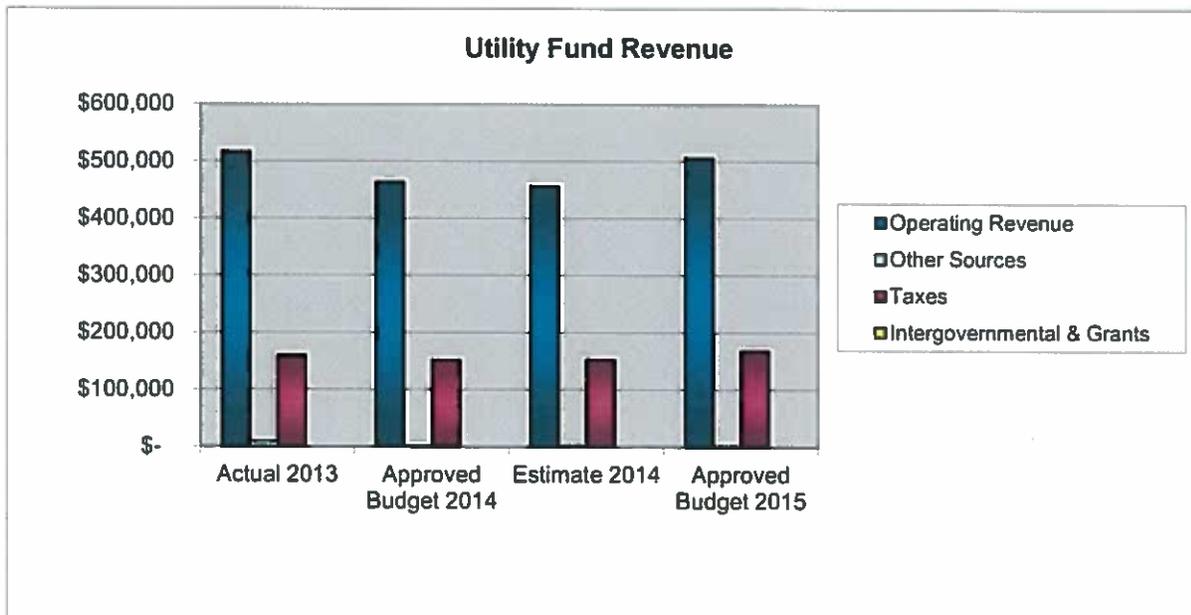
	ACTUAL 2013	APPROVED 2014	ESTIMATED 2014	APPROVED 2015
TOTAL REVENUE	\$ 2,212,130	\$ 1,781,399	\$ 2,265,382	\$ 1,962,769
EXPENDITURES BY DEPARTMENT				
General Fund Capital Projects	\$ -	\$ -	\$333,500	\$521,054
Administration	200,963	298,475	205,425	272,400
Board of Trustees	29,864	38,650	37,776	43,600
Building Inspection	5,432	13,500	7,800	13,500
Election	-	5,000	1,624	4,000
Municipal Court	148,025	179,250	147,950	158,200
Planning & Zoning	67,154	75,750	68,750	74,750
Police	846,112	1,170,540	902,750	942,650
Streets Grounds and Buildings	412,995	430,700	213,990	273,700
Morrison Natural History Museum	104,906	113,592	109,900	129,750
TOTAL EXPENDITURES	1,815,451	2,325,457	2,029,465	2,433,604
GF NET Revenue vs Expenditures	\$ 396,679	\$ (544,058)	\$ 235,917	\$ (470,835)



Utility Fund Summary				
	Actual 2013	Approved Budget 2014	Estimate 2014	Approved Budget 2015
SOURCES OF FUNDS:				
Taxes	\$ 33,058	\$ 33,000	\$ 33,000	\$ 34,150
Operating Revenue	652,864	585,400	599,486	808,533
Total Sources of Funds	\$ 685,922	\$ 618,400	\$ 632,486	\$ 842,683
USES OF FUNDS				
Utility Fund Capital Projects	\$ -	\$ -	\$ 11,273	\$ 361,425
Water Dept. Expenses	933,923	542,329	294,787	421,837
Sewer Dept. Expenses	328,400	371,250	188,960	271,200
Total Uses of Funds	\$ 1,262,323	\$ 913,579	\$ 495,020	\$ 1,054,462
Annual Net	\$ (576,401)	\$ (295,179)	\$ 137,466	\$ (211,779)



Utility Fund Revenue				
GL Account	Actual 2013	Approved Budget 2014	Estimate 2014	Approved Budget 2015
Taxes				
20-31-110 Property Taxes	\$ 33,058	\$ 31,635	\$ 33,000	\$ 34,150
20-31-130 Sales Tax - Capital Projects	126,308	120,000	120,000	134,000
Total Taxes	\$ 159,366	\$ 151,635	\$ 153,000	\$ 168,150
Total Intergovernmental & Grants				
Grants	\$ -	\$ -	\$ 21,000	\$ 166,000
Total Intergovernmental & Grants	\$ -	\$ -	\$ 21,000	\$ 166,000
Other Revenue				
20-36-800 Contractual Revenue	-	-	-	-
20-36-805 Deposits on Development	7,500	-	-	-
20-36-815 Earnings on Deposits	2,239	2,000	1,800	2,000
Total Other Revenue	\$ 9,739	\$ 2,000	\$ 2,230	\$ 2,000
Operating Revenue				
20-37-905 Sewer Contracts	\$ 98,784	\$ 98,000	\$ 109,686	\$ 138,000
20-37-910 Sewer Revenue - Flat Fees	123,040	120,000	120,000	123,000
20-37-915 Tap & Resource Fees	56,000	18,400	-	18,400
20-37-925 Water Revenue - Contracts	31,925	-	-	-
20-37-930 Water Use Revenue	207,008	215,000	215,000	215,000
20-37-935 Misc Water/Sewer Revenue	60	12,000	12,000	12,000
Total Operating Revenue	\$ 516,817	\$ 463,400	\$ 456,686	\$ 506,400
Total Utility Fund	\$ 685,922	\$ 617,035	\$ 632,916	\$ 842,550



**Town of Morrison
2015 Budget**

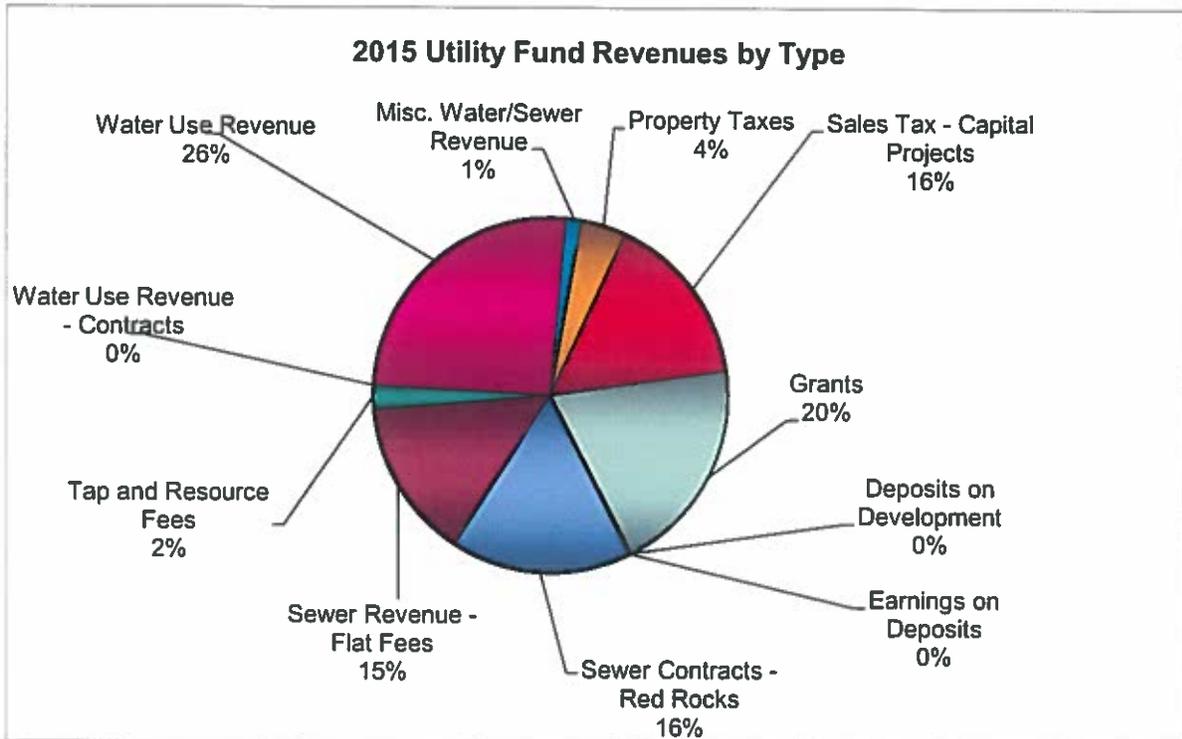
**UTILITY FUND
NET INCOME (LOSS)**

		ACTUAL	APPROVED	ESTIMATED	APPROVED
TOTAL REVENUE		2013	2014	2014	2015
20-31-110	Property Taxes	\$ 33,058	\$ 33,000	\$ 33,000	\$ 34,150
20-31-130	Sales Tax - Capital Projects	126,308	120,000	120,000	134,000
20-33-405	Grants	-	-	21,000	166,000
20-36-805	Deposits on Development	7,500	-	-	-
20-36-815	Earnings on Deposits	2,239	2,000	1,800	2,000
20-37-905	Sewer Contracts - Red Rocks	98,784	98,000	109,686	138,000
20-37-910	Sewer Revenue - Flat Fees	123,040	120,000	120,000	123,000
20-37-915	Tap and Resource Fees	56,000	18,400	-	18,400
20-37-925	Water Use Revenue - Contracts	31,925	-	-	-
20-37-930	Water Use Revenue	207,008	215,000	215,000	215,000
20-37-935	Misc. Water/Sewer Revenue	60	12,000	12,000	12,000
TOTAL		\$ 685,922	\$ 618,400	\$ 632,486	\$ 842,550

EXPENDITURES WATER & SEWER

Utility Fund Capital Projects	\$ -	\$ -	\$ 11,273	\$ 361,425
Water Department Expenditures	933,923	542,329	294,787	421,837
Sewer Department Expenditures	328,400	371,250	188,960	271,200
TOTAL UTILITY FUND EXPENDITURES	1,262,323	913,579	495,020	1,054,462

UTILITY FUND NET INCOME/(LOSS) \$ (576,401) \$ (295,179) \$ 137,466 \$ (211,912)

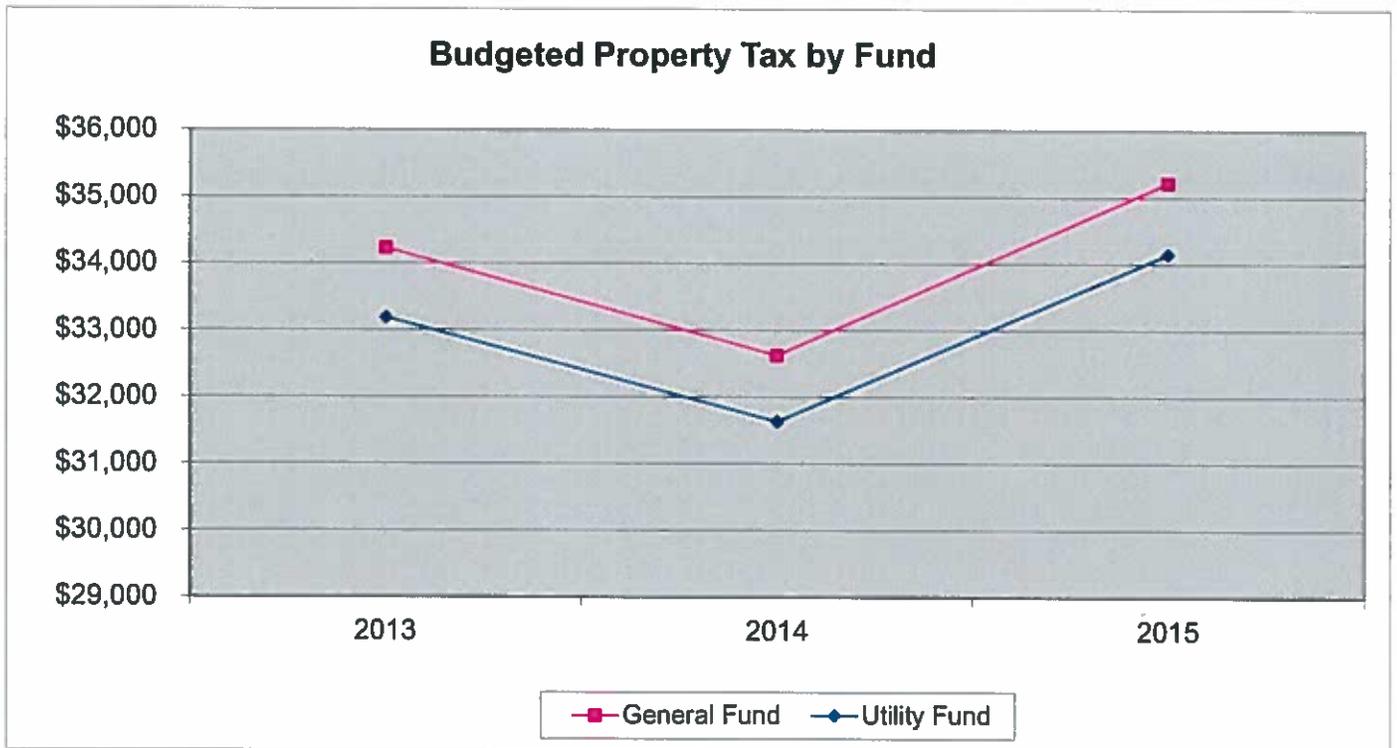


**Town of Morrison
2015 Budget**

**FY 2015 BUDGET
FY 2014 PROPERTY TAX CALCULATIONS**

		2013	2014	2015
GENERAL FUND	Assessed Value	\$ 9,993,734	\$ 9,525,682	\$ 10,283,062
	Approved Mill Levy	3.425	3.425	3.425
	<u>Budget Revenue</u>	<u>\$ 34,229</u>	<u>\$ 32,625</u>	<u>\$ 35,219</u>

UTILITY FUND	Assessed Value	9,993,734	9,525,682	10,283,062
	Approved Mill Levy	3.321	3.321	3.321
	<u>Budget Revenue</u>	<u>\$ 33,189</u>	<u>\$ 31,635</u>	<u>\$ 34,150</u>



**Town of Morrison
2015 Budget**

GENERAL FUND CAPITAL PROJECTS

Acct. Code Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-40-901 Garage	-	\$346,000	\$ 300,000	\$ 166,054
10-40-902 Court Bench and Floor	-	10,000	23,500	-
10-40-903 South Walkway/Highway 8	-	-	-	5,000
10-40-904 Downtown Improvement/Urban Design	-	-	10,000	10,000
10-40-905 Police Vehicle	-	-	-	90,000
10-40-906 South Planning Area	-	-	26,705	-
10-40-907 Rooney Valley Masterplan	-	-	-	100,000
10-40-908 Curb and Gutter Summer Street	-	-	-	-
10-40-909 Museum Cabin Repair and Balcony	-	-	-	40,000
10-40-910 Streets, Grounds and Buildings	-	-	-	110,000
TOTAL	\$ -	\$ 356,000	\$ 333,500	\$ 521,054

**Town of Morrison
2015 Budget**

ADMINISTRATION

Account	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-50-100	Salaries & Wages	\$ 96,058	\$ 110,000	\$ 95,000	\$ 145,000
10-50-105	Payroll Taxes	7,441	9,075	7,500	10,000
10-50-110	Employee Benefits	15,888	25,000	14,000	16,000
10-50-115	Worker's Comp - CIRSA	3,496	5,000	600	1,000
10-50-200	Outside Services	4,200	7,500	5,000	5,000
10-50-205	Postage	301	1,500	1,500	1,500
10-50-210	Printing and Duplication	1,727	2,500	1,000	2,500
10-50-211	Grant Expense	-	-	3,600	-
10-50-215	Telephone/Internet	1,296	1,500	1,000	1,500
10-50-225	Travel and Meetings	341	1,000	1,000	1,000
10-50-300	Accounting Services	22,230	40,000	25,000	30,000
10-50-305	Bank Fees	1,192	1,200	1,200	1,200
10-50-335	Depreciation	-	-	-	-
10-50-340	Dues/Membership	1,112	1,500	1,000	1,500
10-50-345	Education and Training	3,456	7,500	1,000	7,500
10-50-350	Equipment Rental	61	500	200	500
10-50-370	Repair and Maintenance	-	1,000	-	1,000
10-50-375	Utilities	906	2,000	1,500	2,000
10-50-380	Legal Services	14,287	20,000	15,000	15,000
10-50-384	Alley Fest	-	-	12,100	-
10-50-385	Marketing/Event Contributions	2,956	5,000	5,000	6,000
10-50-386	Website	12,780	5,000	25	7,000
10-50-387	Publishing	693	3,000	3,500	3,500
10-50-395	Office Supplies	2,418	4,000	4,000	4,000
10-50-397	Operating Supplies	992	3,500	3,500	3,500
10-50-800	County Treasurer's Fees	670	1,200	1,200	1,200
10-50-900	Equipment Purchase	6,461	5,000	1,000	5,000
10-50-915	Capital Improvements	-	35,000	-	-
TOTAL		\$ 200,963	\$ 298,475	\$ 205,425	\$ 272,400

**Town of Morrison
2015 Budget**

BOARD OF TRUSTEES

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-55-115	Worker's Compensation - CIRSA	\$ 5,617	\$ 5,800	\$ 7,000	\$ 7,000
10-55-200	Outside Services		-	2,426	2,500
10-55-210	Printing and Duplication	121	200	200	200
10-55-215	Telephone/Internet	85	2,600	2,600	2,600
10-55-225	Travel and Meetings	412	500	500	500
10-55-310	Contributions to Organizations	150	300	300	300
10-55-340	Dues/Membership	1,301	1,500	1,500	1,500
10-55-345	Education and Training	705	7,000	-	7,000
10-55-380	Legal Services	12,343	15,000	16,000	16,000
10-55-385	Marketing/Event Contributions	3,721	5,000	6,500	5,000
10-55-397	Operating Supplies	5,411	250	750	500
10-55-900	Equipment Purchase	-	500	-	500
TOTAL		\$ 29,864	\$ 38,650	\$ 37,776	\$ 43,600

**Town of Morrison
2015 Budget**

BUILDING INSPECTION

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-60-200	Outside Services	\$5,348	\$10,000	\$7,000	\$10,000
10-60-210	Printing and Duplication	-	500	-	500
10-60-380	Legal Services	84	3,000	800	3,000
TOTAL		\$ 5,432	\$ 13,500	\$ 7,800	\$ 13,500

**Town of Morrison
2015 Budget**

ELECTION

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-65-200	Outside Services	-	\$1,500	\$700	1,000
10-65-210	Printing and Duplication	-	1,500	87	1,000
10-65-380	Legal Services	-	1,500	814	1,500
10-65-395	Office Supplies	-	500	23	500
TOTAL		-	5,000	1,624	4,000

**Town of Morrison
2015 Budget**

MUNICIPAL COURT

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-70-100	Salaries and Wages	\$ 74,792	\$ 85,000	\$ 85,000	\$ 85,000
10-70-105	Payroll Taxes	5,818	7,500	6,500	7,500
10-70-110	Employee Benefits	13,968	15,000	13,000	9,000
10-70-115	Worker's Comp Insurance - CIRSA	1,631	2,000	-	-
10-70-200	Outside Services	7,980	7,500	8,000	8,000
10-70-205	Postage	1,027	1,200	1,200	1,200
10-70-210	Printing and Duplication	549	800	750	800
10-70-215	Telephone/Internet	800	1,000	1,000	1,000
10-70-225	Travel and Meetings	1,350	2,000	500	1,000
10-70-305	Bank Fees	14,327	18,000	15,000	18,000
10-70-335	Depreciation	-	-	-	-
10-70-340	Dues/Membership	175	750	200	200
10-70-345	Education and Training	247	1,000	1,000	1,000
10-70-375	Utilities	1,539	2,500	800	2,500
10-70-380	Legal Services	15,602	22,000	12,000	15,000
10-70-395	Office Supplies	1,368	2,000	2,000	2,000
10-70-397	Operating Supplies	389	1,000	1,000	1,000
10-70-900	Equipment Purchase	6,461	10,000	-	5,000
TOTAL		\$ 148,025	\$ 179,250	\$ 147,950	\$ 158,200

**Town of Morrison
2015 Budget**

PLANNING & ZONING

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-75-200	Outside Services	\$ 270	\$ 4,000	\$ 4,000	\$ 4,000
10-75-214	Developer Retainage Expense	3,864	10,000	2,000	10,000
10-75-216	Red Rocks Centre - Dep. Dev.	56	-	-	-
10-75-218	JPRC	17,801	10,000	20,000	10,000
10-75-219	Board of Adjustment	-	-	-	-
10-75-225	Travel and Meetings	149	250	250	250
10-75-345	Education and Training	235	500	500	500
10-75-380	Legal Services	11,967	20,000	10,000	15,000
10-75-410	Engineering Services	2,917	6,000	12,000	10,000
10-75-415	Planning and Zoning Services	29,895	25,000	20,000	25,000
TOTAL		\$ 67,154	\$ 75,750	\$ 68,750	\$ 74,750

**Town of Morrison
2015 Budget**

POLICE DEPARTMENT

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
POLICE REVENUES					
10-34-520	Police Training Fees	\$133,938	\$80,000	\$120,000	\$125,000
10-34-525	Traffic Control Fees	89,757	90,000	95,000	120,000
10-35-600	Court Fines	1,147,340	750,000	1,200,000	850,000
10-35-615	Parking Ticket Revenue	1,232	200	400	500
10-36-825	Police Donation	10,000	10,000	10,000	10,000
TOTAL REVENUES		\$1,382,267	\$ 930,200	\$ 1,425,400	\$ 1,105,500

POLICE EXPENDITURES		Actual 2013	Approved 2014	Estimated 2014	Requested 2015
10-80-100	Salaries and Wages	\$ 420,047	\$ 415,000	\$ 415,000	\$ 456,500
10-80-101	Special Officer Wages	81,671	95,000	95,000	115,000
10-80-102	Parking Enforcement Wages	633	5,000	1,000	5,000
10-80-105	Payroll Taxes	38,637	45,000	20,000	48,500
10-80-110	Employee Benefits	48,439	37,000	50,000	47,000
10-80-115	Worker's Compensation - CIRSA	7,523	10,000	25,000	30,000
10-80-118	Uniform Expense	278	-	-	-
10-80-200	Outside Services	4,841	3,500	7,000	5,000
10-80-205	Postage	127	100	-	200
10-80-210	Printing and Duplication	3,919	5,000	6,000	6,000
10-80-215	Telephone/Internet	5,807	6,500	4,000	6,500
10-80-335	Depreciation	-	-	-	-
10-80-340	Dues/Membership	835	1,000	750	1,000
10-80-345	Education and Training	73,361	110,000	110,000	30,000
10-80-355	Insurance Cirsa	34,898	35,000	46,000	51,750
10-80-360	Gas, Oil and Vehicle Repair	71,862	65,000	60,000	70,000
10-80-370	Repair and Maintenance	1,985	2,500	1,500	3,000
10-80-375	Utilities	1,359	2,200	2,000	2,200
10-80-380	Legal Services	3,581	2,500	4,000	5,000
10-80-391	Parking Ticket Expense	1,680	500	1,000	1,000
10-80-395	Office Supplies	4,811	6,000	3,000	6,500
10-80-397	Operating Supplies	13,243	7,500	6,000	8,500
10-80-605	Ordinance, Firearms Supplies	2,721	2,000	3,000	3,500
10-80-610	Hazardous Waste Authority	163	500	500	500
10-80-615	Animal Control	765	740	-	1,000
10-80-625	Donation Expense	4,134	10,000	10,000	10,000
10-80-700	Jeffco Internet	12,332	9,000	14,000	14,000
10-80-900	Equipment Purchase	6,461	18,000	18,000	15,000
10-80-915	Capital Improvement	1,370	276,000	-	-
TOTAL		\$ 846,112	\$ 1,170,540	\$ 902,750	\$ 942,650
NET INCOME/(SUBSIDY)		\$ 536,155	\$ (240,340)	\$ 522,650	\$ 162,850

**Town of Morrison
2015 Budget**

STREETS, GROUNDS & BUILDINGS

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
10-85-100	Salaries and Wages	\$ 89,292	\$ 115,000	\$ 70,000	\$ 115,000
10-85-105	Payroll Taxes	7,038	9,500	6,000	9,500
10-85-110	Benefits	4,908	10,000	2,000	10,000
10-85-115	Worker's Comp. - CIRSA	3,496	4,500	6,500	7,500
10-85-200	Outside Services	11,086	18,000	10,000	15,000
10-85-211	Grant Expense	140,203	-	-	-
10-85-212	Special Project Expense	32,512	-	16,000	-
10-85-215	Telephone/Internet	2,086	1,700	1,500	1,700
10-85-220	Trash Removal - SG&B	4,864	6,000	5,000	6,000
10-85-225	Travel and Meetings	-	-	-	-
10-85-335	Depreciation	-	-	-	-
10-85-340	Dues/Membership	-	-	90	-
10-85-350	Equipment Rental	-	2,000	-	2,000
10-85-355	Insurance CIRSA - PC	6,565	18,000	8,400	12,000
10-85-360	Gas, Oil, and Vehicle Repair	13,095	15,000	3,000	5,000
10-85-365	Building and Repair Materials	20,726	15,000	20,000	15,000
10-85-370	Repair and Maintenance	5,479	8,000	5,000	8,000
10-85-375	Utilities	24,133	25,000	25,000	25,000
10-85-380	Legal Services	8,834	6,000	8,000	10,000
10-85-397	Operating Supplies	5,578	8,500	4,000	8,500
10-85-410	Engineering Services	2,923	8,500	8,500	8,500
10-85-702	Streets, Repairs & Maintenance	9,085	15,000	15,000	15,000
10-85-900	Equipment Purchase	2,535	-	-	-
10-85-915	Capital Expenditures	18,559	145,000	-	-
TOTAL		\$ 412,995	\$ 430,700	\$ 213,990	\$ 273,700

**Town of Morrison
2015 Budget**

MORRISON NATURAL HISTORY MUSEUM

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
MNHM REVENUES					
10-33-405	SCFD Grant	\$ 19,341	\$ 23,945	\$ 23,945	\$ 24,318
10-36-700	Sales & Admission	77,714	87,924	87,924	90,000
TOTAL REVENUES		\$ 97,055	\$ 111,869	\$ 111,869	\$ 114,318
MNHM EXPENDITURES					
10-90-100	Salaries and Wages	\$ 58,162	\$ 62,712	\$ 60,000	\$ 71,400
10-90-105	Payroll Taxes	4,361	4,500	5,000	4,500
10-90-110	Employee Benefits	4,775	7,000	7,000	7,000
10-90-115	Worker's Comp. - CIRSA	2,331	2,530	-	-
10-90-200	Outside Services	158	300	300	300
10-90-205	Postage	129	200	200	200
10-90-210	Printing and Duplication	-	1,000	-	1,000
10-90-211	Grant Expense	3,592	-	500	-
10-90-215	Telephone/Internet	1,246	1,800	1,800	1,800
10-90-225	Travel and Meetings	55	100	100	100
10-90-305	Bank Fees	2,114	1,800	1,800	1,800
10-90-335	Depreciation	-	-	-	-
10-90-340	Dues/Membership	-	200	-	200
10-90-345	Education and Training	-	200	-	200
10-90-358	Inventory - Expense	7,035	12,000	12,000	12,000
10-90-365	Building and Repair Materials	-	500	1,100	500
10-90-370	Repair and Maintenance	160	500	500	500
10-90-375	Utilities	4,262	4,000	2,500	4,000
10-90-380	Legal Services	630	500	500	500
10-90-386	Website	3,500	650	3,500	650
10-90-387	Advertising	880	6,000	6,000	6,000
10-90-395	Office Supplies	2,434	2,500	2,500	2,500
10-90-397	Operating Supplies	7,587	3,600	3,600	13,600
10-90-805	Sales Tax - Expense	1,496	1,000	1,000	1,000
TOTAL EXPENDITURES		\$ 104,906	\$ 113,592	\$ 109,900	\$ 129,750
NET INCOME/(SUBSIDY)		\$ (7,851)	\$ (1,723)	\$ 1,969	\$ (15,432)

**Town of Morrison
2015 Budget**

UTILITY FUND CAPITAL PROJECTS

Acct. Code Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
20-42-901 Disinfection By-products/Elect. Upgrade	\$ -	\$ -	\$ -	\$ 144,000
20-42-902 Paving	-	-	-	26,425
20-42-903 Air Vac	-	-	11,273	-
20-42-904 Becket Lane Water Line	-	-	-	25,000
20-42-906 Canon Street Sewer Line	-	-	-	166,000
TOTAL	\$ -	\$ -	\$ 11,273	\$ 361,425

**Town of Morrison
2015 Budget**

SEWER DEPARTMENT

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
20-40-100	Salaries and Wages	\$ 72,396	\$ 89,767	\$ 82,000	\$ 98,000
20-40-105	Payroll Taxes	5,768	6,987	6,500	7,600
20-40-110	Employee Benefits	9,434	9,360	7,000	10,000
20-40-115	Worker's Compensation - CIRSA	4,886	2,869	2,000	3,100
20-40-200	Outside Services	3,052	3,640	3,500	3,700
20-40-205	Postage	883	624	800	900
20-40-211	Grant Expense	1,885	-	-	-
20-40-215	Telephone/Internet	5,547	5,510	5,000	3,200
20-40-225	Travel and Meetings	-	286	-	400
20-40-335	Depreciation	84,171	-	-	-
20-40-340	Dues/Membership	2,610	1,144	2,500	1,100
20-40-345	Education and Training	330	1,560	100	2,500
20-40-355	Insurance CIRSA	8,842	13,104	8,500	10,000
20-40-360	Gas, Oil and Vehicle Repair	1,644	1,622	1,000	1,500
20-40-375	Utilities	40,043	48,193	44,000	48,000
20-40-380	Legal Services	10,169	5,200	8,000	5,200
20-40-381	Legal Services - WWTP	2,772	13,000	2,000	-
20-40-395	Office Supplies	453	1,040	1,000	1,000
20-40-397	Operating Supplies	1,140	2,600	1,000	2,600
20-40-399	Safety	1,103	1,144	500	1,200
20-40-400	Tools	426	260	260	300
20-40-401	SCADA	230	3,120	-	3,100
20-40-402	Lab Equip/Supplies	594	1,872	1,000	1,900
20-40-410	Engineering Services	2,764	7,800	3,000	4,400
20-40-411	Mt. Carbon Engineering	6,846	3,000	1,500	1,000
20-40-500	Chemicals	14,897	18,720	-	3,000
20-40-505	Discharge Permit	2,315	2,444	2,400	2,500
20-40-508	Sludge Hauling	20,703	19,940	-	6,000
20-40-510	Lab Fees	3,339	5,200	2,400	5,000
20-40-705	Line Repair and Maintenance	10,884	21,840	-	8,000
20-40-708	Plant Repair and Maintenance	6,598	8,320	3,000	8,300
20-40-709	Contingency Fund	-	15,600	-	15,500
20-40-803	Mobile Dewatering Unit Expense	-	2,184	-	2,200
20-40-900	Equipment Purchase	1,675	15,600	-	10,000
20-40-915	Capital Expenditures	-	41,080	-	-
TOTAL		\$ 328,400	\$ 374,630	\$ 188,960	\$ 271,200

**Town of Morrison
2015 Budget**

WATER DEPARTMENT

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
20-45-100	Salaries and Wages	\$ 76,977	\$ 82,573	\$ 80,000	\$ 91,000
20-45-105	Payroll Taxes	6,150	6,399	6,500	7,000
20-45-110	Employee Benefits	18,423	13,000	13,000	14,000
20-45-115	Worker's Compensation - CIF	250	5,512	3,100	6,000
20-45-200	Outside Services	5,020	7,124	3,500	3,900
20-45-205	Postage	880	546	700	900
20-45-211	Grant Expense	1,885	-	-	-
20-45-215	Telephone/Internet	4,288	6,381	4,200	5,200
20-45-225	Travel and Meetings	45	395	-	400
20-45-308	Wells Fargo Lease Payment	45,587	45,587	45,587	45,587
20-45-315	CWCB Interest (1981 Loan)	4,780	-	-	-
20-45-320	CWCB Interest (1997 Loan)	5,888	-	-	-
20-45-325	CWCB Principle (1981 Loan)	143,421	-	-	-
20-45-330	CWCB Principle (1997 Loan)	235,512	-	-	-
20-45-335	Depreciation	151,952	-	-	-
20-45-340	Dues/Membership	370	1,100	500	1,100
20-45-345	Education and Training	225	2,500	-	2,500
20-45-355	Insurance CIRSA	6,585	14,196	8,000	15,000
20-45-360	Gas, Oil and Vehicle Repair	2,057	5,200	3,000	2,700
20-45-375	Utilities	37,599	56,566	40,000	57,000
20-45-380	Legal Services	16,981	17,680	15,000	18,000
20-45-381	Legal Services -Mount Carbor	378	2,600	300	2,600
20-45-395	Office Supplies	106	832	600	800
20-45-397	Operating Supplies	337	1,082	300	1,100
20-45-398	Meters	2,835	3,276	2,500	8,600
20-45-399	Safety	631	1,092	-	1,100
20-45-400	Tools	1,562	218	-	200
20-45-401	SCADA	8,532	4,160	3,000	3,000
20-45-402	Lab Equip/Supplies	1,022	1,092	1,100	1,500
20-45-410	Engineering Services	50,982	26,000	16,000	20,000
20-45-411	Mt. Carbon Engineering	1,200	1,560	100	1,600
20-45-500	Chemicals	15,661	10,816	10,000	13,000
20-45-505	Discharge Permit	1,180	2,704	-	700
20-45-510	Lab Fees	3,881	5,720	2,000	3,400
20-45-700	Ditch Assessments	3,441	4,368	3,500	4,400
20-45-703	Raw Water Supply Costs	4,938	3,120	1,300	12,000
20-45-705	Line Repair and Maintenance	17,144	41,600	10,000	15,000
20-45-708	Plant Repair and Maintenance	16,898	18,720	6,000	20,000
20-45-709	Contingency Fund	8,500	15,750	15,000	15,750
20-45-710	Water Storage Assessment	-	5,460	-	5,600
20-45-713	Water Monitoring Prog.	-	2,600	-	2,600
20-45-900	Equipment Purchase	8,819	13,520	-	13,500
20-45-912	Reservoir II	-	2,080	-	5,100
20-45-915	Capital Improvements	21,000	132,000	-	-
TOTAL		\$ 933,923	\$ 565,129	\$ 294,787	\$ 421,837

**Town of Morrison
2015 Budget**

UTILITY FUND REVENUES

Acct. Code	Description	Actual 2013	Approved 2014	Estimated 2014	Approved 2015
20-31-110	Property Taxes	\$ 33,058	\$ 33,000	\$ 33,000	\$ 34,283
20-31-130	Sales Tax - Capital Projects	126,308	120,000	120,000	134,000
20-33-405	Grants	-	-	21,000	166,000
20-36-705	Miscellaneous Service Rev.	60	-	60	-
20-36-805	Deposits on Development	7,500	-	-	-
20-36-815	Earnings on Deposits	2,239	2,000	1,800	2,000
20-37-905	Sewer Contracts	98,784	98,000	109,686	138,000
20-37-910	Sewer Revenue - Flat Fees	123,040	120,000	120,000	123,000
20-37-915	Tap and Resource Fees	56,000	18,400	-	18,400
20-37-925	Water Revenue - Contracts	31,925	-	-	-
20-37-930	Water Use Revenue	207,008	215,000	215,000	215,000
20-37-935	Misc. Water/Sewer Revenue	-	12,000	12,000	12,000
TOTAL		\$ 685,922	\$ 618,400	\$ 632,546	\$ 842,683

**Town of Morrison
2015 Budget**

LEASE PURCHASE AGREEMENTS		
ITEM	ANNUAL AMOUNT DUE	AMOUNT DUE OVER LIFE OF LEASE
Water Treatment Plant - Wells Fargo Lease	45,587	683,806
TOTAL	\$ 45,587	\$ 683,806

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
April 19, 2016
Board Action Form

SUBJECT: Adopt resolution memorializing a loan between the General Fund and the Utility Fund.

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to adopt Resolution 2016-05, a resolution memorializing a loan between the Town of Morrison General Fund and the Town of Morrison Utility Fund.

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION 2016—05

**A RESOLUTION MEMORIALIZING A LOAN BETWEEN THE TOWN OF MORRISON
GENERAL FUND AND THE TOWN OF MORRISON UTILITY FUND**

Whereas, the Town of Morrison is a home rule municipality operating under a charter approved by its voters pursuant to Article XX of the Colorado Constitution; and

Whereas, the Town of Morrison acts by and through its Board of Trustees; and

Whereas, the Board of Trustees, acting pursuant to authority delegated to it by the Home Rule charter and the Colorado Revised Statutes, has previously approved a budget for all of the Town's operations and funds for the year 2016; and

Whereas, the 2015 audited financials include, as in previous years, a loan from the General Fund to the Utility Fund; and

Whereas, the Board of Trustees wishes to memorialize this fund loan and the circumstances under which it will be repaid.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Morrison, Colorado:

Section 1. **Budget Transfer Approved** the Board of Trustees, as a part of its approval of the 2015 audited financials for the Town, has approved and hereby confirms its approval of a loan from the General Fund to the Utility fund in the amount of \$546,862.57. This loan shall not bear interest, shall be repaid to the General Fund from the Utility Fund, in such amounts and at such intervals as the Board of Trustees in its sole discretion, shall determine.

Section 2. **Effective Date.** This resolution shall take effect immediately upon adoption by the Board of Trustees and signature by the Mayor.

INTRODUCED, READ AND ADOPTED, at a Regular Meeting of the Board of Trustees of the Town of Morrison, Colorado, held on the ____ day of _____ 2016, by a vote of ____ ayes and ____ nays.

TOWN OF MORRISON

Sean K. Forey, Mayor

ATTEST:

Charla Bryant, Town Clerk

TOWN BOARD MEETING
 ROLL CALL/AGENDA ITEMS
 6:00 P.M. TUESDAY, _____
 Call to Order At: _____
 Adjourned At: _____

Amendments to the Agenda:

Roll Call

Present	Absent	Board Member
		Mayor Sean Forey
		Brewster Caesar
		Vanessa Angell
		Katie Gill
		Debora Jerome
		Allen Williams
		Christopher Wolfe

Present	Absent	Town Employee
		Gerald Dahl
		Kara Zabilansky
		Charla Bryant
		Matt Mossbrucker
		Rudy Sandoval
		Anthony Joiner
		DeWayne Rhodig
		Jose Torres
		Fritz Fouts

Public to Address the Board:

TOWN OF MORRISON
 BOARD OF TRUSTEES REGULAR MEETING
 April 19, 2016
 Board Action Form

SUBJECT: There are two regular Planning Commissioner vacancies and two alternate vacancies. Attached are two letters of interest. Here are the terms of the current Commissioner's.

Roberts, Gretchen (4/16) (Chair)
Chambers, Jamee (4/16) Co-Chair
Raymond, Shari (4/18) (Commissioner)
Stefansdottir, Maja (4/18) (Commissioner)
Oswalt, Loren (4/16) (Alternate)
Schweich, Matt (4/16) (Alternate)
Mercord, Todd (04/20) (Commissioner)

TOWN ATTORNEY REVIEW: [] YES [x] NO

MOTION: Motion to appoint Jamee Chambers and Matt Schweich as regular Planning Commissioner's.

April 15, 2016

Town Clerk
Town of Morrison
321 Highway 8
Morrison, CO 80465

Dear Town Board Members,

I am writing to express my interest in being appointed to the Planning Commission as a regular Commissioner (6 years). For the past two years, I have been on the Planning Commission as an Alternate. I would also be willing to remain as an Alternate if a regular Commissioner position is not available. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Matt Schweich". The signature is written in a cursive style with a large, looping final flourish.

Matt Schweich
211 Spring Street
303-408-2496
matt@bearcreek-ec.com

207 Bear Creek Lane
P.O. Box 339
Morrison, CO 80465
March 17, 2016

Honorable Mayor Sean Forey
and Board of Trustees
Town of Morrison
321 Hwy 8
Morrison, CO 80465

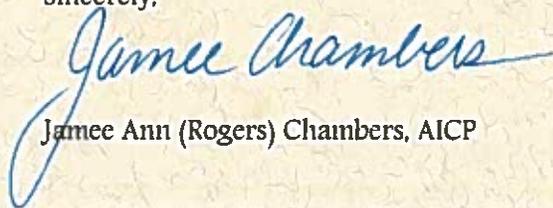
Mayor and Trustees,

I would like to apply to fill any position on the Planning Commission for the terms that will be vacant this year.

Since 1984 I've administered a small business and represented private planning clients in Jefferson, Clear Creek, Adams, Arapahoe and Douglas Counties. I feel that I have used my professional skills and interests in all of my volunteer efforts. in Town festivals and projects, on the Board of Directors of the Lariat Loop Scenic and Historic Byway, past member on the Board of the Jefferson County Historical Society, the Jefferson County Historical Commission and my quilt guild.

Our surveying and planning practice has specialized in the Town of Morrison and has given me a practical knowledge of the property lines within the Town limits and those surrounding the Town boundary. Through my planning background I have experience with the steps needed to process zoning cases, variance cases, minor lot line changes and subdivisions. I have learned several versions of CAD and have to produce three or more drawings per week during our busiest seasons. I have worked in the field running the survey instrument on major construction projects from I-70 bridges, Jefferson County R-1 and Platte Canyon school district schools and numerous pipeline projects from Westminster to Castle Rock.

Sincerely,



Jamee Ann (Rogers) Chambers, AICP

Year 2014 - Court Revenue Received

Month	Citations			Fee Summary	
January			651		\$96,833.00
February			665		\$82,989.75
March			837		\$99,972.66
April			837		\$99,368.25
May			782		\$103,539.25
June			987		\$115,439.75
July			956		\$127,460.00
August			848		\$133,157.66
September			1055		\$118,590.50
October			874		\$123,933.97
November			667		\$137,814.86
December			561		\$103,591.00
			9720		\$1,342,690.65

Year 2015 - Court Revenue Received

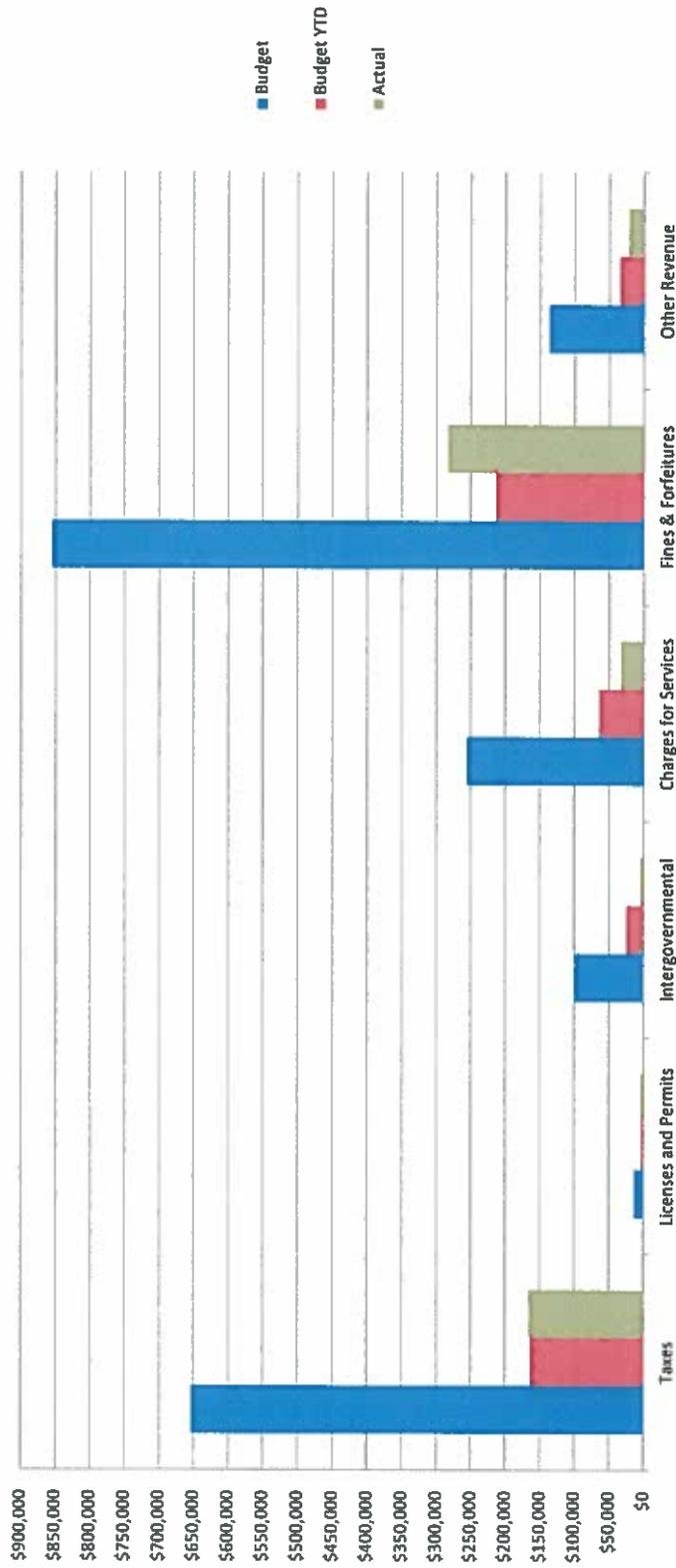
Month	Citations			Fee Summary	
January			519		\$70,088.75
February			559		\$75,043.32
March			819		\$95,173.75
April			728		\$101,742.75
May			836		\$111,813.00
June			957		\$120,746.50
July			961		\$140,837.00
August			864		\$124,959.25
September			826		\$120,776.75
October			861		\$120,754.00
November			607		\$99,390.25
December			549		\$83,090.00
			9086		\$1,264,415.32

Year 2016 - Court Revenue Received

Month	Citations			Fee Summary	
January			787		\$97,058.25
February			688		\$106,354.25
March			743		\$110,990.00
April					
May					
June					
July					
August					
September					
October					
November					
December					

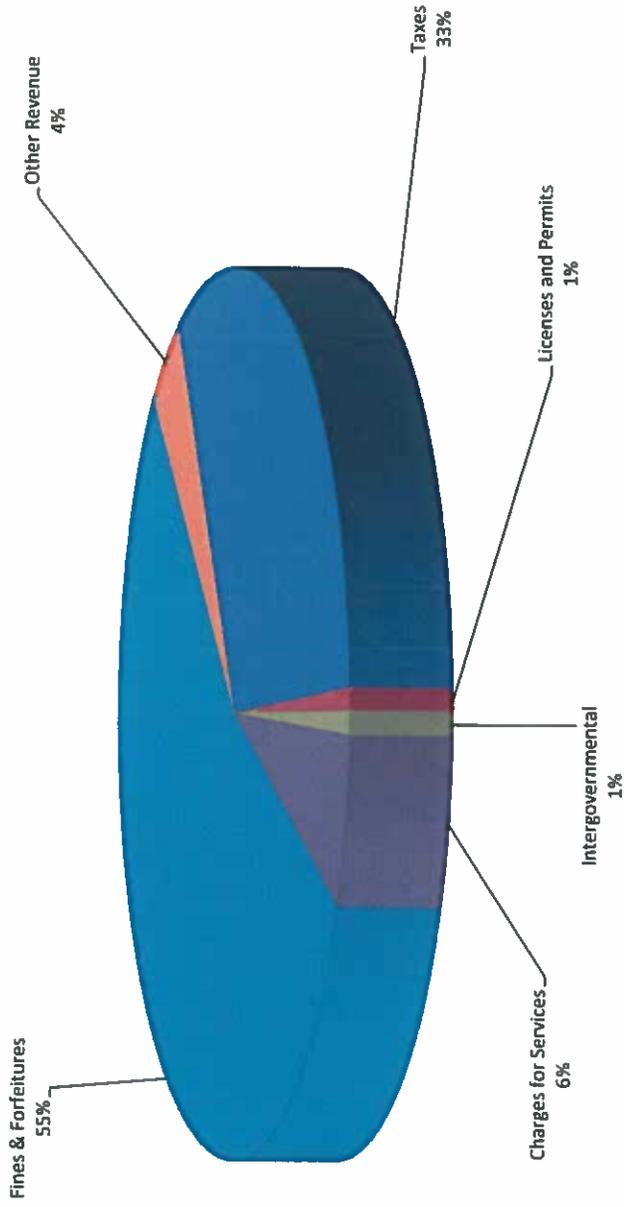
TOWN OF MORRISON SALES TAX REVENUES											
	2009	2010	2011	2012	2013	2014	2015	2016			
January	\$23,028.48	\$21,904.00	\$25,544.53	\$30,854.11	\$28,216.67	\$39,158.70	\$45,740.62	\$54,855.04			
February	\$26,564.51	\$24,630.87	\$26,698.28	\$33,885.75	\$43,800.73	\$37,040.24	\$47,288.25	\$60,787.64			
March	\$30,426.18	\$24,466.80	\$43,610.07	\$48,973.36	\$37,691.56	\$50,203.25	\$47,727.29				
April	\$29,440.16	\$33,554.42	\$38,112.21	\$42,498.66	\$44,777.06	\$61,706.62	\$46,774.18				
May	\$37,870.84	\$35,976.00	\$44,300.31	\$35,680.05	\$61,781.41	\$61,545.26	\$57,014.09				
June	\$41,167.38	\$44,051.00	\$62,165.57	\$65,059.98	\$74,675.87	\$82,292.34	\$66,549.55				
July	\$44,536.86	\$45,881.00	\$72,627.97	\$65,118.76	\$72,638.44	\$80,597.37	\$98,810.41				
August	\$41,769.08	\$60,605.04	\$63,607.49	\$59,925.78	\$58,618.90	\$76,198.47	\$92,191.59				
September	\$32,557.97	\$46,625.12	\$54,922.13	\$60,723.43	\$59,987.16	\$61,775.08	\$79,584.73				
October	\$28,200.00	\$42,230.39	\$54,715.24	\$44,457.88	\$50,287.24	\$53,101.38	\$66,638.82				
November	\$49,802.08	\$30,231.92	\$37,935.19	\$62,076.79	\$38,051.48	\$51,812.51	\$63,808.98				
December	\$21,121.00	\$33,929.18	\$35,627.96	\$53,040.74	\$60,970.14	\$60,179.62	\$49,619.70				
Total	\$406,484.54	\$444,085.74	\$559,866.95	\$602,295.29	\$631,496.66	\$715,610.84	\$761,748.21	\$115,642.68			
Budget	\$473,000.00	\$382,590.00	\$383,000.00	\$480,000.00	\$480,000.00	\$620,000.00	\$644,000.00	\$630,000.00			
Budget Variance	-\$66,515.46	\$61,495.74	\$176,866.95	\$122,295.29	\$151,496.66	\$95,610.84	\$117,748.21	(\$514,357.32)			
% of Budget	85.94%	116.07%	146.18%	125.48%	131.56%	115.42%	118.28%	18.36%			

General Fund Revenues - Budget to Actual YTD



General Fund Revenue - Year to Date				
Revenue Type	Budget	Budget YTD	Actual	% Earned
Taxes	653,560	163,390	165,855	25.38%
Licenses and Perm	13,750	3,438	4,220	30.69%
Intergovernmental	98,000	24,500	4,562	4.66%
Charges for Service	255,200	63,800	32,546	12.75%
Fines & Forfeiture	855,000	213,750	283,160	33.12%
Other Revenue	136,131	34,033	21,797	16.01%
Total	2,011,641	502,910	512,141	25.46%

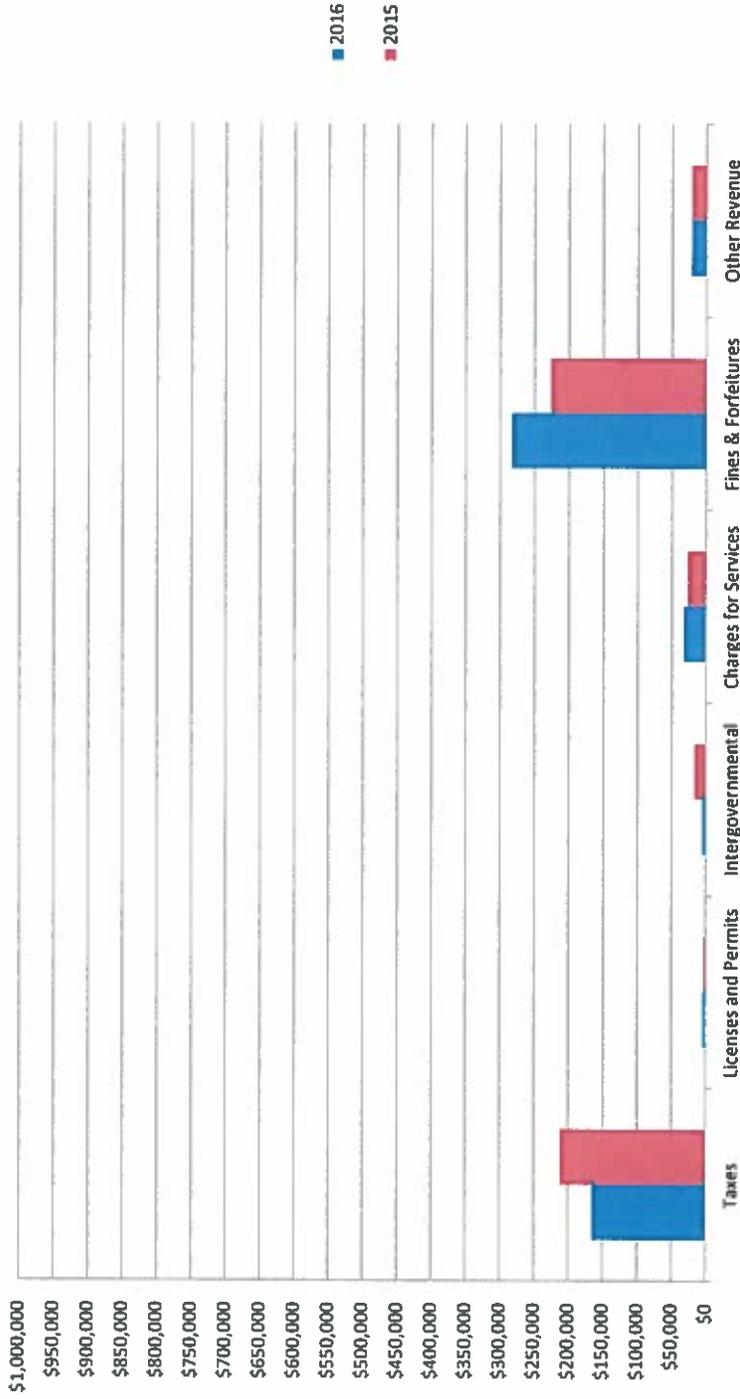
General Fund Revenues by Revenue Source - YTD



General Fund Revenue - Year to Date

Source	Actual	%
Taxes	\$ 165,855	32.38%
Licenses and Perm	4,220	0.82%
Intergovernmental	4,562	0.89%
Charges for Servic	32,546	6.35%
Fines & Forfeiture	283,160	55.29%
Other Revenue	21,797	4.26%
Total	\$ 512,140.91	100.00%

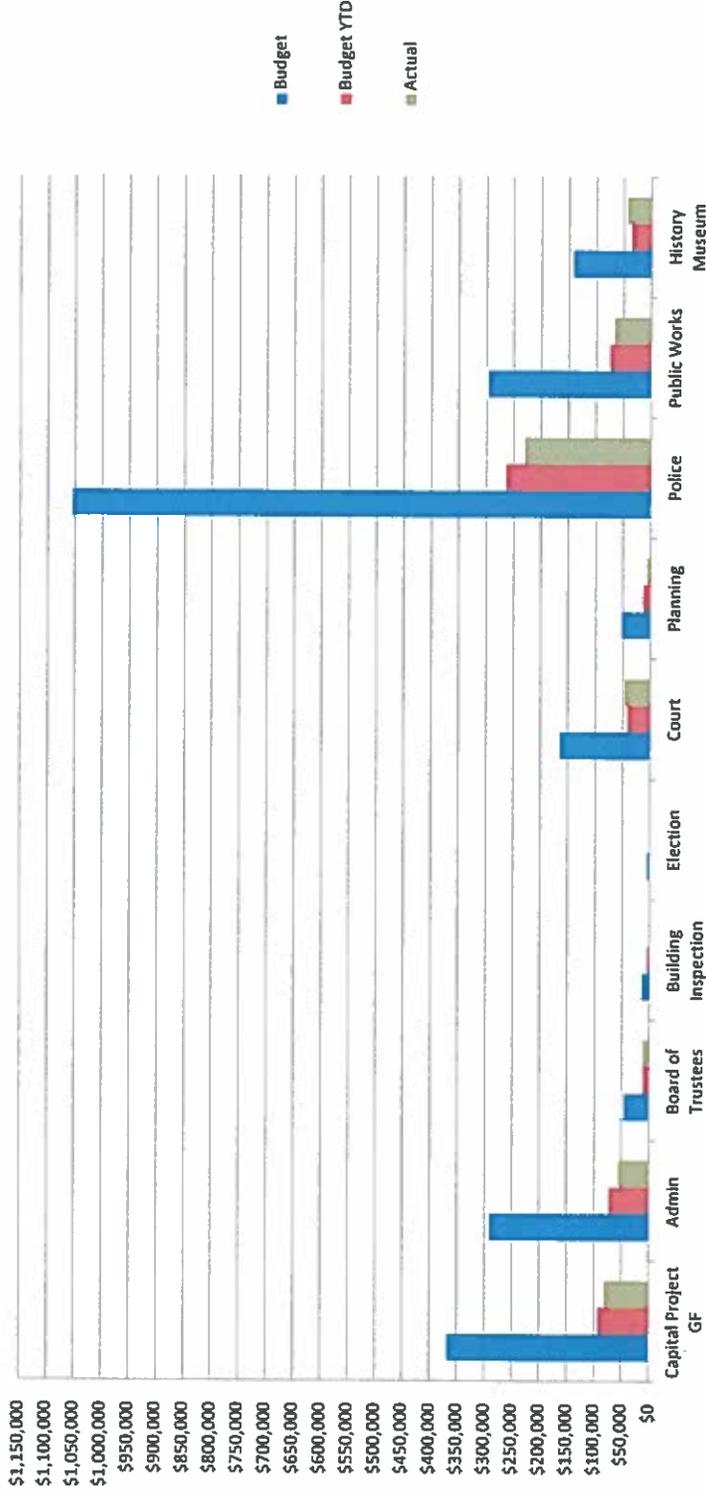
General Fund Revenues - Comparative YTD



General Fund Revenue - Comparative YTD

Revenue Type	2016	2015
Taxes	165,855	211,596
Licenses and Permit	4,220	3,355
Intergovernmental	4,562	16,281
Charges for Services	32,546	26,175
Fines & Forfeitures	283,160	225,787
Other Revenue	21,797	21,611
Total	512,141	504,805

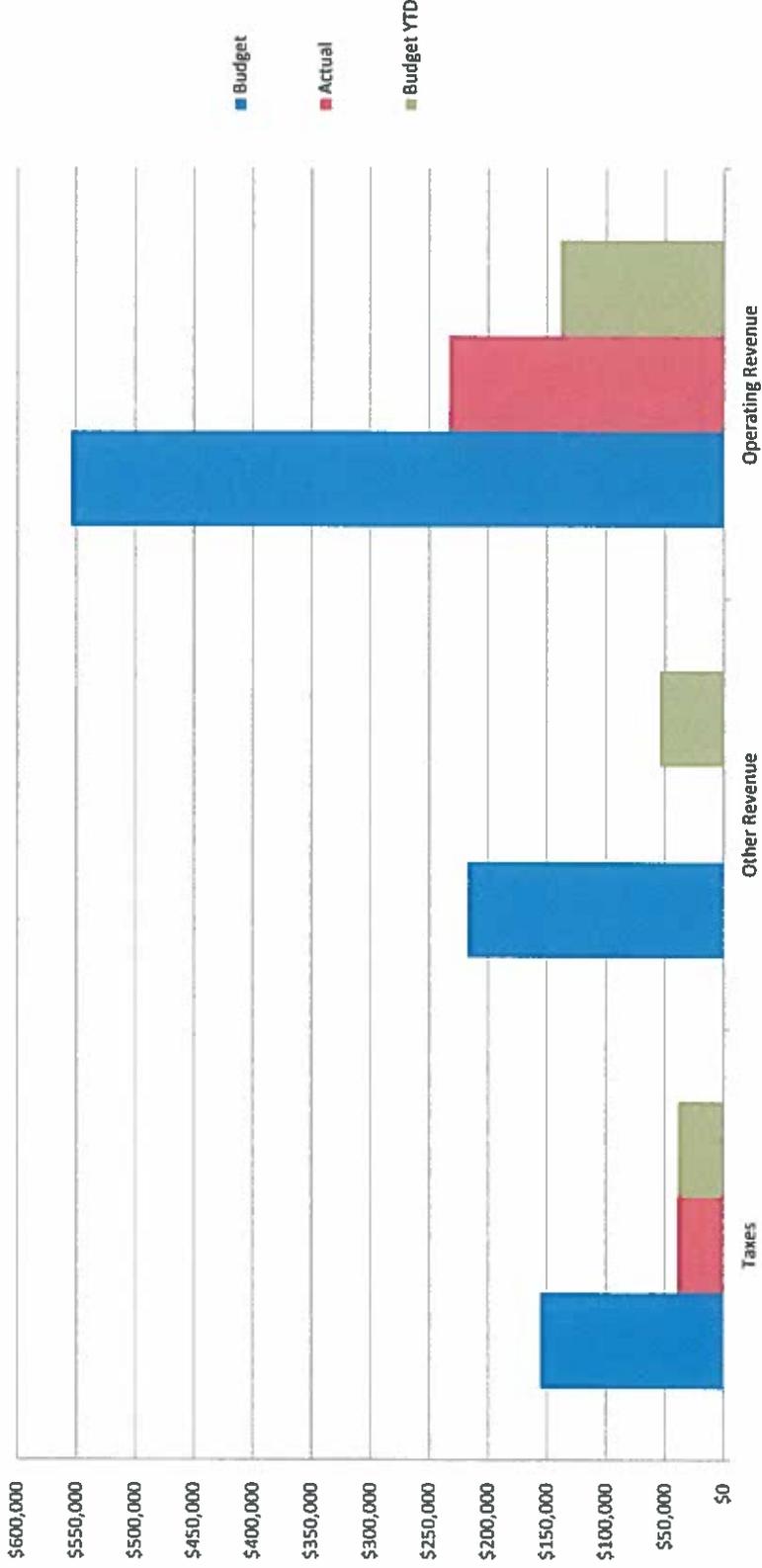
General Fund Expenditures - Budget to Actual YTD



General Fund Exp - Year to Date			
Exp. Type	Budget	Budget YTD	Actual
Capital Project GF	368,250	92,063	80,734
Admin	291,400	72,850	55,320
Board of Trustees	46,000	11,500	12,001
Building Inspection	13,500	3,375	1,116
Election	4,500	1,125	294
Court	164,100	41,025	46,955
Planning	51,250	12,813	6,499
Police	1,053,886	263,472	229,969
Public Works	296,590	74,148	65,677
History Museum	140,877	35,219	43,937
Total	2,430,353	607,588	542,501

Exp. Type	% Earned
Capital Project GF	21.92%
Admin	18.98%
Board of Trustees	26.09%
Building Inspection	8.27%
Election	6.53%
Court	28.61%
Planning	12.68%
Police	21.82%
Public Works	22.14%
History Museum	31.19%

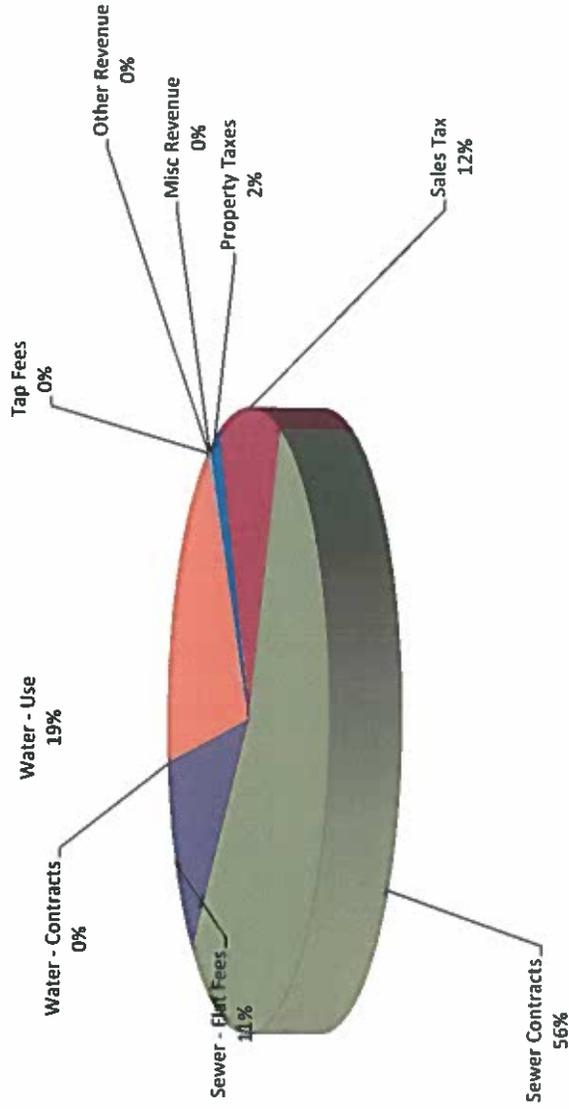
Utility Fund Revenues - Budget to Actual YTD



Utility Fund Revenues - Year to Date

Revenue Type	Budget	Budget YTD	Actual	% Earned
Taxes	155,450	38,863	39,352	25.31%
Other Revenue	217,000	54,250	349	0.16%
Operating Revenue	554,400	138,600	233,187	42.06%
Total	926,850	231,713	671,162	

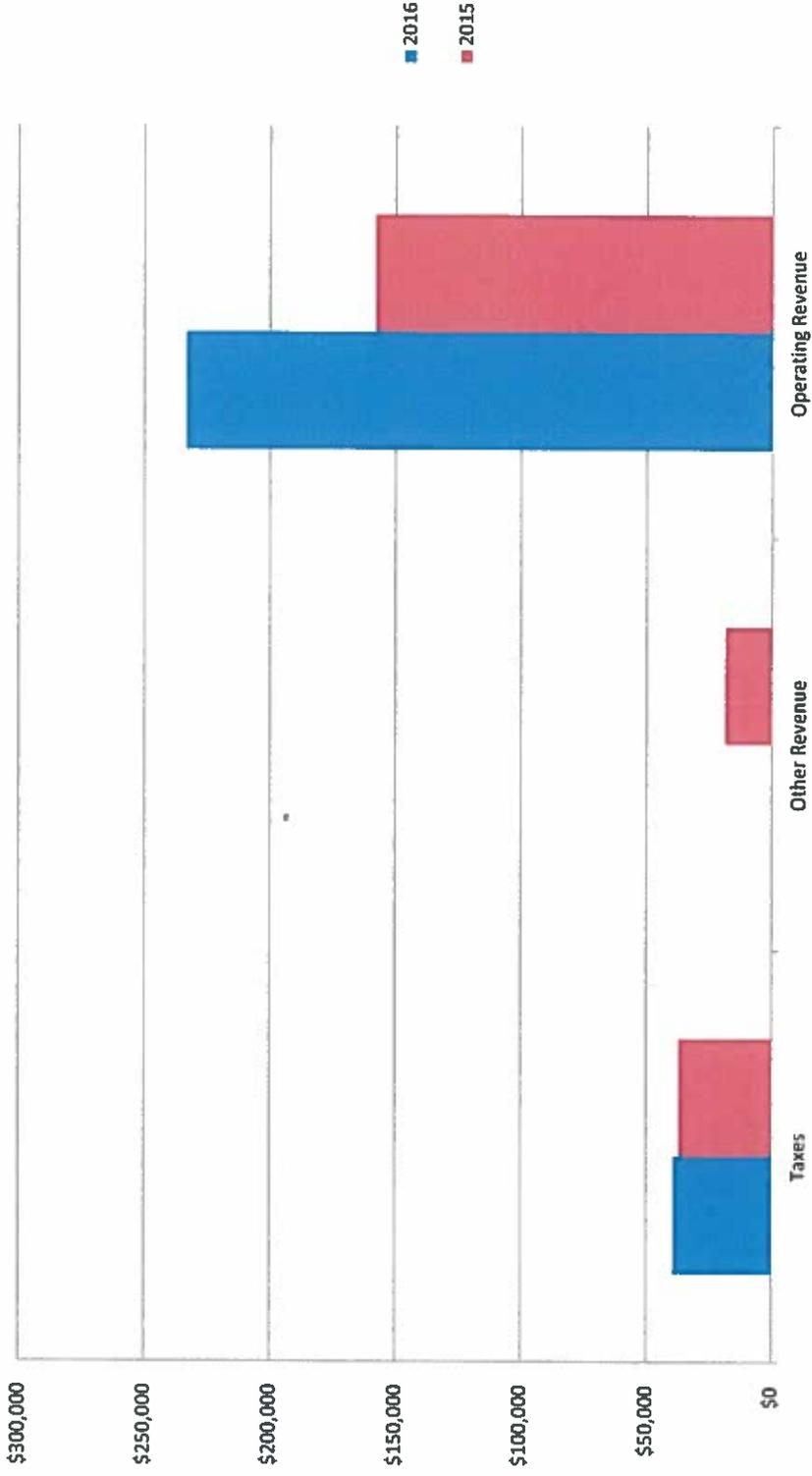
Utility Fund Revenues by Revenue Type - YTD



Utility Fund Revenue - Year to Date

Revenue Type	Actual	%
Property Taxes	\$ 5,695	2.09%
Sales Tax	33,657	12.33%
Sewer Contracts	152,697	55.96%
Sewer - Flat Fees	29,316	10.74%
Water - Contracts	-	0.00%
Water - Use	50,594	18.54%
Tap Fees	-	0.00%
Other Revenue	349	0.13%
Misc Revenue	580	0.21%
Total	\$ 272,888	100.00%

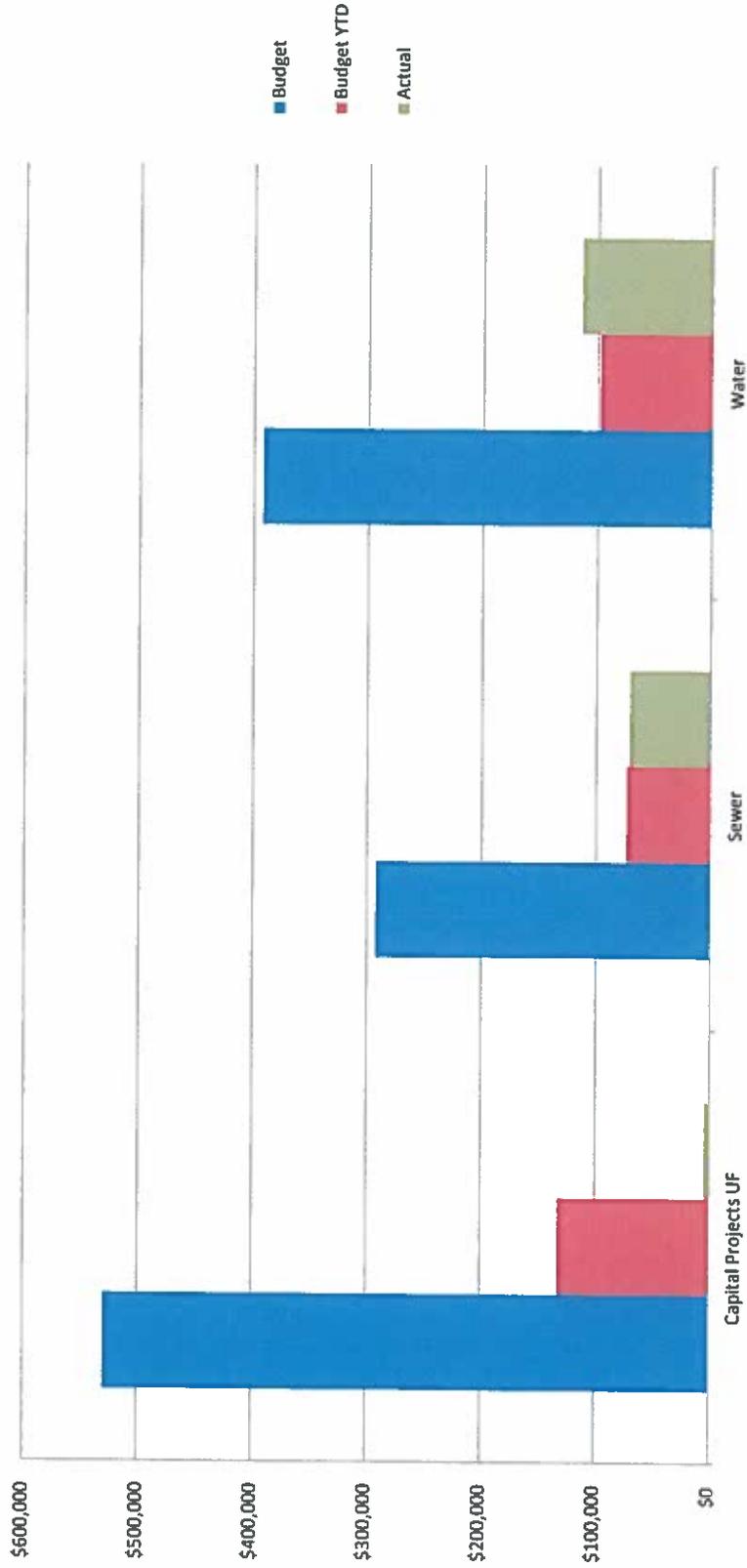
Utility Fund Revenues - Comparative YTD



Utility Fund Revenue - Comparative YTD

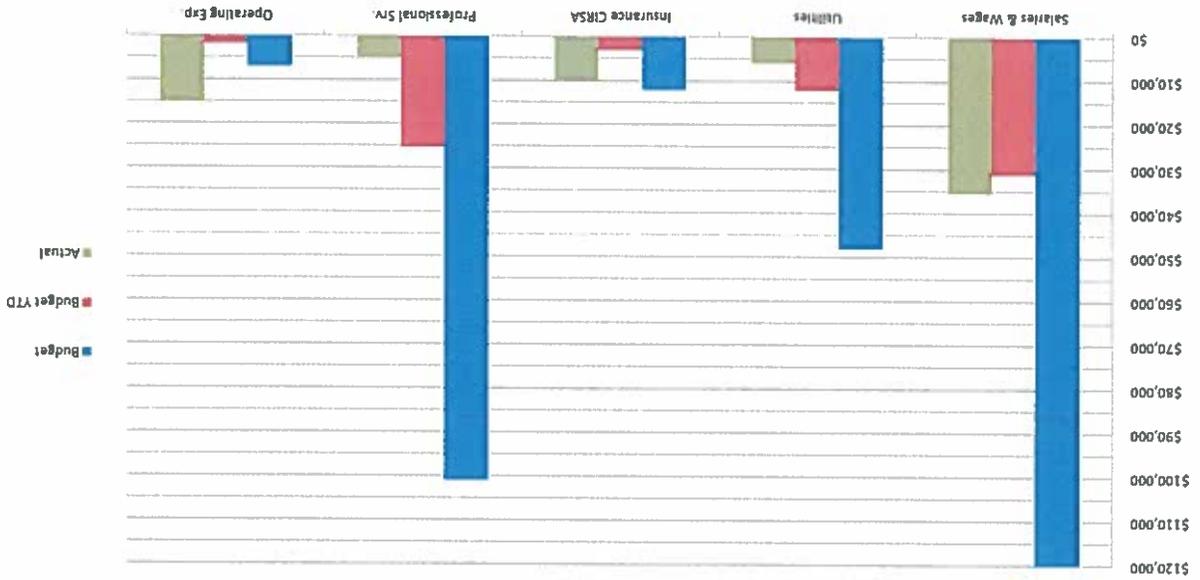
Revenue Type	2016	2015
Taxes	39,352	36,944
Other Revenue	349	18,649
Operating Revenue	233,187	158,014
Total	272,888	642,045

Utility Fund Expenses - Budget to Actual YTD



Utility Fund Exp - Year to Date				
Exp. Type	Budget	Budget YTD	Actual	% Earned
Capital Projects UF	530,000	132,500	4,998	0.94%
Sewer	292,100	73,025	70,831	24.25%
Water	391,687	97,922	113,938	29.09%
Total	1,213,787	303,447	189,768	

Utility Fund Sewer Expenses - Budget to Actual YTD



Exp. Type	Budget	Budget YTD	Actual	% Earned
Salaries & Wages	124,100	31,025	35,377	28.51%
Utilities	48,000	12,000	5,879	12.25%
Insurance CIRSA	12,000	3,000	9,821	81.84%
Professional Srv.	101,000	25,250	4,753	4.71%
Operating Exp.	7,000	1,750	15,001	214.30%
Total	292,100	73,025	70,831	

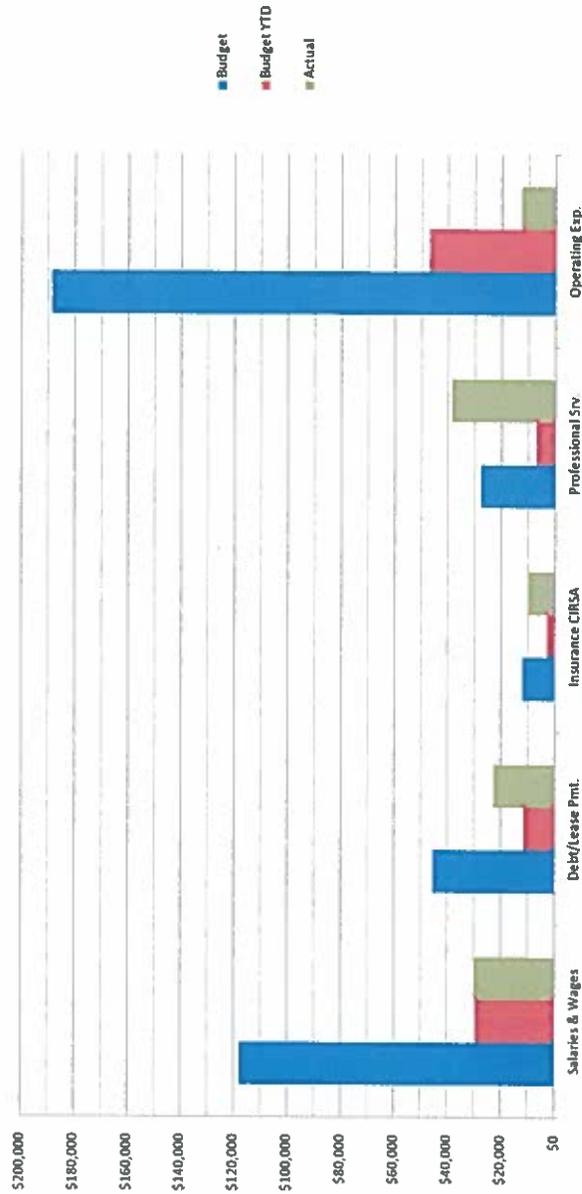
Salaries & Wages includes:
 20-40-100 Salaries & Wages
 20-40-105 Payroll Taxes
 20-40-110 Employee Benefits
 20-40-115 Workers Comp

Professional Services includes:
 20-40-200 Outside Services
 20-40-380 Legal Services
 20-40-381 Legal Services - New WWTP

20-40-410 Engineering Services
 20-40-411 Mt. Carbon Engineering

Operating Exp. includes everything other than the above accounts.

Utility Fund Water Expenses - Budget to Actual YTD



Exp. Type	Budget	Budget YTD	Actual	% Earned
Salaries & Wages	118,000	29,500	30,088	25.50%
Debt/Lease Pmt.	45,587	11,397	22,794	50.00%
Insurance CIRS	12,000	3,000	9,821	81.84%
Professional Srv.	27,700	6,925	38,534	139.11%
Operating Exp.	188,400	471,100	12,702	6.74%
Total	391,687	979,222	113,938	

Salaries & Wages includes:
 20-45-100 Salaries & Wages
 20-45-105 Payroll Taxes
 20-45-110 Employee Benefits
 20-45-115 Worker's Comp

Debt/Lease Pmt includes:
 20-45-308 Wells Fargo Lease

Professional Services includes:
 20-45-200 Outside Services
 20-45-380 Legal Services
 20-45-410 Engineering Services
 20-45-411 Mt. Carbon Engineering

Operating Exp. Includes everything other than the above accounts.

TOWN OF MORRISON
 COMBINED CASH INVESTMENT
 MARCH 31, 2016

COMBINED CASH ACCOUNTS

01-10230	PETTY CASH	500.00
01-10250	CHECKING ACCOUNT	51,713.90
01-10270	MONEY MARKET	1,493,050.40
01-10760	UTILITY CLEARING	(993.18)
01-10800	XPRESS BILL PAY ACCOUNT	5,823.28
01-10801	XPRESS BILL PAY CLEARING ACCOU	20,085.42
	TOTAL COMBINED CASH	<u>1,570,179.82</u>
01-10100	CASH ALLOCATED TO OTHER FUNDS	<u>(1,570,179.82)</u>

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,494,359.68
20	ALLOCATION TO UTILITY FUND	75,820.14
	TOTAL ALLOCATIONS TO OTHER FUNDS	<u>1,570,179.82</u>
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	<u>(1,570,179.82)</u>

ZERO PROOF IF ALLOCATIONS BALANCE .00

TOWN OF MORRISON
BALANCE SHEET
MARCH 31, 2016

GENERAL FUND

ASSETS

10-10100	CASH-COMBINED FUND	1,494,359.68	
10-10210	GENERAL FUND	1,527,141.10	
10-10300	SALES TAX - RESTRICTED	256,235.68	
10-10450	CONSERVATION TRUST BANK ACCOUN	55,649.80	
10-10500	PAY PAL ACCOUNT	3,529.10	
10-12000	ACCOUNTS RECEIVABLE	2,490.30	
10-12040	A/R - STATE TAXES	185,222.49	
10-12100	A/R OTHER	30,972.61	
10-12450	A/R PROPERTY TAXES	36,560.00	
10-13990	DUE FROM OTHER FUNDS	546,862.57	
		<u>546,862.57</u>	
	TOTAL ASSETS		<u><u>4,139,023.33</u></u>

LIABILITIES AND EQUITY

LIABILITIES

10-20000	ACCOUNTS PAYABLE	7,440.67	
10-20050	A/P - OTHER	1,965.45	
10-22050	DEFERRED TAXES	36,559.82	
10-25300	SALARIES & WAGES PAYABLE	25,504.01	
10-25310	FEDERAL PAYROLL TAXES	618.56	
10-25320	STATE WITHHOLDING	1,319.00	
10-25330	STATE UNEMPLOYMENT	1,052.32	
10-25350	AFLAC	(1,937.26)	
10-25360	401(K) PENSION	648.83	
10-25370	INSURANCE PAYABLE	(2,057.53)	
10-25393	ACCRUED WAGES	36,525.60	
		<u>36,525.60</u>	
	TOTAL LIABILITIES		107,639.47

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-29100	NET ASSETS	1,733,889.66	
10-29200	EMERGENCY RESERVE FUND	359,872.32	
10-29300	RESERVE FOR PARKS/OPEN SPACE	38,037.60	
10-29550	RETAINED EARNINGS	1,929,944.48	
	REVENUE OVER EXPENDITURES - YTD	(30,360.20)	
		<u>4,031,383.86</u>	
	BALANCE - CURRENT DATE		<u>4,031,383.86</u>
	TOTAL FUND EQUITY		<u>4,031,383.86</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>4,139,023.33</u></u>

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
10-31-100 CIGARETTE TAXES	1,167.97	413.63	1,162.87	4,000.00	2,837.13	29.1
10-31-105 FRANCHISE TAX	3,863.27	3,458.93	10,026.93	33,000.00	22,973.07	30.4
10-31-110 PROPERTY TAXES	5,565.82	5,758.36	5,873.29	36,560.00	30,886.71	16.1
10-31-115 HIGHWAY USERS TAX	1,963.94	843.70	2,467.02	10,000.00	7,532.98	24.7
10-31-120 MOTOR VEHICLE USE TAX	3,964.50	449.91	2,914.04	15,000.00	12,085.96	19.4
10-31-125 OPEN SPACE SALES TAX	3,081.35	938.11	3,159.17	10,000.00	6,840.83	31.6
10-31-130 SALES TAX - MORRISON	126,186.21	43,884.04	134,668.99	510,000.00	375,331.01	26.4
10-31-135 MOTOR VEHICLE OWNERSHIP TAX	1,376.00	516.63	1,127.97	5,000.00	3,872.03	22.6
10-31-140 CONSTRUCTION USE TAX	531.57	.00	.00	5,000.00	5,000.00	.0
10-31-150 GENERAL USE TAX	63,894.88	1,239.07	4,454.74	25,000.00	20,545.26	17.8
TOTAL TAXES	211,595.51	57,502.38	165,855.02	653,560.00	487,704.98	25.4
<u>LICENSES & PERMITS</u>						
10-32-200 BUILDING PERMITS	850.26	472.77	3,253.70	5,000.00	1,746.30	65.1
10-32-205 BUSINESS LICENSES	679.37	313.75	801.54	3,000.00	2,198.46	26.7
10-32-210 LIQUOR LICENSES	1,110.00	.00	.00	2,500.00	2,500.00	.0
10-32-215 MISCELLANEOUS LICENSES	415.00	85.00	85.00	1,500.00	1,415.00	5.7
10-32-220 MISCELLANEOUS PERMITS	250.00	.00	.00	250.00	250.00	.0
10-32-225 SIGN PERMITS	50.00	.00	80.00	500.00	420.00	16.0
10-32-230 LAND DEVELOPMENT PERMIT	.00	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES & PERMITS	3,354.63	871.52	4,220.24	13,750.00	9,529.76	30.7
<u>INTERGOVERNMENTAL</u>						
10-33-400 CONSERVATION TRUST/LOTTERY	1,003.14	.00	.00	4,000.00	4,000.00	.0
10-33-405 GRANTS	10,194.67	1,027.04	4,328.41	79,000.00	74,671.59	5.5
10-33-410 ROAD AND BRIDGE	111.66	.00	233.97	5,000.00	4,766.03	4.7
10-33-420 OTHER INTERGOVERNMENT REVENUE	4,972.00	.00	.00	10,000.00	10,000.00	.0
TOTAL INTERGOVERNMENTAL	16,281.47	1,027.04	4,562.38	98,000.00	93,437.62	4.7
<u>CHARGES FOR SERVICES</u>						
10-34-505 MOTOR VEHICLE REGISTRATION FEE	351.00	159.00	783.76	1,200.00	416.24	65.3
10-34-510 PLAN CHECK FEES	.00	.00	.00	3,000.00	3,000.00	.0
10-34-515 PLANNING AND ZONING FEES	190.00	.00	.00	1,000.00	1,000.00	.0
10-34-520 POLICE TICKET SURCHARGE	25,634.18	11,191.67	31,762.05	130,000.00	98,237.95	24.4
10-34-525 TRAFFIC CONTROL FEES	.00	.00	.00	120,000.00	120,000.00	.0
TOTAL CHARGES FOR SERVICES	26,175.18	11,350.67	32,545.81	255,200.00	222,654.19	12.8

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	<u>PY ACTUAL</u>	<u>PERIOD ACT</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES & FORFEITURES</u>						
10-35-600 COURT FINES	224,384.82	103,243.33	283,085.45	850,000.00	566,914.55	33.3
10-35-610 MISCELLANEOUS COURT REVENUE	1,402.00	.00	.00	4,000.00	4,000.00	.0
10-35-615 PARKING TICKET REVENUE	.00	50.00	75.00	1,000.00	925.00	7.5
TOTAL FINES & FORFEITURES	225,786.82	103,293.33	283,160.45	855,000.00	571,839.55	33.1
<u>OTHER REVENUE</u>						
10-36-700 FEES/SALES/GIFTS-MNHM	18,829.74	8,288.41	19,812.74	115,631.00	95,818.26	17.1
10-36-705 MISCELLANEOUS SERVICE REVENUE	898.75	417.50	727.25	2,500.00	1,772.75	29.1
10-36-805 DEPOSITS ON DEV.	12,050.00	.00	.00	3,000.00	3,000.00	.0
10-36-815 EARNINGS ON DEPOSITS	1,124.22	301.91	1,257.02	5,000.00	3,742.98	25.1
10-36-825 POLICE DONATION	10,000.00	.00	.00	10,000.00	10,000.00	.0
10-36-835 ALLEY FEST	3,008.74	.00	.00	.00	.00	.0
TOTAL OTHER REVENUE	21,611.45	9,007.82	21,797.01	136,131.00	114,333.99	16.0
TOTAL FUND REVENUE	504,805.06	183,052.76	512,140.91	2,011,641.00	1,499,500.09	25.5

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
CAPITAL PROJECTS - GF						
10-40-901 GARAGE/STORAGE BUILDING	82,018.12	.00	.00	.00	.00	.0
10-40-904 DOWNTOWN IMPROVEMENT/URBAN DES	.00	.00	.00	20,000.00	20,000.00	.0
10-40-905 POLICE VEHICLE	59,965.92	2,105.00	9,962.00	90,000.00	80,038.00	11.1
10-40-906 SOUTH PLANNING AREA	2,731.60	.00	.00	.00	.00	.0
10-40-907 ROONEY VALLEY MASTERPLAN	10,687.50	.00	3,239.50	64,000.00	60,760.50	5.1
10-40-909 MUSEUM CABIN REPAIR AND BALCON	.00	.00	20,000.00	42,250.00	22,250.00	47.3
10-40-910 STREETS, GROUNDS & BUILDINGS	794.02	.00	13,438.34	110,000.00	96,561.66	12.2
10-40-911 COMPUTER UPGRADES	.00	30,445.79	34,093.79	32,000.00	2,093.79	106.5
10-40-912 REDESIGN POLICE DEPT/TOWN OFFI	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL PROJECTS - GF	156,197.16	32,550.79	80,733.63	368,250.00	287,516.37	21.9
ADMIN						
10-50-100 SALARIES & WAGES	31,186.15	9,845.69	33,783.18	145,000.00	111,216.82	23.3
10-50-105 PAYROLL TAXES	2,331.12	732.48	2,511.35	12,000.00	9,488.65	20.9
10-50-110 EMPLOYEE BENEFITS	4,949.70	1,576.47	4,823.50	20,000.00	15,176.50	24.1
10-50-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.34	1,000.00	780.66	21.9
10-50-200 OUTSIDE SERVICES	1,899.95	398.43	906.44	10,000.00	9,093.56	9.1
10-50-205 POSTAGE	214.68	33.72	119.63	1,500.00	1,380.37	8.0
10-50-210 PRINTING AND DUPLICATION	172.95	123.85	428.80	2,500.00	2,071.20	17.2
10-50-215 TELEPHONE/INTERNET	255.97	212.19	506.61	2,000.00	1,493.39	25.3
10-50-225 TRAVEL AND MEETINGS	492.07	68.53	68.53	1,000.00	931.47	8.9
10-50-300 ACCOUNTING SERVICES	4,075.92	1,376.58	6,798.16	30,000.00	23,201.84	22.7
10-50-305 BANK FEES	333.45	132.12	283.14	1,200.00	916.86	23.6
10-50-340 DUES/MEMBERSHIP	33.56	.00	.00	3,500.00	3,500.00	.0
10-50-345 EDUCATION AND TRAINING	287.00	.00	.00	7,500.00	7,500.00	.0
10-50-350 EQUIPMENT RENTAL	.00	.00	.00	500.00	500.00	.0
10-50-370 REPAIR AND MAINTENANCE	.00	.00	.00	1,000.00	1,000.00	.0
10-50-375 UTILITIES	345.74	114.96	258.95	2,000.00	1,741.05	13.0
10-50-380 LEGAL SERVICES	3,038.48	1,565.27	3,621.02	20,000.00	16,378.98	18.1
10-50-385 MARKETING/EVENT CONTRIBUTIONS	321.62	1,000.43	1,000.43	6,000.00	7,000.43	(16.7)
10-50-386 WEBSITE	.00	.00	.00	7,000.00	7,000.00	.0
10-50-387 PUBLICATION	838.95	437.95	465.28	3,500.00	3,034.72	13.3
10-50-395 OFFICE SUPPLIES	963.50	145.15	480.88	4,500.00	4,019.12	10.7
10-50-397 OPERATING SUPPLIES	1,347.84	800.40	1,043.31	3,500.00	2,456.69	29.8
10-50-800 COUNTY TREASURER'S FEES	109.61	.00	2.26	1,200.00	1,197.74	.2
10-50-900 EQUIPMENT PURCHASE	1,942.22	.00	.00	5,000.00	5,000.00	.0
TOTAL ADMIN	55,359.81	16,563.36	55,319.95	291,400.00	236,080.05	19.0

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>BOARD OF TRUSTEES</u>						
10-55-115 WORKER'S COMPENSATION INS-CIRS	7,137.00	.00	6,986.00	7,500.00	514.00	93.2
10-55-200 OUTSIDE SERVICES	3,100.00	75.00	75.00	2,500.00	2,425.00	3.0
10-55-210 PRINTING AND DUPLICATION	.00	.00	.00	200.00	200.00	.0
10-55-215 TELEPHONE	.00	.00	.00	500.00	500.00	.0
10-55-225 TRAVEL AND MEETINGS	.00	.00	.00	500.00	500.00	.0
10-55-310 CONTRIBUTIONS TO ORGANIZATIONS	.00	.00	.00	300.00	300.00	.0
10-55-340 DUES/MEMBERSHIP	(22.47)	23.16	611.32	1,500.00	888.68	40.8
10-55-345 EDUCATION AND TRAINING	.00	.00	.00	7,000.00	7,000.00	.0
10-55-380 LEGAL SERVICES	5,604.85	1,373.75	2,633.75	20,000.00	17,366.25	13.2
10-55-385 MARKETING/EVENT CONTRIBUTIONS	900.00	1,000.00	1,200.00	5,000.00	3,800.00	24.0
10-55-397 OPERATING SUPPLIES	.00	.00	200.08	500.00	299.92	40.0
10-55-900 EQUIPMENT PURCHASE	.00	.00	294.35	500.00	205.65	58.9
TOTAL BOARD OF TRUSTEES	16,719.38	2,425.59	12,000.50	46,000.00	33,999.50	26.1
<u>BUILDING INSPECTION</u>						
10-60-200 OUTSIDE SERVICES	207.00	1,116.11	1,116.11	10,000.00	8,883.89	11.2
10-60-210 PRINTING AND DUPLICATION	.00	.00	.00	500.00	500.00	.0
10-60-380 LEGAL SERVICES	.00	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING INSPECTION	207.00	1,116.11	1,116.11	13,500.00	12,383.89	8.3
<u>ELECTION</u>						
10-65-200 OUTSIDE SERVICES	.00	.00	.00	1,000.00	1,000.00	.0
10-65-210 PRINTING AND DUPLICATION	.00	190.09	190.09	1,000.00	809.91	19.0
10-65-380 LEGAL SERVICES	.00	.00	70.00	2,000.00	1,930.00	3.5
10-65-395 OFFICE SUPPLIES	.00	33.80	33.80	500.00	466.20	6.8
TOTAL ELECTION	.00	223.89	293.89	4,500.00	4,206.11	6.5

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>COURT</u>						
10-70-100 SALARIES & WAGES	21,178.77	6,957.78	25,305.27	85,000.00	59,694.73	29.8
10-70-105 PAYROLL TAXES	1,533.61	513.64	1,869.69	7,500.00	5,630.31	24.9
10-70-110 EMPLOYEE BENEFITS	3,498.40	1,037.59	4,063.14	13,000.00	8,936.86	31.3
10-70-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.00	500.00	281.00	43.8
10-70-200 OUTSIDE SERVICES	1,815.00	3,146.43	5,091.11	12,000.00	6,908.89	42.4
10-70-205 POSTAGE	350.00	30.00	115.91	1,200.00	1,084.09	9.7
10-70-210 PRINTING AND DUPLICATION	139.88	123.84	123.84	800.00	676.16	15.5
10-70-215 TELEPHONE/INTERNET	201.02	95.60	245.85	1,400.00	1,154.15	17.6
10-70-225 TRAVEL AND MEETINGS	.00	.00	.00	1,000.00	1,000.00	.0
10-70-305 BANK FEES	3,318.71	1,370.98	3,886.16	18,000.00	14,113.84	21.6
10-70-340 DUES/MEMBERSHIP	20.00	.00	155.00	200.00	45.00	77.5
10-70-345 EDUCATION AND TRAINING	.00	.00	.00	1,000.00	1,000.00	.0
10-70-375 UTILITIES	115.24	114.96	258.95	1,000.00	741.05	25.9
10-70-380 LEGAL SERVICES	.00	.00	1,226.25	10,000.00	8,773.75	12.3
10-70-395 OFFICE SUPPLIES	212.10	126.04	408.87	2,500.00	2,091.13	16.4
10-70-397 OPERATING SUPPLIES	1,815.05	.00	74.87	4,000.00	3,925.33	1.9
10-70-900 EQUIPMENT PURCHASE	4,042.02	3,911.00	3,911.00	5,000.00	1,089.00	78.2
TOTAL COURT	38,459.13	17,427.86	46,954.71	164,100.00	117,145.29	28.6
<u>PLANNING</u>						
10-75-200 OUTSIDE SERVICES	478.38	.00	.00	4,000.00	4,000.00	.0
10-75-214 DEVELOPER RETAINAGE EXPENSES	.00	.00	350.00	5,000.00	4,650.00	7.0
10-75-216 RED ROCKS CENTRE	.00	96.25	792.50	.00	792.50	.0
10-75-218 JPRC	.00	70.00	551.25	5,000.00	4,448.75	11.0
10-75-225 TRAVEL AND MEETINGS	.00	20.00	20.00	250.00	230.00	8.0
10-75-345 EDUCATION AND TRAINING	.00	.00	.00	500.00	500.00	.0
10-75-380 LEGAL SERVICES	562.40	.00	883.75	6,500.00	5,616.25	13.6
10-75-410 ENGINEERING SERVICES	.00	175.00	175.00	5,000.00	4,825.00	3.5
10-75-415 PLANNING AND ZONING SERVICES	2,000.00	.00	3,726.50	25,000.00	21,273.50	14.9
TOTAL PLANNING	3,040.78	361.25	6,499.00	51,250.00	44,751.00	12.7

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>POLICE</u>						
10-80-100 SALARIES & WAGES	104,878.32	38,340.39	131,429.37	515,924.00	384,494.63	25.5
10-80-101 SPECIAL OFFICER WAGES	985.38	3.79	2,033.30	120,000.00	117,966.70	1.7
10-80-102 PARKING ENFORCEMENT WAGES	.00	.00	.00	5,000.00	5,000.00	.0
10-80-105 PAYROLL TAXES	7,943.74	2,864.60	9,966.73	53,000.00	43,033.27	18.8
10-80-110 EMPLOYEE BENEFITS	10,156.07	5,600.13	14,949.72	54,050.00	39,100.28	27.7
10-80-115 WORKER'S COMPENSATION INS-CIRS	21,099.00	.00	21,420.00	34,500.00	13,080.00	62.1
10-80-200 OUTSIDE SERVICES	1,095.92	411.67	880.83	7,000.00	6,119.17	12.6
10-80-205 POSTAGE	100.00	48.69	141.55	200.00	58.45	70.8
10-80-210 PRINTING AND DUPLICATION	779.53	362.09	362.09	6,000.00	5,637.91	6.0
10-80-215 TELEPHONE/INTERNET	397.16	918.30	1,068.55	6,500.00	5,431.45	16.4
10-80-340 DUES/MEMBERSHIP	288.39	25.00	125.00	1,000.00	875.00	12.5
10-80-345 EDU., TRAINING & EQUIP. SURCHAR	727.57	2,617.50	3,876.19	50,000.00	46,123.81	7.8
10-80-355 INSURANCE CIRSA	40,354.01	.00	40,667.00	59,512.00	18,845.00	68.3
10-80-360 GAS, OIL, AND VEHICLE REPAIR	10,121.98	2,148.48	4,382.94	70,000.00	65,637.06	6.2
10-80-370 REPAIR AND MAINTENANCE	391.51	264.50	410.30	4,000.00	3,589.70	10.3
10-80-375 UTILITIES	.00	227.20	515.18	2,200.00	1,684.82	23.4
10-80-380 LEGAL SERVICES	971.25	.00	.00	4,000.00	4,000.00	.0
10-80-391 PARKING TICKET EXPENSE	.00	.00	.00	1,000.00	1,000.00	.0
10-80-395 OFFICE SUPPLIES	976.15	232.71	1,244.76	7,000.00	5,755.24	17.8
10-80-397 OPERATING SUPPLIES	(147.66)	977.97	1,752.33	9,000.00	7,247.67	19.5
10-80-605 ORDINANCE, FIREARMS SUPPLIES	484.00	.00	.00	3,500.00	3,500.00	.0
10-80-610 HAZARDOUS WASTE AUTHORITY	163.13	.00	.00	500.00	500.00	.0
10-80-615 ANIMAL CONTROL	.00	.00	.00	1,000.00	1,000.00	.0
10-80-625 DONATION EXP	38.59	.00	.00	10,000.00	10,000.00	.0
10-80-700 JEFFCO INTERNET	690.99	3,943.01	7,425.22	14,000.00	21,425.22	(53.0)
10-80-900 EQUIPMENT PURCHASE	.00	2,188.48	2,188.48	15,000.00	12,811.52	14.6
10-80-915 CAPITAL EXPENDITURES	(17,730.83)	.00	.00	.00	.00	.0
TOTAL POLICE	184,764.20	61,174.51	229,969.10	1,053,886.00	823,916.90	21.8

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>PUBLIC WORKS</u>						
10-85-100 SALARIES & WAGES	20,913.59	8,848.20	32,677.76	120,000.00	87,322.24	27.2
10-85-105 PAYROLL TAXES	1,594.01	675.19	2,496.30	12,000.00	9,503.70	20.8
10-85-110 EMPLOYEE BENEFITS	962.59	1,028.65	3,256.31	15,000.00	11,743.69	21.7
10-85-115 WORKER'S COMPENSATION INS-CIRS	4,981.00	.00	4,284.00	8,000.00	3,716.00	53.6
10-85-200 OUTSIDE SERVICES	2,732.97	1,573.88	2,971.75	15,000.00	12,028.25	19.8
10-85-212 SPECIAL PROJECTS EXPENSE	3,370.00	.00	.00	.00	.00	.0
10-85-215 TELEPHONE/INTERNET	310.97	268.39	276.51	2,000.00	1,723.49	13.8
10-85-220 TRASH REMOVAL - SG&B	1,046.07	103.36	103.36	6,000.00	5,896.64	1.7
10-85-340 DUES/MEMBERSHIP	.00	.00	187.00	90.00	97.00-	207.8
10-85-350 EQUIPMENT RENTAL	.00	.00	.00	2,000.00	2,000.00	.0
10-85-355 INSURANCE CIRSA	9,460.00	.00	9,821.00	14,000.00	4,179.00	70.2
10-85-360 GAS, OIL, AND VEHICLE REPAIR	1,827.42	690.73	830.56	7,500.00	6,669.44	11.1
10-85-365 BUILDING AND REPAIR MATERIALS	3,179.00	603.21	3,323.70	15,000.00	11,676.30	22.2
10-85-370 REPAIR AND MAINTENANCE	464.07	.00	90.00	8,000.00	7,910.00	1.1
10-85-375 UTILITIES	1,231.93	454.25	1,051.82	25,000.00	23,948.18	4.2
10-85-380 LEGAL SERVICES	2,088.75	43.75	175.00	10,000.00	9,825.00	1.8
10-85-395 OFFICE SUPPLIES	10.78	.00	.00	.00	.00	.0
10-85-397 OPERATING SUPPLIES	470.26	471.63	1,699.66	8,500.00	6,800.34	20.0
10-85-410 ENGINEERING SERVICES	.00	1,850.00	1,850.00	8,500.00	6,650.00	21.8
10-85-702 STREETS, REPAIRS & MAINTENANCE	190.28	1,508.33-	1,508.33-	20,000.00	21,508.33	(7.5)
10-85-900 EQUIPMENT PURCHASE	.00	2,090.60	2,090.60	.00	2,090.60-	.0
TOTAL PUBLIC WORKS	54,833.69	17,193.51	65,677.00	296,590.00	230,913.00	22.1

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
HISTORY MUSEUM						
10-90-100 SALARIES & WAGES	17,733.21	6,562.60	21,683.96	75,000.00	53,316.04	28.9
10-90-105 PAYROLL TAXES	1,358.18	493.49	1,628.88	6,500.00	4,871.12	25.1
10-90-110 EMPLOYEE BENEFITS	1,960.29	1,746.53	5,333.98	12,000.00	6,666.02	44.5
10-90-115 WORKER'S COMPENSATION INS-CIRS	219.33	.00	219.66	.00	219.66-	.0
10-90-200 OUTSIDE SERVICES	722.00	.00	72.00	500.00	428.00	14.4
10-90-205 POSTAGE	83.30	68.00	68.00	200.00	132.00	34.0
10-90-210 PRINTING AND DUPLICATION	500.00	.00	.00	1,000.00	1,000.00	.0
10-90-211 GRANT EXPENSE	(262.42)	.00	.00	.00	.00	.0
10-90-215 TELEPHONE	216.61	28.82	28.82	1,800.00	1,771.18	1.6
10-90-225 TRAVEL AND MEETINGS	.00	.00	.00	100.00	100.00	.0
10-90-305 BANK FEES	458.32	185.55	526.82	1,800.00	1,273.18	29.3
10-90-340 DUES/MEMBERSHIP	.00	.00	520.00	200.00	320.00-	260.0
10-90-345 EDUCATION AND TRAINING	.00	.00	.00	200.00	200.00	.0
10-90-358 INVENTORY - EXPENSE	1,080.73	2,363.08	6,395.13	20,000.00	13,604.87	32.0
10-90-365 BUILDING AND REPAIR MATERIALS	.00	.00	.00	500.00	500.00	.0
10-90-370 REPAIR AND MAINTENANCE	.00	.00	.00	500.00	500.00	.0
10-90-375 UTILITIES	728.12	245.08	543.81	4,000.00	3,456.19	13.6
10-90-380 LEGAL SERVICES	.00	.00	.00	500.00	500.00	.0
10-90-386 WEBSITE	.00	.00	.00	650.00	650.00	.0
10-90-387 ADVERTISING	500.00	5,429.66	5,909.66	8,327.00	2,417.34	71.0
10-90-395 OFFICE SUPPLIES	600.87	.00	333.47	2,500.00	2,166.53	13.3
10-90-397 OPERATING SUPPLIES	2,348.85	665.55	673.03	3,600.00	2,926.97	18.7
10-90-805 SALES TAX - EXPENSE	341.00	.00	.00	1,000.00	1,000.00	.0
TOTAL HISTORY MUSEUM	28,584.39	17,788.36	43,937.22	140,877.00	96,939.78	31.2
TOTAL FUND EXPENDITURES	538,165.54	166,825.23	542,501.11	2,430,353.00	1,887,851.89	22.3
NET REVENUE OVER EXPENDITURES	(33,360.48)	16,227.53	30,360.20-	418,712.00-	388,351.80-	(7.3)

TOWN OF MORRISON
BALANCE SHEET
MARCH 31, 2016

UTILITY FUND

ASSETS

20-10100	CASH-COMBINED FUND	75,820.14	
20-10140	UTILITY FUND	458,155.76	
20-12000	ACCOUNTS RECEIVABLE	87,521.09	
20-12450	A/R PROPERTY TAXES	35,450.00	
20-12600	A/R UTILITIES	32,213.27	
20-17000	LAND	45,535.00	
20-17050	WATER RIGHTS	85,243.00	
20-17100	WATER TREATMENT PLANT	5,685,743.37	
20-17150	SEWER TREATMENT PLANT	4,500,222.00	
20-17250	TRANS. EQUIP., TOOLS, ETC.	203,249.89	
20-17300	CONSTRUCTION IN PROCESS	260,178.87	
20-17980	ACCUMULATED DEPRECIATION	(2,945,352.00)	
	TOTAL ASSETS		<u><u>8,523,980.39</u></u>

LIABILITIES AND EQUITY

LIABILITIES

20-20000	ACCOUNTS PAYABLE	(953.02)	
20-20250	ADDITIONAL A/P AND RETAINAGE	5,375.00	
20-21990	DUE TO OTHER FUND	546,862.57	
20-22050	DEFERRED TAXES	35,450.00	
20-25300	SALARIES & WAGES PAYABLE	5,140.07	
20-25310	FEDERAL PAYROLL TAXES	337.09	
20-25320	STATE WITHHOLDING	214.00	
20-25330	STATE UNEMPLOYMENT	776.64	
20-25350	AFLAC	106.16	
20-25360	401(K) PENSION	562.71	
20-25370	INSURANCE PAYABLE	(23.37)	
20-25390	ACCRUED VACATION AND SICK LEAV	10,228.62	
20-25393	ACCRUED WAGES	7,709.44	
20-25395	ACCRUED INTEREST PAYABLE	4,006.70	
20-26080	2007 CURRENT DEBT	33,428.49	
20-26180	2007 WF LEASE PURCHASE	236,308.45	
	TOTAL LIABILITIES		<u>885,529.55</u>

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

20-29100	NET ASSETS	441,798.41	
20-29200	RESERVE FOR RESERVOIR II	87,602.60	
20-29500	INVEST CAP ASSETS - NET OF DEB	3,871,853.59	
20-29550	RETAINED EARNINGS	3,154,076.04	
	REVENUE OVER EXPENDITURES - YTD	83,120.20	
	BALANCE - CURRENT DATE		<u>7,638,450.84</u>
	TOTAL FUND EQUITY		<u>7,638,450.84</u>

TOWN OF MORRISON
BALANCE SHEET
MARCH 31, 2016

UTILITY FUND

TOTAL LIABILITIES AND EQUITY

8,523,980.39

TOWN OF MORRISON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
20-31-110	PROPERTY TAXES	5,397.01	5,583.71	5,695.17	35,450.00	29,754.83 16.1
20-31-130	SALES TAX - CAPITAL PROJECTS	31,546.54	10,971.00	33,656.73	120,000.00	86,343.27 28.1
	TOTAL TAXES	36,943.55	16,554.71	39,351.90	155,450.00	116,098.10 25.3
<u>INTERGOVERNMENTAL</u>						
20-33-405	GRANTS	.00	.00	.00	200,000.00	200,000.00 .0
	TOTAL INTERGOVERNMENTAL	.00	.00	.00	200,000.00	200,000.00 .0
<u>OTHER REVENUE</u>						
20-36-705	MISCELLANEOUS SERVICE REVENUE	60.00	.00	.00	.00	.00 .0
20-36-805	DEPOSITS ON DEV.	18,268.00	.00	.00	15,000.00	15,000.00 .0
20-36-815	EARNINGS ON DEPOSITS	320.68	64.65	349.28	2,000.00	1,650.72 17.5
	TOTAL OTHER REVENUE	18,648.68	64.65	349.28	17,000.00	16,650.72 2.1
<u>OPERATING REVENUE</u>						
20-37-905	SEWER CONTRACTS - RED ROCKS AM	75,965.00	.00	152,697.00	188,000.00	35,303.00 81.2
20-37-910	SEWER REVENUE - FLAT FEES	30,441.28	8,986.04	29,315.64	123,000.00	93,684.36 23.8
20-37-915	TAP AND RESOURCE FEES	.00	.00	.00	18,400.00	18,400.00 .0
20-37-930	WATER USE REVENUE	51,014.62	17,109.01	50,594.12	215,000.00	164,405.88 23.5
20-37-935	MISCELLANEOUS WATER/SEWER REVE	592.74	100.00	580.00	10,000.00	9,420.00 5.8
	TOTAL OPERATING REVENUE	158,013.64	26,195.05	233,186.76	554,400.00	321,213.24 42.1
	TOTAL FUND REVENUE	213,605.87	42,814.41	272,887.94	926,850.00	653,962.06 29.4

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
SEWER EXPENDITURES						
20-40-100 SALARIES & WAGES	18,837.41	7,920.43	27,175.91	100,000.00	72,824.09	27.2
20-40-105 PAYROLL TAXES	1,584.30	586.88	2,012.24	9,000.00	6,987.76	22.4
20-40-110 EMPLOYEE BENEFITS	2,504.51	864.75	2,986.67	12,000.00	9,013.33	24.9
20-40-115 WORKER'S COMPENSATION INS-CIRS	2,556.00	.00	3,202.00	3,100.00	102.00	103.3
20-40-200 OUTSIDE SERVICES	830.88	490.79	824.86	6,000.00	5,175.14	13.8
20-40-205 POSTAGE	225.00	30.00	115.92	900.00	784.08	12.9
20-40-215 TELEPHONE/INTERNET	681.34	287.36	1,033.31	4,100.00	3,066.69	25.2
20-40-225 TRAVEL AND MEETINGS	.00	.00	345.00	400.00	55.00	86.3
20-40-340 DUES/MEMBERSHIP	2,625.00	.00	.00	3,500.00	3,500.00	.0
20-40-345 EDUCATION AND TRAINING	287.26	150.00	300.00	2,500.00	2,200.00	12.0
20-40-355 INSURANCE CIRSA	9,460.00	.00	9,821.00	12,000.00	2,179.00	81.8
20-40-360 GAS, OIL, AND VEHICLE REPAIR	8.48	30.90	216.45	1,500.00	1,716.45	(14.4)
20-40-375 UTILITIES	6,255.49	2,874.09	5,879.33	48,000.00	42,120.67	12.3
20-40-380 LEGAL SERVICES	.00	.00	.00	10,000.00	10,000.00	.0
20-40-395 OFFICE SUPPLIES	.00	145.15	278.21	1,000.00	721.79	27.8
20-40-397 OPERATING SUPPLIES	266.53	459.20	459.20	4,100.00	3,640.80	11.2
20-40-399 SAFETY	144.10	.00	.00	.00	.00	.0
20-40-401 SCADA	.00	.00	3,583.93	3,100.00	483.93	115.6
20-40-402 LAB EQUIP./SUPPLIES	.00	.00	.00	1,900.00	1,900.00	.0
20-40-410 ENGINEERING SERVICES	5,033.80	3,713.00	3,928.58	7,500.00	3,571.42	52.4
20-40-411 MT. CARBON ENGINEERING	43.75	.00	.00	1,000.00	1,000.00	.0
20-40-500 CHEMICALS	1,014.46	.00	3,268.65	3,000.00	268.65	109.0
20-40-505 DISCHARGE PERMIT	.00	.00	.00	2,500.00	2,500.00	.0
20-40-508 SLUDGE HAULING	.00	1,237.16	1,237.16	6,000.00	4,762.84	20.6
20-40-510 LAB FEES	1,101.00	169.00	335.00	5,000.00	4,665.00	6.7
20-40-705 LINE REPAIR AND MAINTENANCE	.00	.00	.00	8,000.00	8,000.00	.0
20-40-708 PLANT REPAIR AND MAINTENANCE	1,615.70	.00	4,260.83	8,300.00	4,039.17	51.3
20-40-709 CONTINGENCY FUND	.00	.00	.00	15,500.00	15,500.00	.0
20-40-803 MOBILE DEWATERING UNIT EXPENSE	.00	.00	.00	2,200.00	2,200.00	.0
20-40-900 EQUIPMENT PURCHASE	.00	.00	.00	10,000.00	10,000.00	.0
TOTAL SEWER EXPENDITURES	55,055.01	18,796.91	70,831.35	292,100.00	221,268.65	24.3
CAPITAL PROJECTS - UF						
20-42-901 DISINFECTION BY-PRODUCTS	36,860.00	4,997.99	4,997.99	100,000.00	95,002.01	5.0
20-42-907 CLEARWELL	.00	.00	.00	430,000.00	430,000.00	.0
TOTAL CAPITAL PROJECTS - UF	36,860.00	4,997.99	4,997.99	530,000.00	525,002.01	.9

TOWN OF MORRISON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

UTILITY FUND

	PY ACTUAL	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
WATER EXPENDITURES						
20-45-100 SALARIES & WAGES	17,813.93	6,568.74	22,444.98	91,000.00	68,555.02	24.7
20-45-105 PAYROLL TAXES	1,658.38	486.81	1,661.92	7,000.00	5,338.08	23.7
20-45-110 EMPLOYEE BENEFITS	3,435.93	960.60	2,972.15	14,000.00	11,027.85	21.2
20-45-115 WORKER'S COMPENSATION INS-CIRS	2,792.00	.00	3,009.00	6,000.00	2,991.00	50.2
20-45-200 OUTSIDE SERVICES	831.82	490.79	824.89	6,000.00	5,175.11	13.8
20-45-205 POSTAGE	225.00	40.36	126.29	900.00	773.71	14.0
20-45-215 TELEPHONE/INTERNET	673.81	95.60	557.34	5,200.00	4,642.66	10.7
20-45-225 TRAVEL AND MEETINGS	.00	.00	.00	400.00	400.00	.0
20-45-308 WELLS FARGO LEASE PAYMENT	22,793.54	22,793.54	22,793.54	45,587.00	22,793.46	50.0
20-45-340 DUES/MEMBERSHIP	.00	.00	2,755.00	1,400.00	1,355.00	198.8
20-45-345 EDUCATION AND TRAINING	.00	150.00	259.98	2,500.00	2,240.02	10.4
20-45-355 INSURANCE CIRSA	9,460.00	.00	9,821.00	12,000.00	2,179.00	81.8
20-45-360 GAS, OIL, AND VEHICLE REPAIR	152.41	57.43	45.30	2,700.00	2,654.70	1.7
20-45-375 UTILITIES	4,990.49	1,695.36	3,516.97	50,000.00	46,483.03	7.0
20-45-380 LEGAL SERVICES	933.50	3,901.00	7,094.75	10,000.00	2,905.25	71.0
20-45-381 MOUNT CARBON	1,191.75	245.00	245.00	2,600.00	2,355.00	9.4
20-45-395 OFFICE SUPPLIES	50.00	145.16	278.25	800.00	521.75	34.8
20-45-397 OPERATING SUPPLIES	253.50	40.45	40.45	1,100.00	1,059.55	3.7
20-45-398 METERS	.00	.00	.00	8,600.00	8,600.00	.0
20-45-399 SAFETY	70.00	.00	.00	.00	.00	.0
20-45-401 SCADA	517.50	1,231.66	2,646.66	3,000.00	353.34	88.2
20-45-402 LAB EQUIP./SUPPLIES	(159.33)	.00	.00	1,500.00	1,500.00	.0
20-45-410 ENGINEERING SERVICES	2,328.80	30,149.10	30,364.68	7,500.00	22,864.68	404.9
20-45-411 MT. CARBON ENGINEERING	.00	.00	.00	1,600.00	1,600.00	.0
20-45-500 CHEMICALS	3,194.33	1,319.26	1,319.26	13,000.00	11,680.74	10.2
20-45-505 DISCHARGE PERMIT	.00	.00	.00	700.00	700.00	.0
20-45-510 LAB FEES	69.00	256.00	302.00	3,400.00	3,098.00	8.9
20-45-700 DITCH ASSESSMENTS	.00	.00	.00	4,400.00	4,400.00	.0
20-45-703 RAW WATER SUPPLY COSTS	258.52	.00	780.95	12,000.00	11,219.05	6.5
20-45-705 LINE REPAIR AND MAINTENANCE	2,426.80	.00	200.00	15,000.00	15,200.00	(1.3)
20-45-708 PLANT REPAIR AND MAINTENANCE	5,990.49	.00	278.04	20,000.00	19,721.96	1.4
20-45-709 CONTINGENCY FUND	.00	.00	.00	15,000.00	15,000.00	.0
20-45-710 WATER STORAGE ASSESMENT	.00	.00	.00	5,600.00	5,600.00	.0
20-45-713 WATER MONITORING PROG.	.00	.00	.00	2,600.00	2,600.00	.0
20-45-900 EQUIPMENT PURCHASE	.00	.00	.00	13,500.00	13,500.00	.0
20-45-912 RESERVOIR SITE II	.00	.00	.00	5,100.00	5,100.00	.0
TOTAL WATER EXPENDITURES	81,952.17	70,512.00	113,938.40	391,687.00	277,748.60	29.1
TOTAL FUND EXPENDITURES	173,867.18	94,306.90	189,767.74	1,213,787.00	1,024,019.26	15.6
NET REVENUE OVER EXPENDITURES	39,738.69	51,492.49	83,120.20	286,937.00	370,057.20	29.0

Town of Morrison Planning Commission
 Morrison Town Hall
 110 Stone Street
 Tuesday, January 12, 2016
 7:00 P.M. – 9:00 P.M.

1. **Call To Order:** Chairperson Gretchen Roberts called the regular Planning Commission Meeting to order at 7:00 PM
2. **Roll Call:** Chairperson Gretchen Roberts, Jamee Chambers, Loren Oswalt, Todd Mercord, Matt Schweich, Shari Raymond. Maja Stefansdottir absent. A quorum was established.
Staff Present: Kara Zabilansky (Town Administrator), Kristi Dixon (Secretary), Brea Pafford (Planning Staff). Jerry Dahl (Town Attorney)
3. **Amendments to the Agenda:** 6a) Ann Morgan, Jennifer Lowell, Cheryl Bezio-Gorham.
 8c) Alleyfest
4. **Public to Address the Commission/Communications:** none
5. **Public Hearing:**
 - a) Sign code update to comply with Reed vs. Town of Gilbert
 Open the public hearing opened at 7:08; introduce Jerry Dahl, Town Attorney, Dahl give background information regarding Reed vs. Town of Gilbert. Sign size = content. Pafford went over items that were added or wording changed to current sign code update.
 Public comment;
 Kathleen Ditcher 109 Spring Street Morrison; if a sign is already present and had previously been okayed will they be grandfathered in? Dahl responded with, if a sign is currently in place they are not looking to remove it. This is for any new signuages.
 Ann Morgan 112 Stone Street Morrison; would like to put a plaque up on her front door, must meet residential code, permit is needed. Public hearing closed at 7:41
 Planning Commission discussion:
 exemption K item 1 site sign size, yard sign 2x2, real estate sign 4x4
 exemption L item 2 temp vs all the time sign (time limit) residential = yard sign or site sign
 tempory permit C 3 posters in commercial windows
 delete 10-1L-4.5 signs subject to temporary permit, remove (c) posters delete page 7
 these changes are only changing verbiage of the current signcodes, NOT to change the conformitive of current signs, they are ok.

Page 5 exemptions 10-1L-4: F:decorations: 90 days – change
10-1L:5:a. Re, R1 &R2 District B developed site
Roberts **motioned** recommendation to accept all changes to sign code, exception page
5 change to 90 days not 60 days, section E delete temporary permit, section B
Developed site. Mercord **seconded motion**. All present voted in favor of the motion.

6. **General Business:**

a)Ann Morgan 112 Stone Street Morrison Old fire station/museum would like to see something usefully and beneficial done with the building. Has Cheryl and Jennifer along to speak with some options and assistance they may have.

Cheryl Bezio-Gorham Denver, funding and capital grants available to save old buildings for example, State of Colorado has Colorado Creative Industry, that would work with the Town of Morrison to go thru the process of turning the building into maybe a pottery studio. 2 year committment

7. **Approvals of Minutes:** Chambers moved to correct the minutes from attendance to 30 from 120. Also, to correct the attendee's from the December 8 13, 2015 meeting and Roberts **seconded the motion**. All present voted in favor of the motion.

8. **Staff Reports:**

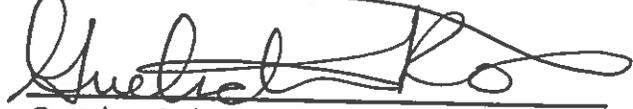
8a)Planner Report - Pafford not further reports

8b)Town Administrator – Zabilansky handout

8c) Alleyfest-Angela will continue as coordinator but will need someone to help coordinate with her. Contact Kara with names

9. **Adjournment:** Chairperson Gretchen Roberts adjourned at 8:49 P.M.

Town of Morrison



Gretchen Roberts – Chairperson

Attest:



Kristi Dixon - Secretary

TOWN OF MORRISON
BOARD OF TRUSTEES REGULAR MEETING
April 19, 2016
Board Action Form

SUBJECT: Attached is a quote for two new crosswalk signs for Bear Creek Avenue. The Streets and Grounds crew suggested the sign be replaced. If the Board agrees there is a motion below.

TOWN ATTORNEY REVIEW: [] YES [x] NO

MOTION: Motion to authorize up to \$7,000 for the purchase of two new crosswalk signs.



INTERWEST SAFETY SUPPLY, LLC.

CORPORATE OFFICE & MFG. COLORADO DIVISION NEW MEXICO DIVISION ARIZONA DIVISION NEVADA DIVISION
 P.O. Box 31-724 E. 1860 S. 195 S. Navajo 5821 Coronado NE 1714 W. Lincoln St. 4475 Delancey Dr.
 Provo, UT 84603-84606 Denver, CO 80223 Albuquerque, NM 87109 Phoenix, AZ 85004 Las Vegas, NV 89103
 (801) 375-6321 (303) 733-8447 (505) 797-2300 (602) 253-0683 (702) 641-0447
 (801) 377-2739 FAX (303) 733-8664 FAX (505) 797-2400 FAX (602) 253-0694 FAX (702) 641-0902 FAX

QUOTATION

5045

QUOTATION TO:
TOWN OF MORRISON ATTN: JOSE TORRES mtorres@town.morrison.co.us 303-697-8749

QUOTE DATE 4/4/2016	BID DATE 5/4/2016	SALES REP SA	
F.O.B. POINT DENVER, CO	DELIVERY	TERMS Net 30	
PROJECT NAME	PROJECT NO. REVISED QUOTE	STATE CO	CERTIFICATIONS REQ.

BID ITEM	QTY	SIZE	DESCRIPTION	UNIT ...	QUOTA...
AB-5801	2	24"X24"	AB-5801-24"X24" PEDESTRIAN ACTIVATED CROSSWALK SIGN- SOLAR W11- PEDESTRIAN SYMBOL (BLACK/ FLUCTUANT YELLOW/ GREEN) DIAMOND GRADE SHEETING .080 ALUMINUM INCLUDES 40WATT SOLAR ENGINE FREIGHT IS INCLUDED IN QUOTE PRICES QUOTED FOR ITEMS QUOTED... TAX EXEMPT	2,830.00	5,660.00
720907G-CO	2	2 7/8"X10"	SIGN POST (P5) SCH80 2 7/8"X10"	114.40	228.80
721012G	2	3"X36"	ANCHOR STUB 3"X36"	55.70	111.40
721125G	2	EACH	SLIPBASE ASSEMBLY WITH HEX BOLT	60.10	120.20

SPECIAL NOTES:
 PRICES QUOTED ARE FOR FURNISHED MATERIALS
 ONLY INSTALLATION NOT INCLUDED

QUOTATION TOTAL



INTERWEST SAFETY SUPPLY, LLC.

CORPORATE OFFICE & MFG.	COLORADO DIVISION	NEW MEXICO DIVISION	ARIZONA DIVISION	NEVADA DIVISION
P.O. Box 31-724 E. 1860 S.	195 S. Navajo	5821 Coronado NE	1714 W. Lincoln St.	4475 Delancey Dr.
Provo, UT 84603-84606	Denver, CO 80223	Albuquerque, NM 87109	Phoenix, AZ 85004	Las Vegas, NV 89103
(801) 375-6321	(303) 733-8447	(505) 797-2300	(602) 253-0683	(702) 641-0447
(801) 377-2739 FAX	(303) 733-8664 FAX	(505) 797-2400 FAX	(602) 253-0694 FAX	(702) 641-0902 FAX

QUOTATION

5045

QUOTATION TO:
TOWN OF MORRISON ATTN: JOSE TORRES mtorres@town.morrison.co.us 303-697-8749

QUOTE DATE 4/4/2016	BID DATE 5/4/2016	SALES REP SA	
F.O.B. POINT DENVER, CO	DELIVERY	TERMS Net 30	
PROJECT NAME	PROJECT NO. REVISED QUOTE	STATE CO	CERTIFICATIONS REQ.

BID ITEM	QTY	SIZE	DESCRIPTION	UNIT ...	QUOTA...
			REFLECTIVE SIGN SHEETING KEY: DG=DIAMOND GRADE HI=HIGH INTENSITY EG=ENGINEER GRADE SP=SPECIAL SIGNS PRICE DOES NOT INCLUDE FREIGHT PRICE DOES NOT INCLUDE SALES TAX PRICE QUOTED IS FOR QUANTITY QUOTED. ANY CHANGE IN QUANTITY COULD RESULT IN A PRICE CHANGE PRICE IS FIRM 30 DAYS FROM QUOTE DATE		

SPECIAL NOTES:
 PRICES QUOTED ARE FOR FURNISHED MATERIALS
 ONLY INSTALLATION NOT INCLUDED

QUOTATION TOTAL	\$6,120.40
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* other sign types, shapes and sizes also available

Applications

This pedestrian-activated or remote-activated crosswalk beacon is the perfect solution for temporary or permanent locations:

-  **Crosswalks** Great for any mid-block or uncontrolled crosswalk.
-  **Fire Stations** Give your emergency vehicles a chance to enter the roadway by alerting drivers.
-  **Parking Lots** From shopping malls to private industrial sites, they're all a hazard for pedestrians.
-  **Construction Sites** Aid pedestrians in crossing away from construction sites and closed sidewalks.
-  **College Campuses** Busy and packed with pedestrians.

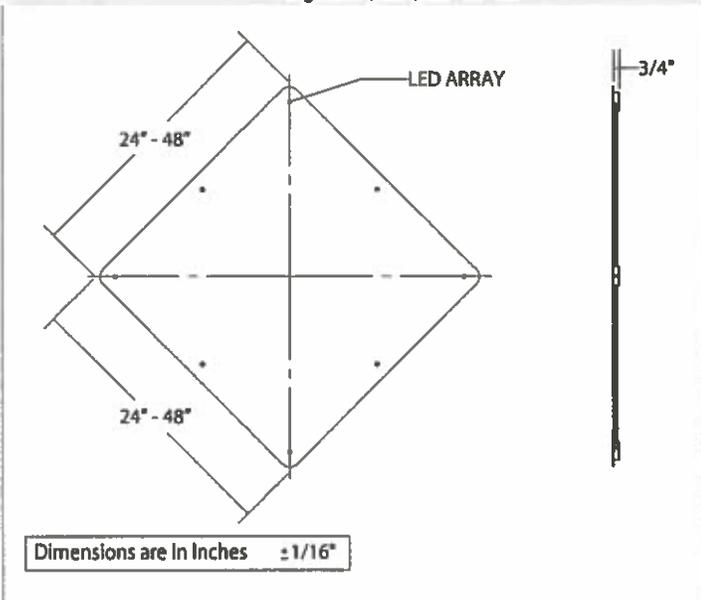
Benefits

-  **High Quality** Designed and manufactured in North America.
-  **Clean Technology** Solar-powered and wireless to save on power bills and end roadway trenching.
-  **Flexible** Adjustable flash pattern and activation duration to accommodate varying traffic conditions.
-  **Reliable** Energy management system to ensure operation under all environmental conditions.
-  **Simple** Installs in minutes to minimize traffic disruption and allow for relocation and re-purposing.
-  **Elegant** Self-contained, cabinet-free, discrete design to enhance streetscapes and inhibit vandalism.

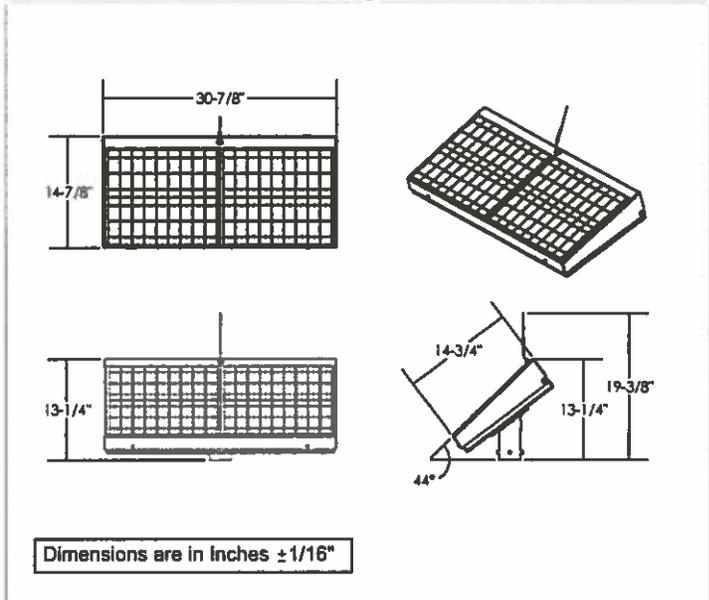
AB-5801-J:

Solar Powered Pedestrian-Activated Crosswalk Sign

Sign: 24", 30", 36" or 48"



Solar Engine



Specifications

System Overview

Certification	CE and UL certified electrical components
Compliance	FHWA MUTCD compliant FCC EMC Class A verified
Operation	Pedestrian push button or remote-controlled.
Flash patterns	MUTCD (0.5 second on, 0.5 second off) or JSF Tech High Visibility Strobe Pattern
Activation duration	Variable from 5 seconds to 60 minutes
Operating temperature	-40°F to +165°F (-40°C to +74°C)
Controller input voltage	12 V DC
Solar panel	32-40 W nominal 12 V, CE and TUV certified
Battery storage	AGM 12 V, 36 Ah, UL certified, field replaceable, Optional cold weather battery upgrade
Alternate power	AC / Solar hybrid available (hybrid includes "Battery Tender® 800"), AC-Only available

Power Management

Rated usage	300 cycles per day, 25 second activation
Charged capacity	Minimum of 30 days at rated usage (without charging)
Auto brightness	6 stages of brightness for different light conditions and battery levels
Customizable	Automatic brightness disabled on request
Self monitoring	Visual notification of sub-optimal operation

LED Module

Light output	132 lumens
Size	0.75" (20mm)
LED color	Amber

Communication

Type	ISM spread spectrum radio, 902-928 MHz
Range	Up to 0.5 miles (800 m) with line of sight
Network addresses	8 unique addresses to avoid interference between multiple crosswalk locations
Compatibility	All AB family units

Physical Design

Configuration	LED sign with separate solar engine
Sign size (square)	24", 30", 36", or 48" and others upon request
Solar engine	6061-T6 powder coated aluminum
Solar engine color	Black, green or yellow Custom colors also available
Solar engine weight	Approx — 53 lbs. (24 kg)
Available mounting for	Round poles: 2", 3.5", 4.5", Square posts: 4", 6", 4"x 6", Telespar

Warranty

5-year Limited Warranty for defects in workmanship and materials
(excludes batteries and vandalism)

Contact

JSF Technologies is backed by a select group of resellers around the globe. To find a representative in your region please contact us:



+1.250.544.1640
+1.800.990.2454
www.jsftech.com

TOWN OF MORRISON
BOARD OF TRUSTEE REGULAR MEETING
April 19, 2016
Board Action Form

SUBJECT: Approval of Consent Agenda

PROCEEDURE: Approve the minutes, vouchers and payroll

RECOMMENDATION: Approve the Consent Agenda

TOWN ATTORNEY REVIEW: YES NO

MOTION: Motion to approve the Consent Agenda.

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
MONDAY, APRIL 4, 2016
6:00 P.M. – 9:00 P.M.**

Call to Order. Mayor Sean Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Trustees Brewster Caesar, Venessa Angell, Debora Jerome, Allen Williams, and Ronald Metzler were present. Christopher Wolfe was absent. A quorum was established.

Staff Present. Gerald Dahl (Town Attorney), Kara Zabilansky (Town Administrator) and Charla Bryant (Town Clerk).

Amendments to the Agenda. Remove 6d – Hours for Outdoor Amplification.

Public to Address the Board. Kathleen Dichter, 109 Spring Street, Morrison, CO 80465. Dichter wanted to thank Metzler, Wolfe and Angell for serving on the Board as Trustees for the Town.

Presentations and Hearings. None.

General Business.

Code Change in CT District Allowing Brew Pubs with Board Approval. A change to the zoning code has been suggested for 120 Bear Creek, Morrison, Colorado. Potential purchasers have inquired as to whether there could be a brew pub or tap house. Dahl stated the Board can decide the uses and districts.

Richard Barrett, 5615 W Virginia Avenue, Lakewood, Colorado. Barrett is a home inspector. Barrett said he and his partner have the property under contract. It is his intention to have a brew pub. Barrett wants to keep with the character of the Town. It is his intention to keep the house style, but have it more colorful and perhaps put in a patio out back. He would like food and a brewery. Barrett has not talked to the flood plain engineer.

Barb Moskal, 2471 Pinehurst Drive, Evergreen, Colorado. Moskal is a Professor at the Colorado School of Mines. Moskal wants to maintain the character of the structure. More space would be needed and there would need to be an expansion, possibly with a tent cover. Forey stated the property line is close to the back door and that property is owned by Bear Creek Development. Caesar stated tent structures are not allowed in the Town. Dahl stated the Agenda item is only to determine whether or not to change the zoning code.

Sandy Swan, PO Box 966, Indian Hills, Colorado. Swan is a realtor. Swan will call Zabilansky to get contact information for the Town’s floodplain engineer. Swan stated her clients want to keep the integrity of the building.

Williams likes the idea of a brewery that serves food and operates its own kitchen. Williams and Jerome do not support food trucks in Town. Jerome stated she is concerned about

water use for a brewery. Dahl stated a brew pub serves beer and food. The Board can establish hours of manufacturing and regulate water. Metzler stated he would not want to live by it. Caesar, Forey and Angell have no objections to a brew pub. Williams made a motion to direct staff to draft an ordinance allowing a brew pub in the CT District upon special review and set for public hearing. Jerome seconded the motion. All present voted in favor.

Rooney Valley IGA. Dahl stated the Rooney Valley IGA simplifies the revenue sharing. Tax increases are not shared and the .75 is restricted for capital improvement in the Town. Zabilansky stated revenues are simplified, sales and use tax are shared. Revenue of 60% is to provide services to the municipality that the property is in, 10% goes to residential, the remaining 30% is shared. JPRC is now Rooney Valley Planning Commission. Dahl stated that 2.06(2) would be corrected and would state property would be annexed to the Town or the City. On Page 14, 5.01, the Town can ask to share more revenue with Lakewood. Jerome made a motion to enter into the Intergovernmental Agreement between the Town of Morrison, Colorado and the City of Lakewood, Colorado with typographical corrections regarding the Rooney Valley. Angell seconded the motion. All present voted in favor.

Computer System for Water Treatment Plant. Zabilansky is waiting for two more bids on the computer for the water treatment plant. Caesar made a motion to authorize the purchase of a new computer and backup system not to exceed \$18,000.00. Metzler seconded the motion. All present voted in favor.

Prohibition of Roof Top Patios. Metzler believes roof top patios impact residents and need to have more public discussion. Metzler did not understand the significance of Tony Rigatoni's application. Roof top patios are a trend. Everyone that can have a roof top patio will have one. Williams believes they should go to the Planning Commission and the Town needs to have serious rules and guidelines. Dahl stated that this last roof top patio came before the Board as it was a liquor license process. The Board can prohibit construction. Angell stated it was important to hear from the Town residents. Caesar stated that all of the candidates running for the Board wanted to keep the Town the way it is and he is against roof top patios. Metzler made a motion to have an ordinance drafted prohibiting roof top patios and to schedule the same for public hearing at the Board meeting on May 3, 2016. Angell seconded the motion. All present voted in favor.

Design of Multi-Use Trail. The trail would be on the west side of Highway 8 from the Post Office to the Museum. There would be a cross walk at the Post Office. The trail would be a multi-use trail 10' wide. Grant money is not available for engineering design work, but it may be available for the trail construction. CDOT is open to granting the Town a permit. The \$14,000 for engineering is not in the budget. Caesar stated there was \$5000 in the budget for 2015 but not for 2016. Zabilansky has not looked into grants and cannot look into grants without a project cost. Williams made a motion to spend \$14,000 for a preliminary design for the trail. Caesar seconded the motion. The money would come from the General Fund. Caesar stated the trail was a safety issue. Zabilansky will ask the engineer if the trail could be something other than a multi-use trail. There were 5 ayes and 1 nay from Forey.

Storage of Equipment for Flood Recovery. The Town would like to move emergency equipment from the flood plain. Some equipment has already been moved. Rhodig said the sheds could be moved.

Paving at Red Rocks Elementary. The School is asking for \$78,000.00 from the Town. There is \$25,000.00 in the budget. Caesar wants a guarantee that the Town will be able to use the parking lot in the future. Forey stated \$78,000.00 was too much money. The Town can do the upper portion of the parking lot. Caesar and Jamee Chambers will form a committee to review options.

Easement Agreement for Pump Station. Jerome made a motion to enter into the Non-Exclusive Easement Agreement with Jefferson County School District R-1 for an underground water line. Caesar seconded the motion. All present voted in favor.

Jeffco Referral – 3664 Soda Lakes Road. A three story storage unit is being proposed. Caesar stated it was a big issue and the land should be preserved. Caesar is opposed to the storage unit. Zabilansky stated the Board should write a letter to the Commissioners. Brian Bogert stated that residents should be informed and educated. Forey asked Dahl to put together a letter to go to the Commissioners. A notice needs to be sent to residents of the Town of Morrison. Dahl stated this would be a rezoning and would require a public hearing. Zabilansky stated the application is due tomorrow. Dahl will work on it tonight.

Departmental Reports.

Police Department. Williams stated parking should be enforced. Caesar said the new signs should be placed regarding the noise ordinance. There were no further questions or comments.

Museum. There were no questions or comments.

Utility. There were no questions or comments.

Town Administrator. Xcel stated it cannot split out the lighting on C470. Zabilansky stated the Town attorney and Xcel attorney will have a meeting and discuss the lighting. Covell will discuss the Strain Gulch Water application. Dahl stated the Cliff House is a legal non-conforming use and as such it could be a bed and breakfast at that location.

Attorney. There were no questions or comments.

Consent Agenda. Caesar made a motion to approve the Consent Agenda. Angell seconded the motion. All present voted in favor of the motion.

Board Comments. Angell is happy to see the people attending the Board Meeting. Forey stated that a branch from a tree on Town-owned property fell on Angell's house. The Town cleaned up the tree. Angell did not receive special treatment. Trees on South Park Avenue are in the Town right of way and the Town trims them. Caesar said the lot lines need cleaned up and an offer made to the residents to buy property in places where there is an 80 foot wide easement. Caesar said the Town could get out of maintaining the trees, sell the land and make money. Dahl stated

the Town holds the right of way in trust for the benefit of the public. If the Town wants to vacate that right of way the Town would vacate it for no compensation. Property owners would take title. Forey wants to pave the property by the Church for parking. It is owned by an unknown person or entity. Dahl stated the Town could do a Quiet Title Action. Jerome stated people need to clean up after their dogs.

Water Availability. Presenting the Report were Cindy Covell and Alan Leak. Covell discussed senior and junior water rights of the Town. The Town has storage rights. The Town has submitted an application to the Court to make the Strain Gulch water rights absolute. Alan Leak discussed his Report.

Executive Session. A motion was made by Jerome for a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (e), C.R.S., with the Town Attorney, Town Administrator and appropriate staff to receive legal advice and instruct negotiators concerning Red Rocks Center, Water Availability and Utility Operations. Caesar seconded the motion. All present voted in favor.

Forey called the Executive Session to Order on Tuesday, April 4, 2016 at 7:49 p.m. Present were: Sean Forey (Mayor), Trustees Brewster Caesar, Venessa Angell, Debora Jerome, Ronald Metzler, and Allen Williams; Cindy Covell (Water Attorney), Alan Leak (Town Engineer), Gerald Dahl (Town Attorney), Kara Zabilansky (Town Administrator) and Charla Bryant (Town Clerk). The purpose of the Executive Session was to discuss Red Rocks Centre, Water Availability and Utility Operations.

End of Executive Session. The Executive Session was adjourned at 9:46 pm.

The Opening Meeting was reconvened at 9:47 pm. Caesar made a motion to direct staff to communicate to Bandimere that the Board of Trustees declines to provide a service use letter for sewer services because the land use is speculative and unknown. Angell seconded the motion. All present voted in favor of the motion.

Forey thanked Ron Metzler for serving on the Board of Trustee for the last 4 years.

Adjournment. The Meeting was adjourned at 9:50 pm.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Charla D. Bryant, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
04/08/2016	PC	5424	29	29		42,487.33	.00	3,172.16-	4,042.00-	1,392.00-	3,126.43-	30,754.74-			.00
Total PC:						42,487.33	.00	3,172.16-	4,042.00-	1,392.00-	3,126.43-	30,754.74-			.00

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,711.25	.00	Direct Deposit Net	30,754.74-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	40.00	.00				Fringe Benefit	.00
4-00	Sick Leave Pay	2.00	.00					
Grand Totals:		1,764.25	.00		30,754.74-			.00

Total 04/08/2016:

5424	29	29	42,487.33	.00	3,172.16-	4,042.00-	1,392.00-	3,126.43-	30,754.74-	.00
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04/08/2016 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,711.25	.00	Direct Deposit Net	30,754.74-	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	40.00	.00				Fringe Benefit	.00
4-00	Sick Leave Pay	2.00	.00					
Grand Totals:		1,764.25	.00		30,754.74-			.00

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
		5424	29	29		42,487.33	.00	3,172.16	4,042.00	1,392.00	3,126.43	30,754.74			.00
Grand Totals:															

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	1,711.25	.00	Direct Deposit Net	30,754.74	D	Informational	.00
2-00	Overtime Pay	11.00	.00	Net	.00		Info Tips Reported	.00
3-00	Vacation Pay	40.00	.00				Fringe Benefit	.00
4-00	Sick Leave Pay	2.00	.00					
Grand Totals:								
		1,764.25	.00		30,754.74			.00

Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
CAPITAL PROJECTS - GF							
10-40-909 Museum Cabin Repair and Balcon							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	186.24	186.24	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	286.53	286.53	04/19/2016
10-40-910 Streets, Grounds & Buildings							
315	L.A.W.S	11039	Vehicle Equipment	04/01/2016	1,000.00	1,000.00	04/19/2016
315	L.A.W.S	11042	Vehicle Maintenance	04/04/2016	1,000.00	1,000.00	04/19/2016
315	L.A.W.S	11069	Graphics	04/11/2016	3,450.00	3,450.00	04/19/2016
Total CAPITAL PROJECTS - GF:					5,922.77	5,922.77	
ADMIN							
10-50-200 Outside Services							
894	Mountain Alarm Denver	1138992	Monthly Monitoring	04/01/2016	47.00	47.00	04/19/2016
886	MSI	12841	scanning	04/05/2016	202.80	202.80	04/19/2016
886	MSI	12861	scanning	04/13/2016	142.88	142.88	04/19/2016
200	Safebuilt, Inc.	24269	Business License	03/31/2016	15.00	15.00	04/19/2016
10-50-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.92	85.92	04/19/2016
10-50-210 Printing and Duplication							
252	Xerox Corporation	084041265	MODEL W7845PT	04/01/2016	66.52	66.52	04/19/2016
10-50-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016
212	T-mobile	0329	Account 515485017	03/29/2016	74.57	74.57	04/19/2016
10-50-225 Travel and Meetings							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	44.26	44.26	04/19/2016
127	Kara Zabilansky	0407	employee reimbursement	04/07/2016	146.00	146.00	04/19/2016
127	Kara Zabilansky	0407	mileage reimbursement	04/07/2016	37.15	37.15	04/19/2016
10-50-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	98.56	98.56	04/19/2016
10-50-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	Administration	03/31/2016	1,061.55	1,061.55	04/19/2016
10-50-385 Marketing/Event Contributions							
2	1st Bank - Lakewood	0318	Printing	04/01/2016	240.98	240.98	04/19/2016
547	Lariat Loop	CHMBRSCON	Membership	03/31/2016	50.00	50.00	04/19/2016
949	Maja Stefansdotir	0408	Reimbursement	04/08/2016	148.39	148.39	04/19/2016
904	Promote Morrison	98045	500 AlleyFest/1000 Ciderfest	04/08/2016	1,500.00	1,500.00	04/19/2016
10-50-387 Publication							
85	Evergreen Newspapers	201603	Legal Advertising	03/23/2016	17.16	17.16	04/19/2016
10-50-395 Office Supplies							
755	Eldorado Artesian Springs	21086961	Water	03/28/2016	25.60	25.60	04/19/2016
183	Quill	4630249	Office Supplies	03/31/2016	40.11	40.11	04/19/2016
201	Sam's Club	0329	Supplies	03/29/2016	116.40	116.40	04/19/2016
343	Staples Advantage	3297336458	Supplies	03/26/2016	39.46	39.46	04/19/2016
Total ADMIN:					4,287.11	4,287.11	
BOARD OF TRUSTEES							
10-55-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12975	Board of Trustees	03/31/2016	1,688.75	1,688.75	04/19/2016
10-55-385 Marketing/Event Contributions							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	65.95	65.95	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	74.21	74.21	04/19/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	65.74	65.74	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	10.00	10.00	04/19/2016
153	Morrison Liquor Store	0401	gift Vouchers	04/01/2016	300.00	300.00	04/19/2016
Total BOARD OF TRUSTEES:					2,204.65	2,204.65	
BUILDING INSPECTION							
10-60-200 Outside Services							
200	Safebuilt, Inc.	24269	Building PERMITS	03/31/2016	924.95	924.95	04/19/2016
Total BUILDING INSPECTION:					924.95	924.95	
ELECTION							
10-65-200 Outside Services							
781	Charia Bryant	0405	Reimbursement	04/05/2016	42.97	42.97	04/19/2016
10-65-210 Printing and Duplication							
106	Hart Intercivic	64741	Elections	03/21/2016	295.00	295.00	04/19/2016
10-65-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	Elections	03/31/2016	26.25	26.25	04/19/2016
Total ELECTION:					364.22	364.22	
COURT							
10-70-200 Outside Services							
59	Colorado Dept Of Revenue - Dmv	0411	Default Clearances	04/18/2016	105.00	105.00	04/19/2016
59	Colorado Dept Of Revenue - Dmv	0419	Default Clearance	04/19/2016	15.00	15.00	04/19/2016
694	Mountain Alarm Denver	1138992	Monthly Monitoring	04/01/2016	114.00	114.00	04/19/2016
10-70-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.92	85.92	04/19/2016
10-70-210 Printing and Duplication							
252	Xerox Corporation	084041265	MODEL W7845PT	04/01/2016	66.52	66.52	04/19/2016
10-70-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016
10-70-340 Dues/Membership							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	22.00	22.00	04/19/2016
10-70-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	98.56	98.56	04/19/2016
10-70-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	court	03/31/2016	1,200.00	1,200.00	04/19/2016
10-70-395 Office Supplies							
755	Eldorado Artesian Springs	21086961	Water	03/28/2016	23.95	23.95	04/19/2016
183	Quill	4630249	Office Supplies	03/31/2016	13.36	13.36	04/19/2016
201	Sam's Club	0329	Supplies	03/29/2016	41.07	41.07	04/19/2016
343	Staples Advantage	3297336458	Supplies	03/26/2016	13.14	13.14	04/19/2016
Total COURT:					1,865.32	1,865.32	
PLANNING							
10-75-216 Red Rocks Centre							
790	Murray Dahl Kuechenmeister & R	12974	Red Rocks Centre	03/31/2016	43.75	43.75	04/19/2016
10-75-218 JPRC							
854	merrick & Company	149020	Water Engineer Services	03/29/2016	300.00	300.00	04/19/2016
790	Murray Dahl Kuechenmeister & R	12974	JPRC-JGA	03/31/2016	875.00	875.00	04/19/2016
10-75-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	Planning and Zoning	03/31/2016	297.50	297.50	04/19/2016
10-75-410 Engineering Services							
941	Bowman Colorado Group	211007	Engineering Services	03/31/2016	363.50	363.50	04/19/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PLANNING:					1,879.75	1,879.75	
POLICE							
10-80-200 Outside Services							
694	Mountain Alarm Denver	1138992	Monthly Monitoring	04/01/2016	47.00	47.00	04/19/2016
10-80-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.92	85.92	04/19/2016
10-80-210 Printing and Duplication							
2	1st Bank - Lakewood	0318	Police Supplies	04/01/2016	183.85	183.85	04/19/2016
252	Xerox Corporation	084041263	MODEL W7855PT	04/01/2016	199.75	199.75	04/19/2016
10-80-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016
10-80-340 Dues/Membership							
114	IACP	1001191393	Renewal	03/16/2016	150.00	150.00	04/19/2016
535	Rocky Mountain Tactical Team	0324	membership application	03/24/2016	40.00	40.00	04/19/2016
10-80-345 Edu., Training & Equip. Surchar							
2	1st Bank - Lakewood	0318	Police Supplies	04/01/2016	9.48	9.48	04/19/2016
313	Galls, LLC	5837137-2	Supplies	04/07/2016	588.64	588.64	04/19/2016
10-80-360 Gas, Oil, and Vehicle Repair							
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	133.41	133.41	04/19/2016
258	Jefferson County S. O.	0316	Vehicle fuel	03/16/2016	948.03	948.03	04/19/2016
258	Jefferson County S. O.	0316	Unit 5	03/16/2016	4.56	4.56	04/19/2016
258	Jefferson County S. O.	0316	Unit 9	03/16/2016	138.09	138.09	04/19/2016
258	Jefferson County S. O.	040162	Unit 2	04/06/2016	156.67	156.67	04/19/2016
258	Jefferson County S. O.	040162	Unit 6	04/06/2016	388.69	388.69	04/19/2016
258	Jefferson County S. O.	0406	Unit 5	04/06/2016	35.30	35.30	04/19/2016
10-80-370 Repair and Maintenance							
911	MCS, Inc	1603171	janitorial services	03/31/2016	117.00	117.00	04/19/2016
10-80-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	197.12	197.12	04/19/2016
10-80-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	Police	03/31/2016	332.50	332.50	04/19/2016
10-80-397 Operating Supplies							
2	1st Bank - Lakewood	0318	Police Supplies	04/01/2016	129.96	129.96	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	129.89	129.89	04/19/2016
10-80-700 Jeffco Internet							
355	Verizon Wireless	9762565198	cell phones	04/17/2016	2,408.59	2,408.59	04/19/2016
Total POLICE:					6,491.25	6,491.25	
PUBLIC WORKS							
10-85-200 Outside Services							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.92	85.92	04/19/2016
87	Fedex Kinko's	18703	Printing	03/09/2016	24.30	24.30	04/19/2016
713	Sprague Pest Solutions	2800387	Pest Control	03/24/2016	57.20	57.20	04/19/2016
81	Waste Management of Denver	0383970-4937	Trash Service	03/29/2016	374.47	374.47	04/19/2016
252	Xerox Corporation	084041265	MODEL W7845PT	04/01/2016	66.52	66.52	04/19/2016
10-85-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016
10-85-360 Gas, Oil, and Vehicle Repair							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	17.22	17.22	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	60.82	60.82	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	47.48	47.48	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	42.45	42.45	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	91.02	91.02	04/19/2016
258	Jefferson County S. O.	0316	Vehicle fuel	03/16/2016	264.41	264.41	04/19/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-85-365 Building and Repair Materials							
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	69.00	69.00	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	243.28	243.28	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	32.92	32.92	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	4.25	4.25	04/19/2016
10-85-370 Repair and Maintenance							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	600.00	600.00	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	5.90	5.90	04/19/2016
7	Ace Hardware	45504	Supplies	03/05/2016	24.70	24.70	04/19/2016
906	Bobcat of the Rockies	13094351	supplies	04/06/2016	32.40	32.40	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	42.53	42.53	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	198.90	198.90	04/19/2016
10-85-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	44.18	44.18	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	43.38	43.38	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	34.57	34.57	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	25.48	25.48	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	249.74	249.74	04/19/2016
10-85-397 Operating Supplies							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	73.68	73.68	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	2,090.60	2,090.60	04/19/2016
2	1st Bank - Lakewood	0318	Supplies	04/01/2016	85.30	85.30	04/19/2016
7	Ace Hardware	45504	Supplies	03/05/2016	36.00	36.00	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	139.49	139.49	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	11.91	11.91	04/19/2016
201	Sam's Club	0329	Supplies	03/29/2016	20.53	20.53	04/19/2016
10-85-410 Engineering Services							
854	merrick & Company	149020	Water Engineer Services	03/29/2016	1,200.00	1,200.00	04/19/2016
10-85-702 Streets, Repairs & Maintenance							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	56.50	56.50	04/19/2016
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	170.40	170.40	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	110.61	110.61	04/19/2016
10-85-900 Equipment Purchase							
728	Allen Technology	11413	Dell Latitude 3470 XCTO	04/12/2016	1,571.20	1,571.20	04/19/2016
Total PUBLIC WORKS:					8,416.04	8,416.04	
HISTORY MUSEUM							
10-90-200 Outside Services							
694	Mountain Alarm Denver	1138992	Monthly Monitoring	04/01/2016	72.00	72.00	04/19/2016
10-90-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	93.20	93.20	04/19/2016
10-90-358 Inventory - Expense							
2	1st Bank - Lakewood	0318	Museum	04/01/2016	200.00	200.00	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	19.41	19.41	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	69.97	69.97	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	200.97	200.97	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	444.62	444.62	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	175.03	175.03	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	349.50	349.50	04/19/2016
10-90-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	206.01	206.01	04/19/2016
10-90-395 Office Supplies							
2	1st Bank - Lakewood	0318	Museum	04/01/2016	44.30	44.30	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	81.65	81.65	04/19/2016
2	1st Bank - Lakewood	0318	Museum	04/01/2016	175.00	175.00	04/19/2016
10-90-397 Operating Supplies							
2	1st Bank - Lakewood	0318	Museum	04/01/2016	35.97	35.97	04/19/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-90-805 Sales Tax - Expense							
58	Colorado Department Of Revenue	0021-101	1st Quarter Sales Tax MNHM	04/04/2016	470.00	470.00	04/19/2016
Total HISTORY MUSEUM:					2,637.63	2,637.63	
Total GENERAL FUND:					34,973.69	34,973.69	
UTILITY FUND							
SEWER EXPENDITURES							
20-40-200 Outside Services							
252	Xerox Corporation	084041265	MODEL W7845PT	04/01/2016	66.52	66.52	04/19/2016
20-40-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.91	85.91	04/19/2016
20-40-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016
185	CENTURYLINK	0322	3038973001230M	03/22/2016	121.48	121.48	04/19/2016
212	T-mobile	0329	Acct 707087534	03/29/2016	70.28	70.28	04/19/2016
20-40-345 Education and Training							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	73.50	73.50	04/19/2016
20-40-360 Gas, Oil, and Vehicle Repair							
109	Hill Petroleum	0551673	Diesel Fuel	04/06/2016	217.34	217.34	04/19/2016
258	Jefferson County S. O.	0316	Vehicle fuel	03/16/2016	39.42	39.42	04/19/2016
20-40-375 Utilities							
251	Xcel Energy	495412458	Utilities	03/29/2016	14.21	14.21	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	1,955.10	1,955.10	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	92.12	92.12	04/19/2016
20-40-380 Legal Services							
790	Murray Dahl Kuechenmeister & R	12974	Sewer	03/31/2016	122.50	122.50	04/19/2016
20-40-395 Office Supplies							
755	Eldorado Artesian Springs	21086961	Water	03/28/2016	25.60	25.60	04/19/2016
183	Quill	4630249	Office Supplies	03/31/2016	40.09	40.09	04/19/2016
201	Sam's Club	0329	Supplies	03/29/2016	116.39	116.39	04/19/2016
343	Staples Advantage	3297336458	Supplies	03/26/2016	39.44	39.44	04/19/2016
20-40-510 Lab Fees							
286	Colorado Analytical Lab	160321016	Sludge Regs	03/29/2016	885.00	885.00	04/19/2016
20-40-705 Line Repair and Maintenance							
239	V.S.R. Corporation	7057	Sewer Lines	03/25/2016	970.32	970.32	04/19/2016
20-40-708 Plant Repair and Maintenance							
7	Ace Hardware	45504	Supplies	03/05/2016	4.00	4.00	04/19/2016
113	Home Depot Credit Services	3010936	Supplies	02/25/2016	75.94	75.94	04/19/2016
Total SEWER EXPENDITURES:					5,081.96	5,081.96	
CAPITAL PROJECTS - UF							
20-42-907 Clearwell							
929	JVA Inc	59783	Consulting Services	03/21/2016	912.35	912.35	04/19/2016
Total CAPITAL PROJECTS - UF:					912.35	912.35	
WATER EXPENDITURES							
20-45-200 Outside Services							
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	125.00	125.00	04/19/2016
252	Xerox Corporation	084041265	MODEL W7845PT	04/01/2016	66.52	66.52	04/19/2016
20-45-205 Postage							
2	1st Bank - Lakewood	0318	Postage	04/01/2016	85.91	85.91	04/19/2016
20-45-215 Telephone/Internet							
2	1st Bank - Lakewood	0318	Vonage	04/01/2016	66.80	66.80	04/19/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-45-345	Education and Training						
2	1st Bank - Lakewood	0318	Outside Svs	04/01/2016	73.50	73.50	04/19/2016
20-45-360	Gas, Oil, and Vehicle Repair						
258	Jefferson County S. O.	0316	Vehicle fuel	03/16/2016	39.42	39.42	04/19/2016
20-45-375	Utilities						
251	Xcel Energy	495412458	Utilities	03/29/2016	913.90	913.90	04/19/2016
251	Xcel Energy	495412458	Utilities	03/29/2016	632.26	632.26	04/19/2016
20-45-380	Legal Services						
14	Alperstein & Covell, P.c.	215	General Water Services	03/23/2016	721.50	721.50	04/19/2016
790	Murray Dahl Kuechenmeister & R	12974	Water	03/31/2016	507.50	507.50	04/19/2016
20-45-395	Office Supplies						
755	Eldorado Artesian Springs	21086961	Water	03/28/2016	25.60	25.60	04/19/2016
183	Quill	4630249	Office Supplies	03/31/2016	40.09	40.09	04/19/2016
201	Sam's Club	0329	Supplies	03/29/2016	116.39	116.39	04/19/2016
343	Staples Advantage	3297336458	Supplies	03/26/2016	39.44	39.44	04/19/2016
20-45-397	Operating Supplies						
238	Usa Blue Book	878564	Supplies	02/22/2016	443.30	443.30	04/19/2016
20-45-410	Engineering Services						
929	JVA Inc	59783	BCWA Representation	03/21/2016	364.00	364.00	04/19/2016
715	RESPEC Consulting & Services	0316-153	Water Engineering	03/31/2016	10,655.00	10,655.00	04/19/2016
20-45-510	Lab Fees						
288	Colorado Analytical Lab	160321016	Drinking Water	03/29/2016	335.00	335.00	04/19/2016
20-45-700	Ditch Assessments						
111	Hodgson Ditch Co.	0401	Assessment	04/01/2016	2,100.00	2,100.00	04/19/2016
220	The Warrior Ditch Co	040116	Assessment	04/01/2016	1,340.63	1,340.63	04/19/2016
Total WATER EXPENDITURES:					18,691.76	18,691.76	
Total UTILITY FUND:					24,686.07	24,686.07	
Grand Totals:					59,659.76	59,659.76	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
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Report Criteria:

Invoices with totals above \$0.00 included.
Only paid Invoices included.
